



August 21, 2025

Thursdays, 2:10pm-4:00pm

Join us in person:4-301

Join us on zoom:

<https://smccd.zoom.us/j/88392078244?pwd=LcNWeHEG08G2ozZr8BGlfij2tUfBme.1>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to **academic and professional matters**” (CA CCR Title 5).

Voting Members

<p>Executive Officers</p> <ul style="list-style-type: none"> • President: Cassidy Ryan [votes in ties] • Vice President: Jessica Truglio • Secretary: Christopher Collins • Treasurer: Tony Viertel • Past President: Lindsey Ayotte (does not vote) <p>Senators</p> <p>ASLT:</p> <ul style="list-style-type: none"> • Vincent Kang <p>BEPP</p> <ul style="list-style-type: none"> • Lynsey Hemstreet • Vacant <p>Counseling</p> <ul style="list-style-type: none"> • Suzanne Poma • Kenny Gonzalez • Rocio Aguilar-Pedroza <p>CTE Liaison</p> <ul style="list-style-type: none"> • Tammy Calderon 	<p>Language Arts</p> <ul style="list-style-type: none"> • Jarrod Feiner • Janice Sapigao <p>KAD</p> <ul style="list-style-type: none"> • Amber Steele <p>SPWD</p> <ul style="list-style-type: none"> • TBD <p>SSCA</p> <ul style="list-style-type: none"> • Katie Manbachi • Kathy Zarur • Jennifer Merrill <p>STEM</p> <ul style="list-style-type: none"> • Michael Song • Vacant • Vacant <p>SESP</p> <ul style="list-style-type: none"> • Lucy Jovel <p>Part-Time Faculty</p> <ul style="list-style-type: none"> • Kishaun Young • Vacant • Vacant
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Voting members: 22
Simple majority: 12
2/3: 13

Non-voting Members

Governance Committee Chairs AFT <ul style="list-style-type: none">• Michael Song ASSC <ul style="list-style-type: none">• TBD Curriculum Committee <ul style="list-style-type: none">• Rick Hough	PD/CTTL <ul style="list-style-type: none">• Lucia Lachmayr Professional Personnel <ul style="list-style-type: none">• Soledad McCarthy OER Liasson <ul style="list-style-type: none">• Vincent Kang
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1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter:

Time: 10 minutes

Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ryan

Time: 1 minute

Notes: The Academic Senate meeting began at 2:15 PM on August 21. President Ryan expressed gratitude to Vice President Truglio for filling two positions in President Ryan's absence.

1.3 Adoption of Agenda

Presenter: President Ryan

Time: 1 minute

Notes:

A motion to adopt the agenda was made by President Ryan and was seconded by Senator Steele. The agenda was approved by all the members in attendance.

1.4 Adoption of Minutes

Presenter: President Ryan

Time: 1 minute

Notes: Approval of minutes from May 1st meeting.

A motion to adopt the minutes from the May 1st meeting was made by Professional Personnel Chair McCarthy and was seconded by Treasurer Viertel. The minutes were approved by all voting senators.

1.5 Adoption of Consent Agenda

Presenter: President Ryan

Time: 5 minutes

Notes:

Tenure Committees:

Rocio Aguilar (Year 4) – Promise Counselor

Melanie Espineuva (Chair/Discipline Expert)

Lucy Jovel

Nate Nevado

Ellen Murray (Acting Dean of Counseling)

Dino Garcia (Year 4) – Promise Counselor

Alberto Santellan (Chair)

Briana Clay (Discipline Expert)

Lucy Jovel

Ellen Murray (Acting Dean of Counseling)

Gina Ciardella Palmer (Year 4) –Veterans Counselor

Joyce Lee (Chair/Discipline Expert)

Lorraine Demello

Nate Nevado

Ellen Murray (Acting Dean of Counseling)

Salvador Victoria (Year 3) - Career Counselor

Jacqueline Escobar (Chair)

Kenny Gonzalez (Discipline Expert)

Melissa Komadina

Ellen Murray (Acting Dean of Counseling)

Adriana Johnston (Year 3) – Transfer Counselor

Suzanne Poma (Chair)

Jacqueline Escobar (Discipline Expert)

Joyce Lee

Ellen Murray (Acting Dean of Counseling)

Angela Serrano (Year 2) – STEM/Puente Counselor

Jacqueline Escobar (Chair)

Alberto Santellan (Discipline Expert)

Suzanne Poma

Ellen Murray (Acting Dean of Counseling)

Erin Johnson (Year 1) - Athletics Counselor

Kim Davos (Chair)

Melanie Espinueva (Discipline Expert)

Lorraine Demello

Ellen Murray (Acting Dean of Counseling)

Manuel Verdin (Year 1 – Grant Funded)

Kim Davalos (Chair)

Nate Nevado (Discipline Expert)

Joyce Lee

Ellen Murray (Acting Dean of Counseling)

Vincent Kang (Year 2)

Pia Walawalker (Chair)

Chris Collins

Rob Williams

Chelsea DeBarra

Laurie Buchholz (Year 1)

Pia Walawalker (Chair)

Andrea Fuentes

David Hassen

Chelsea DeBarra

Chris Branco (Year 2)

Jennifer Merrill (Chair)

Shaun Perisho (Discipline Expert)

Kathy Zarur

Bianca Rowden-Quince (Acting Dean)

Sandhya Parlolla (Year 2)

Riki Yonemura-Fabian (Chair)
Steven Lehigh (CSM Discipline Expert)
Arthur Takayama
Bianca Rowden-Quince (Acting Dean)

Carl Lafata (Year 2)

Amir Esfahani (Chair)
Jesse Raskin (Discipline Expert)
Mustafa Popal
Bianca Rowden-Quince (Acting Dean)

Luis Zuniga (Year 3)

Michelle Hawkins (Chair)
Jude Navari (Discipline Expert)
Paul Bridenbaugh
Bianca Rowden-Quince (Acting Dean)

Katie Manbach (Year 3)

Mustafa Popal (Chair)
Rachel Cunningham (Discipline Expert)
Amir Esfahani
Bianca Rowden-Quince (Acting Dean)

Ametta Villela-Smith (Year 4)

Mustafa Popal (Chair)
Paul Bolick (Discipline Expert)
Michelle Hawkins
Bianca Rowden-Quince (Acting Dean)

Rod Daus-Magbual (Year 4)

Jesse Raskin (Chair)
Paul Bolick (Discipline Expert)
Paul Bridenbaugh
Bianca Rowden-Quince (Acting Dean)

Benjamin Feldman (Year 1)

Mustafa Popal (Chair & Discipline Expert)
Rika Yonemura-Fabian
Janice Sapigao
Bianca Rowden-Quince (Acting Dean)

Marisa Maccaro (Year 1)

Tiffany Schmierer (Chair)
Jeremy Ball (CSM Discipline Expert)
Jesse Raskin
Bianca Rowden-Quince (Acting Dean)

Hayley Leventhal (Year 1)

Grace Beltran (BUS) Chair
Soledad McCarthy - (Discipline Expert)
Kenny Gonzalez
Lauren Ford- Dean

Franco Deal (Year 3)

Brian Daniel, Discipline Expert+ Chair
Carina Anttila-Suarez, Tenured Faculty
Stephen Fredericks, Years 3-4
Kristy Lisle, Director of Allied Health
Jessica Hurless, STEM Dean

Sarah Guth (Year 3)

Shari Bookstaff, Discipline Expert +Chair
Yancy Aquino, Biology Tenured faculty
Kenyatta Weathersby, Years 3-4
Jessica Hurless, STEM Dean

Semir Abboud (Year 1)

Nick Langhoff, Discipline Expert + Chair
Tadashi Tsuchida, Tenured Faculty
Cindy Moss, Tenured Faculty, Years 1-2
Jessica Hurless, Dean of STEM

Leo Chen (Year 1)

Susanne Schubert, Discipline Expert + Chair
AJ Bates, Discipline Expert
Jon Freedman, Tenured Faculty, Years 1-2
Jessica Hurless, Dean of STEM

Anrey Bartoszynski (Year 1)

Brian Daniel, Discipline Expert + Chair
Shari Bookstaff, Tenured Faculty
Cindy Moss, Tenured Faculty, Years 1-2
Kristy Lisle, Director of Allied Health

Jessica Hurless, Dean of STEM

Wendy Markowitz (Year 1)

Yancy Aquino, Discipline Expert + Chair

Simantini Karve, Discipline Expert

Emilie Hein, Tenured Faculty, Years 1-2

Jessica Hurless, Dean of STEM

Tony Brunicardi (Year 2)

Chair, Chris Watters

Dean Dino Nomicos

Mike Sharabi (Year 4)

Chair Kevin corsiglia

Dean Dino Nomicos

Tenured Evaluation Committee - CAM Division

Carlos Romero

Suzanne Poma

Melissa Komadina

Standing Committee Approvals:

ASCCC legislation and advocacy committee

Confirm Lori Slicton

O.E.R Liason

Switch from Vincent kang to Laurie Buchholz

1.6 Public Comment

Presenter: President Ryan

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

Senator Steele raised concerns regarding Faculty Professional Development (Article 13, Full-Time), noting contradictory language about tuition and issues with professional development staff. Emphasized that review by Academic Senate should be faculty-led to clarify inconsistencies (e.g., statements that tuition can and cannot be covered).

President Ryan reported a recent issue when student fees (\$22) were charged, resulting in 16 students being dropped from courses and placed on waitlists, despite believing they were

enrolled. Noted that certain student groups were not affected, and highlighted the potential career impact on the affected students.

Senator Steele mentioned organizing a flashmob for a departing colleague and will coordinate with President Ryan.

Senator Gonzalez noted that several students were completely dropped from waitlists, creating significant disruption.

Senator Jovel emphasized that the waitlist issue was not previously discussed and placed staff in a difficult position. Stressed the importance of supporting all students across campus.

2.0 New Senate Business.

2.1 Tenure Review Committee: Erin Johnson

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Senator Steele to correct the spelling of Kim Davalos.

2.2 Tenure Review Committee: Vincent Kang

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Senator Kang to correct the year of tenure review and Chelsea DeBarra's last name.

2.3 Tenure Review Committee: Rocio Aguilar-Pedroza

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Senator Aguilar-Pedroza to correct the last name of Rocio and the last name of Melanie Espinueva.

2.4 Tenure Review Committee: Rocio Aguilar-Pedroza

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Learning Commons Director Chelsea DeBarra to correct the last name of David Hassan and Chelsea DeBarra.

2.5 Tenure Review Committee: Sandhya Parlolla

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Senator Hough to correct the first name of Rika Yonemura-Fabian.

2.6 Tenure Review Committee: Arnetta Villela-Smith

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by President Ryan to correct the first name of Arnetta Villela-Smith.

2.7 Tenure Review Committee: Arnetta Villela-Smith

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Senator Kaur to correct the last name of Mustafa Popal's last name

2.8 Tenure Review Committee: Benjamin Feldman

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by Senator Kaur to correct the last name of Mustafa Popal's last name

2.9 Tenure Review Committee: Tony Brunicardi

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by President Ryan to add Gabe Saucedo and Kevin Corsiglia to the tenure review committee.

2.a Tenure Review Committee: Mike Sharabi

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item was removed from consent agenda by President Ryan to add Gabe Saucedo and Justin Piergrossi to the tenure review committee. The first letter of Kevin Corsiglia's last was capitalized.

2.b Tenure Review Committee: Dionicio Garcia

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 1 minute

Notes: Item Past President Ayotte motioned to pull from consent agenda, President Cassidy seconded to amend Dino to Dionicio.

2.c Welcome New College Leadership

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 10 minutes

Notes: Dr. Carter expressed appreciation for faculty voices and emphasized action, completion, and elevation. Highlighted student stories and acknowledged faculty contributions.

Reported upcoming communication regarding VPAS leadership, noted Skyline's strong financial position relative to the district, and shared that leadership needs are under review. Indicated that the Dean of Equity position title may change per direction from the Chancellor's Office, with attention to ensuring quality and thoughtfulness. Dr. Hernandez echoed Dr. Carter's comments, shared prior experience as faculty, expressed gratitude for the welcome, and plans to attend meetings to listen and learn.

2.d Establishing Meeting Norms

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 5 minutes

Notes: Re-establishing meeting norms. Fire alarm at 2:39 pm. Meeting reconvened at 3:13 pm. Call to order 3:13

2.e R.S.I Update

Procedure | Information | Discussion | Action

Presenters: Dr. Carol Hernandez- VPI

Time: 10 minutes

Notes: Dr. Hernandez reported that accreditation is underway. The review team will have access to a random sample of courses, and beginning Fall 2025, will have full access to Canvas shells. Accreditation will evaluate new RSI requirements, and a two-hour RSI course has been developed by CTTL. A presentation on RSI and the PIF grant was made to the deans. Treasurer Viertel, Senator Kaur, and Senator Steele, along with Vice President Truglio, raised questions regarding what counts as RSI, privacy concerns, and noted that ACCJC has previously used this process.

2.f Grievance Process Faculty members

Procedure | Information | Discussion | Action

Presenters: Cassidy Ryan Dr. Carol Hernandez- VPI

Time: 10 minutes

Notes: Dr. Hernandez and President Ryan proposed the establishment of a committee to handle student grade grievance requests beyond the usual consultation with the professor and dean. The committee will ideally have five members, with three members assigned to hear each grievance. Committee members will serve on call for a 14-day period to address appeals.

President Ryan called for volunteers. President Ryan, Past President Ayotte, Treasurer Viertel, Senator Steele, Professional Personnel Chair McCarthy.

A motion to approve the five faculty members for the student grievance committee was made by Senator Ayotte and was seconded by Vice President Truglio. The committee was approved by all voting senators.

2.g Senate Executive Representatives

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 5 minutes

Notes: President Ryan opened nominations for two senators to serve on the Senate Executive Committee for the fall semester. Volunteers will assist in solidifying the agenda as part of the committee. Meetings are scheduled for Tuesdays at 1:00 PM via Zoom, called by President Ryan. Senator Kang and Senator Jovel volunteered. A motion to approve the nomination was made by Senator Ayotte and was seconded by Professional Personnel Chair McCarthy. The nominations were approved by all voting senators.

2.h Open Positions

Procedure | Information | Discussion | Action

Presenters: President Ryan

Time: 10 minutes

Notes: President Ryan announced the following appointments for senators representing STEM: Senator Anrey Bartosynski and Senator Franco Deal and Senator Christine Herndon appointed for SPWD with Haley Leventhal and Jill Rizzo representing BEPP. We still have Language Arts and two Adjunct vacancies. Motion to approve appointments made by President Ryan and seconded by Senator Viertel. The nominations were approved by all voting senators.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

Curriculum (Senator Hough): Phase 3 post-draft survey and template drafts are being prepared for courses. Phase 2 courses are already in production.

IEC (Tri-Chair, Senator Tony): Presentation planned for the spring; discussed development of posters.

FTEFAC (Vice President Trugilio): Meeting scheduled next week to begin work.

SPARC (President Ryan): Meeting next Thursday with Paul and Ingrid to review the budget.

Professional Personnel (Senator McCarthy): Discussed “Blast from the Past” initiative; ASSC hopes to revive institutional traditions while incorporating new ideas. Faculty of the Month program highlighted as a way to involve students in voting.

CTE (Senator Calderon): Met with Professional Personnel Chair McCarthy, Treasurer Viertel, and Dr. Ford to plan the CTE event in the Farallon Room. Expressed gratitude to Professional Personnel Chair McCarthy for providing food items.

3.2 Campus Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Student Rep, CTTL, AFT Reps, OER, VPI

Time: 10 minutes

Notes:

ASSC: ASSC activities planned for Tuesday, Wednesday, and Thursday include craft events. The main questions raised were regarding the locations of the Multi-Cultural Center and the Environmental Science building. Club Rush is planned for September.

CTTL: Reported on tech “petting zoo,” AI community practice, and the New Faculty Academy. Noted updates to the CTTL website for clarity. Feedback from Flex Day included requests for more participation by classified professionals and greater diversity in workshop offerings.

OER: Reported \$320,000 in ZTC Pathways funding. A presentation on the funding and pathways will be provided soon.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ryan

Time: 5 minutes

Notes:

A district-wide resolution in support of undocumented students was passed, consolidating resolutions from all campuses.

Evaluation Orientation: Scheduled for Friday at 1:00 PM. Attendance encouraged for first-time evaluatees and evaluators.

CGC Meeting: Scheduled for next Wednesday. Dr. Carter will share vision and projections. New protocols are highlighted in red. Any papers posted on classroom bulletin boards must be removed.

AB-11: Sima Karve will provide an update on September 4.

Farewell for Vice President Administrative Services Joe Morello: Joe is leaving; a red locker is available for leaving notes.

Meeting adjourned at 3:53

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 1 minute

Notes: The second meeting for the Fall 2025 semester is on September 4. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday August 26th by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review

- 10.** Processes for institutional planning and budget development
- 11.** Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate