Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: https://smccd.zoom.us/j/97624129227

Academic Senate: "the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters" (CA CCR Title 5).

Minutes for October 1, 2020

In Attendance

Voting Members

Executive Officers
- **President: Leigh Anne Shaw [votes in ties]**
- **Vice President: Jesse Raskin**
- **Secretary: Kim Saccio-Kent**
- **Treasurer: Rika Yonemura-Fabian**
- **Past President: Kate Williams Browne [non-voting]**

Senators

ASLT:
- *Pia Walawalkar (Fall 2020) – not present*
- *Ame Maloney (Spring 2021) – not present*

BEPP
- *Dick Claire – not present*
- **Filipp Gleyser**

Counseling
- **Jacqueline Escobar**
- **Alberto Santellan**
- **Jessica Truglio**

Language Arts
- **Lindsey Ayotte**
- **Jarrod Feiner**
- *Vincent Chandler – not present*

(Quorum – 19/23 voting members)

KAD
- **Dino Nomicos (Fall 2020)**
- *Kevin Corsiglia (Spring 2021) – not present*

SSCA
- **Amir Esfahani**
- **Jennifer Merrill**
- **Jude Navari**

SMT
- *Carina Anttila-Suarez – not present*
- **Younga Choi**
- **Maryam Khan**

CTE Liaison
- **Cassidy Ryan-White**

Part-Time Faculty
- **Pablo Ramirez**
- **Tim Rottenberg**
- **Sujatha (Suji) Veknataraman**

Non-voting Members

Governance Committee Chairs
- **Curriculum: Jessica Hurless**
- **Educational Policy: Jacqueline Escobar**
- **Professional Personnel: Bianca Rowden-Quince**

Advisory Members

AFT
- **Marianne Kaletzky**

ASSC
- **Thomas Gower**

Classified Senate
- Marisa Thigpen
- Flor Lopez

PD/CTTL
- **Nicole Porter**

SEEED
- Nathan Jones

Guided Pathways
- Ernesto Hernandez

OER

o   Ame Maloney

Guests

- Marianne Kaletzy
- Thomas Good
- Tina Watts
- Carla Grandy

1.0 Opening Procedures

1.1 Call to Order
Presenter: Shaw

Time: 5

Notes: LAS used point of privilege to request time to honor Professor Kathleen de Azevedo Feinblum, who passed away last weekend. Meeting participants were invited to join breakout room to share memories of Kathleen, and also invited to contribute to a discussion on Padlet. Please share this Padlet link with constituents: https://padlet.com/shawl1/s9o6rqx47bd9r61u. After this time to reflect, LAS shared happier news: Amber Steele gave birth to a baby girl, Luna Violet Dinkins Steele.

1.2 Adoption of Agenda
Presenter: Shaw

Time: 1

Notes: In addition to opening with a rememberance of Professor Feinblum, LAS also requested that we adjourn this meeting in honor of Breanna Taylor, who was killed more than 200 days ago in Louisville, Kentucky. She requested a motion to approve this agenda as amended. Motion: KSK / Second: LAyotte. Approved with 15 yeas.

1.3 Adoption of Minutes
Presenter: Shaw

Time: 1

Notes: Motion: JR / Second: KSK

1.4 Consent Agenda
Presenter: Shaw

Time: 0

Notes: Compendium of Committees. BRQ moved to pull this from consent agenda due to errors in committee listings. (This does not need a second.)

1.5 Public Comment
Presenter: Shaw

Time: 0

Notes: No public comments.

2.0 New Senate Business

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2.1 Compendium of Committees

Procedure | Information | Discussion | <u>Action</u>

Presenter: Shaw

Time: 10

Notes: The following committees have errors in their listings: Article 13 (Professional Personell), ACED, EdPolicy, and CSI. After some discussion, KB moved to accept all of the committees except for the four that have errors. JR seconded in order to move the discussion forward. See meeting transcript for details. LA asked KB and LR if they accept the following amendment to their motion: This is a provisional approval, with the understanding that the committee memberships get resolved by October 22. All in favor? 14 yeas.

2.2 Results of Adjunct Senator Election

Procedure | <u>Information</u> | Discussion | Action

Presenter: Rottenberg

Time: 10

Notes: The newest adjunct senator is Pablo Ramirez, who spoke briefly. TR also shared a document that explains the research behind the following decision: Scademic senate release time will be used to compensate adjuncts for their time at Senate meetings. The adjunct senators will work with the AS President to finalize this process.

2.3 Appointment of Faculty to Chemistry Screening Committee

Procedure | Information | Discussion | <u>Action</u>

Presenter: Shaw.

Time: 5

Notes: Existing position; replacement of Safiyyah Forbes, who resigned. AJ Bates (chair); Joaquin Rivera-Contreras; Jing Folsom; Mousa Ghanma; Carla Grandy (dean). Motion to approve by JR. Seconded by YC. Approved with 13 yeas, plus LA.

2.4 Discussion on Appointing Faculty to Admin/Director/Manager Screening Committees

Procedure | Information | <u>Discussion</u> | Action

Presenter: Raskin

Time: 15

Notes: The senate is asked to advise the process of appointing faculty to screening committees for administrators, directors, or other managers whose positions have direct campus-wide impact. (1) factors to consider in general, (2) how to approach appointing faculty to equity director screening committee. Break-out groups were created to consider these questions: Who is eligible to sit on an executive-level screening committee (tenured, not-tenured, etc.)? How should the senate go about publicize this as an opportunity? How should the Senate select among the applicants? After break-out discussions, the following observations and suggestions were shared: (1) there wasn't enough time in break-out groups to discuss these questions in detail; (2) we should appoint a task force to address this issue; (2) more discussion before a task force is formed; (3) perhaps rather than favoring tenured over non-tenured for these screen committees, we look at the time an

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individual has spent at Skyline; (4) many calls for transparency in this process. Three options were identified: (1) hold a study session inside of Academic Senate—a good 40-45 minutes; (2) form a task force to examine this issue and report recommendations to the Senate; (3) hold a study session, but not within a regular Academic Senate meeting. LA created a Zoom poll that was open to all participants in the meeting. Option 3 came out ahead. The Executive Committee will discuss this meeting, which will be open to everyone—not just senators.

2.5 Replacing Appointee on President's Work Group

Procedure | Information | <u>Discussion</u> | <u>Action</u>

Presenter: Shaw

Time: 10

Notes: Discuss process for replacing Mustafa Popal on the President's Work Group; appoint an interim replacement. See report from PWG. See meeting transcript for discussion, including how to publicize this opportunity. The goal is to have a pool of faculty volunteers to consider during our next Senate meeting. However, there was some dissention on this point—since the previous members of PWG were simply appointed by the AS, why not do that now? Cassidy RW put herself forward as a volunteer. LA created a poll with two options: (1) appoint from within Senate now; (2) send out to all faculty and then vote on the appointment at a later date. The issue is that the next meeting is not until October 22, and there is a PWG meeting in the interim. Poll results favor "appoint from within Senate now." PR moved to appoint CRW; JH seconded. LA opened a poll to vote on this, and results support CRW as Senate appointee to PWG, replacing MP (14 yea, 0 nay, 1 abstain)

2.6 Enhancing Division Meetings

Procedure | <u>Information</u> | Discussion | Action

Presenter: Truglio, Ayotte

Time: 10

Notes: JT and LAyotte presented their process for creating a faculty survey on effectiveness of division meetings, as well as options for digital feedback. They began by holding a study session that included themselves, RYF, TR, and JR. Feedback from the survey will be provided to Deans. The survey will be emailed to faculty in the coming week.

2.7 Online Educational Resources

Procedure | Information | <u>Discussion</u> | Action

Presenter: Maloney

Time: 0

Notes: Ame provided a written report instead of presenting at this meeting. Please review her report and share the information with your constituents.

2.8 Online Education Initiative Resoluton

Procedure | <u>Information</u> | Discussion | Action

Presenter: Moe

Time: 20

Notes: Dean Moe presented on the Online Education Initiative and requested that Senate provide a resoluton supporting Skyline College's participating in this during the next Senate meeting, on October 22. The slides for this presentation are available on the Academic Senate website. See the meeting transcript for Dean Moe's

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commentary. After this presentation there was some discussion whether a letter of support or a resolution of support was required (a resolution would be very time consuming). It was decided that the Skyline AS would provide a letter of support now, and if a resolution of support is required, that will come from the District Academic Senate after all three colleges are ready to join the OEI. Currently only Skyline College is prepared to move forward. LA asked the Executive Committee to draft this letter. There were no objections.

2.9 Treasurer's Report

Procedure | Information | Discussion | Action

Presenter: Yonemura-Fabian

Time: 3

Notes: We collected $1,530 in membership dues from 62 faculty members, which is slightly more than last year. Traditionally we have used these funds for scholarships and for the textbook exchange—but we have not discussed this issue recently. We will be revisiting this issue during our next AS meeting. Note that most CCCs do not collect membership dues, so this is a unique resource.

3.0 Standing Agenda Items

3.1 President's Report

Procedure | Information | Discussion | Action

Presenter(s): Shaw

Time: 5

Notes: LA displayed and reviewed her report, which is available on the Senate Google Drive.

3.2 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Standing Committee Chairs

Time: 5

Notes: Committee reports will be moving to the second senate meeting of the month. Committee members were invited to report at this time. TG shared that SOC meetings, in which student organizations meet and collaborate, are up and running now. BRQ: Professional Personnel committee has not met yet, but wanted to alert Senate to the fact that the ASCCC has released its programs and awards cycle for this year. The first one is the 2021 Exemplary Program Award. We get to nominate one program for this honor, and the PP committee will be requesting nominations on October 22 (our nomination is due to ASCCC by November 9). Note that the focus is narrow this year: they're looking to award a program that is focused on equitable practices in a virtual educational environment.

4.0 Announcement and Closing Procedures

4.1. Announcements

Presenter: Shaw

Time: 1

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Notes: JR noted that we have a college-wide committee, the FTEFAC, which is the faculty full-time hiring committee. This is the committee that determines what positions we're going to recommend that the President hire for for faculty. The way it's supposed to work is the dean has a conversation with each of their divisions, and decides what positions that division wants to advance to the committee. And then that committee has a discussion and ranks all of those positions. Every Dean in every division should be having that conversation with all the with all the faculty in their division, so just make sure that that is happening in your division. LA welcomed Marianne Kaletzky, our AFT rep, and asked her to say a few words. MK invited everyone to the AFT membership meetings, which are held the second Wednesday of every month.

4.2. Motion to Adjourn

Presenter: Shaw

Time: 0

Notes: Pres. Shaw asks that this meeting be adjourned in honor of the family of Breonna Taylor. Motion: JR / Second: JN

Next meeting will be October 22, 2020.

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Academic and Professional Matters, AB 1725 "10 + 1"

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate