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| **Governing Council Officers**  **2019-2020**  Kate Williams Browne *President*  Jesse Raskin  *Vice President*  **Minutes Draft**Thursday, 15 August  2:10pm – 4:00pmrm. 6203  *Mission: to empower and transform a global community of**learners*  Jing Folsom  *Secretary*  Mustafa Popal  *Treasurer*  Leigh Anne Shaw Past President | **Committee Chairs**  Jessica Hurless  *Curriculum*  Nathan Jones *Educational Policy Chair*  Rika Fabian  *Professional Personnel Chair*  **Ex-Officio/Non-voting Representatives/Liaisons**  *AFT Rep*  *Classified Senate*  *ASSC Rep*  *SEEED*  *Guided Pathways* | **Representatives**  **Divisions**  Bianca Rowden-Quince  Pia Walawalkar  *ASLT*  Dick Claire/Filipp Gleyser *BEPP*  Suzanne Poma/Jacquie Escobar  *Counseling*  Jarrod Feiner/Erin Struss  *Language Arts*  Amber Steele *KAD*  Bridget Fischer/  Jennifer Merrill *SSCA*  Carina Anttila-Suarez/  Younga Choi *SMT*  **Groups**  Cassidy Ryan  *CTE Liaison*  Barbara Corzonkoff/  Tim Rottenberg [Fall] &  Lisa Cresson [Spr]  *Part-Time Faculty* |

**Opening Procedures [2:10]**

**Academic Senate**

**Skyline**

**College**

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| **Item** | **Presenter** | **Time** | **Details** | **Action/ Info**  **/Discussion** |
| Call to order | President | 1 | President call to order at 2:12 | Procedure |
| Roll/Introductions | Secretary | 1 | *Quorum is 9/16 voting members*  *We have quorum, 14 out of 16*  Popal and Claire were absent. | Procedure |
| Consent agenda | President | 0 |  |  |
| Adoption of today’s agenda | President | 1 | M: Shaw  S: Fischer | Action |
| Adoption of previous meeting minutes | Secretary | 1 | Need to wait until receive report from ASSC at end of year meeting.  M:  S: | Action  Materials |
| Timekeeper | ----- | 1 | Hurless |  |
| Public Comment | Public | 4 | No comments | Information |
|  | TOTAL | 10 |  |  |

**Standing Agenda Items [2:20-40]**

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| **Item** | **Presenter** | **Time** | **Details** | **Action/ Info**  **/Discussion** |
| Senator Introductions | Divisions | 5 | Division representatives introduce themselves & topics of interest from their opening day meetings.  -Walawalkar and Rowden-Quince from *ASLT*: Professional development, Division role in college redesign, Adjunct faculty involvement, Classroom technology, Teaching pedagogy.  -Gleyser from *BEPP*: Business professional development  -Poma and Escobar from *Counseling:* Redesign in the counseling division due to the Meta-major, Working with faculty, with AFT support, Contract negotiation, Space issues to provide privacy for students (for confidentiality)  -Struss and Feiner from *Language Arts*: AB 705 issues  -Steele from *KAD*: Issues related to online teaching  -Fischer and Merrill from *SSCA:* Space issue, no new Building, Meta-major redesign, Comprehensive Program Review, ePortfolio  -Anttila-Suarez, Choi and Folsom from *SMT*: Environmental Science building will be open this semester, STEM center on 3rd floor of Building 7 will be open soon, lab space limitation for highly demanded classes | Info |
| Organization Introductions | Rep/Liaisons | 5 | Organization liaisons introduce themselves and their constituency’s interests/issues for this year.  Ryan as *CTE Representative.*: Bridging CTE programs with traditional academic programs.  Corzonkoff and Rottenberg as *Part-time/Adjunct Representatives*: Keep connected, bring adjunct’s ongoing issues to the senate to maintain vision and equity.  Guzman as *ASSC Liaison/Representative*: Focusing on student engagement, equity as well as social justice and rediscover student achievement and school spirit, looking forward to collaborate with all of you.  Bissember as AFT *Liaison/Representative*: Bring union together with Academic Senate  Jones (SEEED): Not met yet | Info |
| AS Exec Intro & Report | Officers & Chairs | 5 | ASExec introduction & report from summer retreat  Browne: ASExec has four current officers and three standing committee chairs. ASExec met this summer and planning to meet during the semester to help have a stronger voice and more robust agenda, serious of discussion.  Raskin: Meeting with Dr. Jannett Jackson (Interim President) over the summer. And there was an Exec-Exec meeting with Administration, which happened at the end of last Spring semester. The main reason for that meeting is to improve and enhance communication and collaboration among the two groups. Issue was discussed in the retreat, but not resolved. This is a good start.  Folsom: Secretary, takes notes & agenda posts, also very excited being here to discuss the issues.    Shaw: Past District AS president and Skyline AS president, will be more available this semester. Will continue work with the new District AS president to strengthen faculty voice across the district.  Hurless: Communication Study faculty, also serves as Curriculum Committee Chair. One of the exciting conversations we had in the summer retreat is we’re trying to get more intentional about letting our whole faculty body know what are the some of the discussions we’ll be having in advance and we can have more voice in the room, can allow you as a rep to have more time to go back to your constituents. When you are here, you are voting on behalf of your constituents.  Jones: Education Policy Chair, if you have any issues needs our attention, please let us know. Participating District participatory governance council meetings this coming semester, know more about district- wide ED policy.  Yonemura-Fabian: Faculty in Sociology & Social Justice, who serves as the Professional Personnel Committee Chair, the committee deal with the nominations of 4-5 awards and also AFT co-chair with Bianca. I’m interested in the transformative culture of AS as a body for action taking instead of just information session. AS should be involved more in the decision-making process, such as PD, curriculum and policy making.  Browne: The two Retreats were not the end-point, but rather a start of increased collaboration. More important, we are working to let more and more faculty know what we are discussing in the senate, what’s the concern our faculty have. We’d like to see more faculty involved in the discussion. | Info |
|  | TOTAL | 20 |  |  |

**New Senate Business [~2:40-3:40]**

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| **Item** | **Presenter** | **Time** | **Details** | **Discussion/Action** |
| Global Learning Division Intro & Update | Russell | 10 | Dean Russell Waldon will introduce Division, its purpose, focus and plan, with specific points on its connection to ASenate and invitation to present at Division & Organization meetings.  Russell Waldon (GSLP Dean), Wissam Bessani (International students Director) and Zaid Ghouri (Study Abroad Director) gave presentation.  Powerpoint slides are on AS website, under Materials.  Please read the ppt to better understand what’s going on. New programs are being developed. Due to the time constraint, GSLP would like to come back and take more questions from all reps next time. | Info |
| Review of Academic Senate structure & roles | Raskin & Browne | 25 | Brief review of all roles & charges; activity to discuss 10+1 for this year; issues & priorities for ASenate  Summary: Faculty discussed that the Academic Senate was specifically created under California law so that faculty may effectively participate in the formation and implementation of district policy on academic and professional matters.  The issues have been designated as “10+1”. Per law, academic senate must be collegially consulted before the College moves ahead with new educational programs or major changes to existing ones. In our district, we have a SMCCD Board Policy 2.05, which specifically states that academic senate shall represent the faculty and make recommendations to the college administration and to the board on all matters academic and professional.  Over the past two years the senate has not been afforded this opportunity on a regular basis. This looks like is a circumvention of the legally mandated decision-making process. The presentation we just heard was about starting a new program for international students, which is within the 10+1, #4 Educational program development. The Dean of GLPS did the right thing by coming to AS and discuss the program.  Action: AS will communicate with GLPS about next steps to ensure that all faculty have the opportunity to ask questions and give feedback before the GOAL program is finalized. | Discussion |
| Why are you here in the AS and how will you connect with your constituents? | Hurless &  Yonamura-Fabian | 15 | Opening ideas from both current Senate members and guests  Suggestions for 2019-20 & possible action   * As senate representatives, we need time to go back to each division to our faculty (our constituents) to collect information, feedback and comments. And then bring them back to AS. Also need time to think through the issues. * The best time to talk to many faculty at once is the division meeting; however, sometimes the division meetings are cancelled, which delays the process for the rep to collect info and give feedback to AS. * Can we have division meetings without the Dean, just communicate with our faculty? * Senators are elected by the division faculty, we should be able to act on timely sensitive issues, not bring back every issue to the division faculty and collect feedback. * Senators and Representatives can bring the issue to a particular group of people to discuss, if the whole group is hard to reach * The mechanism to stop the issues of AS was not collegially consulted. How can we (AFT and AS) share resources, governance, organizational planning to address those issues collectively. * How do we move to action? Procedure is needed to guide the process of developing new programs.   Summary: the senate discussed the appropriate responses to a new proposal by administration in a 10+ 1 area. The consensus was to politely raise the question: Similarly, if a faculty members says “I have been asked to do a new curriculum development,” you as an academic senate representative should let them know that curriculum is a 10+1 matter and AS is here to represent faculty who are being pressured. | Discussion  /Action |
| Future Agenda Items and Meeting Protocol | Jones & Browne | 10 | From meeting discussion, and from college opening days & meetings, the AS will build a list of future agenda items for Fall term.  Review of last year’s meeting revisions & new protocols; Revision for 2019-20   * We need a protocol to guide the discussion and then to the action steps. Other Community Colleges use this method: 1) have someone come to talk about the idea, 2) that person leaves, 3)AS discusses briefly, 4)senators & reps discuss with their groups,, 5) the original people return to AS for questions & discussion, with possible action. Let’s build a strong AS to support our faculty. * If you have anything you want AS to discuss, please send to President Kate Browne to build agenda. You also can let one of our AS Exec know your issue because we meet the week [Thursday] before AS meeting. * On AS website, the handbook hasn’t been updated since 2013. This issue will be brought to Interim President soon, if you want to be in that team working on updating the website. Please let President Kate Browne know as well. | Discussion/  Action |
|  | TOTAL | 60 |  |  |

**Final Announcements and Adjournment [~3:40-4:00]**

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| **Item** | **Presenter** | **Time** | **Details** | **Action/ Info** |
| Final announcements | All | 10 | A report from Alejandro Guzman (ASSC president): This past summer, ASSC collaborated with Dr. Escobar and Dr. Garcia, ASSC prepared their whole cabinet for this new year. Not only learned about critical consciousness, but they left being more confidence, more passionate about how they address student issues in the future. | Discussion |
| Adjournment  Next Mtg Th 9/5/19  Suggested Agenda items:  Meeting protocol, Communication process out to division/reps & back to ASenate,, Student-Ready resolution |  | 5 | M: Raskin  S:Anttila-Suarez  Minutes submitted by: Jing Folsom | Action |
|  | TOTAL | 105 |  |  |