From: Morello, Jr., Joseph

Fri 9/13/2019 12:16 PM

To: Rowden-Quince, Bianca; Fischer, Bridget Floro, Nina L.; Hough, Richard; Moe, Rolin; Rivera-Contreras, Joaquin J. Browne, Kathryn

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All,

Joaquin, Kate and I have conferred on this issue as the campus Evaluation Guidance Committee. Our guidance on this issue is as follows:

Given the small number (1) of tenured faculty in the ASLT Division coupled with the fact that the current committee has worked with Bianca during her entire tenure track process and in the interest of not creating additional workload for faculty in other divisions or to delay the process any further, we as the FEGC would agree that this particular tenure track committee may proceed with three faculty members (Rick Hough, Nina Floro and Bridget Fischer)  if the committee and evaluee (Bianca Rowden-Quince) agree to proceed with three. This agreement is conditional on:

1. All parties must agree to proceed with three members.
2. It is only for this one committee given the circumstances outlined above, that a request was received for guidance on this issue and that for timing it is critical that all tenure track committees move forward.
3. A PIP could not have been generated in the last evaluation cycle
4. The committee must still be approved by the academic senate. If not approved a 4th member must be added.

I have spoken either personally or by phone with Bianca, Rick, Nina and Bridget. They are agreeable to proceed with three members and Bianca’s performance has been exemplary throughout the process. It was also cited that because Bianca’s position is specialized (Instructional Designer) the committee has always had to work collaboratively on making sure that all areas are covered as specified in the contract and that brining in a new member at this point in the process could be problematic.

Kate, it would now be up to academic senate to approve or not approve the committee. Let me know if you would like me to attend the next senate meeting, if you need someone to speak to this. If I can’t go, you know the background as well.

Best,

Joe