



Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: <https://smccd.zoom.us/j/97624129227>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Minutes for December 3, 2020

In Attendance

(Quorum – 21/23 voting members)

Voting Members

Executive Officers

- **President:** Leigh Anne Shaw [votes in ties]
- **Vice President:** Jesse Raskin
- **Secretary:** Kim Saccio-Kent
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- Pia Walawalkar (Fall 2020)
- Ame Maloney (Spring 2021)

BEPP

- *Dick Claire – not present*
- Philipp Gleyser

Counseling

- Jacqueline Escobar
- Alberto Santellan
- Jessica Truglio

Language Arts

- Lindsey Ayotte

- Jarrod Feiner
- Vincent Chandler

KAD

- Dino Nomicos (Fall 2020)
- *Kevin Corsiglia (Spring 2021) – not present*

SSCA

- Amir Esfahani
- Jennifer Merrill
- Jude Navari

SMT

- Carina Anttila-Suarez
- *Younga Choi – not present*
- Maryam Khan

CTE Liaison

- Cassidy Ryan-White

Part-Time Faculty

- Pablo Ramirez
- Tim Rottenberg
- Sujatha (Suji) Veknataraman

Non-voting Members

Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Carlos Ungo

Classified Senate

- *Marisa Thigpen – not present*
- *Flor Lopez – not present*

PD/CTTL

- *Nicole Porter – not present*

SEED

- *Nathan Jones – not present*

Guided Pathways

- Ernesto Hernandez

OER

- Ame Maloney



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Guest

- Carlos Ungo
- Danni Redding-Lapuz
- Chris Collins

1.0 Opening Procedures

1.1 Call to Order

Presenter: Shaw

Time: 1

Notes:

1.2 Adoption of Agenda

Presenter: Shaw

Time: 1

Notes: Motion: PW / Second: KSK

1.3 Adoption of Minutes

Presenter: Shaw

Time: 1

Notes: Motion: PW / Second: KSK

1.4 Consent Agenda

Presenter: Shaw

Time: 0

Notes:

1.5 Public Comment

Presenter: Shaw

Time: 3

Notes: Bianca RQ reminded colleagues to apply for Equity Training Series if they haven't already. She also described the Equity Scholars program and invited colleagues to apply as mentees. The application closed yesterday, but they welcome more applicants. Jennifer Merrill reminded faculty of call for Brigit Fischer and Johannes Massare retirement video (another reminder, with links, will be sent this week. Kim SK shared her concern re. VPSS candidate Dr. Howard Irvin. A Google search revealed both a history of violence against women (in 1997), and complaints as recent as 2018 involving harrassment and intimidation.

2.0 New Senate Business

2.1 Approval of Senate Appointee to IEC (replacing Kim Saccio-Kent for Spring 2021)

Procedure | **Information** | **Discussion** | **Action**

Presenter: Leigh Anne Shaw

Time: 10



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Notes: Beginning in Spring 2021, two meetings per month (every 2nd and 4th Monday), 2:10-4:00pm. Nominations to be taken from the floor. Jesse Raskin nominated Vincent Chandler. Vincent accepted. His appointment was confirmed by Senate vote.

2.2 Faculty Leadership Discussion

Procedure | **Information** | **Discussion** | **Action**

Presenter: Jessica Hurless, Leigh Anne Shaw, Kate Williams Browne

Time: 30

Notes: In preparation for Leigh Anne Shaw leaving her term at the end of Spring 2021, the Senate will engage in a discussion on faculty leadership. Participants can ask questions of the president and immediate past president in preparation for elections in Spring. [See our Senate Bylaws](#). Jessica Hurless facilitated this discussion; see the [Slido site](#) for questions asked and read the meeting transcript for details of LA and Kate’s responses. LA closed by announcing that she is reserving Academic Senate offices hours on Dec 7 and Dec 14 from 10:00 am to 12:00 pm by Zoom for interested faculty to visit and talk about how to get involved as a faculty leader.

<https://smccd.zoom.us/j/91532912254> (This will be announced via email and *Skyline Shines*.)

2.3 Approval of Revised Distance Education Handbook

Procedure | **Information** | **Discussion** | **Action**

Presenter: Chris Collins

Time: 10

Notes: Chris reviewed the comments made on the draft version, available on Google Drive: <https://drive.google.com/file/d/1sevtC9-HHAKoN1rrV-kWBFgtvHM8ww5S/view?usp=sharing>. He mentioned getting a comment from an administrator asking for him to add language on dropping students from online classes (advocating a student-centered approach). He asked what role AS plays in the DE Handbook itself. LA clarified that the content in the DE handbook is under AS 10+1 purview. Once AS approves the content, it should not undergo major revision. There was some discussion around “guidance” vs. “policy.” LA pointed out that the guidance in the DE Handbook should not contradict Skyline or District policy. Carlos Ungo (representing associated students) shared a fellow student’s experience with test proctoring software – sounds like Proctorio. In his opinion this system negatively impacts student learning. The DE Handbook was approved.

2.4 Vote on Policies

Procedure | **Information** | **Discussion** | **Action**

Presenter: Jacque Escobar

Time: 15

Notes: Vote on [Military Service Credit](#) and [Full-time Temp](#) policies. Both were approved.

2.5 Smaller Class Size Resolution from AFT

Procedure | **Information** | **Discussion** | **Action**

Presenter: Rika Yonemura-Fabian

Time: 15

Notes: Rika provided background for the AFT Anti-Oppression Committee Resolution on Class Size that was presented to San Mateo Community College Board of Trustees on November 18. She and Marianne Kaletsky were instrumental in drafting this resolution. Current class size limits are not based on research, and it’s not



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clear how they were developed. She and Marianne explained that smaller class sizes is an equity issue both for students of color and for overloaded faculty. They also discussed the fact that this is an intersectional issue that relates to both AS and Union), then they presented the draft resolution itself, which is [available on Google Drive](#). Rika also presented a preliminary data on a student class size survey. The Committee is currently collecting data on the relationship between class size and equity. Rika asked that faculty share the AFT Anti Oppression Committee Class Sizes Survey with their students (<https://docs.google.com/forms/d/1sdJC2Xrb7ci-f7GxNShMIXU69640HMXgid-0ncYngFA/edit?ts=5f9b31a3#response>) any time before the end of this semester.

2.6 Appointment of faculty to Advisory Committee for Employee Development (ACED).

Procedure | **Information** | **Discussion** | **Action**

Presenter: Leigh Anne Shaw

Time: 10

Notes: As a follow-up to the PD presentation on Nov 19, the Senate is asked to appoint two members to serve on ACED. Proposed faculty are Kim Saccio-Kent and Pia Walawalkar (to serve with existing appointee Janice Sapigao). Additional nominations were requested, but none were advanced. Meetings will begin in February; time/date not available now. Kim and Pia were voted in.

3.0 Standing Agenda Items

3.1 President’s Report

Procedure | **Information** | **Discussion** | **Action**

Presenter(s): Shaw

Time: 5

Notes: This is available on Google Drive: <https://docs.google.com/document/d/1UCT-21XvIMkLpNJ9IMWCFrJcP2qhXWtFLH1UOS8NH0A/edit?usp=sharing>

3.2 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: Standing Committee Chairs

Time: 5

Notes: Committee members will be asked to present final reports for the 2020 year in writing and/or orally. Bianca reported that the PPC collected nominations for the Hayward Award: four full-time and one part-time. On Monday Bianca will share final nominations with LA for dissemination to Senate. OER report is available on Google Drive: https://drive.google.com/file/d/1CEF1lm6lfJvwHO5_NGAGbOHwEwjGQZyx/view?usp=sharing

4.0 Announcement and Closing Procedures

4.1. Announcements

Presenter: Shaw

Time: 1



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Notes: Jesse reminded faculty of move to study compressed calendar. DAS is asking for faculty to serve on this committee (he is serving). Meeting time commitments are unclear (the group has not met yet). Pia reminded faculty of World AIDS Day; the SMCCCD is serving as host of the virtual quilt. You may view the quilt here: <https://www.aidsmemorial.org/virtual-quilt/ca#SC> Jacquie Escobar reminded faculty that that the last day to provide feedback on VPSS forums is tomorrow.

4.2. Motion to Adjourn

Presenter: Shaw

Time: 0

Notes: Motion: PW / Second: KSK

Next meeting will be January 21, 2021.

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate