



# Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: <https://smccd.zoom.us/j/97624129227>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

## DRAFT Minutes for March 18, 2021

### In Attendance

#### Voting Members

##### Executive Officers

- **President:** Leigh Anne Shaw [votes in ties]
- **Vice President:** Jesse Raskin
- **Secretary:** Kim Saccio-Kent
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

##### Senators

###### ASLT:

- Pia Walawalkar (Fall 2020)
- Ame Maloney (Spring 2021)

###### BEPP

- Dick Claire
- Filipp Gleyser

###### Counseling

- Jacqueline Escobar
- Alberto Santellan
- Jessica Truglio

###### Language Arts

- Lindsey Ayotte
- Jarrod Feiner
- Vincent Chandler

#### Non-voting Members

##### Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

##### Advisory Members

###### AFT

- Marianne Kaletzky

###### ASSC

- Thomas Gower – not present

### (Quorum 21/23 voting members)

##### KAD

- *Dino Nomicos (Fall 2020) – not present*
- **Kevin Corsiglia (Spring 2021)**

##### SSCA

- *Amir Esfahani – not present*
- **Jennifer Merrill**
- **Jude Navari**

##### SMT

- *Carina Anttila-Suarez – not present*
- **Younga Choi**
- **Maryam Khan**

##### CTE Liaison

- **Cassidy Ryan-White**

##### Part-Time Faculty

- **Pablo Ramirez**
- **Tim Rottenberg**
- **Sujatha (Suji) Veknataraman**

Voting members: 23

Simple majority: 12

2/3: 15

##### Classified Senate

- *Marisa Thigpen – not present*
- *Flor Lopez – not present*

##### PD/CTTL

- **Nicole Porter**

##### SEED

- *Nathan Jones – not present*

##### Guided Pathways

- *Ernesto Hernandez – not present*

##### OER

- **Ame Maloney**



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## Guests

- Christopher Collins
- Richard Rojo
- Chris Smith
- Karen Wong
- Mandy Lucas

## 1.0 Opening Procedures

### 1.1 Call to Order

**Presenter:** Shaw

**Time:** 1

**Notes:**

### 1.2 Adoption of Agenda

**Presenter:** Shaw

**Time:** 1

**Notes\*:** Motion: KSK / Second: KB

\* See Agenda Item 2.5 for discussion and vote; Item 2.5 was moved from Discussion to Action item.

### 1.3 Adoption of Minutes

**Presenter:** Shaw

**Time:** 1

**Notes:** Motion: PW / Second: KSK

### 1.4 Consent Agenda

**Presenter:** Shaw

**Time:** 0

**Notes:**

### 1.5 Public Comment

**Presenter:** Shaw

**Time:** 3

**Notes:**

## 2.0 New Senate Business

### 2.1 Small Group Discussion: Addressing the Rise in Anti-Asian Racism

Procedure | Information | Discussion | Action

**Presenter:** Shaw

**Time:** 15

**Notes:** Senate was given a [pre-reading in preparation of this talk](#). In breakout groups, we discussed the following questions:

- What do you know about the rise in anti-Asian racism in the Bay Area and elsewhere?



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- How are these incidents impacting you, your students, and your colleagues?
- What can we do to support our community and address such incidents?

This activity is to prepare for a larger discussion in the April 15 Senate meeting. Before that meeting, please continue to contribute to the [shared Google Doc](#) that we began working during on during breakout discussions. Jesse Rasking shared a [list of resources compiled by the Asian Pacific American Labor Alliance](#): The resources include (1) Actions you can take for community safety, (2) How do we talk to our community about Anti-Asian violence and community safety?, and (3) Call your elected officials to support these policies for addressing hate violence.

## 2.2 Faculty Gateway Portal

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Richard Rojo and Chris Smith

**Time:** 20

**Notes:** The [Faculty Gateway Portal](#) was shared at the previous senate meeting. Also see new [Student Virtual Campus](#) now live. Faculty Gateway is on “soft launch” – open for review and input, not linked to any district websites right now. Some suggestions discussed re adding health and wellness resources to the portal. Please send comments and ideas to Rich (rojo@smccd.edu) and Chris (smithchr@smccd.edu).

## 2.3 Vote on Use of Senate Dues

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Yonemura-Fabian

**Time:** 5

**Notes:** Proposal is to earmark \$1,000 for textbook rentals and \$1,000 for student scholarships. Bianca shared that Classified Senate is looking to collaborate with Academic Senate on an end-of-semester party. (There are funds remaining after earmarks to contribute if this party goes forward.) Motion: AM / 2nd: KSK.

## 2.4 Minor Revisions to CPR Template

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Wong and Chandler

**Time:** 10

**Notes:** Presented latest draft of instructional template ([on Google Drive](#)). SLO questions have been condensed, other minor changes in wording. Comments in draft track and explain changes made. Also please review latest draft of student and learning support services template ([on Google Drive](#)). Leigh Anne pointed out that this is also equity work. How do we evaluate for equitable practices? Please evaluate draft templates with that lens. New CPR templates will be reviewed and finalized on April 12, so please provide feedback to Karen Wong the week before that Monday.

## 2.5 Senate Election Bylaws Revision Recommendations and Discussion

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Ryan, Ayotte, Maloney, and Rowden-Quince

**Time:** 25

**Notes:** Looked at Article 5. Elections and Terms of Office (see [doc on Google Drive](#)). Their findings: Election Committee is not specific; gaps for next year that need addressing (i.e., Shaw leaving on sabbatical, so she won't



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be “immediate past president” as per bylaws); term limits; informal process; lack of transparency; lack of “marketing.” Proposal:

- Set up election committee that works through all levels of AS elections, including divisions
- Committee members to be formed from senate members who will not be up for election, or choose not to run
- Create a standard election process, including nomination forms
- Revise bylaws

Discussion/comments:

- In addition to marketing, how to market to a more diverse faculty as well; making us a more accessible, welcoming, inclusive space.
- How to populate Elections senate subcommittee? How to choose this committee? Possibly offer as an opportunity for service at the beginning of the semester, so open to volunteers. This is still to be decided. Leigh Anne offered that ASCCC has a separate “Elections Chair” – not an executive committee member – who runs a small committee. Jessica suggested that every Fall we ask for senate reps to participate in Executive Committee and Elections Committee.
- Size of committee? Not yet decided.
- Will members of election committee need to visit every division? Not necessarily – technology can help.
- Immediate past-president should be included in the process/on the committee (currently is in charge of elections). Lots of discussion around this.
- Morphed into – should committee membership be opened to all faculty (constituency as well as Senate reps and officers)?
- Ame and Bianca offered to support Kate and Jessica with the current election efforts.
- Jacqui began a discussion on succession plans for executive members who are terming out. How to recruit and onboard candidates for executive officers and committee chairs? Skyline Academic Senate bylaws do not restrict these role to currently serving Senate members – so constituents and new members can run.
- Discussion around converting this Discussion to an Action item so that it can be voted on now. Lindsey Ayotte moved to amend the agenda by making item 2.5 from a discussion to an actionable item
- Moved to vote on changing Agenda to move this to an Action item, AY; 2nd, JR. Requires two-thirds, 95% approved.
- Lindsey Ayotte moved to suspend the current academic senate bylaws to pilot a new elections process in Spring 2021 using an election form for voting facilitated by the nominations Committee; Dick Claire and Jessica Truglio seconded. Passed unanimously.

## 2.6 Professional Learning Update

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Rowden-Quince, Porter

**Time:** 5

**Notes:** “It’s complicated.” Next step is meeting with the two division deans that facilitate most of the PD on campus to ensure resourcing, etc., is in line. After that, proposal goes to PWG.



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## 2.7 Board Policies

Procedure | Information | Discussion | Action

Presenter: Escobar

Time: 10

**Notes:** See individual policy drafts discussed in [Google Drive folder](#). Edits are marked in those documents. Please review, and share with your constituencies. Please provide feedback to JE by April 2.

## 3.0 Standing Agenda Items

### 3.1 President’s Report

Procedure | Information | Discussion | Action

Presenter(s): Shaw

Time: 5

**Notes:** Please see Leigh Anne Shaw’s [video of the President’s Report](#) for this meeting. [Text file is in Google folder](#).

### 3.2 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Standing Committee Chairs

Time: 5

**Notes:**

- Cassidy-Ryan shared that ASCCC is looking for moderators for discipline-specific for MBA, Retail, Hospitality, ECE, EDU and a few others. Please reach out to her by April 1 if you wish to learn more.
- Hurless shared the Curriculum Committee's recommendation on how Skyline College should handle the Area F: Ethnic Studies requirement:
  - Aligning Skyline College's Associate Degree's general education with CSU's general education by adding Area F: Ethnic Studies. Thus, changing the local Associate Degree's general education total from 19 units to 22 units.
  - Removing Skyline College's Ethnic and Cultural Diversity graduation requirement.
  - Removing the Skyline College 5A/5B Ethnic and Cultural Diversity designation from the courses currently listed with it in the 2020-2021 Catalog (please see [Course Chart](#) as a reference).
- Rowden-Quince shared Professional Personnel report: The announcement for nomination recommendations for the Meyer award will go out next Tuesday. Since the award was not facilitated last year, it is open to the current class all the way back to 2016. So the last group of folks who were tenured last year, who began in fall of 2015, or spring of 2016, will be eligible. Folks will have a little over three weeks to get the nominations in. That that will correspond with the end of Year celebration, which senate and classified Senate will be doing together.

## 4.0 Announcement and Closing Procedures



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## 4.1. Announcements – Honoring Skyline faculty in tenure process

**Presenter:** Shaw

**Time:** 1

**Notes:**

- **Recommended to Contract II:** Andrea Fuentes, Christopher Watters, Felicia Mazzi, Shawn Perisho, Christina Shih, Beatriz Qura Del Rio, Suzanne Schubert, Kolo Wamba
- **Recommended to first year Contract III/IV:** Kenny Gonzalez, Emilie Hein, Katie Hern, Mandy Lucas, Ame Maloney, Athena Nazario, Janice Sapigao
- **Recommended to second year Contract III/IV:** Yancy Aquino, Lindsey Ayotte, Vincent Chandler, Perry Chen, Jing Folsom, Pia Walawalkar
- **Recommended for tenure:** Brianna Clay, Lucy Jovel, Nicole Porter, Kim Saccio-Kent, Alberto Santellan, Jessica Truglio, Miranda Wang, Kenyatta Weathersby

## 4.2. Motion to Adjourn

**Presenter:** Shaw

**Time:** 0

**Notes:**

Next meeting will be April 15, 2021.

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## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate