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| **Exec Officers****2018-2019**Kate Williams Browne*President*Jesse Raskin*Vice President***MINUTES Draft**Thursday 21 March2:10pm – 4:00pmrm. 6203*Mission: to empower and transform a global community of**learners*Jing Folsom*Secretary*Mustafa Popal*Treasurer*[non-voting]Leigh Anne ShawPast President | **Non-voting members****Committee Chairs**Jessica Hurless*Curriculum* Nathan Jones*Educational Policy Chair*Rika Yonemura-Fabian*Professional Personnel Chair***Ex-Officio Representatives**Sherrie Prasad/Michelle Haggar*Classified Senate* Bianca Rowden-Quince*AFT Rep*Michelle Chee*ASSC Rep* Courtney Mogg*GuidedPathways/DesignTeam Liaison*Bianca Rowden-Quince *OER Liaison*  | **Representatives****Divisions**Bianca Rowden-Quince*ASLT*Dick Claire/Dan Ming*BEPP*Courtney Mogg/RichardTorres*Counseling*Jarrod Feiner/Erinn Struss *Language Arts*Amber Steele*KAD*Bridget Fischer/Lisa Cresson[F] John Ulloa[S]  *SSCA*Jing Folsom/Carla Grandy*SMT***Groups**Ronda Wimmer*CTE Liaison*Barbara Corzonkoff/Lisa Cresson*Adjunct Senators* |

**Opening Procedures [2:10]**

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**Skyline College Academic Senate**

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| **Item** | **Presenter** | **Time** | **Details** | **Action/ Info****/Procedure** |
| Call to order | President | 1 |  | Procedure |
| Roll/Introductions | Secretary | 1 | Quorum is 7/13 voting members: 1 vote/each GC member, 1 vote/each Division and each Group  | Procedure |
| Consent agenda | President | 0 |  |  |
| Adoption of today’s agenda | President | 1 | M: Corzonkoff /S:Cresson | Action/Materials |
| Adoption of previous mtg. minutes  | Secretary  | 1 | M: Popal /S:Fabian | Action/Materials  |
| Timekeeper | ----- | 0 |  |  |
| Public Comment | Public | 1 |  | Information |
|  | TOTAL | 5 |  |  |

**Deep Dive Discussion [~2:20-3:55] Key Question- Why/What does the ASenate need to know/do?**

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| **Item** | **Presenter** | **Time** | **Details** | **Info/Action/****Discussion** |
| Announcements | BrowneRaskinStruss BrowneShaw | 5 | **Elections for Academic Senate 2019-20 will be held in April.** Executive officers and Standing Committee Chairs will move to Year2 of 2-year cycle, no elections. Adjunct Senators and CTELiaison will have general ballots [nomination papers will be sent out next week, due to Nominating Committee by 4/17; elections will be held 4/22-29].Divisions must hold elections in April; current Senators work with Deans to hold Division elections and may re-run [results to AS President by 4/29]***Student Ready task group update****; working on draft for AS look/edit before Spring break; Draft scheduled for April meeting discussion & perfected Resolution for May 2 vote.****State ASenate Resolutions*** *for discussion at the Area Meetings are now available on website www.asccc.org under the Resolutions tab.* | InfoInfoInfo |
| Enrollment Follow-Up | Yonemura-Fabian | 15 | Follow-up from Info item at 2/7 & 3/7 meetings. Discussion for insights, concerns, and next steps.Rika shared the data and a couple of key findings. See shared material on ASenate website : “Class Cancellation Presentation”.President Stanback Stroud: Class cancellation policies may work against the Deans ability to make decisions locally. Mustafa: Class cancellation needs to be done with student readiness mind-set in its center. If we are moving toward a student ready institution, every practice needs to reflect that principleErinn: Is that possible miscommunication between faculty and Dean about the class cancellation, is there any guideline for this? | Discussion |
| Equity Institute & Director Screening committee | Stanback Stroud | 15 | President Stanback Stroud will introduce plans for Skyline College Equity Institute and Screening committee membershipPresident Stanback Stroud introduced Equity Institute (EI). It is an independent and self-supporting entity. The Equity Institute (EI) administers institutional assessments, publishes research and facilitates professional development opportunities for organizations committed to showing up differently in the areas of culture, race, gender and institutional equity. It also develops equity-based syllabus, pedagogy, curriculum, and leadership. President Stanback Stroud also stated that Equity Institute will continue collaborating with other schools such as Canada College, USC and SDSU. Members from thirteen colleges will collaborate with each other and contribute to equity work.Equity Institute is separate from our Student Equity and Support Programs Division.  Director Screening Committee:Dr Taylor-Mendoza suggest Danielle Powell as one of the committee faculty member M: Dick, S: MustafaNo oppose, no abstention, approved | Info/ Discussion/Action  |
| D3: AB705 | FeinerHassonMatthewsShaw | 45 | Key faculty involved in implementation of AB705 will discuss major components, issues, and implications for faculty and the ASenate. Feiner, Hasson, Matthews and Shaw co-presented Implementation of AB705. See detailed presentation slides on ASenate website : “AB Senate Presentation LAS Revisions”Question: How could non-math faculty know how to help students learning math?Answer: The faculty can take the students to the learning center or showing them the online video. AB705 has positive impact. We need to be creative to support those students. We have Learning center, imbedded tutors, and peer mentor, SIA in class and online. Also, we have built different models to help our students.Motion to vote for the Affirmation of Implementation Plan of AB705.First : Erinn, Second: JesseNo opposed; Abstention : Nathan and Ronda | Discussion/ Action |
| ISER Update: The Review and Approval Process.  | Wong | 15 | As part of the Skyline College Accreditation plan, an updated draft and new Quality Focus Essay [QFE] will be presented for provisional endorsementKaren Wong and Will Minnich co-presented the updates of accreditation, draft and new quality Focus Essay. Detailed presentation is under AS website, materials.  | Discussion Materials |
|  | TOTAL | 95 |  |  |

**Final Announcements and Adjournment [~3:55-4:00]**

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| **Item** | **Presenter** | **Time** | **Details** | **Action/ Info** |
| Adjournment Next Meeting Th 4/18/19D3: Student-Ready Resolution, first reading and Enrollment | Browne | 5 | M: Musatafa / S: ErinnMinutes submitted by: Jing Folsom | Action |
|  | TOTAL | 110 |  |  |