



# Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 6-203

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

## Draft Minutes for February 16, 2023

### Voting Members

#### Executive Officers

- **President: Lindsey Ayotte** [votes in ties]
- **Vice President: Cassidy Ryan-White**
- **Secretary: Jessica Truglio**
- **Treasurer: Ame Maloney**
- **Past President: Kate Williams Browne** [non-voting]

#### Senators

##### ASLT:

- **Andrea Fuentes**

##### BEPP

- **Herlene Grace Beltran**
- **Tammy Calderon**

##### Counseling

- **Joyce Lee**
- **Mandy Lucas**
- **Alberto Santellan**

##### GLPS

- TBD

##### Language Arts

- **Katie Hern**
- **Jarrold Feiner**
- **Janice Sapigao**

#### KAD

- **Amber Steele**

#### SPWD

- TBD

#### SSCA

- **Rika Yonemura-Fabian**
- **Kathy Zarur**
- **Jennifer Merrill**

#### STEM

- **Simantini Karve**
- **Miranda Wang**
- TBD

#### CTE Senator

- **Soledad McCarthy**

#### Part-Time Faculty

- **Teresa Campbell**
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**

Voting members: 22

Simple majority: 12

2/3: 14

### Non-voting Members

#### Governance Committee Chairs

- **Curriculum Co-Chairs: Jessica Hurless & Bianca Rowden-Quince**
- **Professional Personnel: Lynsey Hemstreet**

#### Advisory Members

##### AFT

- **Marianne Kaletzky**

##### ASSC

- **Win Shwe Yee**

#### Classified Senate

- **Marisa Thigpen**

#### PD/CTTL

- **John Ulloa**

#### SEED

- TBD

#### Guided Pathways

- **Herlene Grace Beltran** and **Jessica Hurless**

#### OER

- **Ame Maloney**

Guests: Kenny Gonzalez, Aaron McVean, Michael Kane



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## 1.0 Opening Procedures and Welcome

### 1.1 Call to Order/Establish Quorum

**Presenter:** President Ayotte

**Time:** 2:18 pm

**Notes:**

### 1.2 Senate Networking

**Presenter:** President Ayotte

**Time:** 10

**Notes:**

### 1.3 Adoption of Agenda

**Presenter:** President Ayotte

**Time:** 1

**Notes:** 2:18

A motion to adopt the agenda was made by Senator McCarthy and was seconded by Senator Merrill.

### 1.4 Adoption of Minutes

**Presenter:** President Ayotte

**Time:** 1

**Notes:**

A motion to adopt the minutes from the [February 02, 2023](#) was made by Treasurer Maloney and was seconded by Senator Steele. The following corrections were requested:

- Change the chair of the Career Counseling Screening Committee to Kenny Gonzalez
- Correct the spelling of Jennifer Merrill in template
- Correct chat “gbt” to “gpt” in public comment.
- Correct Senator Sapigao name on public comment.

Minutes were passed with no further discussion or objection.

### 1.5 Adoption of Consent Agenda

**Presenter:** President Ayotte

**Time:** 1

**Notes:**

#### 1. Automotive Screening Committee

- Ruben Parra, *Chair*
- Julia Johnson, *Discipline Expert*



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- Filip Gleyzer, *Discipline Expert*
  - Nancy Lam, *Classified Rep*
  - Michael Kane, *Dean BEPP*
2. **History Faculty Screening Committee**
    - Mustafa Popal, *Chair*
    - John Ulloa, *Discipline Expert*
    - Rosie Bell, *Discipline Expert*
    - Danni Redding-Lapuz, *Dean SSCA*
  3. **Music Faculty Screening Committee**
    - Michelle Hawkins, *Chair*
    - Jude Navari, *Discipline Expert*
    - Amir Esfahani, *Tenured Art Faculty*
    - Chris Woo, *Classified, PSC SSCA*
    - Danni Redding-Lapuz, *Dean SSCA*
  4. **Math Faculty Screening Committee**
    - Tadashi Tsuchida, *Chair*
    - Denise Hum, *Discipline Expert*
    - Kenyatta Weathersby, *Discipline Expert*
    - Jing Folsom, *Acting Dean*

A motion was made by Vice President Ryan to remove the History Faculty Screening Committee from the consent agenda for discussion.

## 1.6 Public Comment

**Presenter:** President Ayotte

**Time:** 10 minutes

**Notes:** Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person

Senator Santellan and Kenny Gonzalez-Shared information about upcoming workshop series: What can I do with this major? <https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:d400e4e1-4e3c-33fc-bb5f-c018d67c1fb9>

Senator Feiner: Shared concerns voiced by Erin Struss regarding evening commutes and shuttle availability.

Vice President Ryan White: Shared information about barbering services open for clients!

<https://skylinecollege.edu/cosmetology/clientservices.php>



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Past President Williams-Brown: Shared update regarding the Skyline College letter of support for non-instructional faculty which was read at District Academic Senate.

Senator Steele: Proposed a task group to work on options for allowing add codes to work one week longer due to challenges with enrollment and late adds. Anyone who is interested should contact Senator Amber Steele.

## 2.0 New Senate Business

### 2.1 History Faculty Screening Committee

**Procedure** | **Information** | **Discussion** | **Action**

**Presenters:** Vice-President Ryan-White

**Time:**

#### **Notes:**

Vice President Ryan-White expressed concerns regarding the makeup of the committee in that it is solely faculty from the History department. Dean Redding Lapuz shared additional information about the background of the members who teach in History well as Social Justice and or Anthropology. A vote was then taken to approve the screening committee as it stands. The vote was 17 in favor, 4 opposed with no abstentions. The committee was approved.

### 2.2 Public Safety Campus Conversation

**Procedure** | **Information** | **Discussion** | **Action**

**Presenters:** Jim Vangele

**Time:** 25 minutes

#### **Notes:**

Jim Vangele shared important information about campus safety and responded to questions from faculty. The initial questions were related to sharing updates regarding incidents that occur on campus. He shared links to the [annual report](#). When asked for more detailed, current information, he shared information about the [daily log](#) where current incidents can be found. Other questions were raised about how to contact public safety and how to request help after hours. Captain Vangele encouraged anyone needing support to call and request an escort: (650) 738-7000. Additional questions were asked about patrol schedules and officer visibility on campus. Captain Vangele shared that they do not post their patrol schedules but they are indeed patrolling. He requested again that faculty contact them if they have a specific concern. Further concerns were raised regarding pending incidents that have resulted in female students feeling fearful to be on campus. Captain Vangele advised again that if students feel unsafe, they should request a safety escort.



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## 2.2 SB893 Free College

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Vice Chancellor Aaron McVean

**Time:** 25 minutes

**Notes:** Vice Chancellor Aaron McVean shared a short presentation about SB893 and engaged in discussion about how faculty can best support this program.

**Presentation:**

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:7c021210-41ae-3a24-a351-1b847a529ca0>

## 2.3 Treasurer Update

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Treasurer Maloney

**Time:** 10 minutes

**Notes:** Treasurer Ame Maloney shared an update regarding dues and led a discussion as to how we would like to allocate this year’s senate dues. We received 1,877.50 in new dues with 61.14 rolled over. Last year we gave vouchers to students in Student success Initiative (SSI) program in the form of bookstore vouchers. Suggestions for ways to spend the funds included supporting the SSI, doing vouchers students in need of mental health or ADHD diagnosis for EAC eligibility, and graduation regalia. Treasurer Maloney proposed that she move forward to look into each of the suggested uses of the funds and return to another meeting with a proposal.

## 2.4 Academic Senate Election Committee

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** President Ayotte

**Time:** 10 minutes

**Notes:**

President Ayotte will serve as the Chair of the elections committee and the following positions will be up for election:

- Vice President
- Secretary
- Adjunct Senator (3 positions for one-year term)

A call was made for individuals interested in serving on the committee who are not interested in running for any of these positions. The following individuals expressed interest:

**Past President Williams Brown, Senator Maloney, Curriculum Co-Chair Rowden-Quince.**

A motion to approve the committee was made by Senator Calderon and was seconded by Vice President Ryan-White.



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## 2.5 Intergroup Dialogue Update

Procedure | Information | Discussion | Action

**Presenter:** President Ayotte

**Time:** 5 minutes

**Notes:**

President Ayotte shared information regarding the upcoming Intergroup Dialogue (IGD) Series which will include 4 session from 1-4pm on zoom on the following dates:

4/10 Monday, 4/11 Tuesday, 4/20 Thursday, and 4/21 Friday

In addition, an upcoming IGD “Train the Trainer” will take place from August 7-10 (Mon-Thur) 8:30am-11:30

More information to come regarding sign-ups.

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

Procedure | Information | Discussion | Action

**Presenter:** ASSC Rep, IEC tri-chair, AFT Reps, Classified Senate, Curriculum, SPARC, Professional Personnel, FTEFAC

**Time:** 10 minutes

**Notes:**

**CTE:** March 2-4<sup>th</sup> Business Expo week

**CURR:** AB928-all senates voted to approve the proposal, ICAS is putting committee together to draft standards for each area of CALGETC including lifelong learning and special development. They are holding forums for practitioners to provide feedback (Life Long Learning and Self Development) and will bring that feedback back. LLL and SD is still a part of our local degrees GE pattern. It has only changed at the transfer degree level. They will be sending out report for feedback and will finalize in the fall.

**FTEFAC:** Is working on redesigning rubric to improve impact of biases, working on creating template for presentations, and overall creating a more standardized process.

**AFT:** Please wear your Red shirt on Wednesdays to promote a fair contract! Please look for announcements regarding upcoming in person contract support events.

**IEC:** Upcoming CPR presentations on April 10<sup>th</sup> and 24<sup>th</sup> from 2-4pm. More information to come.

**ZTC:** The open educational resource initiative is hosting next Friday OER chatgpt conversation. This will be geared towards our English faculty, would be a helpful conversation for all.



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<https://asccc-ori.org/2022/12/20/what-do-we-tell-students-about-chatgpt-finding-and-building-english-open-educational-resources-oir-about-artificial-intelligence-ai-writing-assistance/>

## 3.2 President’s Report

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter(s):** President Ayotte

**Time:** 5 minutes

**Notes:** CGC will meet next week. At the last CGC meeting, a discussion was held regarding creating a task group to look at Skyline College Processes. Initial discussions have taken place and it will be recommended that this group consist of the Vice President of Administrative Services, one faculty member, one classified professional, and one manager. More information to come!

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

### 4.2. Motion to Adjourn

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:** The next meeting of the Spring 2023 semester is on Thursday March 02, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday February 21, 2023 by 12:00pm. You can request an agenda item [here](#)

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## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports



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8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate