



Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: <https://smccd.zoom.us/j/97624129227>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Minutes for November 19, 2020

In Attendance

Voting Members

Executive Officers

- **President:** Leigh Anne Shaw [votes in ties]
- **Vice President:** Jesse Raskin
- **Secretary:** Kim Saccio-Kent
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- Pia Walawalkar (Fall 2020)
- Ame Maloney (Spring 2021)

BEPP

- Dick Claire – not present
- Filipp Gleyser – not present

Counseling

- Jacqueline Escobar
- Alberto Santellan
- Jessica Truglio

Language Arts

- Lindsey Ayotte

(Quorum – 19/23 voting members)

- Jarrod Feiner – not present

- Vincent Chandler

KAD

- Dino Nomicos (Fall 2020) – not present
- Kevin Corsiglia (Spring 2021) – not present

SSCA

- Amir Esfahani – not present
- Jennifer Merrill
- Jude Navari

SMT

- Carina Anttila-Suarez
- Younga Choi
- Maryam Khan

CTE Liaison

- Cassidy Ryan-White

Part-Time Faculty

- Pablo Ramirez
- Tim Rottenberg
- Sujatha (Suji) Veknataraman

Non-voting Members

Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

Advisory Members

AFT

- Marianne Kaletzky – not present

ASSC

- Thomas Gower – not present

Classified Senate

- Marisa Thigpen – not present
- Flor Lopez – not present

PD/CTTL

- Nicole Porter

SEED

- Nathan Jones – not present

Guided Pathways

- Ernesto Hernandez – not present

OER

- Ame Maloney



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Guests

- Cheryl Johnson
- Lavinia Zanassi
- Karen Wong
- Rob Williams
- Danni Redding Lapuz
- Chris Collins

1.0 Opening Procedures

1.1 Call to Order

Presenter: Shaw

Time: 1

Notes:

1.2 Adoption of Agenda

Presenter: Shaw

Time: 1

Notes: Motion: PW / Second: KSK

1.3 Adoption of Minutes

Presenter: Shaw

Time: 1

Notes: Motion: PW / Second: KSK

1.4 Consent Agenda

Presenter: Shaw

Time: 0

Notes:

1.5 Public Comment

Presenter: Shaw

Time: 3

Notes:

2.0 New Senate Business

2.1 Comprehensive Program Review Work Group Report

Procedure | **Information** | **Discussion** | **Action**

Presenter: Leigh Anne Shaw, Karen Wong

Time: 15

Notes: Please review the [CPR presentation on Google Slides](#) (or download it) and share it with your constituents. The presentation includes several links where you and your constituents can review the proposed templates and provide feedback. Karen would like feedback by November 28.



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2.2 ACED, Article 13, PD Plan, & Spring 2021 PD Preview

Procedure | **Information** | **Discussion** | **Action**

Presenter: Bianca Rowden-Quince, Nicole Porter, Rob Williams

Time: 30

Notes: Three goals – encourage consistent reporting to AS, work to combine PD-related committees (ACED, PPC, Article 13), revise & share the campus PD plan. Please [review the slides](#) for relevant links etc.

- PPC is up and running. Submitted Physics program for ASCCC Exemplary Program. Open nominations for Hayward Award due to PPC by November 30 – for individual faculty, one part time and one full time per college. PPC will continue to focus on app nominations, not clear how to fold this work into the larger PD initiatives (will revisit how this integrates with larger PD work in Spring 2021).
- ACED (Advisory Committee for Employee Development). Two faculty seats to be filled, plus one Classified. PD Assessment & Plan (including calendar for Skyline and across the District), including Flex Days, Intergroup Dialogue (IGD), et cetera and so on. Looking at leveraging funds across the district. Coordinating across the district for Flex Day Jan. 2021; invited submissions for presentations (email sent out). Upcoming PD through CCTL: IGD, Equity Training Series, Equity Scholars peer mentoring, online peer mentors. Vision Resource Center will provide one spot for registering for PD and also provide a transcript of PD completed.
- Update on Article 13 Committee. Current 1% allocation for AY 20-21 is \$116,504 (which does not include carryover from previous years). Please see the [Article 13 page on our website](#) for more information. Changes: updated process for signatures and approvals to align with processes at CSM and Canada. Now there is more of a focus on personal goals and professional growth in the updated and streamlined AY 20-21 application ([which is available on the website](#)). Reduced deadline from 60 to 30 days for short-term PD requests. What’s next? \$314,860 left in the current budget. Committee will create a resource page with info on upcoming conferences and other faculty PD opportunities. Deans will share this info with their divisions. Send Monthly emails about upcoming opportunities and deadlines. Improve outreach to adjunct faculty. Work with DAS to ensure PD consistency across the district.

2.3 Overview of Distance Education Handbook Updates

Procedure | **Information** | **Discussion** | **Action**

Presenter: Chris Collins

Time: 15

Notes: DE Handbook updates presented. Also overview of upcoming Online Peer Mentors program. Chris shared changes to the DE Handbook, then provide the updated draft for review. In an upcoming meeting the Senate will be asked to approve the updated handbook. In the meantime, please [review the draft, available on Google Drive](#) and make your changes in the document itself. Timeline: this will come up for a vote – or simply recommendations -- at the next meeting (December 3). In Spring semester the draft will be published and made beautiful; the new DE Handbook will roll out in Fall 2021.

2.4 Use of Senate Dues

Procedure | **Information** | **Discussion** | **Action**

Presenter: Rika Yonemura-Fabian

Time: 15



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Notes: Rika talked through three potential scenarios for using AS dues. Please share the options ([available on Google Drive](#)) with your constituents and be ready to vote on one of the options in a future AS meeting. Please see the meeting transcript for details of the subsequent discussion. Ultimately decided to have another discussion in Senate before proceeding to a vote.

2.5 College Governance Council Campus Climate Work Group

Procedure | **Information** | **Discussion** | **Action**

Presenter: Leigh Anne Shaw

Time:

Notes: *The College Governance Council is forming a sub-work group to review the recommendations of the newly released McPhail Report, and to make further recommendations to CGC regarding whether we move forward to implement the recommendations, and whether we may need to do something more - campus wide - to assess our climate. The composition of the work group includes, where possible, two members selected by each constituent group.*

Two candidates are proposed: Suji Venkataraman and Soledad McCarthy. Additional nominations may be taken from the floor as long as they communicate verbal agreement to serve. Academic Senate will appoint two members only. Jacquie E proposed Lavinia Zanassi to include someone from Student Services (existing nominees are instructional faculty); read the transcript for Jacquie’s nomination. Lavinia accepted. Note: By end of day poll results were reached, and Lavinia and Suji were selected for the CGC Campus Climate Work Group.

3.0 Standing Agenda Items

3.2 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: Standing Committee Chairs

Time: 5

Notes: Educational Policy: Ed Policy is being asked to review the following policies, and they would like Senate feedback on them:

- Draft: District Academic Senate’s [proposed policy on Full-Time Temporary Faculty Hires](#)
- Update: [Military Service Policy](#) (to bring it into line with Executive Order 1036)

JE provided background on reasons for Military Service Policy revisions; see the transcript for details.

3.1 President’s Report

Procedure | **Information** | **Discussion** | **Action**

Presenter(s): Shaw

Time: 5

Notes: President’s report is available [online](#), and also [by video](#). Please watch the video and let Leigh Anne know if this form of communication works for you.

4.0 Announcement and Closing Procedures



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4.1. Announcements

Presenter: Shaw

Time: 1

Notes:

4.2. Motion to Adjourn

Presenter: Shaw

Time: 0

Notes: Motion: PW / Second: JR

Next meeting will be December 3, 2020.

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate