Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm
Join us in person: 6-203
Join us on Zoom: https://smccd.zoom.us/j/84033624459
Meeting ID: 840 3362 4459
Academic Senate: "the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters" (CA CCR Title 5).

Agenda for September 15, 2022

Voting Members

Executive Officers
- **President: Lindsey Ayotte** [votes in ties]
- **Vice President: Cassidy Ryan-White**
- **Secretary: Jessica Truglio**
- **Treasurer: Ame Maloney**
- **Past President: Kate Williams Browne** [non-voting]

Senators

ASLT:
- **Andrea Fuentes**

BEPP
- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling
- **Joyce Lee**
- **Mandy Lucas**
- Alberto Santellan

GLPS
- TBD

Language Arts
- **Michael Cross**/Katie Hern (Split Role)
- **Jarrod Feiner**
- **Janice Sapigao**

KAD
- Amber Steele

SPWD
- **Timothy Rottenberg**

SSCA
- **Jennifer Merrill**
- **Jude Navari**/Rika Yonemura-Fabian (split role)
- **Kathy Zarur**

STEM
- **Simantini Karve**
- **Kolo Wamba**
- TBD

CTE Senator
- **Soledad McCarthy**

Part-Time Faculty
- **Teresa Campbell**
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**

Voting members: 23
Simple majority: 13
2/3: 16

Non-voting Members

Governance Committee Chairs
- **Curriculum Co-Chairs: Jessica Hurless** & **Bianca Rowden-Quince**
- **Educational Policy Co-Chairs: Jessica Hurless** & Zachary Bruno
- **Professional Personnel: Lynsey Hemstreet**

Advisory Members

AFT
- Marianne Kaletzky

ASSC
- **Win Shwe Yee**

Classified Senate
- TBD

PD/CTTL
- TBD

SEEED
- TBD

Guided Pathways
- TBD

OER
- Ame Maloney

Skyline College Academic Senate

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19/23

Visitors: Karen Wong, Jacquie Escobar

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the agenda was made by Senator McCarthy and was seconded by Senator Calderon. A vote was taken and the agenda was approved by a vote of 18 in favor, no abstentions or oppositions.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the minutes from the September 1st 2022 meeting was made by Senator McCarthy and was seconded by Senator Karve. The minutes were approved by a vote of 17 in favor, no oppositions and 2 abstentions. No discussion was had.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes:

Past president Williams Browne motioned to pull the Equity Manager screening committee from the consent agenda.

Guided Pathways Faculty Coordinator Screening Committee

Soledad McCarthy

Nate Nevado

Andrea Fuentes

Equity Manager Screening Committee

Luciana Castro

![Skyline College logo]

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1.6 Public Comment
Presenter: President Ayotte
Time: 10 minutes
Notes:

Curriculum Co-Chair Rowden-Quince- Shared that the CTTL has put out a call for the Professional Development Coordinator. This assignment will have .4 reassign time overload for this semester and will be .4 reassign moving forward.

Treasurer Maloney- Share a reminder that all faculty will need to schedule an appt with American Fidelity to review their benefits.

2.0 New Senate Business

2.1 IEC Updates and Improvements for AY2022-2023
Procedure | Information | Discussion | Action
Presenters: IEC Tri-chairs: Karen Wong, Ame Maloney and Chris Gibson
Time: 30 minutes
Notes:
Karen Wong, IEC Tri-chair shared important history as well as updates regarding the Program Review process. Discussion was held regarding the changes to the process.

Link to Slides from IEC Updates presentation

2.2 Meet and Greet with VPI Dr. Lopez
Procedure | Information | Discussion | Action
Presenter: Dr. Vinicio Lopez
Time: 10 minutes
Notes:

VPI Lopez met with Academic Senate to introduce himself and shared about his journey in education and excitement to be a part of the Skyline community. The meeting was opened up for questions and

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President Ayotte asked about his goals for the position. He indicated that he plans to figure out how things work, learn about what we (the faculty) want (what are our goals), and what are our non-negotiables.

2.3 Equity Manager screening committee

Procedure | Information | Discussion | Action

Presenter: Vice President Ryan White

Time: 10 minutes

Notes:

A discussion was had regarding Equity Manager position, the equity institute, and the overall framework. A motion to approve Luciana Castro as the Academic Senate representative on the Equity Manager screening position was made by Vice President Ryan White and was seconded by Senator Beltran Motion. A vote to approve the representation on the committee was passed with no opposition.

2.4 Senate Goals

Procedure | Information | Discussion | Action

Presenter: President Ayotte

Time: 30

Notes: Our senate members broke into separate rooms to discuss senate goals and how they fit into the 10+1 framework. The notes can be found on the following google doc:

https://docs.google.com/document/d/1tqlk0A5jEYN9bhsc0ky8ZIfDVlRtTKbJTp4ShOdpQUs/edit

2.5 What's coming up...

Procedure | Information | Discussion | Action

Presenter: President Ayotte, Dr. Bianca Rowden Quince and Jessica Hurless

Time: 5

Notes:

Curriculum Co-Chair Hurless shared information about Senate Bill 893 which will allow our district to use general funds to support students. This would give any student living in San Mateo County and meeting set guidelines free tuition within our district. The CGC is discussing ways to broaden this legislation to support more students. She also mentioned that discussion is being had at the BOT regarding class sizes and feedback will be requested in the future.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

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Presenter:

FTEFAC-Vice President Ryan White shared that he FTEFAC will begin meeting within the next two weeks. Membership is still being confirmed as some departments are not yet represented.

IEC-Senator Maloney shared that if anyone needs support with using the new CPR platform there is support available through the CTTL.

AFT-Planning an in person social event and ongoing contract negotiations meetings. Look out for emails regarding dates and times.

Time: 15 minutes

Notes:

3.2 President's Report

Procedure | Information | Discussion | Action

Presenter(s): President Ayotte

Time: 5 minutes

Notes:

Art on campus committee is requesting membership and details regarding how to serve will be coming soon.

Enrollment management committee-committee membership is finalized and the meetings will begin on September 19th and will follow in the 1st and 3rd Mondays from 1-3pm.

CGC-Meeting on Wednesday 9/28 on zoom. President Ayotte encouraged faculty to attend as it is a helpful way to see and hear what is happening on campus outside of faculty. One item of note is a discussion regarding the addition of a cell phone tower.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1 minute

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The next meeting of the Fall 2022 semester is on Thursday October 6, 2022. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday September 27, 2022 by 12:00pm. You can request an agenda item here

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Academic and Professional Matters, AB 1725 "10 + 1"

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate