Minutes

Thursday 7 March
2:10pm – 4:00pm
rm. 6203

Mission: to empower and transform a global community of learners

Exec Officers **2018-2019**	Non-voting members **Committee Chairs**	Representatives **Divisions**
Kate Williams Browne *President*	Jessica Hurless *Curriculum* <mark>Absent</mark>	Bianca Rowden-Quince *ASLT*
Jesse Raskin *Vice President*	Nathan Jones *Educational Policy Chair*	Dick Claire/Dan Ming *BEPP* <mark>Absent</mark>
Jing Folsom *Secretary*	Rika Yonemura-Fabian *Professional Personnel Chair*	Courtney Mogg/RichardTorres *Counseling* <mark>Absent</mark>
Mustafa Popal *Treasurer*		Jarrod Feiner/Erinn Struss *Language Arts*
	Ex-Officio Representatives	AmberSteele *KAD*
[non-voting] Leigh Anne Shaw *Past President* <mark>Absent</mark>	Sherrie Prasad/Michelle Haggar *Classified Senate* <mark>Absent</mark>	Bridget Fischer/ Lisa Cresson[F] John Ulloa[S] *SSCA*
	Bianca Rowden-Quince *AFT Rep*	Jing Folsom/Carla Grandy *SMT*
	Michelle Chee *ASSC Rep* <mark>Absent</mark>	**Groups**
	Courtney Mogg *GuidedPathways/DesignTeam Liaison* <mark>Absent</mark>	Ronda Wimmer *CTE Liaison*
	Bianca Rowden-Quince *OER Liaison*	Barbara Corzonkoff/ Lisa Cresson *Adjunct Senators*

Opening Procedures [2:10]

Item	Presenter	Time	Details	Action/ Info /Procedure
Call to order	President	1		Procedure
Roll/Introductions	Secretary	1	Quorum is 7/13 voting members: 1 vote/each Exec member, 1 vote/each Division and each Group **Quorum present**	Procedure
Consent agenda	President	0		Action/ Materials
Adoption of today's agenda	President	1	M: /S: Agenda, approved, with one modification: moving the hiring committee approval earlier	Action/ Materials
Adoption of previous meeting minutes	Secretary	1	M: /S: Minutes: approved without modification	Action/ Materials
Timekeeper	-----			
Public Comment	Public	1		Information
	TOTAL	5		

RUB [Reports,Updates,Business] Standing Agenda Items [~2:15-3:50]:
Why/What does the ASenate need to know/do?

Item	Presenter	Time	Details	Action/ Info /Discussion
Skyline College President Plan	Galatolo Bailey Browne	15	SMCCD Chancellor Ron Galatolo and Chief of Staff Mitch Bailey will discuss plans for interim appointment of College President. <u>Ron Galatolo</u> Thank you to faculty. Your work is impactful, faculty is ground 0. "Skyline has an incredible reputation" Kate: this is because we have participatory governance. Galatolo: Administration sets a vision, but this is just a dream if faculty don't make it a reality RSS is retiring. My goal: we don't lose momentum because students depend on us. Has chosen an interim starting but cannot share the name because the board has not yet approved. This role was in demand. This is about getting the right person who is the right fit who will support faculty interests. I welcome any feedback once the interim is announced. Plan is to announce the individual by July 1. You will be primarily responsible for choosing your next president. Committee, open forums, "I respect the input of faculty staff and students here. I will take all the feedback seriously including the forums" "Please share with your faculty colleagues that the feedback I receive from the forums will greatly influence my thinking." "What makes a president great is for them to realize that they are working for you (the faculty)" Committee: diverse, reflects who we are and what we represent. AS president will be the co-chair unless she declines. Ron G. will have final approval over the members of the committee. Early Spring 2020 – interviews, followed by forums. RG restates: I look at the forums. RG: "The president doesn't work for me, the president works for you." Mitch B. and RG: there will be open forums in the fall to develop the profile of who we want so these can be represented in the job description. • July 2019: Interim appointed • September: SMCCD starts developing profile • tSpring: • July 2020: Full time president appointed	Discussion

			RG: "The best leaders strive to lead through a collective soul, not an individual view point." Kate: Thank you and the Skyline Academic Senate will ask you back the beginning of the Fall term for another conversation together. RG: I look forward to it.	

Equity Plans & Resolution update	Garcia
	Hotep
		25	Dean Hotep and VPSS Garcia will present key points of Equity Plan and join AS for review of AS Equity Resolution [Fall 2017] action plan.
			What does equity have to do with student success?
			System was created inequity. Even though, library, student service, all open to everybody isn't enough. Personal bias, specific request. Funding decision Is the college working? Based on 6 years graduation rate, retention rate, transfer rate, course completion, break every group as female, male, different ethnicity et al. There were gaps. What can we do to close the gaps?
			Education code 78222
			
			• Categories:
			  A) Current or former foster youth
			  B) Students with disabilities
			  C) Low-income studetns.
			  D) Veterans
			  E) Students in the following ethnic and racial categories, as they are defined by the united states census bureau for the 2010 census for reporting purposes
			  F) Homeless students
			  G) Lesbian, gay, bisexual, or transgender students
			  H) Additional categories of students determinded by the governing board of the community college district.
			
			• Changes to metric
			  Was: Access; course; completion; ESL and Basic skills; degree & Certificate; Transfer
			  Now: Access; Retention; Transfer; Transfer level Math & English
			  Completion of Certificate or degree
			  No more course completion, instead retention
			  Transfer is higher in the list
			• Student equity plan template (fill up and bring back april 18 AS mtg for approval) No data exist right now.
				Info/
				Discussion
				Materials

Metric	Current baseline data for overall student population	Goals for overall student population	Activities that support the goal
Access: successful enrollment			
Retention: fall to spring			
Transfer to a four-year institution			
Completeion of transfer level math and English			

			Earned credit certificate over 18 units, associate degree, CCC bachelor's degree				

2016-2019 Plan Data
- Access – AA/Latinx/Veterans
- Course – AA/Latinx/API/Foster
- ESL & BSI – AA/Latinx/Foster/Veterans
- Completion – AA/Foster/Veterans
- Transfer – Foster/ Fillipino/Latinx/ API

Student Equity Plan Process/Timeline
- Feb 2019 – SEEED Begin Draft of SEP
- March 7 – AS
- April – Classified Senate
- April- Associate Students of Skyline College
- April 18, AS
- May – President Cabinet
- May – Board Approval
- June 30, 2019 – State Chancellor's office

2016-2019 Plan Expenditures Programs
- Conference/NCORE
- Equity Summit
- Equity training series
- College lecture series

2016-2019 Plan Expenditures
Salaries
- Dean of SESP (70%)
- Division Assistant SESP (70%)
- PSC SESP
- Retention Specialist (GSP)
- Financial Coach (SP) (50%)
- Student workers (SESP)

Enrollment	Yonemura-Fabian	20	Follow-up from Info item at 2/7 and 2/21 meetings. Update, discussion, next steps. Received data from VPI yesterday, data hasn't been converted to the format for easy reading. So postpone the detailed report, discussion next meeting.	Discussion
Skyline NOW	Vizenor Popal	30	Director Vizenor will provide more information following the AS D3 discussion on 2/21 & the SkyNow meeting 3/5, followed by Q&A, challenges and next steps. What is *Skyline College Now*? A college for working adults program that will utilize fully developed Associate Degrees for transfer and offer them in a 6-week course delivery model, provide a collaborative learning cohort environment with like minds while increasing access to quality education for working adults. Skyline college engagement	Info/ Discussion

- What is the intention of Nights, Online and Weekends Messaging?

Student participants are able to access their learning when needed (Nights, online, weekends) with clear timelines and expectations. Program delivery will be online/distance education in most instances.

- What is the WHY?

Expanding to serve working adults more effectively and embracing the urgency around finding solutions for this demographic. Innovative Program delivery strategies that allow us to remain competitive during the times of the 115 College.

NOW elements under development:
- Application process and procedures
- Financial aid engagement and support
- Customized on-boarding experience
- Online Counseling
- Online Tutoring, supplemental instruction Support and Peer mentor Components
- Clear course sequencing
- Cohort model wit built in community building
- EOPS and TRIO

A sample Skyline College NOW course schedule:
- August 1 – Sep 15
- Sep 16 – Oct 31st – 2 classes
- Nov 1 – Dec 15
- Break
- Jan 2 – Feb 15
- Feb 16 – March 31 2 classes
- April 1- May 15
- Break
- June 1 – July 15 - 2 classes

Professional development: Is needed [no details]

Overview of next steps
1. Develop degree course sequencing with Key major and GE Faculty and appropriate Meta major counselors
2. Develop community of practice and core course experiences
3. Establish professional development experiences
4. Develop marketing materials and work with key empolyers, education, government, retail and others to promote program
5. Create work plan, key outcomes and timelines
6. Design application and on-boarding experience

Programs were picked based on the most popular certificate and degrees

$100,000 Funding from legislation, yearly funding allocation

Question and answer:
- Enrollment strategies: with organization with experience, social media et al.
- Program development, professional development, curriculum development all under AS [10]+1, so how to

			engage AS and faculty: we open idea insight to moving forward this program. • How much needed to change the pedagogy? Answer: some programs, faculty is already teaching 6-week classes. • Business program is going Fall 19, professional development is undergoing. • Curriculum doesn't need to be compressed that much because we're teaching summer class as well. • Faculty burning out. Who is going to teach, teach the same cohort. Answer: recruit who is interested in this program. Based on different program.	
Dean Screening Committee ASLT, revised	Morello Browne	5	Faculty*: M Popal [History.SI], LA Shaw [ESOL/Learning Center], Y Choi [Math/SI]* Staff: *K. Dimalanta, ASLT* Administrators: *Director G. Nocito[Lib] & Dean L. Hotep[Equity]* Bianca: Need an expertise, recommending Bridget Fisher as one of the faculty member in the committee. LA Shaw: suggest to swap her with Bridget Fisher; others suggest adding. Lisa: motion to add Bridget Fisher to the committee. Rika second No oppose, no abstention.	Discussion/ Action
	TOTAL	95		

Final Announcements and Adjournment [~3:50-4:00]

Item	Presenter	Time	Details	Action/ Info
Announcements	Browne Popal	5	ASCCC Plenary [April 11-13, Millbrae] Scholarships; Treasurer/Budget [AS Scholarship]	Materials
Adjournment Next Meeting 3/21/19: D3: AB705/Stud. Success, Elections, QFE, Year-End Awards	Browne	5	M: Jesse / S: Bianca Minutes submitted by: Jing Folsom	Action
	TOTAL	110		