

# Skyline College Academic Senate Minutes

Thursday March 19, 2020 | 2:10-4:00 | Zoom Conference

Executive Officers	Governance Committee Chairs	Senators	Advisory Members
[votes in ties] Kate Williams Browne President	<b>(non-voting)</b> Jessica Hurless Curriculum	Bianca Rowden-Quince Pia Walawalkar ASLT	<b>(non-voting)</b> AFT Paul Bissember
[voting] Jesse Raskin Vice President	Nathan Jones Educational Policy	Dick Claire Filipp Gleyser BEPP	Classified Senate Marisa Thigpen Flor Lopez
Jing Folsom Secretary	Rika Yonemura-Fabian Professional Personnel	Suzanne Poma Jacquie Escobar Counseling	ASSC Alejandro Guzman
Mustafa Popal Treasurer		Jarrod Feiner Erin Struss Language Arts	SEED Nathan Jones
[non-voting] Leigh Anne Shaw Past President		Amber Steele KAD	Guided Pathways TBD
		Bridget Fischer Jennifer Merrill SSCA	OER Bianca Rowden-Quince
		Carina Anttila-Suarez Younga Choi SMT	
		Cassidy Ryan CTE Liaison	
		Barbara Corzonkoff Tim Rottenberg Part-Time Faculty	

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<b>OPENING PROCEDURES</b>				
Call to Order	Browne	1	<p>Quorum: 10/19 voting members</p> <p>Voting members present: Browne, Raskin, Folsom, Popal, Rowden-Quince, Walawalkar, Claire, Poma, Escobar, Feiner, Struss, Merrill, Choi, Ryan, Corzonkoff, Rottenberg, Fischer, Gleyser, Anttila-Suarez</p> <p>Non-voting members present: Hurless, Yonemura-Fabian, Shaw, Bissember, Jones, Thigpen,</p> <p>We have a quorum 18/19.</p>	
Consent Agenda	Browne	1	None	
Adoption of Agenda	Browne	1	Rottenberg motion to adopt the agenda, Yonemura-Fabin second, motion pass.	Materials
Adoption of Minutes	Browne	1	Adopted	Materials
Public Comment		1	<ul style="list-style-type: none"> <li>• AFT holds a Town Hall on Thursday to discuss the impact of COVID-19.</li> <li>• CPR presentations are postponed this year. But programs that are going through CPR should wrap up all of their curricula and updates to program.</li> <li>• Possible alteration of faculty evaluation is being considered. Next week will have more information.</li> <li>• Contract negotiation about faculty salary and medical benefit</li> <li>• Non-instructional faculty also should be involved in the update</li> <li>• Distant Education addendum has been provisionally added to all non-DE classes to the end of this academic year. More</li> </ul>	

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			information is coming soon about Summer and Fall.	
<b>NEW SENATE BUSINESS</b>				
Elections: Process, Materials, duties of Senators	Shaw Raskin Hurless	20	<p>Proposed Timeline:</p> <ul style="list-style-type: none"> <li>• Announcement for candidacy: Monday 3/23</li> <li>• Declarations for candidacy due: Tuesday, 4/14</li> <li>• Certify nominees for all nominee position, Thursday, 4/16</li> <li>• Results reported at 5/7 AS meeting</li> </ul> <p>Shaw is going to send the presentation slides for posting on AS website as materials</p> <p>Folsom will work with Shaw to draft the email/presentation to division to conduct the election.</p>	Discussion/Materials
Curriculum Committee Updates	Hurless	15	Updates at next AS meeting	Discussion/Materials
DAS, Profession development update	Browne Raskin	5	<p>Last semester, Shaw presented the current application and approval process of faculty PD across three colleges in our district. Efforts are being made this academic year. Professional development policies draft is on AS website.</p> <p>Suggestion:</p> <ol style="list-style-type: none"> <li>1) make this document as google doc for everybody to edit.</li> <li>2) invite PD committee members ( Willams, Rowden-Quince, Steeler, Parra, Castro, Espinueva) to edit this document as well.</li> </ol>	Info
COVID update	Browne Raskin	25	<p>Rottenberg created a google doc to share all the concerns.</p> <p><a href="https://docs.google.com/document/d/14MgSS_gyInzfyJD_94Xow8fEOERPUMphtlqr6AO8hRM/edit">https://docs.google.com/document/d/14MgSS_gyInzfyJD_94Xow8fEOERPUMphtlqr6AO8hRM/edit</a></p> <ol style="list-style-type: none"> <li>1. Grading policy guideline/ recommendation for final grade, it is in 10+1, AS should be proactive to</li> </ol>	Info

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			<p>create those guidelines.</p> <ol style="list-style-type: none"> <li>2. Thank CTTL folks for supporting all faculty. How can faculty help each other to support the CTTL, funding support for faculty to help out faculty. This is a good time to document our workload.</li> <li>3. Instruction continuity for the students if faculty is infected by COVID-19, we received the protocols from district.</li> <li>4. Extended withdraw (EW) doesn't affect students.</li> <li>5. Need to be clear about summer schedule. Division need to prepare ahead of time to avoid the confusion of summer registration.</li> <li>6. Guides about the grades might impact their transfer.</li> <li>7. Meeting with VPI to discuss some program don't fall to GE, summer schedule et al.</li> <li>8. Yonemura-Fabian, Rottenberg, Escobar, Dr. Porter, Chandler , Rowden-Quince and Feiner agree to proactively organize the issues we just have discussed, grading policy, how to use incomplete et al.</li> <li>9. CPR presentation cancelled, proposal for APP to become simplified and delayed process, more information about SLOs budget transparency, will be discussed soon.</li> </ol>	
Presidential Forum discussion	Faculty	20	State AS Forum cancelled completely, no more information.	Info
<b>ANNOUNCEMENTS AND CLOSING PROCEDURES</b>				
Announcements		5	No more announcement.	
Motion to Adjourn Next meeting 4/16/20		1	Motion: Raskin Second: Popal Minutes submitted by Jing Folsom	