



# Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm | On Zoom: <https://smccd.zoom.us/j/395096126>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

## Minutes for August 20, 2020

### In Attendance

Quorum: 19/23 voting members

### Voting Members

#### Executive Officers

- **President:** Leigh Anne Shaw [votes in ties]
- **Vice President:** Jesse Raskin
- **Secretary:** Kim Saccio-Kent
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

#### Senators

##### ASLT:

- Pia Walawalkar (Fall 2020)
- Ame Maloney (Spring 2021)

##### BEPP

- Dick Claire
- Philipp Gleyser

##### Counseling

- Alberto Santellan
- Jessica Truglio
- vacant

##### Language Arts

- Lindsey Ayotte
- Jarrod Feiner
- Erinn Struss

### Non-voting Members

#### Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

#### Advisory Members

##### AFT

- TBD

##### ASSC

- TBD

#### KAD

- Dino Nomicos (Fall 2020)
- Kevin Corsiglia (Spring 2021) (not present)

#### SSCA

- Amir Esfahani
- Jennifer Merrill
- Jude Navari

#### SMT

- Carina Anttila-Suarez (not present)
- Younga Choi (not present)
- Maryam Khan

#### CTE Liaison

- Cassidy Ryan

#### Part-Time Faculty

- Tim Rottenberg
- Sujatha (Suji) Venkataraman (not present)
- vacant

#### Classified Senate

- Marisa Thigpen (not present)
- Flor Lopez (not present)

#### PD/CTTL

- Nicole Porter

#### SEED

- Nathan Jones (not present)

#### Guided Pathways

- TBD

#### OER

- Ame Maloney



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## Guests:

- Dr. Melissa Moreno, Skyline President
- Nick Kapp SMT Biotechnology instructor
- Lavinia Zanassi –Counseling
- Vincent Chandler, Assoc. Prof. Comm Studies, Language Arts
- Shawna Whitney Instructor ECE and HSCI
- Danni Redding Lapuz SSCA
- Athena Nazario--Learning Commons – Library
- Lucia Lachmeyer – English, Puente
- Chris Gibson, Dean, Language Arts
- Joe Morello, Dean, Kinesiology
- Ernesto Hernandez, Career and Transfer Center

## 1.0. Opening Procedures

### 1.1. Call to Order

**Presenter:** Shaw

**Time:** 5 minutes

**Notes:**

### 1.2. Public Comment

**Presenter(s):** none at this time

**Time:** 3

**Notes:**

### 1.3. Adoption of Agenda

**Presenter:** Shaw

**Time:** 1

**Notes:** Adopted, Dick Claire seconded

### 1.4. Adoption of Minutes

**Presenter:** Shaw

**Time:** 1

**Notes:** Kate has a “reassigned time for faculty leadership” delete 0.2 replace with 2020

Adopted, Lindsey Ayotte seconded

### 1.5. Consent Agenda

**Presenter:** Shaw

**Time:** 0

**Notes:** There is no consent agenda today.

## 2.0. Standing Agenda Items

### 2.1. Committee Reports

**Presenter:** n/a

**Time:** 0

**Notes:** There will be no committee reports today.

## 3.0 New Senate Business

### 3.1. Resolution Honoring Kate Williams Browne

Procedure | Information | Discussion | Action

**Presenter:** Shaw



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**Time:** 5 minutes

**Notes:** Resolution accepted, no objections. Jessica Hurliss moved to accept, Dick Claire seconded.

## 3.2. Introduce Dr. Melissa Moreno

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Shaw

**Time:** 40 minutes

**Notes:** Dr. Moreno shared her warmth and professionalism as she introduced herself to AS members and guests. Q&A followed. Major points noted here (please see the Transcript and YouTube video for details):

- **Q: Please describe what a healthy relationship between AS and Senate looks like.**  
**A:** Is working on what participatory governance looks like. How do we do that work? How do we ensure it is open and transparent? We are a public institution. Shepherding information through the process: constituencies need to be a part of that. Met with Annette at CSEA. Won't make any changes without consulting with CSEA—needs support from constituency groups to be successful. Her hope is that we will never be surprised by what is coming forward. Emphasized transparency and meaningful conversations from the bottom up. How to measure success? How do you feel about our relationship? Have you been surprised by anything? Can you pick up the phone and call me and have that conversation when you see something that doesn't make sense. Interested in having an administrator act as a liaison to AS. Also forming an informal “President's Roundtable” to foster communication and transparency. Pointed out language in Kate's resolution—collaboration and relationship building with administration wasn't mentioned. This is important to her.
- **Q: Skyline Administration has ballooned (cited figures from 2013 and 2019). With enrollments declining and expenses rising for students, would you consider scaling back administration to support our “student first” motto?**  
**A:** Dr. Moreno wants to read 2013 and 2019 accreditation reports and consider the situation carefully before considering any cuts to administration. Hears concern about “ballooning administration.” She comes from a district with much less resources and fewer deans supporting programs. As an outsider she is learning how we distribute our “fat” resources—we may be entering an era with fewer resources. We are starting to shift thinking to much more careful decision making, data-driven allocation of resources and prioritization. We need to have an equitable balance. Mentioned pressure from the Board on 50% law and 75/25. These considerations are peaking over the next two to three years. Chancellor's office may change apportionment rules, which will seriously affect our resources. Wants to work with Eloisa and our district to “rein in” a hemorrhaging of expenditures. We are going to have to be way more prudent going forward. Painfully aware of the equitable distribution of resources and building a team in consultation with faculty. Wants to look at hiring of faculty in recent years and how it compares with growth of administration.  
**Leigh Anne:** Noted communication of decisions can definitely be improved. For example, Board minutes are not accessible—communication is challenging. Emphasized intentionally informing faculty.  
**Dr. Moreno:** We should not be surprised by Board agenda items. Emphasized her commitment to openness and transparency.



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- **Q: Tim Rottenburg spoke on behalf of his constituency, adjunct faculty. Brought up fact that adjuncts are not paid for participation in governance and even division meetings. Also requested additional professional development for adjuncts to advance career to full-time status.**  
**A:** Dr. Moreno thanked tim for information; she was not aware that adjuncts were not paid for participation in governance, and other issues that he brought up.  
**Leigh Anne:** Among other comments,
- **Q from Lindsey Ayotte:** Thanked Dr. Moreno for email this week (which emphasized work–life balance), asked her what she does when she “turns off” email at 6:00.  
**A:** She is still in Santa Barbara; is preparing to move to Northern California. Currently spends time with her mother in Santa Barbara; has two poodles. Shared favorite shows—“Grace and Frankie” and “Breaking Bad.” Brought up challenges brought on by wildfires—she’s on call “basically all the time” during this crisis. Is reading *Minding the Obligation Gap*.
- **Free-form discussion followed.** Dr. Moreno shared her experiences touring our campus during this COVID shut down. Leigh Anne Shaw addressed Dr. Moreno’s idea of having an administrative liaison in AS meetings; suggested that we can nurture a culture of inclusivity that would make this possible in the future. “We can make a way better normal!”

## 3.3. Framework for Committee Appointments

Procedure | [Information](#) | [Discussion](#) | [Action](#)

**Presenter:** Raskin

**Time:** 25 minutes

**Notes:** Jessie Raskin introduced the Framework ([draft Framework available on the AS web page](#)). Emphasized this is a first draft. Invited participants to take a few minutes to look at this draft before we discuss.

### Comments and questions from discussion

Major points noted here (please see the YouTube video for details; unfortunately, the transcription software did not provide a complete record.)

**Q:** Would Question 1 be asked of current committee members or used moving forward?

**A:** There should be no new committees “dropping out of the sky.” AS appoints all faculty to all committee, period. Question 1 is designed to facilitate this. Speaks to structure and purpose of the committee.

**Q:** Kate Browne—how would we look at this if we’re looking at an appointment of a person rather than committee as whole?

**Q:** Erinn Strauss asked “Could the framework also address our concern about collegial consultation?”

**A:** [Collegial Consultation findings and recommendations](#) should be used to inform this framework.

**Q:** Kate Browne – When you get onto a committee, what can you expect? How can you expect the committee to operate?

**Q:** BRQ asked in chat “Is there a plan for AS to track committee participation? To help spread things around among the faculty base.”

Discussion with VC, LA and CR discussing how faculty are selected for committees and frustrations around



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representation for people of color. Also feeling disenfranchised when current committee members will not give up their spots. JR suggested that we closely examine the process by which faculty are selected for committees.

KB and MK establishing position lifespan/ term limits. Suggested that we need to look at all committees—just like we did with collegial consultation. Jesse and Jerrod Feiner will work on this.

**Next steps:** JR is willing to work with faculty to study this issue. Another option is taking this to the President’s Work Group. LAS expanded on this; she will bring the issue forward to PWG.

## 3.4. Appointments

**Procedure | Information | Discussion | Action**

**Presenter:** Shaw

**Time:** 30 minutes

### **Notes:**

1. Appointment of Kim Lim to ASCCC CCC Library Services Platform project committee (request from ASCCC)

Moved by Dick Claire, Seconded by ES. Approved.

2. Call for nominations of two faculty senate members to serve on the Executive Committee for AY 2020-2021.

Volunteers: Timothy R, Ame M (Fall) & Pia W (Spring) are sharing the second position

Motion to approve, Bianca; seconded by Cassidy. Approved.

3. Announced call for vacancies on senate

- Third adjunct senator position
- Third COUN senator position—does Senate support JE serving as Ed Policy chair and Senator concurrently? Yes.

4. Evaluation committees

1. KAD committee appointments. Joe Morello spoke in support of both committees.

Motion to approve (a) and (b), ES; Seconded by Filipp. Approved.

a. Tenure Review Committee for Chris Watters (fall semester):

Justin Piergrossi – Chair + Discipline Expert

Jan Fosberg

Dino Nomicos

b. Division Evaluation Committee (spring semester):

Jan Fosberg - Chair

Gabe Saucedo

Justin Piergrossi

2. LA tenure committee appointments. Chris Gibson spoke in support of all five committees.

Motion to approve all five, JE; seconded by JF. Approved.

a. Lindsey Ayotte, Communication Studies:

Chair: Jessica Hurless, Communication Studies

Dean: Chris Gibson

Discipline Expert: Danielle Powell, Communication Studies

Tenured Faculty: Nina Floro, English

b. Vincent Chandler, Communication Studies:

Chair: Jessica Hurless, Communication Studies



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- Dean: Chris Gibson  
Discipline Expert: Danielle Powell, Communication Studies  
Tenured Faculty: Michael Cross, English
- c. Janice Sapigao, English:  
Chair: Rachel Bell, English  
Dean: Chris Gibson  
Discipline Expert: Liza Erpelo, English  
Tenured Faculty: Rob Williams, English
- d. Katie Hern, English:  
Chair: Rachel Bell, English  
Dean: Chris Gibson  
Discipline Expert: Nina Floro, English  
Tenured Faculty: Lucia Lachmayr, English
- e. Felicia Mazzi, ESOL:  
Chair: Leigh Anne Shaw, ESOL  
Dean: Chris Gibson  
Discipline Expert: Erinn Struss, ESOL  
Tenured Faculty: Luciana Castro, World Languages (Spanish)

## 3.5. President’s Report

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Shaw

**Time:** 5 minutes

**Notes:**

- 1) Report of Executive Committee actions taken over Summer 2020.
- 2) Call for faculty to serve on the District Faculty Qualifications Committee (the committee that determines minimum qualifications under new Board Procedure 3.05.1). Information forthcoming by email to campus faculty.

- Jessica Hurless announced that Ernesto Hernandez is the new Director of Guided Pathways

## 4.0 Announcement and Closing Procedures

### 4.1. Motion to Adjourn

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Shaw

**Time:** 1

**Notes:** Next meeting date is set for September 3, 2020. President Shaw will be sending emails out to senators re. District AS requests, and she will be forwarding info re. the ASCCC statewide disciplines list. Please read these emails and respond.

Motion to adjourn, Kate; seconded by Jennifer. Approved.



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## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate