

# Skyline College Academic Senate Minutes Draft

Thursday 6 February, 2020 | 2:10pm – 4:00pm | Rm. 6203

| Executive Officers<br>2019-2020                             | Division Senators                                      | Non-Division Senators   | Advisory Members   |
|---|--|---|--|
| Kate Williams Browne<br><i>President</i><br>[votes in ties] | Bianca Rowden-Quince<br>Pia Walawalkar<br><i>ASLT</i>  | Cassidy Ryan<br><i>At-large CTE Senator</i>                     | (non-voting)<br>Paul Bissember<br><i>AFT</i>   |
| Jesse Raskin<br><i>Vice President</i>                       | Dick Claire<br>Filipp Gleyser<br><i>BEPP</i>           | Barbara Corzonkoff<br>Tim Rottenberg<br><i>Adjunct Senators</i> | Marisa Thigpen<br>Flor Lopez<br><i>Classified Senate</i>                                       |
| Jing Folsom<br><i>Secretary</i>                             | Suzanne Poma<br>Jacquie Escobar<br><i>Counseling</i>   |   | Alejandro Guzman<br><i>ASSC</i>  |
| Mustafa Popal<br><i>Treasurer</i>                           | Jarrold Feiner<br>Erinn Struss<br><i>Language Arts</i> |   | Nathan Jones<br><i>SEED</i>  |
| [non-voting]<br>Leigh Anne Shaw<br><i>Past President</i>    | Amber Steele<br><i>KAD</i>                             |   | Bianca Rowden-Quince<br><i>OER</i>   |
|   | Bridget Fischer<br>Jennifer Merrill<br><i>SSCA</i>     |   | TBD<br>Guided Pathways   |
|   | Carina Anttila-Suarez<br>Younga Choi<br><i>SMT</i>     |   | AS Standing Committee<br>Chairs<br><i>(non-voting)</i><br>Jessica Hurless<br><i>Curriculum</i> |
|   |  |   | Nathan Jones<br><i>Educational Policy</i>  |
|   |  |   | Rika Yonemura-Fabian<br><i>Professional Personnel</i>  |

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| OPENING PROCEDURES |                |    |  |
|--------------------|----------------|----|--|
| Call to Order      | Browne         | 1  | <p>Quorum: 7/13 voting members<br/> <i>Voting members present: Browne, Folsom, Popal, Fischer, Merrill, Walawalkar, Gleyser, Rottenberg, Struss, Corzonkoff, Raskin, Rowden-Quince, Escobar, Ryan, Steele, Choi</i></p> <p><i>Non-voting members present: Jones, Hurlless, Shaw, Yonemura- Fabian</i></p> <p><i>We have quorum, 11/13<br/> President call to order at 2:12.</i></p>  |
| Consent Agenda     | Gibson         | 10 | <p><u>Division Tenured Evaluation Committee, LArts</u><br/> <i>Luciana Castro, Chair (Spanish/World Languages)</i><br/> <i>Danielle Powell (Communication Studies)</i><br/> <i>Rob Williams (English)</i></p> <p><b>All of the following are screening committees</b></p> <p><u>Art History (replacement hire)</u><br/> <i>Tiffany Schmierer (chair, tenured discipline expert)</i><br/> <i>Arthur Takayama (tenured discipline expert)</i><br/> <i>Paul Bridenbaugh (tenured discipline expert)</i><br/> <i>Amir Esfahani (tenured discipline expert, online educator)</i><br/> <i>Danni Redding Lapuz (dean, ssc)</i></p> <p><u>Full-time Automotive Technician [Replacement]</u><br/> <i>Krista Allen – auto technician</i><br/> <i>Nancy Lam – staff assistant, automotive</i><br/> <i>Filipp Gleyzer – auto faculty</i><br/> <i>Julia Johnson – auto faculty</i><br/> <i>Michael Kane – Dean</i></p> <p><u>Full-time, Instructional Designer, ASLT</u><br/> <i>Bianca Rowden-Quince, faculty/IT</i><br/> <i>Ricardo Flores, faculty/IT</i><br/> <i>David Hasson, faculty/Math</i><br/> <i>Michelle Hawkins, faculty/SSCA</i><br/> <i>Kim Saccio-Kent, faculty, Library</i><br/> <i>Rolin Moe, Dean</i></p> <p><i>Elimination of STEM Assistant committee [internal transfer, no screening committee]</i></p> <p><u>Dean, SMT</u><br/> <i>Carina Anttila-Suarez (Biology)</i><br/> <i>David Hasson (Mathematics)</i></p> |
|                    | Redding-Lapuz  |    |  |
|                    | Kane           |    |  |
|                    | Moe            |    |  |
|                    | Hernandez      |    |  |
|                    | Taylor-Mendoza |    |  |

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|                            | Fabian                |    | Denise Hum (Mathematics)<br>Nick Langhoff (Engineering/Computer Science)<br>Mousa Ghanma (Chemistry Laboratory Coordinator)<br>Nadia Tariq (Respiratory Care Program Services Coordinator)<br>Joe Morello (Dean/KAD, Chair)  |                    |
|                            |                       |    | RSS diversity Award Nomination announcement<br><i>Nominee is Soledad Mccarthy.</i>   |                    |
| Adoption of Agenda         | Browne                | 1  | <b>Dean, SMT screening committee pulled for discussion.</b><br><i>Motion made by Raskin to discuss the committee<br/>Popal second, AS approved to discuss.</i><br>1) Anttila-Suarez is no longer in the committee.<br>2) Instead, Nick Kapp (Biology Faculty) will be asked to serve on the screen committee.<br>3) Dean Morello is the Chair of the committee.<br><br><i>Fischer motion to provisionally approve the updated screen committee membership and Second by Rowden-Quince, pending Kapp or Life Science faculty member<br/>Committee Approved.</i><br><br><b>Agenda as amended</b><br><i>M: Struss<br/>S: Raskin<br/>Adopted</i> | materials          |
| Adoption of Minutes        | Browne                | 1  | <i>Approved</i>  | materials          |
| Public Comment             | Public Langhoff       | 1  | <i>Langhoff: Thank you for your support.</i><br><br><i>Lori Slicton ( Associate Professor of Anthropology)</i><br>1) Raised awareness of disability of district employees<br>2) Proposed to have accommodation for employees with disability, possibly to partner with DRC, have flex activities to engage HR, administrators.<br><br><i>Raskin: Feb is black history month. Looking for new material? Teach about the Governor's pardon of Civil Rights icon, Bayard Rustin.</i>  |                    |
| <b>NEW SENATE BUSINESS</b> |                       |    |  |                    |
| Report on AS Task Group    | Hurless Folsom Struss | 60 | <b>Materials are on AS website.</b><br><i>Main discussion points:</i><br>a) Voting model 1, 2, 3 and 4<br>b) Terms of officers, senators<br>c) Executive Committee membership and duties   | Discussion /Action |

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|  |  | <p>1) Struss motion to approve model 3 with Rottenberg's amendment—Matching adjunct senators' number with the largest division senator number.<br/>Popal second.<br/>Approved</p> <p><u>Article III Membership and Dues</u><br/><u>Section 1: Academic Senate Membership</u></p> <p>Divisions that include nine tenure &amp; tenure track (9) or fewer faculty may join another division, by mutual choice, for purposes of representation.</p> <p>Each division shall appoint their Senators according to the following formula:</p> <ul style="list-style-type: none"><li>o One senator per one (1) through nine (9) full-time faculty of the division.</li><li>o Two senators per ten (10) through nineteen (19) full-time faculty of the division.</li><li>o Three senators per twenty (20) through twenty-nine (29) full-time faculty of the division.</li><li>o Four senators per thirty (30) through thirty-nine (39) full-time faculty of the division.</li></ul> <p>Each division is allotted this number of senators, but they don't have to furnish them.</p> <p>Adjunct senators will be elected by and from the adjunct faculty at Skyline College. The number of adjunct senators will be equal to that of the largest division (ex. If SMT is the largest division with four senators, then there will be four adjunct senators).</p> <p>2) Struss motion to approve the Executive committee membership as currently stated in our By-laws.<br/>Raskin second<br/>Abstained: Popal, Escobar<br/>Approved.</p> <p><u>ARTICLE VI – Executive Committee</u><br/><u>Section 1: Membership and Responsibilities</u></p> <p>A. The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, immediate Past-President (or appointed Past-President if the immediate past-president isn't available) and two senate members voted on by the Senate.</p> <p>3) Struss motion to approve the duties of the Executive Committee as current pilot model.<br/>Raskin second<br/>Approved</p> <p><u>ARTICLE VI – Executive Committee</u><br/><u>Section 1: Membership and Responsibilities</u></p> |  |
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|                         |   |    | <p><i>B. The Executive Committee members shall:</i></p> <ol style="list-style-type: none"> <li><i>1. Assist in implementing Senate decisions and policies</i></li> <li><i>2. Assist in drafting motions.</i></li> <li><i>3. Assist in making decisions with the President when the Senate is not in regular session outside the Academic Calendar.</i></li> </ol> <p><i>C. The Executive Committee members shall meet twice monthly to set the agenda for Academic Senate meetings.</i></p> <p><i>4) Steele motion to make additions to the purpose of Academic Senate to By laws.<br/>Struss second.<br/>Approved</i></p> |                    |
| Report on AS Task Group | Rottenberg<br>Fabian-<br>Yonemura<br>Raskin | 15 | <i>The task group on Collegial Consultation has shared a DRAFT document. Please review prior to the next Senate meeting. A vote will be held on whether to adopt the document and recommendations therein. The document is available on the Senate's website.</i>  | Discussion /Action |

|                                      |  |    |  |                       |
|--------------------------------------|--|----|--|-----------------------|
| Update on President Work Group       | Popal<br>Shaw  | 10 | <i>President Work Group on Participatory Governance &amp; Committees will provide update and survey info<br/>Members of the committee will receive a survey email.<br/>Please fill out the survey for each committee if you serve on multiple committees.</i>  | Info/<br>Discussion   |
| Spring 2020 ASenate Meeting calendar | Raskin<br>Browne                                       | 10 | <i>The meeting calendar with suggested items will be presented for comment and discussion, including meeting for Flex Day [Th 3/5]<br/>Faculty are interested in attending the flex Day AS meeting.</i>  | Discussion/<br>Action |
| Treasurer & AS Scholarship           | Popal  | 5  | <p><i>Report on AS funds and upcoming Senate Student Scholarship</i></p> <p><i>End budget (F18/Sp19): 9-30-10: \$620.62</i></p> <p><i>Dues deposited: \$1425, total \$2045.62</i></p> <p><i>Spending request Sp20</i></p> <p><i>\$300: end of year party/plaques</i></p> <p><i>\$1000: scholarship</i></p> <p><i>\$ 450: textbook rental, total spending \$1750</i></p> <p><i>Account balance will be \$295.62</i></p> <p><i>Gleyser motion to approve the spending request</i></p> <p><i>Steele second</i></p> <p><i>Approved</i></p> | Info/Action           |
| President Search                     | Browne, Choi,<br>Popal, Raskin,<br>Fabian-<br>Yonemura | 1  | <p>Report on committee progress</p> <p><i>No report</i></p>  | Info                  |

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| ANNOUNCEMENTS AND CLOSING PROCEDURES |            |  |  |             |
|--------------------------------------|------------|--|--|-------------|
| Agenda items for future meetings     |            |  | Committee work: Impact on Teaching & Learning;<br>TaskForce & other Division groups;<br>Campus culture process;<br>Reports from Standing Committees [ <i>Curriculum, Ed Policy, Professional Personnel</i> ]<br>Liaisons & Division Reps updates & plans<br>District info [ <i>DAS,DPGC,Curr</i> ] | Information |
| Final Announcement                   | Walawalkar |  | <i>Writing group possible meeting on the Second or Fourth Thursday afternoon.</i>  |             |
| Adjourn<br>Next Mtg 02/20/20         |            |  | <i>M: Struss<br/>S: Popal<br/>Minutes submitted by Jing Folsom</i>   |             |