



Skyline College *April 8, 2026* Automotive Advisory Board Meeting

**11:30-2:00 PM Automotive Technology Advisory Board Meeting (Agenda)**

**Location: Room 04-301**

*Zoom Link for those who wish to attend via Zoom*

<https://smccd.zoom.us/j/84374626956> Meeting ID:84374626956

**11:30 – 12:00 Lunch and Networking**

**12:00 – 12:15 Meeting Comes to Order, Ruben Parra**

1. Introductions and roll call
2. Review and approve minutes from the Fall '25 meeting

**12:15 – 2:00**

1. Program updates
  - a. Enrollment numbers, holding steady. Most classes full
  - b. Free College?
  - c. Manual Transmission class offered fall 2026 M-W Evenings. (Pending Instructor)
  - d. New Hires Welcome Opal Forry Dept. Assistant. (Adjunct Instructors)
  - e. Student ASE certification testing update (Ruben Parra)
  - f. Two sections of Auto 710 for the Summer (open to all)
  - g. Graduate and employer follow-up survey
  - h. ASE Education Foundation Accreditation update
    - i. Application process
    - ii. Instructor training
    - iii. Funding the application
2. Program Discussions (Open discussions)
  - a. Hiring Day (Juan Roman)
  - b. Driving your future?
  - c. Auto 546
  - d. Auto Tech Club (Phillip & Juan)
  - e. Employer's needs (advisory members)
  - f. Other non-agenda items

3. Donations: Thank you for all your support!

Thank you, Chris Nickerson /Serramonte Subaru/Volkswagen  
(Student ASE Testing)

- a. Financial donations can be for a scholarship or for department use.



**Skyline College April 8, 2026 Automotive Advisory Board Meeting**

- i. Scholarships can be given in the donor's name or grouped under the Skyline scholarships name.
    - ii. All donations should be to the department to be used to best serve the students and the department. Donations should not be specified for a particular class or instructor.
  - b. Needs: Donation Vehicles, our fleet is getting older. We need get rid of a couple cars this summer.
  - c. We can really use some Hybrid/Electric as well.
4. Upcoming Events/Important Dates  
Awards Banquet: May 16<sup>th</sup>. You and a guest are invited. Please join us.  
(Must RSVP Opal by April 27<sup>th</sup>)
5. Next meeting? November 12, 18<sup>th</sup>, 19<sup>th</sup> ?