

**Minutes of Accreditation Oversight Committee
Held on September 26, 2016
Held in Building 4, Room 4-343**

Type of Meeting:	Regular Meeting
Chairperson:	Aaron McVean (Chair, Accreditation Liaison Officer) Interim Vice President of Instruction
(Known) Members Present:	Eloisa Briones, William Minnich, Zahra Mojtahedi, Tammy Robinson, Christine Roumbanis, Karen Wong
(Known) Members Absent:	Stephen Fredricks, Angélica Garcia, Liz Gaudet, Jesse Raskin
Ex-Officio:	Regina Stanback Stroud, College President
Recorder:	Belinda Chan, Staff Assistant of PRIE

1. GENERAL BUSINESS

1.1. Welcome and Introduction

Aaron McVean Called the regular meeting to order at 9:04 a.m.

2. ACTION ITEMS

2.1. Approve of Agenda

Due to unconfirmed membership for Academic Year 2016/17, no action was taken.

2.2. Approve of Minutes

Due to unconfirmed membership for Academic Year 2016/17, no action was taken.

2.3. Special Report – Baccalaureate Degree Pilot Program Recommendation

Due to unconfirmed membership for Academic Year 2016/17, no action was taken. However, an email ballot was sent to existing Members to be due by Tuesday, September 27, 2016. See Appendix I for details.

3. REPORT/ DISCUSSION

3.1. Special Report – Baccalaureate Degree Pilot Program

The Special Report is due to the Commission by October 1, 2016. A site visit will take place in February 2017.

3.2. Mid-term Report Discussion

The mid-term report has been submitted to the Accrediting Commission for Community and Junior Colleges. The report addressed one deficiency. See Appendix II for details.

3.3. SPOL Update

Skyline College is process of purchasing Strategic Planning Online (SPOL), a technology solution to collect evidence. Contract agreement is under reviewed by SMCCCD.

3.4. Self-Evaluation Lead Writers – Training Task Force

Tammy Robinson volunteered to consolidate names who are interested to be part of Self-Evaluation lead writers. Writing will begin after an evidence gathering tool is purchased and launched in Spring 2017. Details will be provided in the next meeting.

4. OTHER ANNOUNCEMENT

Veterans are not allowed to receive benefits if they are in certificate programs; only Veterans who are in the degree-seeking programs will receive benefits.

5. NEXT MEETING

Next regular meeting is tentatively to be held on Monday, October 17, 2016 at 9:00 a.m. in Room 4-343.

6. ADJOURMENT

There being no further business, the meeting was adjourned at 9:26 a.m.

Minutes were approved by Members on November 21, 2016.