



Skyline College *November 12, 2025*      **Automotive Advisory Board Meeting**

**11:30-1:30 PM**      **Automotive Technology Advisory Board Meeting (Agenda)**

**Location: Room 10-004**

*Zoom Link for those who wish to attend via Zoom*

<https://smccd.zoom.us/j/89310527441>      Meeting ID: 893 1052 7441

**11:30 – 12:00**      **Lunch and Networking**

**12:00 – 12:15 Meeting Comes to Order**, Ruben Parra

1. Introductions and roll call
2. Review and approve minutes from the Spring '25 meeting

**12:15 – 2:00**

1. Program updates
  - a. Enrollment numbers, holding steady. Most classes full
  - b. Free College?
  - c. Transmission Class, offered for the Fall, evening: T. Broxholm
  - d. New Hires (Dept. Assistant and Instructor?)
  - e. Spring Classes. No Transmission Class scheduled for spring.
  - f. Student ASE certification testing update (Ruben Parra)
  - g. Two sections of Auto 710 for the Summer (open to all)
  - h. ASE Education Foundation Accreditation, update and work session( Item 3)
2. Program Discussions (Open discussions)
  - a. Hiring Day (Juan Roman)
  - b. Driving your future
  - c. Fall '25 course offerings (New 546, input please)
  - d. NEW COURSE Auto 532 Intro to ADAS course outcomes (Ruben Parra)
  - e. Auto Tech Club (Fillip)
  - f. Employer needs (advisory members)
  - g. Other non-agenda items

3. ASE Education Foundation Accreditation

(Items to follow)



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4. Donations: Thank you for all your support!

Thank you, Chris Nickerson /Serramonte Subaru/Volkswagen,

- a. Financial donations can be for a scholarship or for department use.
  - i. Scholarships can be given in the donor's name or grouped under the Skyline scholarships name.
  - ii. All donations should be to the department to be used to best serve the students and the department. Donations should not be specified for a particular class or instructor.
- b. Needs: Donation Vehicles, our fleet is getting older. We got get rid of a couple cars this summer.
- c. We can really use some Hybrid/Electric as well.

5. Upcoming Events/Important Dates

Winter Celebration, Dec. 3, 2025. 11:00 AM – 2:00PM You and a guest are invited, please join us.

6. **Next meeting?**