

Skyline College Academic Senate Minutes

Thursday March 5, 2020 | 1:10-2:45 | Rm. 6202

Executive Officers	Governance Committee Chairs	Senators	Advisory Members
<p>[votes in ties] Kate Williams Browne President</p> <p>[voting] Jesse Raskin Vice President</p> <p>Jing Folsom Secretary</p> <p>Mustafa Popal Treasurer</p> <p>[non-voting] Leigh Anne Shaw Past President</p>	<p>(non-voting) Jessica Hurless Curriculum</p> <p>Nathan Jones Educational Policy</p> <p>Rika Yonemura-Fabian Professional Personnel</p>	<p>Bianca Rowden-Quince Pia Walawalkar ASLT</p> <p>Dick Claire Filipp Gleyser BEPP</p> <p>Suzanne Poma Jacquie Escobar Counseling</p> <p>Jarrod Feiner Erin Struss Language Arts</p> <p>Amber Steele KAD</p> <p>Bridget Fischer Jennifer Merrill SSCA</p> <p>Carina Anttila-Suarez Younga Choi SMT</p> <p>Cassidy Ryan CTE Liaison</p> <p>Barbara Corzonkoff Tim Rottenberg Part-Time Faculty</p>	<p>(non-voting) AFT Paul Bissember</p> <p>Classified Senate Marisa Thigpen Flor Lopez</p> <p>ASSC Alejandro Guzman</p> <p>SEED Nathan Jones</p> <p>Guided Pathways TBD</p> <p>OER Bianca Rowden-Quince</p>

Skyline College Academic Senate Minutes

Thursday March 5, 2020 | 1:10-2:45 | Rm. 6202

OPENING PROCEDURES				
Call to Order	Browne	1	<p>Quorum: 7/13 voting members</p> <p>Voting members present: Browne, Raskin, Folsom, Rowden-Quince, Feiner, Struss, Steele, Merrill, Anttila-Suarez, Choi, Rottenberg, Poma</p> <p>Non-voting member present: Hurless, Fabian, Shaw</p> <p>We have quorum 9/13</p> <p>Call to order at 1:15</p>	
Consent Agenda	Browne	1	none	
Adoption of Agenda	Browne	1	Approved	Materials
Adoption of Minutes	Browne	1	Adopted	Materials
Public Comment	Browne	1	<ol style="list-style-type: none"> 1. Question about the procedure of bringing items to the AS meeting. Answer: contact President/Vice President, ag 2. Lavinia Zanassi posted an article in Skyline Shines on how faculty support students 3. Funding was cut for the Legal Clinic at Skyline College, leaving un-documented students and community members without access to legal guidance (can be agendized) 	
NEW SENATE BUSINESS				
Policy on Class Cancellation	Browne	20	<p>Discussion on Class Cancellation Policy, drafted by the VPI and Instructional Deans <i>Please see Policy in Materials</i></p> <p><i>Suggestions or things need to be clarified:</i></p> <ol style="list-style-type: none"> 1. Who is responsible for connecting students if class cancelled? Faculty or division assistant 2. Who is making recommendation to students for alternative classes, counselor or division assistant? 3. Workload issue. When a class enrollment is 	Discussion / Materials

Skyline College Academic Senate Minutes

Thursday March 5, 2020 | 1:10-2:45 | Rm. 6202

			<p><i>low, the faculty is asked to recruit students in order to keep this class.</i></p> <p><i>4. If adjunct faculty has already prepared the class and then the class is cancelled, no contingent pay for the work has been done.</i></p> <p><i>5. Timeline for cancel class, class can't be cancelled right before the class, enrolled students will be affected if no other class is available</i></p> <p><i>6. Deans can share the database about the enrollment timeline to figure out the time to cancel classes.</i></p>	
Collegial Consultation AS Task Force Recommendations	Fabian- Yonemura Raskin Rottenburg	20	<p>Discussion regarding draft report and recommendations from the task force</p> <p><i>Recommendation:</i></p> <p><i>1. Develop one page or flow chart of the procedure/Policy of how to collegially consult within the scope of 10+1.</i></p> <p><i>2. Division meetings agendas should be created through collegially consultation with faculty members in the division</i></p> <p><i>3. What other entities should be aware of this procedure/policy, and follow the procedure/policy?</i></p> <p><i>4. Clarify different terms, such as senator, officers, representative</i></p> <p><i>5. Add students into the collegial consultation. The requirement of collegial consultation in between Faculty and Administrators is protected by the law, board policy as well as California add code within 10+1 scope.</i></p> <p><i>Feiner motion to approve the document, Steele second.</i> <i>9 in favor</i> <i>Motion passed</i></p> <p><i>Next steps: send document to PWG Workgroup and SPARC asap.</i></p>	Disc/Action Materials
Program Review & Budget alignment	Raskin Browne	10	<p>Progress on AS Budget Transparency and SPARC CPR revision task group</p> <p><i>The following has been agreed by three Vice</i></p>	Discussion/ Materials

Skyline College Academic Senate Minutes

Thursday March 5, 2020 | 1:10-2:45 | Rm. 6202

			<p><i>Presidents.</i></p> <ol style="list-style-type: none"> 1. That all Deans hold a division meeting each spring where they show the division all the budget requests from APPs and implement faculty input regarding the ranking of these requests and hold a meeting where they show the Divisions the ALUR. 2. That the VPs hold a meeting each spring where they show the college how they took the ALURs and rolled them into one budget proposal. <p><i>We're in the process of changing budget calendar to meet the needs of transparency and equity.</i></p> <p><i>SPARC has recommended the creation of a Task Group on CPR Revision that dovetails with the AS Transparency work. See materials for purpose, scope of work, membership & timeline.</i></p>	
<p>Bylaws Task Force Recommendations</p>	<p>Folsom Hurless Struss</p>	<p>40</p>	<p>Discussion on proposed amendments to the Academic Senate bylaws</p> <ol style="list-style-type: none"> 1. <i>Rottenberg motion to retract the last meeting motion and re-motion to not overlap the division senators, but officers should be overlap. Folsom second the motion. 9 in favor. Motion passed.</i> 2. <i>co-vice president and co-secretary position has one vote for the co-positions. This was amended.</i> 3 <i>Raskin motion to amend: each standing committee chair are no-voting members of the senate. Folsom second. 7 in favor. Motion passed.</i> 4. <i>Article III: Membership and Dues Regarding newer Divisions</i> <p><i>Strategic partnerships & workforce development (SPWD) Student equity and support programs (SESP)</i></p> <p><i>Folsom motion to include the SPWD and SESP, Rottenberg second.</i></p>	<p>Disc / Action Materials</p>

Skyline College Academic Senate Minutes

Thursday March 5, 2020 | 1:10-2:45 | Rm. 6202

			<p><i>5 in favor 1 oppose 1 abstain Motion passed.</i></p> <p><i>5. Raskin motion to approve the recommendation as the bylaws currently stand with the understanding that further discussion might be needed. Rottenberg second. 7 in favor Motion pass</i></p>	
--	--	--	---	--

ANNOUNCEMENTS AND CLOSING PROCEDURES

Announcements		5	<ul style="list-style-type: none"> - Equity Scholar Pilot Program (Porter) -MOT AS faculty selection (Browne) 1. Equity Scholar Pilot Program: April meeting 2. AS faculty selection for Museum of Tolerance is Jessica Truglio 	
Motion to Adjourn Next meeting 3/19/20 Topics: <i>Elections & Year-End Celebration</i>		1	Minutes submitted by Jing Folsom	