



**Skyline**  
COLLEGE  
ACHIEVE

FALL 2012   
EVENTS

# CLASS SCHEDULE CLASS SCHEDULE

Day, Evening, Weekend & Online Classes Begin August 20, 2012



Short courses are available beginning each month from August to December

# Two Learning Communities Designed for College Success

## Latinos Excelling in Academics Program (FYE-LEAP) Learning Community

The Latinos Excelling in Academics Program (FYE-LEAP) is designed to support the educational achievement of Latino students enrolled in basic skills courses. FYE-LEAP is open to all students who place into Math 811.



### FALL 2012 SCHEDULE

Class	Schedule	CRN
<b>MATH 811 AY:</b> Fundamentals of Math	Daily 10:10-11:00 am	91163
<b>LSKL 811 AY:</b> Supplemental Skills – Math	MW 11:10 am-12:25 pm	92540
<b>CRER 136 AY:</b> Career Planning	TTh 12:10-1:00 pm	88241
<b>CRER 665SJ AY:</b> Student Success Learning Strategies	TTh 12:10-1:30 pm	93202

For more information about the Latinos Excelling in Academics Program (FYE-LEAP) or to enroll, please contact Cecilia Gutierrez at (650) 738-7301 ext. 19543 or [gutierrezc@smccd.edu](mailto:gutierrezc@smccd.edu).

## First Year Experience (FYE) Learning Community

The FYE program is geared toward full-time students who want support transitioning into college-level courses, particularly those students interested in taking these courses within one year. Anyone placing into Math 110 and English 846 is eligible.

### FALL 2012 SCHEDULE

Class	Schedule	CRN
<b>MATH 110 AY:</b> Elementary Algebra	Daily 11:10-Noon	80535
<b>ENGL 846 AY:</b> Reading & Writing Connections *	MW F 9:10-10:35 am	93444
<b>COUN 100 AY:</b> College Success	TTh 9:35-10:50 am	90578

\*Some students placing into English 828 may have the opportunity to enroll in English 846.

For more information about the First Year Experience (FYE) Learning Community or to enroll, please contact Vanson Nguyen at (650) 738-4147 or [nguyenv@smccd.edu](mailto:nguyenv@smccd.edu).





# Skyline COLLEGE

3300 College Dr., San Bruno, CA 94066

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.  
*President, Skyline College*

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### Accreditation

Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S.

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# Fall Semester Calendar

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## AUGUST 20

Day and Evening Classes Begin

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## AUGUST 31

Last Day to ADD Semester Length Course\*  
Last Day to DROP Semester Length Course  
with Eligibility for Refund\*  
Last Day to Reverse Student Body Fee

\*Please check your WebSMART Class Schedule  
Summary for exact dates for short courses.

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## SEPTEMBER 1,2

Declared Recess

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## SEPTEMBER 3

Holiday – Labor Day

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## SEPTEMBER 10

Census Day (Semester Length Classes)  
Last Day to DROP Semester Length Course  
without Appearing on Record  
Last Day to Change Grade Option (P/NP)

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## OCTOBER 5

Last Day to Apply for a Degree or Certificate

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## NOVEMBER 10,11

Declared Recess

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## NOVEMBER 12

Holiday – Veterans' Day

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## NOVEMBER 16 (14TH WEEK)

Last Day to WITHDRAW from Semester  
Length Course

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## NOVEMBER 21

Declared Recess (Evening Courses Only)

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## NOVEMBER 22

Holiday – Thanksgiving

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## NOVEMBER 23-25

Declared Recess

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## DECEMBER 13-19

Final Examinations – Day, Evening  
& Weekend Classes

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## DECEMBER 19

Day, Evening & Weekend Classes End

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## DECEMBER 22 – JANUARY 1, 2013

Winter Recess, Offices Closed

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## DECEMBER 22, 2012

Final Grades Available on WebSMART

### Final Grades

for the Fall 2012 Semester will be  
available on WebSMART  
at SkylineCollege.edu beginning  
December 22, 2012



### Important: Refund Policy

*Please see Page 14 for detailed information  
regarding Refund Policy*

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#### Accuracy Statement

Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling Skyline's Disabled Students Program and Services at (650) 738-4393.

# Final Examinations – Fall Semester

## DAY CLASSES

Regular Class Meeting		Final Examination		
8:10 am	MWF, MW, Daily	8:10-10:40 am	Wednesday	December 19
8:10 am	TTh, T, Th	8:10-10:40 am	Thursday	December 13
9:10 am	MWF, MW, Daily	8:10-10:40 am	Monday	December 17
9:35 am	TTh, T, Th	8:10-10:40 am	Tuesday	December 18
10:10 am	MWF, MW, Daily	8:10-10:40 am	Friday	December 14
11:10 am	TTh, T, Th	11:10- 1:40 pm	Thursday	December 13
11:10 am	MWF, MW, Daily	11:10- 1:40 pm	Monday	December 17
12:10 pm	MWF, MW, Daily	11:10- 1:40 pm	Friday	December 14
12:35 pm	TTh, T, Th	11:10- 1:40 pm	Tuesday	December 18
1:10/1:35 pm	MWF, MW, Daily	2:10- 4:40 pm	Monday	December 17
1:10 pm	TTh, T, Th	2:10- 4:40 pm	Thursday	December 13
2:10 pm	MWF, MW, Daily	2:10- 4:40 pm	Friday	December 14
2:10 pm	TTh, T, Th	2:10- 4:40 pm	Tuesday	December 18
All Others		11:10- 1:40 pm	Wednesday	December 19

- Notes**
- When a course consists of lecture and laboratory, the final examination is scheduled according to the time of the lecture.
  - If your class meets at a time other than those listed, please check with your instructor for further information regarding your final examination.
  - If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class.
  - Examinations start promptly at hours indicated and are held in the same room in which the class regularly meets.

## EVENING/WEEKEND CLASSES

Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for short courses and as follows for full-term courses:

**Note: Evening courses that meet two nights per week meet both nights during Finals. The first night is a regular class meeting and the Final Exam is held on the second night.**

Monday classes .....	Monday, December 17
Tuesday classes .....	Tuesday, December 18
Wednesday classes .....	Wednesday, December 19
Thursday classes .....	Thursday, December 13
Friday classes .....	Friday, December 14
Saturday classes .....	Saturday, December 15
Sunday classes .....	Sunday, December 16

# Fall Semester Registration Calendar

## REGISTRATION DATES/TIMES

Registration Online at: <https://websmart.smccd.edu>

**YOU MUST HAVE AN ASSIGNED APPOINTMENT TO REGISTER**

### CONTINUING STUDENTS EARLY/PRIORITY\* REGISTRATION

Early Registration appointments are assigned to Continuing Students based on cumulative units earned. Students must have a current Student Education Plan on file in order to be eligible for Early Registration. Contact the Counseling Division if you are unsure of your SEP status. Continuing Students may access their registration appointment date in WebSMART on **April 23, 2012**. See page 10 for the definition of "Continuing Student."

*\*The California State Chancellor's Office mandates that Priority Registration be provided to: EOPS, DSPS, CalWorks, Veterans and Foster Youth.*

**WebSMART** – Log in to register  
April 30 – May 7  
After 7:00 am on your appointment date  
and any time thereafter

### NEW AND FORMER STUDENTS

New students must submit an Application for Admission for the Fall Semester. Former students may also need to submit an Application for Admission if their application has expired. After being admitted/re-admitted, New and Former Students may register:

**WebSMART** – Log in to register  
NEW MATRICULANTS: May 8 – August 19  
FORMER STUDENTS: May 12 – August 19  
After 7:00 am on your appointment date  
and any time thereafter

### REGULAR OFFICE HOURS

**Admissions & Records, Cashiers,  
CalWorks, General Counseling, Disabled  
Students Program & Services (DSP&S),  
Extended Opportunity Programs & Services  
(EOP&S), Financial Aid, Health Center,  
and Transfer Center**

Monday – Thursday 8:00 am – 6:30 pm  
Friday 8:00 am – 12:00 pm

#### **Career Center & SparkPoint**

Monday & Thursday 8:00 am – 4:30 pm  
Tuesday & Wednesday 8:00 am – 6:30 pm  
Friday 8:00 am – 12:00 pm

#### **Assessment & Center for Student Life and Leadership Development**

Monday, Wednesday  
& Thursday 8:00 am – 4:30 pm  
Tuesday 8:00 am – 6:30 pm  
Friday 8:00 am – 12:00 pm

### LATE REGISTRATION HOURS

**August 20 – 31**

Monday – Thursday 8:00 am – 7:00 pm  
Friday 8:00 am – 12:00 pm

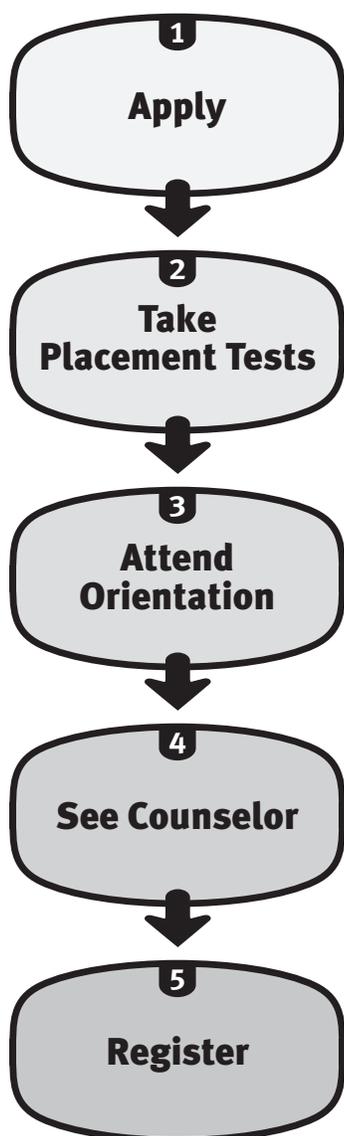
#### **To add a class:**

- Obtain an Authorization Code from the instructor
- Register on WebSMART by entering Course Reference Number (1st screen – Submit) **and** Authorization Code (2nd screen – Validate), then "Submit Changes" (3rd Step)

# Five Steps to Successful Enrollment (New and Former Students)

You must complete the five enrollment steps before you register for classes if you selected one of the following educational goals on your application:

- Obtain an Associate Degree or Certificate
- Transfer to a university to complete a Bachelor's degree
- Improve your English, reading or math skills
- Discover career interests or prepare for a new career
- Undecided about your major



## Step 1 APPLY FOR ADMISSION/FINANCIAL AID

Admissions & Records, Building 2, (650) 738-4251 or 4252

- Complete the *Application for Admission* online at [www.skylinecollege.edu](http://www.skylinecollege.edu) – Apply.
- Once your application has been processed, you will receive an email confirmation containing an *Enrollment Ticket*. Have your ticket with you as you complete the remaining steps.
- All New students are required to complete Steps 2-5. Former students may not have to complete steps 2 and 3.

Financial Aid, Building 2, (650) 738-4236

- Apply for all types of financial aid at [www.fafsa.gov](http://www.fafsa.gov).

## Step 2 TAKE PLACEMENT TESTS

Assessment Center, Building 2, (650) 738-4150

Placement tests assess your current skill in reading, English/ESOL and mathematics. The results of the tests are used to determine appropriate English and math courses that you may take. Refer to page 7 for information on scheduling your assessment.

## Step 3 COMPLETE ORIENTATION

Counseling Counter, Building 2, (650) 738-4318

Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 7 for further information on orientation. (Online orientation is available on a limited basis.)

## Step 4 MEET WITH A COUNSELOR

Counseling Counter, Building 2, (650) 738-4318

During Orientation a counselor will discuss your placement results and help you select appropriate courses for the coming semester based on your educational and career goals.

## Step 5 REGISTER FOR CLASSES/PAY FEES

- Submit your completed Enrollment Ticket to Admissions & Records to receive your registration date.
- Access your WebSMART student account for the following services:
  - register for classes and pay fees
  - access your student email – [my.smccd.edu](mailto:my.smccd.edu)
  - purchase parking permit

# New Student Orientation / Placement Tests

## ORIENTATION

The New Student Orientation provides you with a comprehensive overview of information, resources, and tools needed to be successful at Skyline College and is **required** for new students.

**To register for a New Student Orientation**, log onto WebSMART and click on "Schedule Appointments," or contact the Counseling Center, Bldg. 2, (650) 738-4318.

- The orientation program is one day unless noted otherwise. Students are advised to bring a lunch.
- The orientation provides you with an opportunity to complete both Steps 3 **and** 4 of enrollment (Orientation and Meeting with a Counselor). This saves you time and will allow you to receive a registration date shortly after completion of your orientation workshop!

**NOTE:** Contact Counseling at (650) 738-4318 for dates/times of ESOL New Student Orientations.

## ONLINE ORIENTATION OPTION

This option is available to those who cannot attend a scheduled session. Contact Counseling for more information, (650) 738-4318.

The online orientation option is *not recommended* for students:

- who are recent high school graduates,
- new college students, or
- who have limited English proficiency

## HOW TO SCHEDULE A PLACEMENT TEST

Computerized placement tests for English, English for Speakers of Other Languages (ESOL) and math are available in the Assessment Center, Building 2, Room 2232.

See the website for hours of operation, as they are subject to change during the semester. You must allow enough time to complete the appropriate assessment(s):

- English or ESOL and Math test together: 2.5 hrs
- English or ESOL only: allow for 2 hrs
- Math only: allow for 1.5 hrs

### To schedule an assessment:

1. Go to <https://WebSMART.smccd.edu> and use your G# and PIN# to access
2. Click on "Schedule Appointments"
3. Click on "Placement Test Appointment"
4. Click on "Make appointments"
5. Select "Make appointment"
6. Select the appropriate placement test you want to take.
7. Click "Continue"

8. Select day/time that is best for you and then click "Find Appointments"
9. Select the appointment
10. Confirm your appointment by entering your phone number and email address, then click "Continue"
11. You will see your scheduled Placement Test information.

If you have any questions or would like to check if there are any "drop-in" times available, stop by the Assessment Center or call (650) 738-4150.

## Retest Policy

1. Math Placement results are valid for two years from the date the test was taken.
2. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period. In order to retake the same test, the student must wait a minimum of 14 calendar days from the initial test date.
3. A student who has completed a course in the English, ESOL or math sequence may take the placement test to determine his/her current competency level in English, ESOL and math courses, provided that two years have elapsed since the course was completed.
4. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of Counseling.

## Exemption

If one of the following applies to you, you may be exempt from placement testing:

1. You have taken the Math Placement Test at Skyline College, CSM or Cañada College within the last two years.
2. You have taken a placement test at another California Community College and a Skyline counselor has reviewed your results for equivalency.
3. You are a former student or transfer student and have completed course work in mathematics and/or English with a grade of "C" or better from another accredited college in the United States. (*Provide unofficial transcripts or other evidence of grades to your counselor.*)
4. Submit test scores from a College Board Advanced Placement Test (AP) in English Language or in English Literature with a score of 3, 4 or 5.
5. Submit College Board Advanced Placement Test (AP) in mathematics with a score of 3, 4 or 5.

### Retrieving Placement Test Results

You will be provided with a copy of your placement results once you complete the assessment. If you have misplaced your results or need a copy go to <http://websmart.smccd.edu>.

## NEW STUDENTS EXEMPT FROM THE ENROLLMENT STEPS

Students who are:

1. Primarily a student at another educational institution taking courses to meet the requirements of that institution, or
2. Taking courses for personal interest, to upgrade/enhance job skills, to maintain a certificate or license, or to complete credits for high school; or
3. Who have completed an Associate Degree or higher.



### Apply for Admission

All students are required to complete the Application for Admission.

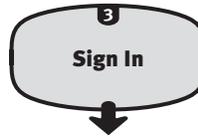
Fill out the Application online at [www.skylinecollege.edu](http://www.skylinecollege.edu).

After your application has been processed, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.



### Register for Classes

Access WebSMART from Skyline's homepage to register for classes.



### Sign In and Use Your Campus Email

All college electronic communications will be sent to your [my.smccd.edu](mailto:my.smccd.edu) email.

Log into WebSMART to find your email address and password.

**ENROLLMENT WAIVERS/EXEMPTIONS:** If you wish to request a waiver or exemption of any matriculation requirement, petitions are available at the Student Services Information Center. The Dean of Counseling, Advising and Matriculation reviews petitions and applicants are notified by phone of the status of the petition.

### Complete Enrollment Today!

Students are advised to complete the enrollment steps as soon as possible. Enrollment services are in *high demand*. Earlier registration allows for a better selection of courses and scheduling preferences.

**Any student who needs assistance with the enrollment process because of a verified physical, hearing, visual or learning disability should call the Disabled Students Program and Services office at (650) 738-4280.**

Si necesita ayuda en Español. Para facilitarle el proceso de matriculación, presentese en la oficina de admission en el edificio #2, y pregunte por alguien que hable español. Sera nuestro placer servirle.

### Attention Students:

Registration for summer and fall terms begins on Monday, April 30, 2012. You will not be able to register for classes if you have any outstanding balances on your account.

### NEW CHANGE IN FEE PAYMENT PROCESS FOR SUMMER AND FALL 2012

On **Wednesday, July 18, 2012**, students who have **any** outstanding fee balances will be dropped from fall classes at midnight for non-payment of fees. Students will be dropped on a "rolling" basis **every Wednesday at midnight for non-payment of fees.**

**Two weeks prior to the start of the Summer Session and Fall Semester**, students will be dropped at **midnight the day following their registration** for non-payment of fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services.



# College Connection Concurrent Enrollment Program

## Concurrent Enrollment



### High School Students: Your Future Is Happening Now!

Earn Both High School and College Credit  
at Skyline College for Free.

#### College Connection

**What is it?:** The Concurrent Enrollment program provides 9th through 12th graders the opportunity to get an “early start” on their college experience.

**Fact:** You can earn both high school and college credit, and even an associate degree or certificate, while completing high school.

**Fact:** Skyline College, part of the San Mateo County Community College District, ranks highly among the state’s community colleges in university transfer and program completion rates.

**Fact:** Skyline College offers Guaranteed Transfer Programs to UC, CSU and private colleges and universities.

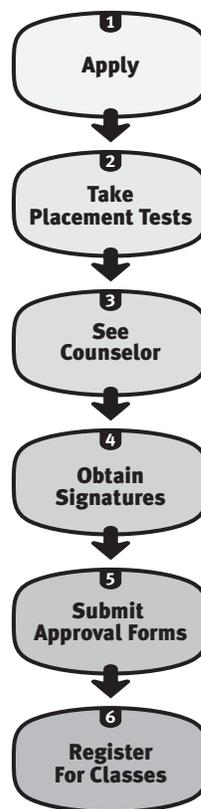
**Fact:** You can save \$20,000 or more when you attend a community college during your first two years. Skyline’s enrollment fees are currently \$46 per unit (FREE for high school students enrolling in less than 11.5 units).

Contact: Admissions & Records, (650) 738-4251  
For info on Concurrent Enrollment, visit  
[www.SkylineCollege.edu/ce](http://www.SkylineCollege.edu/ce)

## Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. **Enrollment fees are free to high school-aged California residents** who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:



#### Step 1

Apply online at [www.SkylineCollege.edu/highschool](http://www.SkylineCollege.edu/highschool)

#### Step 2

Take placement tests at Skyline College if you plan to register for English or math courses or courses with English or math prerequisites. See [www.SkylineCollege.edu/testing](http://www.SkylineCollege.edu/testing) or call (650) 738-4150.

#### Step 3

See your high school counselor to select your college courses.

#### Step 4

Complete and obtain the required signatures on the Concurrent Enrollment Request Form available on [www.SkylineCollege.edu/highschool](http://www.SkylineCollege.edu/highschool) or in your high school counselor’s office.

#### Step 5

Submit completed approval forms to the Admissions & Records Office at Skyline College, Building 2, by mail, fax to (650) 738-4200, email, or in person.

#### Step 6

Register for classes at <https://websmart.smccd.edu>

Questions? Call the Skyline College  
Admissions Office at (650) 738-4251,  
or visit [www.SkylineCollege.edu/ce/](http://www.SkylineCollege.edu/ce/).

# Major Codes

## FALL 2012 APPLICATION MAJOR CODE SHEET

**MAJOR CODES** Check the majors listed below and fill in the appropriate code number on the online Application for Admission.

*Specific courses for some majors are limited or not available at Skyline College.*

0502	ACCOUNTING	4930	ENGLISH AS A SECOND LANGUAGE (GENERAL STUDIES)	0616	MULTIMEDIA/WEB DESIGN
2105	ADMINISTRATION OF JUSTICE	2136	ENVIRONMENTAL TECHNOLOGY	1004	MUSIC
0950	AERONAUTICS/AVIATION TECH.	2231	ETHNIC STUDIES	0115	NATURAL RESOURCES MANAGEMENT
2140	ALCOHOL & OTHER DRUG STUDIES	1305	FAMILY RELATIONS & CHILD DEVELOPMENT	4902	BIOLOGICAL & PHYSICAL SCIENCES
1260	ALLIED HEALTH	1303	FASHION DESIGN/MERCHANDISING	1203	NURSING
2202	ANTHROPOLOGY	2133	FIRE CONTROL TECHNOLOGY	1238	PRACTICAL & VOCATIONAL NURSING
1112	ARABIC	1101	FOREIGN LANGUAGES	1306	FOODS & NUTRITION
0202	ARCHITECTURE	1102	FRENCH	1919	OCEANOGRAPHY
1002	ART	2206	GEOGRAPHY	0952	CONSTRUCTION CRAFTS TECH
1911	ASTRONOMY	1914	GEOLOGY	1402	PARALEGAL/LEGAL ASSISTANT
0948	AUTOMOTIVE TECHNOLOGY	1030	GRAPHIC ARTS	1221	PHARMACY TECHNICIAN
0504	BANKING/FINANCE	2205	HISTORY	1509	PHILOSOPHY
0408	BIOLOGY	1301	HOME ECONOMICS	1011	PHOTOGRAPHY
0430	BIOTECHNOLOGY	0108	HORTICULTURE: ENVIRONMENTAL	0835	PHYSICAL EDUCATION
0603	BROADCASTING ARTS	1308	HORTICULTURE: FLORISTRY	1901	PHYSICAL SCIENCES, GENERAL
0973	BUILDING INSPECTION	2107	HUMAN DEVELOPMENT	1902	PHYSICS, GENERAL
0501	BUSINESS ADMINISTRATION	4903	HUMANITIES & SOCIAL SCIENCES	0970	PLUMBING
0500	BUSINESS & MANAGEMENT	2104	HUMAN SERVICES	2207	POLITICAL SCIENCE & GOVERNMENT
0504	BUSINESS, BANKING & FINANCE	0799	INFORMATION TECHNOLOGY SPECIALIST	2001	PSYCHOLOGY, GENERAL
0506	BUSINESS MANAGEMENT & ADMINISTRATION	4901	INTERDISCIPLINARY STUDIES	1225	RADIOLOGICAL TECHNOLOGY
0514	BUSINESS INFORMATION SPECIALIST	1302	HOME DECORATION & EQUIPMENT	0511	REAL ESTATE/ESCROW
1219	CENTRAL SERVICE TECHNOLOGY	4933	INTERNATIONAL STUDIES	2107	RECREATION EDUCATION
1905	CHEMISTRY	0549	INTERNATIONAL TRADE	0928	REFRIGERATOR SYSTEMS
1010	CINEMATOGRAPHY	1104	ITALIAN	1210	RESPIRATORY THERAPY
0701	COMPUTER SCIENCES, GENERAL	0602	JOURNALISM	0514	BUSINESS INFORMATION PROCESSING
0704	COMPUTER PROGRAMMING	1401	LAW (GENERAL)	6030	SELF-ENRICHMENT
3007	COSMETOLOGY	0400	LIFE SCIENCES – BIOLOGICAL	2201	SOCIAL SCIENCES, GENERAL
1316	CULINARY SERVICES	0401	LIFE SCIENCES – GENERAL	2208	SOCIOLOGY
1008	DANCE	0499	LIFE SCIENCES	1506	SPEECH, DEBATE & FORENSICS
0703	DATA PROCESSING	0956	MANUFACTURING TECHNOLOGY	1217	SURGICAL TECHNICIAN/ O.R. NURSING
1230	DENTAL ASSISTING	0509	MARKETING & PURCHASING	0935	ELECTROMECHANICAL TECHNOLOGY
0953	DRAFTING TECHNOLOGY	1701	MATHEMATICS	3009	RECREATION & TOURISM
1007	DRAMATIC ARTS	1244	MEDICAL ASSISTANT	0972	WELDING TECHNOLOGY
0801	EARLY CHILDHOOD EDUCATION	1226	MEDICAL CODING & BILLING	6000	UNDECIDED/OTHER
2204	ECONOMICS	0518	MEDICAL TRANSCRIPTION		
0934	ELECTRONICS/ELECTRICAL TECH.	1913	METEOROLOGY		
1250	EMERGENCY MEDICAL TECH.				
0901	ENGINEERING				
1501	ENGLISH				

# Registration Information

## DEFINITIONS OF STUDENT CLASSIFICATIONS

### CONTINUING STUDENT

For registration purposes, a Continuing Student is defined as a student who did not have a break between this term and their previous term in qualifying registration activity. Qualifying activity includes having been Registered, Dropped, Withdrawn, Graded, or having received an Incomplete. If a student was "Waitlisted Only" in the previous term, they do not qualify as "Continuing."

Continuing Students may be eligible for Early Registration. Registration appointments are assigned to Continuing Students based on cumulative units earned.

Continuing Students must have a current SEP (Student Education Plan) on file in order to be eligible for Early Registration. Students are strongly encouraged to meet with a counselor for assistance in selecting appropriate courses to meet their individual goals.

### NEW STUDENT

You are considered a New Student if you have never registered at Skyline College, the College of San Mateo or Cañada College.

- If you were a High School Concurrent Enrollment student, and have, or will, graduate high school before the Fall 2012 term, you are considered a "New" college student. You must reapply for Admission.

### FORMER STUDENT

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Fall 2011 and have not been in attendance since, you are considered a **former student** and must reapply for admission. If you previously applied for admission online, update your prior application online and resubmit.

### TRANSFER STUDENT

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a **transfer student** at Skyline College and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements listed on page 5. Present your unofficial transcript(s) to a counselor for review.

### HIGH SCHOOL STUDENT

High School students may be eligible to enroll in college through the **College Connections/Concurrent Enrollment Program**. This program allows you to get an "early start" on your college experience while still enrolled in high school. California residents do not pay enrollment fees for courses. Please visit [www.SkylineCollege.edu/ce/](http://www.SkylineCollege.edu/ce/) for registration information and contact your high school counselor. Enrollment is subject to the availability of courses. Please see page 8 for more information.

## OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal statute) is open for enrollment by any person who has been admitted to the college and meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program, will be subject to all applicable deadlines.

## REGISTRATION APPOINTMENT NOTICE

Notification of your registration date will be sent to you via email to your [my.smccd.edu](mailto:my.smccd.edu) account. The Registration Appointment notice contains your appointment date and information regarding your **PIN** (Personal Identification Number). You will be required to enter your **PIN** when you register using **WebSMART**. The registration appointment date will entitle you to register for Fall 2012 classes. **It is important to retain your PIN**; it is required for future **WebSMART** transactions such as accessing final grades.

## BEFORE REGISTERING

- Check for prerequisites, corequisites, and recommended preparation for the courses in which you intend to enroll.
- Meet with a counselor/advisor for assistance in selecting your courses, if needed.
- Obtain permission from your counselor or the Admissions Office if you plan to enroll in more than 19 units.
- Clear any fee balances or holds on your record.

For assistance with paying your enrollment fees, go to: [SkylineCollege.edu](http://SkylineCollege.edu) and click on "Financial Aid" or visit the Financial Aid Office in Building 2, second floor.

## HOW TO REGISTER

Check your registration appointment date on **WebSMART** at <https://websmart.smccd.edu> beginning April 23, 2012.

**Register Online** on the web at WebSMART:  
<https://websmart.smccd.edu>

**Login with your User ID:** District "G" number (example: G09876543) or social security number *and* **Pin Number:** six-digit birthdate (MMDDYY)

### IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor **MAY** replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, **YOU are responsible for officially withdrawing** within deadlines to avoid penalty grades and fee obligations.

## REGISTRATION

Log on to **WebSMART** to register on the day of your appointment or any day thereafter, **but not before**.

When registering through **WebSMART**, you will be able to enroll in classes at Skyline College, College of San Mateo and/or Cañada College. You must pay your fees at the time of enrollment to remain registered. You may pay your fees online by credit card or in person by credit card, cash, personal check or money order. You also have the option to apply for a payment plan and/or apply for Financial Aid.

**If you decide not to attend the classes in which you enrolled, it is your responsibility to officially withdraw within deadlines to avoid penalty grades and fee obligations.**

WAITLISTS are available for many classes. Please read the information on WebSMART to determine your eligibility for waitlisting.

## VARIABLE UNITS

Some courses are offered for variable units which are earned according to the amount of subject matter the student completes during the length of the course. When registering on WebSMART for a variable unit course, students may select the number of units they plan to complete (click on the Unit field). **There will be no refunds for units not earned.** Students earning additional units will be charged accordingly.

## PASS/NO PASS GRADE OPTION

Some courses allow students to choose whether they wish to receive a letter grade or a Pass/No Pass (P/NP) for the course. The choice must be made by the student via WebSMART registration *within the first 30% time period of the course*. A grade of "P" equals a satisfactory grade. An "NP" equals an unsatisfactory grade. Please be aware of degree, certificate and transfer requirements when selecting this option.

## LATE REGISTRATION – ALL STUDENTS

If you were unable to register before **the first day of class**, you may register during the **Late Registration** period beginning **August 20, 2012**. See page 4 for a detailed schedule of late registration dates/hours. If the class has started, obtain permission from the professor to enroll in any course. If allowed to enroll, you will be issued a 4-digit **AUTHORIZATION CODE** by your instructor that will be required to register, along with the CRN (Course Reference Number), by the "Last Day to Add." All Late Registration processes, including adds and drops, should be completed using **WebSMART**. Refund deadlines do not change as a result of late registration.

## SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of the class, or until the class fills, whichever occurs first. Short course registration can be completed using **WebSMART** (available throughout the semester). If you wait to register until the first day of the course, you must obtain the instructor's authorization at the first class meeting. Promptly register using **WebSMART** entering the CRN (Course Reference Number) and Authorization Code.

**Note:** Refund deadlines for short courses differ from term-length courses and are often the date of the first class meeting. For details, check your **WebSMART** Class Schedule Summary, see the "Refund Policy" on page 14, or contact the Cashier's Office, the Student Services Information Center, or Admissions and Records.

## SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call:

	<b>Area Code (650)</b>
Automotive Technology .....	738-4126
CalWORKs .....	738-4480
Cosmetology.....	738-4168/4165
Concurrent Enrollment .....	738-4254
(Students currently attending high school)	
EOPS – Extended Opportunity Programs and Services .....	738-4139
International Students.....	738-4430
Respiratory Therapy .....	738-4457
SparkPoint Programs.....	738-7035
Surgical Technology .....	738-4470
TRIO.....	738-4144

- ✓ *Print a final copy of all **WebSMART** transactions (Registration, Drops, Payments) for your records.*
- ✓ *Print your **Summary Class Schedule** after completing your registration. Important deadline dates appear on this schedule.*

## ATTENTION ALL STUDENTS – IMPORTANT CHANGES in PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated **Corequisite** courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite.

### What are Prerequisites, Corequisites and Recommendations?

**Prerequisite:** A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.

**Corequisite:** A course that must be taken concurrently (at the same time) with another course.

**Recommendation:** A course that faculty recommend be completed in advance to enhance or improve a student's ability to succeed in a specific course.

### Why Prerequisites and Corerquisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

### What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified by Admissions and Records through your student email (my.smccd.edu) that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

### What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a **Prerequisite Equivalency/Reciprocity of Course Placement** form with the Counseling Department. The form is available at

the One Stop Center in Building 2. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by Counseling as to the reason(s) why.

### How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

- If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.
- If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.
- If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.
- If you believe that the prerequisite course has not been made reasonably available.

### How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

- The **Prerequisite Challenge Form** is available at the Student Services Information Center in Building 2 or from a counselor. A counselor can help you determine whether you would benefit from the challenge process.
- Next you should contact the appropriate division dean to obtain specific information about filing and documenting your challenge request.
- If you elect to challenge, submit the completed challenge form with documentation to the appropriate Division Office for review.
- You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.

### What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: ***You do not meet the prerequisites for this course.*** You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: [http://www.skylinecollege.edu/highschool/gettingstarted/chooseprogram/registration\\_rules/prerequisite\\_information.html](http://www.skylinecollege.edu/highschool/gettingstarted/chooseprogram/registration_rules/prerequisite_information.html).

# Fees

FEE TYPE AND AMOUNT**	REQUIRED OF
<b>Enrollment</b> ( <i>Fees are subject to change.</i> ) \$46 per unit	<b>All Students</b> , except high school students enrolling for less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor's Fee Waiver. See page 17 for more information and the application for a fee waiver. <b>(See disclaimer regarding fees on page 15.)</b>
<b>Health Services*</b> \$16 Summer / \$19 Fall / \$19 Spring	<b>All Students</b> , except those enrolled <b>ONLY</b> in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. <b>(See disclaimer regarding fees on page 15.)</b>
<b>Student Representation</b> \$1	<b>All Students</b> , except those enrolled in the Concurrent Enrollment Program. See Explanation of Fees on page 15.
<b>Nonresident Tuition</b> \$203 per unit + \$9 per unit capital outlay fee (plus \$46 per unit Enrollment Fee)	Nonresidents of California who are residents of other states
<b>International Student Application Fee</b> \$50	International Students (Fall and Spring semesters only.)
<b>Foreign Student Tuition</b> \$203 per unit + \$9 per unit capital outlay fee (plus \$46 per unit Enrollment Fee)	International Students
<b>International Student (F-1 Visa) Health Insurance**</b> \$181 Summer / \$453 Fall or Spring \$1,088 Full Year	All F-1 Visa International Students who do not present proof that they have the required level of private health insurance.
<b>Student Body</b> \$8 Fall \$8 Spring	Fall and Spring semesters only. See Explanation of Fees on page 15.
<b>Student Union</b> \$1 per unit / \$5 max per semester	<b>All Students</b> , except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only. See Explanation of Fees on page 15.
<b>Parking</b> \$20 Summer / \$40 Fall / \$40 Spring \$70 Two Term Permit (Fall & Spring) \$2 per day	All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See <i>Parking &amp; Transportation</i> on page 141. Permits are not required on weekends. Replacement permits are available at full price. <b>Permits are nonrefundable.</b>
<b>Audit</b> \$15 per unit	Students approved to audit a course that is on the list of designated courses. (Students enrolling in a variable unit course must register and pay for maximum units.) See Audit Policy on page 134.
<b>Returned Check</b> \$20	Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier's Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.
<b>Official Transcript</b> (All SMCCCD records will appear on one transcript) \$5 <b>Rush Transcript Request</b> \$10 additional	Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART ( <a href="https://websmart.smccd.edu">https://websmart.smccd.edu</a> ). The first two transcripts requested are free of charge. If a rush request is made, an additional \$10 Rush Transcript Request Fee is charged for each transcript. Allow 24 hours for rush transcript processing.

\*Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Academic Standards Petition.

## \*\*Subject to change

## FALL FEES POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases be moderate and predictable, due to the ongoing State budget shortfall, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase through emails to their **my.smccd.edu** email address, and any subsequent amount owed will be posted on their **WebSMART** account.

### NEW CHANGE IN FEE PAYMENT PROCESS FOR FALL 2012

On **Wednesday, July 18, 2012**, students who have any outstanding fee balance will be dropped from Fall classes at midnight for non-payment of fees. Students will be dropped on a "rolling" basis **every Wednesday at midnight** for non-payment of fees.

**Two weeks prior to the start of the Fall Semester**, students will be dropped at **midnight the day following their registration** for non-payment of fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services.

All student records are automatically held until all outstanding debts to the District Colleges have been cleared.

Review your account on **WebSMART** regularly for current balances.

### VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

## FALL CREDIT AND REFUND POLICY

To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on the **WebSMART Class Schedule Summary**. If registration occurs after the refund date for a class, no refund will be available.

## THE REFUND DEADLINE FOR SEMESTER-LENGTH CLASSES IS AUGUST 31, 2012.

### In order to be eligible for a refund for short courses:

- Withdrawal must occur within the first 10% of the course (often this is the first day). Check your **WebSMART (<https://websmart.smccd.edu>) Class Schedule Summary** for specific refund dates, **or** contact the Cashier's Office.
1. If you decide not to attend classes, it is **your** responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.
  2. A student may either maintain a credit balance on account or request a refund.
  3. Refunds are not issued automatically. You must contact the Cashier's Office to request a refund.
  4. Credit balances remain on student accounts for a maximum of five (5) years.
  5. Fees paid by personal check(s) require 10 days for bank clearance before refunds can be processed.
  6. A \$10 non-refundable processing fee (plus an additional \$50.00 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.
  7. Students who receive financial aid and withdraw from classes are advised to contact the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.
  8. Fees will be credited or refunded if an action of the College (e.g. class cancellation) prevents a student from attending.

**Contact the Cashier's office  
regarding fee or refund questions: (650) 738-4101  
Building 2, Student Services Center**

### PAY FEES BY:

- **WebSMART:** *MasterCard, Visa, Discover, Diners Club, or American Express*
- **In Person at Cashier's Office** (Student Services Center, Bldg. 2, 2nd Floor): *Cash, Check, Money Order or Credit Card*

## EXPLANATION OF FEES

**Student Body Fee:** Offers a photo ID card and discounts as well as support for many activities and programs. This fee is automatically assessed as part of your total fees. If you choose to reverse this fee, please visit the Student Activities Office in Building 6, Room 6212, (650) 738-4275, by August 31, 2012. Student ID cards are not available during the Summer Session.

**Student Representation Fee:** Established by a student election to support student advocacy to local, state and federal offices and agencies. A student has the right to reverse the \$1 Student Representation Fee for religious, political, moral or financial reasons by completing a form available at the Student Activities Office.

**Student Union Fee:** (Fall and Spring Semesters only). Assessed at \$1.00 per unit up to a maximum of \$5.00 per semester and no more than \$10.00 per student per academic year. Funds will be used to support the financing, construction and operation of the Student Union. This fee may not be reversed.

**Health Service Fee:** Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization may be exempted from paying the health service fee. Contact Admissions & Records for an Academic Standards Petition.

**Additional Fees:** Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge.

**Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.**

### Attention Students:

Registration for summer and fall terms begins on Monday, April 30, 2012. You will not be able to register for classes if you have any outstanding balances on your account.

### NEW CHANGE IN FEE PAYMENT PROCESS FOR SUMMER AND FALL 2012

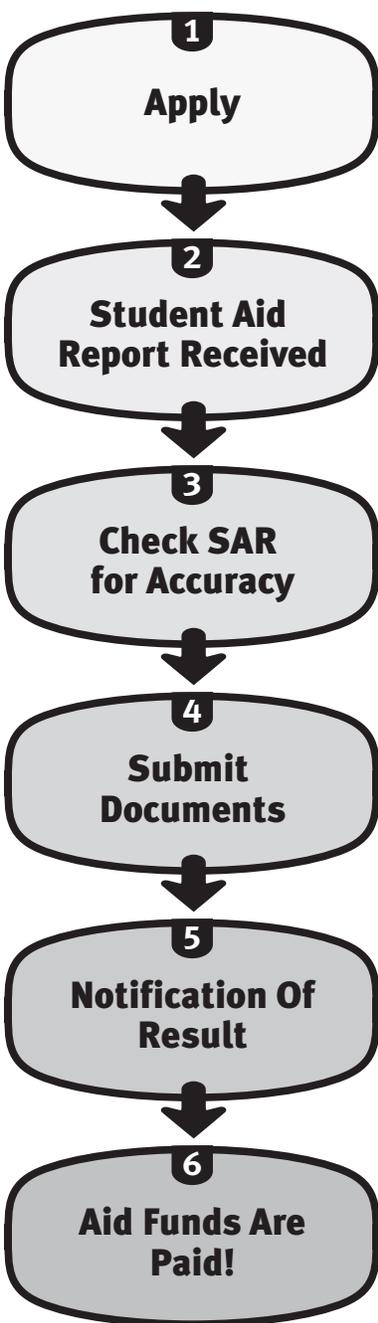
On **Wednesday, July 18, 2012**, students who have any outstanding fee balances will be dropped from fall classes at midnight for non-payment of fees. Students will be dropped on a "rolling" basis **every Wednesday at midnight for non-payment of fees.**

**Two weeks prior to the start of the Summer Session and Fall Semester**, students will be dropped at **midnight the day following their registration** for non-payment of fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services.



# Six Steps to Financial Aid at Skyline



## ***Step 1: Apply***

For 2012-2013 file a 12-13 FAFSA at [www.fafsa.gov](http://www.fafsa.gov). Skyline's college code is 007713. FILE EARLY for the upcoming year (anytime after January 1)!

## ***Step 2: Student Aid Report Received***

After you apply, you'll receive a Student Aid Report (SAR). Your SAR contains the information reported on your FAFSA and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family's financial strength, is used to determine your eligibility for federal student aid

## ***Step 3: Check SAR for Accuracy***

Your Student Aid Report (SAR) must be checked for accuracy and then brought to the Financial Aid Office for review. Please check WebSMART for any additional information required to complete your file before submitting your SAR to the office.

## ***Step 4: Submit Documents***

Student submits all required documents to Skyline College Financial Aid Office. File is complete!

## ***Step 5: Notification of Result***

Check WebSMART to learn the status of your financial aid. Skyline College will notify eligible students in WebSMART by an award letter outlining the types and amount of Financial Aid they qualify for at Skyline

## ***Step 6: Aid Funds are Paid!***

You will receive an email from Sallie Mae to your my.smccd.edu email account. Follow the steps to choose direct deposit or Sallie Mae Debit MasterCard. For further information, visit our website at: <http://www.SkylineCollege.edu/general/finaid/disbursement.html>.

The entire process may take 1-2 months, so apply early!

Financial Aid Office Information  
(650) 738-4236 or [skyfaoffice@smccd.edu](mailto:skyfaoffice@smccd.edu)  
and [www.icanaffordcollege.com](http://www.icanaffordcollege.com)

# What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

## BOARD OF GOVERNOR'S FEE WAIVER (BOGFW)

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of \$20 per semester for BOGFW students), health and student activities, must be paid by the student.

## FEDERAL PELL GRANT

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 4995 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status:

Full-time	12 or more units
Half-time	6-8.5 units
Three-quarter time	9-11.5 units
Less than half	.5-5.5 units
Awards range from:	\$555 to \$5,550

## CAL GRANT A, B and C DEADLINE TO APPLY IS SEPTEMBER 2

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.

Maximum awards are:

Cal Grant B	\$1,551
Cal Grant C	\$576

## FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

FSEOG is a grant awarded to students with exceptional need (EFC of 0).

Awards range from:	\$100 to \$800
Priority application date:	May 1, 2012

## CALIFORNIA CHAFEE GRANT (CHAFEE)

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 22 by July 1 of the award year. Annual award: up to \$5,000.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

## STUDENT EMPLOYMENT FEDERAL WORK STUDY (FWS)

Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by May 1 are given priority.

Maximum Annual Award:	\$6,000
Priority application date:	May 1, 2012

## LOANS

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from \$500-\$6,000.

**APPLY FOR A  
SCHOLARSHIP**

- Scholarship awards range from \$100 – \$20,000
- Scholarships are available from many resources
- Applications are available at <http://www.skylinecollege.edu>
- Contact the Financial Aid Office for more information

# Board of Governors Fee Waiver (BOGFW) Information

## *An Education Lasts a Lifetime...*

Don't turn away from education or job training because you think you can't afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at [www.fafsa.gov](http://www.fafsa.gov).

## *BOGFW is Simple and Fast! Apply Today!*

- BOGFW applicants should complete the application on **WebSMART** (<https://websmart.smccd.edu>) and submit any required documents to the Financial Aid Office.
- BOGFW does not require repayment.
- BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.
- BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application a year is required.
- If Fall 2012 is your first term and you have NOT completed a FAFSA, please complete the 2012-2013 FAFSA at [www.fafsa.gov](http://www.fafsa.gov).
- This application will only waive your enrollment fees. You may still owe additional fees that you must pay to avoid being dropped from your classes.

## *You Will Be Eligible if you are a California resident and...*

**ANY ONE** of the following statements applies to your current status:

- You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.
- You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.
- You meet the following income standards:

Number in household (including yourself)	Total Family Income Last Year – 2011 (Adjusted Gross Income and/or untaxed income)
1	\$16,335
2	22,065
3	27,795
4	33,525
5	39,255
6	44,985
7	50,715
8	56,445
<b>Each additional family member</b>	<b>5,730</b>

# Class Offerings

## How to Read Class Listings

Department, Course Number and Title

Course Reference Number (CRN)

Section

*Note: An "X" in the Section designator, such as AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.*

Additional Section Information, where applicable

### ACTG 100 ACCOUNTING PROCEDURES

Prereq: MATH 811 or equivalent. Recommended: BUS. 115 or equivalent; either CAOT 104 or CAOT 225 or equivalent; and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Plus 2 lab hrs/wk by arrangement. **May be repeated for credit up to a maximum of 3 units.** Transfer: CSU.

#### WEEKDAY

**38018** ACTG 100 AS TTh 8:10 10:50 8-8217 Whitten, L. 1.5-3.0  
 Dates for the AS section: 01/16-03/13

#### EVENING

**30006** ACTG 100 JV W 6:30 9:30 8-8217 Steinberg, M. 1.5-3.0

#### ONLINE

**30007** ACTG 100 OL By Arr 3.5 Hrs/Wk Zhang, H. 1.5-3.0  
 Sat 8:30 11:50 8-8217

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/20, 1/27, 2/24, 3/10, 3/24, 4/7, 4/28 and 5/19 from 8:30 to 11:50 am in Room 8217. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 20, from 8:30 to 11:50 am in Room 8217 – attendance required. Instructor email: [zhangh@smccd.edu](mailto:zhangh@smccd.edu).

Course Prerequisites/ Recommendations and Description

UC and CSU/CSU GE transferability

*Short course dates apply to the single section immediately above the date line; all other courses are semester length.*

Days Class Meets

Time Class Meets

Location

*Building Number before dash, followed by Room Number (Room Number = Building, Floor, and Room)*

Instructor

Number of Units

## Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8-9							
9-10							
10-11							
11-12							
12-1							
1-2							
2-3							
3-4							
4-5							
5-6							
Evening							

**ACCOUNTING**

**ACCOUNTING (ACTG)**

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, ACTG 194, BCM. 104, BCM. 225, BCM. 226 and BCM. 301. For more information about this fast-paced training program, call the Accounting Coordinator at (650) 738-4372.

**ACTG 100 ACCOUNTING PROCEDURES**

Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225, or equivalent, and eligibility for ENGL 836 or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 32 lab hours by arrangement. Transfer: CSU.

**WEEKDAY**

<b>80003</b>	ACTG 100	AA	TTh	11:10-12:25	8-8211	Ortiz	3.0
	TBA Hours:		By Arr	2 Hrs/Wk			
<b>93304</b>	ACTG 100	AS	MWF	8:10-10:00	8-8117	Bruening	3.0
	TBA Hours:		By Arr	3.9 Hrs/Wk			

Dates for the AS section: 10/8-12/7

**EVENING**

<b>80005</b>	ACTG 100	JA	W	6:30-9:35	8-8211	Steinberg	3.0
	TBA Hours:		By Arr	2 Hrs/Wk			

**ONLINE**

<b>80006</b>	ACTG 100	OL	By Arr	48 Hours	ONLINE	Zhang	3.0
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ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [zhangh@smccd.edu](mailto:zhangh@smccd.edu).

**ACTG 103 TEN-KEY SKILLS**

Short course on how to operate a 10-key electronic calculator by the touch method. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE**

<b>88203</b>	ACTG 103	OL	By Arr	8 Hours	ONLINE	Motipara	0.5
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Dates for the ACTG 103 OL: 8/28-9/19

ACTG 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

**ACTG 121 FINANCIAL ACCOUNTING**

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 836 or equivalent. Students taking their first course in accounting are strongly encouraged to complete ACTG 100 before enrolling in ACTG 121. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>80007</b>	ACTG 121	AA	MW	12:10-2:00	8-8211	Whitten	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>80008</b>	ACTG 121	AB	TTh	12:35-2:25	8-8211	Ortiz	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>89880</b>	ACTG 121	AC	MW	10:10-12:00	8-8211	Whitten	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

<b>80010</b>	ACTG 121	JA	Th	6:30-10:10	8-8211	Bruening	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>93073</b>	ACTG 121	JB	W	6:30-10:00	8-8117	Zhang	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ONLINE**

<b>80009</b>	ACTG 121	OL	By Arr	64 Hours	ONLINE	Ortiz	4.0
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ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

**ACTG 131 MANAGERIAL ACCOUNTING**

*Prereq: ACTG 121 with a grade of C or better or equivalent.* Recommended: Either BUS. 120 or MATH 241 or equivalent; and BCM. 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>80011</b>	ACTG 131	AA	MW	8:10-10:00	8-8211	Whitten	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

<b>80012</b>	ACTG 131	JA	T	6:30-10:00	8-8211	Bruening	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>85718</b>	ACTG 131	JB	W	6:30-10:00	8-8222	Claire	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ONLINE**

<b>93140</b>	ACTG 131	OL	By Arr	64 Hours	ONLINE	Whitten	4.0
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ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [whitten@smccd.edu](mailto:whitten@smccd.edu).

**ACTG 171 FEDERAL INCOME TAX**

Preparation of Federal and California income tax returns for individuals; basic income tax law, theory and practice. Upon successful completion of the course, students may apply to the CTEC, California Tax Education Council, to become a Registered Tax Preparer in California. Plus 32 lab hours by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

**SATURDAY**

<b>86891</b>	ACTG 171	SA	Sat	9:00-12:40	8-8224	Miller	3.0
	LAB		Sat	12:40-1:40	8-8209		
	TBA Hours:		By Arr	2.3 Hrs/Wk			

**ACTG 172 BUSINESS INCOME TAXES**

Recommended: ACTG 100 or 121, or equivalent; and ACTG 171 or equivalent. Preparation of Federal and California income tax returns for corporations, partnerships, and sole proprietorships. Completion of ACTG 172 will enable students to complete most tax returns required of professional tax preparers. The course will meet continuing education requirements for the California Tax Education Council (CTEC). Plus 32 lab hours by arrangement. Transfer: CSU.

**EVENING**

<b>86890</b>	ACTG 172	JA	M	7:00-10:15	8-8224	Miller	3.0
	TBA Hours:		By Arr	2 Hrs/Wk			

**ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2011**

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Plus 16 lab hours by arrangement. Transfer: CSU.

**ONLINE**

87335 ACTG 194 OL By Arr 16 Hours ONLINE Staff 1.0  
Dates for ACTG 194 OL: 8/21-9/25

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address.

**ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2011**

Prereq: ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Plus 16 lab hours by arrangement. Transfer: CSU.

**ONLINE**

89218 ACTG 196 OL By Arr 16 Hours ONLINE Staff 1.0  
Dates for ACTG 196 OL: 10/2-11/6

ACTG 196 OL is offered in an online format. Students must have Internet access and an email address.

**ACTG 690 SPECIAL PROJECTS IN ACCOUNTING**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

80013 ACTG 690 AV By Arr 1-3 Hrs/Wk 8-8209A Whitten 1.0-3.0

**ADMINISTRATION OF JUSTICE (ADMJ)**

(Paralegal courses are listed under PARALEGAL STUDIES.)

**ADMJ 100 INTRO TO ADMINISTRATION OF JUSTICE**

Recommended: Eligibility for ENGL 836. History and philosophy of justice in America; theories of crime, punishment and rehabilitation. Transfer: UC; CSU (D3).

**WEEKDAY**

80014 ADMJ 100 AA MWF 10:10-11:00 1-1304 Aurilio 3.0

**EVENING**

90549 ADMJ 100 JA W 6:30-9:35 2-2306 MacLaren 3.0

**ADMJ 108 COMMUNITY RELATIONS**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or SOCI 100, or equivalent; and eligibility for ENGL 836. Study of the professional image of the system of justice and the development of positive relationships between the public and members of the system. Also listed as SOCI 108. Transfer: UC; CSU.

**WEEKDAY**

89549 ADMJ 108 AX TTh 9:35-10:50 1-1304 Aurilio 3.0

**ADMJ 110 POLICE REPORT WRITING**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Exploration of effective police report writing and courtroom testimony. Essential principles of written and oral law enforcement communication and documentation, from crime scene to courtroom. Transfer: CSU.

**WEEKDAY**

90084 ADMJ 110 AA MWF 8:10-9:00 1-1304 Aurilio 3.0

**Administration of Justice**

## Make \$60,000 to \$90,000 in the exciting field of Administration of Justice!

**Criminal justice professionals enjoy some of the highest salary earnings in government.**

Skyline College's program, one of the best, offers opportunities to work in various levels of government, such as federal, state, county and local.

**Careers include:**

- Law Enforcement
- Courts
- Parole
- Criminalistics
- Corrections
- Probation
- Investigations
- Legal

**Designed for:**

- Students aspiring to work in the criminal justice field
- Professionals who want to enhance their knowledge and skills, including report writing

**Program:**

Skyline College's varied courses focus on criminal justice, including Criminal Investigation, Juvenile Procedures, and Narcotics and Special Investigations. Students may earn an Associate in Arts Degree and/or Certificate.

- Faculty include active and retired professionals with extensive experience in criminal justice
- Local law enforcement agencies provide resources
- Co-op and internship experience available
- Connection with employment opportunities in criminal justice

**Contact: Steven Aurilio, (650) 738-4143  
or [aurilios@smccd.edu](mailto:aurilios@smccd.edu)**

## ADMINISTRATION OF JUSTICE &gt; ANTHROPOLOGY

**ADMJ 123 CONCEPTS OF ENFORCEMENT PRINCIPLES**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Theories, philosophies, and concepts related to the role expectations of the enforcement officer. Emphasis on patrol, traffic, and public service responsibilities. Transfer: CSU.

**WEEKDAY**

80020	ADMJ 123	AA	TTh	8:10-9:25	1-1304	Aurilio	3.0
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**ADMJ 134 TRAFFIC ENFORCEMENT AND INVESTIGATION**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. A study of the fundamentals of traffic law enforcement and collision investigations, including traffic laws and regulations; the purposes and methods of traffic enforcement; detecting traffic law violators and DUI drivers; conducting field sobriety tests; investigating traffic collisions; skidmark and evidence analysis; preparing traffic citations, diagrams and collision reports; and testifying in traffic court. Transfer: CSU.

**WEEKDAY**

93166	ADMJ 134	AA	MWF	11:10-12:00	1-1304	Aurilio	3.0
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**ADMJ 135 NARCOTICS AND SPECIAL INVESTIGATIONS**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Emphasis on vice and deviant behavior including victimless crime, identifications of drugs, drug abuse, mental and physical effects, and addiction. Transfer: CSU.

**WEEKDAY**

89154	ADMJ 135	AA	MWF	9:10-10:00	1-1304	Gottuso	3.0
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**ADMJ 670 CRIMINAL JUSTICE INTERNSHIP**

On-site experiential learning opportunity for qualified Administration of Justice students to apply skills and knowledge through supervised work experience at a justice agency. Transfer: CSU.

**WEEKDAY**

92634	ADMJ 670	AV	By Arr	1-4 Hrs/Wk	1-1318	Aurilio	1.0-4.0
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**AMERICAN SIGN LANGUAGE (ASL)****ASL 111 AMERICAN SIGN LANGUAGE I**

A basic course in American Sign Language with focus on everyday communication. Transfer: UC; CSU (C2).

**WEEKDAY**

87392	ASL 111	AA	TTh	11:10-12:25	5-5132A	Yuen	3.0
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**EVENING**

85750	ASL 111	JA	M	7:00-10:15	4-272	Wong	3.0
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**ANTHROPOLOGY (ANTH)****ANTH 110 CULTURAL ANTHROPOLOGY**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A comparative analysis of human cultures with an emphasis on core concepts such as kinship, religion, politics, technology, and an appreciation of our societal variability. Transfer: UC; CSU (D3).

**WEEKDAY**

80022	ANTH 110	AA	MWF	11:10-12:00	7-7110	Slicton	3.0
90581	ANTH 110	AB	TTh	11:10-12:25	7-7110	Slicton	3.0

**EVENING**

89534	ANTH 110	JA	Th	6:30-9:35	7-7110	Cecil	3.0
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**ANTH 125 PHYSICAL ANTHROPOLOGY**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Biological consideration of the origin, development, and potential survival of humans and other primates, including concepts of evolution. Transfer: UC; CSU (B2).

**WEEKDAY**

90208	ANTH 125	AA	TTh	9:35-10:50	7-7110	Slicton	3.0
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**EVENING**

85702	ANTH 125	JA	W	7:00-10:05	7-7110	Titus	3.0
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**ANTH 155 HUMAN PREHISTORY AND THE RISE OF CIVILIZATION**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A study of the world's first civilizations, including those of Mesopotamia, Egypt, India, China, Europe, Central America, and South America. Transfer: UC; CSU (D3).

**WEEKDAY**

92444	ANTH 155	AA	MWF	10:10-11:00	7-7110	Cecil	3.0
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**ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. Transfer: UC; CSU (D3).

**WEEKDAY**

93547	ANTH 165	AX	MWF	9:10-10:00	7-7110	Slicton	3.0
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**ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES – HONORS**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

**WEEKDAY**

90094	ANTH 165	AH	MWF	9:10-10:00	7-7110	Slicton	3.0
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**ANTH 180 MAGIC, WITCHCRAFT & RELIGION**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A cross-cultural exploration of supernatural belief systems focusing on non-literate, tribal, and ethnic cultures; history and methods of the anthropological approach to religion. Transfer: UC; CSU (D3).

**WEEKDAY**

90582	ANTH 180	AA	MW	12:10-1:25	7-7110	Slicton	3.0
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## ARABIC (ARBC)

### ARBC 111 ELEMENTARY ARABIC I

The first course of a two-semester sequence in basic spoken Arabic. Recognition of common writing expressions and signs in Arabic; understanding and appreciation of Arabic culture and language. Transfer: UC; CSU (C2).

#### EVENING

89691	ARBC 111	JA T	7:00-10:05	4-272	Khoury	3.0
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## ART (ART)

(See also: FILM.)

### ART 101 HISTORY OF WESTERN ART I

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1).

#### EVENING

80026	ART 101	JA Th	7:00-10:15	1-1111	Pauker	3.0
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### ART 101 HISTORY OF WESTERN ART I – HONORS

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C1).

#### WEEKDAY

93523	ART 101	AH TTh	12:35-1:50	1-1107	Fischer	3.0
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### ART 102 HISTORY OF WESTERN ART II

Recommended: Eligibility for ENGL 100. Survey of art from the Renaissance to modern times. Transfer: UC; CSU (C1).

#### WEEKDAY

89867	ART 102	AA TTh	11:10-12:25	1-1107	Takayama	3.0
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### ART 105 ART OF ASIA & THE NEAR EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of Asian art with emphasis on cultural aesthetic ideals including visual appreciation of the creation of the art object and art form. Transfer: UC; CSU (C1).

#### WEEKDAY

80028	ART 105	AA TTh	8:10-9:25	1-1111	Crispi	3.0
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### ART 107 ART OF OUR TIMES

Recommended: Eligibility for ENGL 836. An introduction to the American visual experience of today including painting, sculpture, architecture, industrial, interior, package, advertising, furniture design, etc. Transfer: CSU (C1).

#### ONLINE

93108	ART 107	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 107 OL is offered in an online format. Requires Internet access and email. Instructor email: [fischer@smccd.edu](mailto:fischer@smccd.edu).

### ART 115 ART, MUSIC AND IDEAS

Recommended: Eligibility for ENGL 100, 105 or equivalent. Examination and analysis of art and music as reflections of cultural ideas and traditions. The student will develop an informed appreciation of the visual arts, performance arts, and musical works. Also listed as MUS. 115. Transfer: UC; CSU (C1).

#### WEEKDAY

90569	ART 115	AX MW	12:10-1:25	1-1111	Takayama	3.0
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### ART 130 ART APPRECIATION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

#### ONLINE

93120	ART 130	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 130 OL is offered in an online format. Requires Internet access and email. Instructor email: [fischer@smccd.edu](mailto:fischer@smccd.edu).

### ART 201 FORM AND COMPOSITION I

Study of form and space relationships, with rendering of line, mass, and values using pencils, conte crayons, inks and paints. Plus studio hours. Transfer: UC; CSU (C1).

#### WEEKDAY

91265	ART 201	AX TTh	12:35-3:05	1-1303	Venning	3.0
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TBA Hours:	By Arr	3 Hrs/Wk
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### ART 202 FORM AND COMPOSITION II

*Prereq: ART 201.* Advanced composition study of two- and three-dimensional forms, using black and white and color media. Plus studio hours. May be repeated twice for credit. Transfer: UC; CSU.

#### WEEKDAY

91266	ART 202	AX TTh	12:35-3:05	1-1303	Venning	3.0
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TBA Hours:	By Arr	3 Hrs/Wk
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### ART 204 DRAWING I

Basic introduction to drawing, using both simple and complex forms derived from nature, life and still sources. Plus studio hours. Transfer: UC; CSU (C1).

#### WEEKDAY

80034	ART 204	AX MW	1:10-3:40	1-1320	Keane	3.0
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TBA Hours:	By Arr	3 Hrs/Wk
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#### EVENING

92579	ART 204	JX W	6:00-10:00	1-1320	Bridenbaugh	2.0
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TBA Hours:	By Arr	1 Hr/Wk
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### ART 205 DRAWING II

*Prereq: ART 204 or ART 201.* Materials and techniques in common use; traditional and contemporary pen, pencil, and conte crayon expression. Plus studio hours. May be repeated twice for credit. Transfer: UC; CSU.

#### WEEKDAY

80038	ART 205	AX MW	1:10-3:40	1-1320	Keane	3.0
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TBA Hours:	By Arr	3 Hrs/Wk
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#### EVENING

92580	ART 205	JX W	6:00-10:00	1-1320	Bridenbaugh	2.0
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TBA Hours:	By Arr	1 Hr/Wk
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### ART 207 LIFE DRAWING

Study of the human form in art. Fundamentals of anatomy and representation of the human figure. Plus studio hours. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

#### EVENING

80042	ART 207	JX T	6:30-10:00	1-1320	Turner	2.0
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TBA Hours:	By Arr	1 Hr/Wk
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## ART

**ART 208 PORTRAIT DRAWING I**

Portrait characterization class allowing students to work at their own level with individual instruction. Transfer: UC; CSU.

**WEEKDAY**

88768	ART 208	BX	TTh	9:35-12:05	1-1320	Crispi	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 209 PORTRAIT DRAWING II**

*Prereq:* ART 208. Continuation of ART 208. May be repeated twice for credit. Transfer: UC; CSU.

**WEEKDAY**

88769	ART 209	BX	TTh	9:35-12:05	1-1320	Crispi	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 214 COLOR**

Introduction to the physical and psychological properties of color. This course stresses the knowledge and skills needed to use color aesthetically. Plus studio hours. Transfer: UC; CSU.

**WEEKDAY**

88110	ART 214	AA	TTh	9:35-12:05	1-1320	David	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1320		

**ART 221 PAINTING I**

Basic introduction to form and color through painting. Studio practice and projects. Plus studio hours. Transfer: UC; CSU (C1).

**WEEKDAY**

85830	ART 221	AX	MW	9:10-11:40	1-1303	Keane	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

80045	ART 221	KX	M	6:00-10:00	1-1303	Ryan	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 222 PAINTING II**

*Prereq:* ART 221. Additional study of form and color through painting. Plus studio hours. May be repeated twice for credit. Transfer: UC; CSU.

**WEEKDAY**

85831	ART 222	AX	MW	9:10-11:40	1-1303	Keane	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

80047	ART 222	KX	M	6:00-10:00	1-1303	Ryan	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 231 WATERCOLOR I**

Introduction to transparent and opaque watercolor. Satisfactory completion of one or more college-level studio art courses recommended. Transfer: UC; CSU.

**EVENING**

93524	ART 231	JX	Th	6:00-9:30	1-1303	Fischer	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 232 WATERCOLOR II**

*Prereq:* ART 231 or equivalent. Additional exploration of watercolor painting as a vehicle for creative art expression. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

93525	ART 232	JX	Th	6:00-9:30	1-1303	Fischer	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 248 PORTRAITS IN PASTEL**

*Prereq:* ART 208 or equivalent. Painterly approach to portraiture using soft pastel for drawing, color, and color mixing. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1).

**EVENING**

88770	ART 248	BX	TTh	9:35-12:05	1-1320	Crispi	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 301 DESIGN**

Introduction to basic design elements and principles. Exploration of drawing and painting materials and techniques and three-dimensional elements. Plus studio hours by arrangement. Transfer: UC; CSU (C1).

**WEEKDAY**

92576	ART 301	BX	TTh	12:35-3:05	1-1320	David	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 302 ADVANCED DESIGN**

*Prereq:* ART 301. Additional study of design elements and principles. Plus studio hours by arrangement. May be repeated twice for credit. Transfer: UC; CSU.

**WEEKDAY**

92577	ART 302	BX	TTh	12:25-3:05	1-1320	David	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 351 BLACK AND WHITE PHOTOGRAPHY I**

An introductory course in film-based 35mm black and white photography. Students will understand photography as a communication medium, applying the tools and techniques necessary to produce personally meaningful images. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: UC; CSU (C1).

**WEEKDAY**

80057	ART 351	AX	TTh	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

92377	ART 351	BX	MW	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

80058	ART 351	KA	T	6:30-10:00	2-2112	Kerr	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 352 BLACK AND WHITE PHOTOGRAPHY II**

*Prereq:* ART 351 or equivalent. An intermediate course expanding upon concepts and techniques developed in ART 351. Students will enhance skills to produce photographs to better share personal observations and perceptions. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: UC; CSU (C1).

**WEEKDAY**

80059	ART 352	AX	TTh	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

92378	ART 352	BX	MW	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

80060	ART 352	KX	W	6:30-9:50	2-2112	Kerr	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 353 BLACK AND WHITE PHOTOGRAPHY III**

*Prereq:* ART 352 or equivalent. An advanced course expanding upon concepts and techniques developed in ART 351 and 352. Course emphasis is photography as a medium for personal expression. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: CSU.

**WEEKDAY**

80061	ART 353	AX	TTh	8:10-10:50	2-2112	Takayama	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80062	ART 353	KX	W	6:30-9:50	2-2112	Kerr	2.0
TBA Hours:			By Arr	1 Hr/Wk			

**ART 354 COLOR PHOTOGRAPHY I**

An introductory course in film-based 35mm color photography. Students will understand photography as a communication medium, learning methods necessary to produce personally meaningful images. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$18. Students supply their own cameras.* Transfer: CSU (C1).

**EVENING**

80064	ART 354	KX	M	6:00-9:40	2-2112	Jones	2.0
TBA Hours:			By Arr	1 Hr/Wk			

**ART 355 COLOR PHOTOGRAPHY II**

*Prereq:* ART 354 or demonstration of equivalent skills. An advanced course expanding upon concepts and techniques developed in ART 354. Course emphasis is photography as a medium for personal expression. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$18. Students supply their own cameras.* Transfer: CSU (C1).

**EVENING**

80066	ART 355	KX	M	6:00-9:40	2-2112	Jones	2.0
TBA Hours:			By Arr	1 Hr/Wk			

**ART 405 SCULPTURE I**

An introduction to the sculpture processes. Studio practice using a variety of materials. Plus studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer UC; CSU (C1).

**WEEKDAY**

80068	ART 405	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80069	ART 405	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
TBA Hours:			By Arr	1 Hr/Wk			

**ART 406 SCULPTURE II**

*Prereq:* ART 405. Advanced study and practice in three-dimensional form. Plus studio hours by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC; CSU.

**WEEKDAY**

80070	ART 406	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80071	ART 406	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
TBA Hours:			By Arr	1 Hr/Wk			

**ART 407 SCULPTURE III: DIRECT METAL**

*Prereq:* ART 405. Creation of sculptural form in metal, using welding, brazing, and soldering techniques. Plus studio hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: CSU.

**WEEKDAY**

80072	ART 407	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80073	ART 407	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
TBA Hours:			By Arr	1 Hr/Wk			

**ART 411 CERAMICS I**

An introductory course in ceramics and the creative process, based on hand-building, glazing, and firing methods. Plus studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU (C1).

**WEEKDAY**

80074	ART 411	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

91686	ART 411	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80076	ART 411	MX	TTh	6:00-8:30	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**ART 412 CERAMICS II**

*Prereq:* ART 411. Recommended: Completion of or concurrent enrollment in ART 301. Additional study of ceramic processes and their application. Plus studio hours by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

**WEEKDAY**

80077	ART 412	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

91687	ART 412	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80079	ART 412	MX	TTh	6:00-8:30	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**ART 417 CERAMIC GLAZING TECHNIQUES**

*Prereq:* ART 412. Advanced glazing techniques; special glazes, glaze composition and multi-firing techniques. Plus studio hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

**WEEKDAY**

80080	ART 417	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

91688	ART 417	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

**EVENING**

80082	ART 417	MX	TTh	6:00-8:30	1-1103	Schmierer	3.0
TBA Hours:			By Arr	3 Hrs/Wk			

## ART &gt; ASTRONOMY

**ART 665S4 EXPANDING BOUNDARIES OF FIGURE DRAWING**

Learn to experience visualizing the model in three dimensions, not just the one visible to the eye. Learn to feel what the model is feeling and express that above and beyond your basic seeing skills. Transfer: UC, CSU.

**EVENING**

<b>91877</b>	ART 665S4	JX	T	6:30-10:00	1-1320	Turner	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 665SF GALLERY PRACTICUM**

Recommended: Successful completion of a beginning art studio course, or equivalent. Designed to expose students to the working aspects of Art Gallery operations. Activities include artwork installation, documentation/record keeping, and interaction with the public. *NOTE: The first class meeting will be held on Wednesday, August 22, 2:00-3:00 pm in Room 1121.* Transfer: UC; CSU.

**WEEKDAY**

<b>91102</b>	ART 665SF	AD	By Arr	3 Hrs/Wk	1-1121	Bridenbaugh	1.0
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**ART 665SM EXPLORING PORTRAITURE**

Recommended: Successful completion of a beginning art studio course, or equivalent. Students will conduct an in-depth exploration of the portrait using various media and approaches. Transfer: UC; CSU.

**WEEKDAY**

<b>91122</b>	ART 665SM	BX	TTh	9:35-12:05	1-1320	Crispi	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 665SU ADVANCED MARBLE CARVING**

Recommended: Successful completion of a beginning art studio course, or equivalent. Designed for students interested in working with harder stone. Emphasis will be on different approaches to carving, including hand and power tools, as well as finishing techniques. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC; CSU.

**EVENING**

<b>91256</b>	ART 665SU	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ART 667SA CERAMICS PORTFOLIO**

Recommended: Successful completion of a beginning art studio course, or equivalent. Open to intermediate to advanced ceramics students, this class will help continuing ceramics students create a series of focused clay artwork. We will also cover writing an artist statement and how to document the pieces you create. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

**WEEKDAY**

<b>92786</b>	ART 667SA	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		
<b>92787</b>	ART 667SA	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>92788</b>	ART 667SA	MX	TTh	6:00-8:30	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**ART 667SB PLASTER SCULPTURE**

Recommended: Successful completion of a beginning art studio course, or equivalent. Plaster is an inexpensive and highly versatile material. We will explore some of the many possible approaches to building a sculpture including the use of armatures, solid blocks, chicken wire and burlap. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC; CSU.

**WEEKDAY**

<b>93487</b>	ART 667SB	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1123		

**ART 667SF POINT AND SHOOT DIGITAL PHOTOGRAPHY**

Recommended: Successful completion of a beginning art studio course, or equivalent. Overall functions of your point and shoot digital camera and the creative abilities you can achieve once you have mastered the various features included in your camera's manual menu. Transfer: UC; CSU.

**SATURDAY**

<b>93486</b>	ART 667SF	SA	Sat	9:00-12:00	2-2112	Jones	0.5
			Sat	1:00-4:00	2-2112		

Dates for ART 667SF SA: 9/8-9/29

**ART 667SH PRINTMAKING**

Recommended: Successful completion of a beginning art studio course, or equivalent. Learn to make prints from original works of art. Transfer: UC; CSU.

**WEEKDAY**

<b>93526</b>	ART 667SH	AA	F	9:10-12:15	1-1303	Fischer	1.0
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**ASTEP: THE AFRICAN AMERICAN EXPERIENCE**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**ASTRONOMY (ASTR)****ASTR 100 INTRODUCTION TO ASTRONOMY**

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B1).

**WEEKDAY**

<b>92365</b>	ASTR 100	AA	TTh	8:10-9:25	8-8304	Grist	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>93131</b>	ASTR 100	AC	TTh	11:10-12:25	8-8304	Grist	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>92920</b>	ASTR 100	AX	TTh	9:35-10:50	8-8304	Grist	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

<b>91242</b>	ASTR 100	JA	Th	6:30-9:45	7-7106	Reil	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ASTR 100 INTRODUCTION TO ASTRONOMY – HONORS**

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus 16 lab hours by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B1).

**WEEKDAY**

<b>93249</b>	ASTR 100	AH	TTh	9:35-10:50	8-8304	Grist	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ASTR 101 ASTRONOMY LABORATORY**

Constellation identification, understanding of right ascension and declination, and basic astronomical measurements of our moon, planets, stars and universe. Telescopic and naked eye observations will be assigned. This course will develop the student's awareness of the scientific method and how to apply it to specific problems and their solutions. Transfer: UC; CSU (B3).

**WEEKDAY**

93507 ASTR 101 AA T 2:10-4:50 8-8304 Grist 1.0

**AUTOMOTIVE TECHNOLOGY (AUTO)**

**AUTO 665SF BAR A6 ALTERNATIVE ELECTRICAL/ELECTRONICS TRAINING**

This course is approved by the Bureau of Automotive Repair as an alternative to meet the ASE A6 certification requirement for obtaining and maintaining a smog check license. BAR regulations require each student to attend 100% of each course to qualify to take the final examination. Course content will focus on electrical/electronics diagnosis. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$55.* Transfer: CSU.

**WEEKEND**

90978 AUTO 665SF SS Sat/Sun 9:00-5:00 10-0004 Enriquez 1.5  
 Dates for AUTO 665SF: 8/25, 8/26, 9/8 and 9/9

**AUTO 665SH BAR L1 ALTERNATIVE TRAINING**

This course is approved by the Bureau of Automotive Repair as an alternative to meet the ASE L1 certification requirement for obtaining and maintaining a smog check license. BAR regulations require each student to attend 100% of each course to qualify to take the final examination. Course content will focus on diagnosis and drivability. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$55.* Transfer: CSU.

**WEEKEND**

90983 AUTO 665SH SS Sat/Sun 9:00-5:00 10-0004 Enriquez 1.5  
 Dates for AUTO 665SH: 11/3, 11/4, 11/17 and 11/18

**AUTO 665SU CAR CARE BASICS FOR WOMEN**

Designed specifically for women to learn basic functions of the automobile with emphasis on regular maintenance. Students will learn how to perform a safety inspection, how to find a good repair shop, and will have the opportunity to do minor maintenance on their own cars. Transfer: CSU.

**SATURDAY**

91978 AUTO 665SU SS Sat 9:00-1:00 11-107 Johnson 0.5  
 Dates for AUTO 665SU: 9/22 and 10/6

**AUTO 665SX CAR CARE BASICS FOR WOMEN II**

Go beyond the basics in this automotive class designed specifically for women. Learn what to do in an emergency, how to put on your own spare tire, how to jump a dead battery, and minor maintenance that you can do yourself. Tools you should have and how to use them will also be covered. Transfer: CSU.

**SATURDAY**

92772 AUTO 665SX SS Sat 9:00-1:00 11-107 Johnson 0.5  
 Dates for AUTO 665SX: 10/13 and 10/27

**Automotive Technology**



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Receive extensive hands-on training on a large fleet of late-model vehicles

Work with caring instructors who are experts in the field

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Practicing service technicians can take classes to update their knowledge and training.

Earn an Associate in Science (A.S.) Degree or a Certificate upgrading job skills, such as specialized Smog Check Licensing and hybrid training.

Work in a field with an outstanding future!

Contact: Rick Escalambre, (650) 738-4410 or [escalambre@smccd.edu](mailto:escalambre@smccd.edu)

## AUTOMOTIVE TECHNOLOGY

**AUTO 665SY 2011 SMOG CHECK UPDATE**

The 2011 Smog Check Update training course includes lecture, homework, laboratory assignments, and a BAR approved final examination. BAR course syllabus and materials will be distributed to students. *NOTE: This course has a non-refundable materials charge of \$45.* Transfer: CSU.

**WEEKEND**

<b>92860</b>	AUTO 665SY SA	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SA section: 8/18-8/19						
<b>92861</b>	AUTO 665SY SB	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SB section: 9/29-9/30						
<b>93215</b>	AUTO 665SY SC	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SC section: 12/1-12/2						

**AUTO 665S4 2013 SMOG CHECK UPDATE**

Designed for automotive professionals who need to meet the 2013/2014 Smog Check licensing renewal requirements. *NOTE: This course has a non-refundable materials charge of \$75.* Transfer: CSU.

**WEEKEND**

<b>93560</b>	AUTO 665S4 SS	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for AUTO 665S4 SS: 10/13-10/14						
<b>93561</b>	AUTO 665S4 SA	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for AUTO 665S4 SA: 11/17-11/18						
<b>93562</b>	AUTO 665S4 SB	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for AUTO 665S4 SB: 12/15-12/16						

**AUTO 690 SPECIAL PROJECTS IN AUTOMOTIVE**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

<b>80094</b>	AUTO 690 AV	By Arr	1-3 Hrs/Wk	8-8111	Spakowski	1.0-3.0
<b>80095</b>	AUTO 690 BV	By Arr	1-3 Hrs/Wk	8-8208	Escalambre	1.0-3.0
<b>80098</b>	AUTO 690 EV	By Arr	1-3 Hrs/Wk	8-8113	Sullivan	1.0-3.0
<b>84270</b>	AUTO 690 FV	By Arr	1-3 Hrs/Wk	8-8111	Broxholm	1.0-3.0
<b>86460</b>	AUTO 690 GV	By Arr	1-3 Hrs/Wk	8-8206	Ming	1.0-3.0
<b>93539</b>	AUTO 690 IV	By Arr	1-3 Hrs/Wk	8-8113	Yee	1.0-3.0

**AUTO 708 AUTOMOTIVE PRINCIPLES LAB**

A general elective for those desiring a basic knowledge of the automobile. Students perform minor maintenance procedures for own vehicle. May be repeated for credit on a space available basis a maximum of three times. Transfer: CSU.

**SATURDAY**

<b>80099</b>	AUTO 708 SA	Sat	8:30-11:45	8-8103	Dair	1.0-2.0
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**AUTO 709 AUTOMOTIVE SERVICE ORIENTATION – CAA**

Teaches entry-level job skills necessary to gain employment in the automotive service industry. Students will learn tire services, oil and filter changes, vehicle lubrication, battery testing, and pre-delivery inspection procedures. May be repeated once for credit. *NOTE: AUTO 709 CAA is a part of the Automotive Career Advancement Certificate Program; reference the Learning Communities section for more information. Fees will be waived for accepted applicants. Applications can be obtained by emailing SkylineAutoEntryLevel@smccd.edu. Applications are due August 1, 2012. If you have any questions, contact the Automotive CAA coordinator at (650) 738-4185. Students enrolling in AUTO 709 CAA (CRN 93155) must also enroll in AUTO 710 CAA (CRN 93156) and CRER 650 CAA (CRN 93280).* Transfer: CSU.

**WEEKDAY**

<b>93155</b>	AUTO 709 CAA	TTh	1:45-4:45	8-8103	Johnson	2.5
Dates for AUTO 709 CAA: 8/21-11/8						

**AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY**

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. Transfer: CSU.

**EVENING**

<b>80104</b>	AUTO 710 JA	MW	6:30-9:30	8-8203	Hill	4.0
<b>92331</b>	AUTO 710 JB	TTh	6:30-9:30	8-8103	Cresta	4.0
<b>83194</b>	AUTO 710 JC	MW	3:30-6:30	8-8203	Childress	4.0

**AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY – CAA**

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. *NOTE: AUTO 710 CAA is a part of the Automotive Career Advancement Certificate Program; reference the Learning Communities section for more information. Fees will be waived for accepted applicants. Applications can be obtained by emailing SkylineAutoEntryLevel@smccd.edu. Applications are due August 1, 2012. If you have any questions, contact the Automotive CAA coordinator at (650) 738-4185. Students enrolling in AUTO 710 CAA (CRN 93156) must also enroll in AUTO 709 CAA (CRN 93155) and CRER 650 CAA (CRN 93280).* Transfer: CSU.

**WEEKDAY**

<b>93156</b>	AUTO 710 CAA	MW	1:45-4:45	8-8103	Johnson	4.0
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*NOTE: AUTO 713 through AUTO 751 are admission by special application only. Applications can be obtained by contacting the Automotive Department at (650) 738-4438. Applications are due April 15, 2012 for the Fall Semester. If you have any questions, contact the Automotive counselor at (650) 738-4317.*

**AUTO 713 AUTOMOTIVE ELECTRICITY/ELECTRONICS**

*Prereq: This course requires admission by special application.* This course involves the study of electrical fundamentals, electrical test equipment, automotive batteries, starting and charging systems, wiring diagrams, lighting circuits, various advanced body electrical circuits and controls. Primary emphasis on diagnosis, testing, and repair. Transfer: CSU.

**WEEKDAY**

<b>86464</b>	AUTO 713 AA	MTWTh	8:00-1:25	10-0004	Sullivan	15.0
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**AUTO 721 STEERING, SUSPENSION & BRAKES**

*Prereq: This course requires admission by special application.* Study of automotive steering, suspensions, and brakes. Emphasis on the theory of operation, diagnosis, and repair of modern braking, steering, and suspension systems. May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

<b>83192</b>	AUTO 721 AA	MTWTh	8:00-1:25	8-8103	Ming	15.0
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**AUTO 734 AUTO ENGINE DIAGNOSIS & REPAIR**

*Prereq: This course requires admission by special application.* Detailed study of various engine designs and materials. Lab will include diagnosis, inspection, repair methods and parts necessary for complete repair. Various machine and machining operations will also be covered. May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

<b>80111</b>	AUTO 734 AA	MTWTh	8:00-1:25	10-0003	Spakowski	15.0
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**AUTO 735 TRANSMISSION & DRIVE TRAINS DIAGNOSIS & REPAIR**

*Prereq:* This course requires admission by special application.

Detailed study of the clutch, standard and automatic transmissions, drive lines and differentials; theory of operation including friction materials, hydraulics, torque converters, gear trains, planetary gear sets, as well as gear ratios, speeds, drive line angles and tooth patterns. Both electronically and hydraulically controlled automatic transmissions are studied. May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

86508	AUTO 735	AA	TWThF	8:00-1:25	11-107	Broxholm	15.0
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**AUTO 745 ASIAN BRAKES AND CHASSIS**

**NEW!** *Prereq:* This course requires admission by special application. Study of mechanical and hydraulic brake systems, steering and suspension systems, tires, and wheel alignment. Emphasis will be placed on system operation, diagnosis, adjustment, testing, and repair. Transfer: CSU.

**WEEKDAY**

93540	AUTO 745	AA	MTWTh	1:20-6:45	8-8202	Yee	15.0
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**AUTO 751 AUTOMOTIVE ENGINE PERFORMANCE**

*Prereq:* This course requires admission by special application.

A study of the engine sub-systems responsible for good engine performance, clean air, and fuel economy. Systems to be covered include: ignition, fuel emission, and computer controls. *NOTE:* This course has a non-refundable materials charge of \$125. Transfer: CSU.

**WEEKDAY**

80115	AUTO 751	AA	TWThF	8:00-1:25	8-8203	Escalambre	15.0
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*NOTE:* AUTO 510 through AUTO 793 do not require a special application – only the Skyline application and standard registration procedures. Enrolled students must attend the first class meeting on time. Any student who is more than 30 minutes late may be dropped from the class roster due to limited space.

**AUTO 510 BASIC HYBRID POWERTRAINS**

*Prereq:* AUTO 713 or 773, and AUTO 751, or equivalent industry experience. A survey of today's hybrid vehicle powertrains. Hands-on experience performing scheduled hybrid maintenance services. Introduction to hybrid vehicle diagnosis and repair. Development of entry-level skills needed to work on hybrid vehicles in a professional environment. Transfer: CSU.

**EVENING**

93171	AUTO 510	PS	TTh	6:30-9:30	10-0003	Rosebro	4.0
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**AUTO 511 PRINCIPLES OF HYBRID AND ELECTRIC DRIVES**

*Prereq:* AUTO 713 or 733, and AUTO 751, or equivalent industry experience. An advanced survey of hybrid, plug-in hybrid, and electric vehicle powertrains. Intensive lectures coupled with intermediate and advanced diagnosis of hybrid and/or electric drives. Transfer: CSU.

**WEEKDAY**

93173	AUTO 511	PS	MW	1:45-5:45	11-107	Rosebro	7.0
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**AUTO 524 SMOG CHECK INSPECTOR TRAINING LEVEL I**

**NEW!** Intended to provide students with fundamental knowledge of engine and emission control theory, design and operation. Students who successfully complete this training course will have met the first two requirements for the Smog Check Inspector license. This course is not required for students who hold ASE or BAR A6, A8, and L1 certifications. My be repeated twice for credit. Transfer: CSU.

**EVENING**

93545	AUTO 524	PS	MW	6:30-10:10	10-0004	Naderpour	3.5
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Dates for AUTO 524 PS: 8/20-10/29

**AUTO 525 SMOG CHECK INSPECTOR TRAINING LEVEL II**

**NEW!** Recommended: BAR Specified Criteria: ASE A6, A8 and L1; or Associate degree/certificate in Automotive Technology and 1 year experience; or 2 years experience and BAR alternative/ASE equivalency training. Intended to provide students with the knowledge, skills, and abilities needed to perform Smog Check inspections. Students who successfully complete this training will have met step two of the Bureau of Automotive Repair's training requirements to qualify to take the Smog Check Inspector state licensing examination if they have met the recommended course preparations. May be repeated twice for credit. Transfer: CSU.

**EVENING**

93546	AUTO 525	PS	MW	6:30-9:50	10-0004	Naderpour	2.0
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Dates for AUTO 525 PS: 10/31-12/17

**AUTO 753 AUTOMOTIVE SERVICE ADVISING**

Basic study of automotive service advising and procedures. Topics include: greeting the customer, writing the initial work orders, estimating labor charges, revising repair estimates in accordance with California law, conflict resolution, and returning the vehicle to the customer. Transfer: CSU.

**SATURDAY**

93231	AUTO 753	SA	Sat	9:00-1:50	8-8202	Dhaliwal	3.0
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Dates for AUTO 753 SA: 9/8-11/17

**AUTO 754 HIGH PERFORMANCE ENGINES I**

Recommended: Professional experience. Study of the theory and design of induction systems for high performance engines. Topics include manifold designs, camshaft design, and cylinder head modifications for maximum efficiency. Transfer: CSU.

**EVENING**

91366	AUTO 754	PS	MW	6:30-9:30	10-0003	Spakowski	3.0
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Dates for AUTO 754 PS: 8/20-10/15

**AUTO 769 HEAD AND VALVE SERVICE**

Recommended: Professional experience. In-depth study of cylinder head assemblies. Includes diagnosis, disassembly, machining operations, and proper reassembly. Overhead valve, overhead camshaft, and multi-valve cylinder head assemblies will be included. Correct methods of machining cast iron and aluminum will be taught. Transfer: CSU.

**EVENING**

80118	AUTO 769	PS	MW	6:30-9:30	10-0003	Spakowski	2.0
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Dates for AUTO 769 PS: 10/17-12/17

**AUTO 771 AUTOMOTIVE ELECTRICAL II**

*Prereq:* Professional experience. Students learn to correctly diagnose electrical problems in vehicle within a given time period consistent with limits established by industry, using common electrical test units. May be repeated for credit a maximum of three times. Transfer: CSU.

**EVENING**

88795	AUTO 771	PS	TTh	6:30-9:30	10-0004	Broxholm	2.0
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Dates for AUTO 771 PS: 10/16-12/11

**AUTO 773 AUTOMOTIVE ELECTRICAL I**

*Prereq:* Professional experience. Study of the basics of electricity and electronics; emphasis placed on automotive applications, testing and logical troubleshooting with various testing devices. May be repeated once for credit. Transfer: CSU.

**EVENING**

80121	AUTO 773	PS	TTh	6:30-9:30	10-0004	Salazar	3.0
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Dates for AUTO 773 PS: 8/21-10/11

**AUTOMOTIVE TECHNOLOGY > BIOLOGY**

**AUTO 787 AUTOMATIC TRANSMISSIONS II**

*Prereq: Professional experience.* Recommended: AUTO 758, AUTO 771, AUTO 773 and AUTO 777; and the ability to use a personal computer to access online training modules and take exams. Study of diagnosing and problem solving techniques on automatic transmission/transaxle for domestic and import vehicles. A thorough understanding of mechanical power flow, hydraulics, electrical, electronic and computer controls will be emphasized. Hands-on exercises will be used to reinforce all of the classroom theory. Transfer: CSU.

**EVENING**

<b>80128</b>	AUTO 787	PS	TTh	6:30-9:30	11-107	Broxholm	3.0
Dates for AUTO 787 PS: 8/21-10/11							

**AUTO 790 AUTOMOTIVE BRAKES I**

*Prereq: Professional experience.* Study of the theory, design and function of various components of drum and disc type braking systems. May be repeated once for credit. Transfer: CSU.

**EVENING**

<b>80129</b>	AUTO 790	PS	MW	6:30-9:30	8-8103	Ming	2.0
Dates for AUTO 790 PS: 8/20-10/15							

**AUTO 793 ENGINE PERFORMANCE**

*Prereq: Automotive apprentice or journeyman or demonstration of equivalent skills.* A study of the engine sub-systems responsible for efficient engine performance. Topics covered include basic engine design, operation, and testing using various diagnostic test equipment. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$50.* Transfer: CSU.

**EVENING**

<b>84285</b>	AUTO 793	PS	TTh	6:30-9:30	8-8203	Escalambre	3.0
Dates for AUTO 793 PS: 10/16-12/11							

**BIOLOGY (BIOL)**

**BIOL 101 OUR BIOLOGICAL WORLD**

Recommended: Eligibility for ENGL 836. Biology as it relates to humans and our environment; ecological interrelationships, biodiversity, current topics. Recommended for lab science transfer requirement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>80152</b>	BIOL 101	AA	MWF	10:10-11:00	7-7106	Case	4.0
			By Arr	3 Hrs/Wk	7-7238	Bookstaff	

**BIOL 110 PRINCIPLES OF BIOLOGY**

Recommended: Eligibility for ENGL 836. Nature and function of living systems using natural selection and physiological survival as unifying theme. Recommended for lab science transfer requirement. Lecture must be accompanied by a lab session. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>80153</b>	BIOL 110	AA	TTh	9:35-10:50	4-148	Digennaro	4.0
	LAB		T	11:10-1:50	7-7238	Digennaro	
<b>80154</b>	BIOL 110	AB	TTh	9:35-10:50	4-148	Digennaro	4.0
	LAB		Th	1:10-3:50	7-7238	Digennaro	
<b>80155</b>	BIOL 110	AC	MWF	12:10-1:00	8-8302	Staff	4.0
	LAB		M	1:10-3:50	7-7238	Staff	
<b>80156</b>	BIOL 110	AD	MWF	12:10-1:00	8-8302	Staff	4.0
	LAB		W	1:10-3:50	7-7238	Staff	
<b>92818</b>	BIOL 110	AE	TTh	12:35-1:50	7-7104	Davis	4.0
	LAB		T	2:10-4:50	7-7238	Davis	

**EVENING**

<b>80157</b>	BIOL 110	JA	M	6:30-9:45	4-148	Del Mundo	4.0
	LAB		T	6:30-9:30	7-7238	Del Mundo	
<b>84251</b>	BIOL 110	JB	M	6:30-9:45	4-148	Del Mundo	4.0
	LAB		Th	6:30-9:45	7-7238	Del Mundo	

**BIOL 130 HUMAN BIOLOGY**

Recommended: Eligibility for ENGL 836. Survey course that covers the structure and function of the systems that form our human body. Course also explains some common diseases that affect the systems of the body. Transfer: UC; CSU (B2).

**WEEKDAY**

<b>80158</b>	BIOL 130	AA	MWF	9:10-10:00	2-2306	Staff	3.0
<b>89578</b>	BIOL 130	AB	TTh	11:10-12:25	2-2306	Hsu	3.0
<b>92582</b>	BIOL 130	AC	TTh	9:35-11:00	2-2306	Kapp	3.0

**EVENING**

<b>80160</b>	BIOL 130	JA	W	6:30-9:35	7-7104	Davis	3.0
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**BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT**

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

**WEEKDAY**

<b>91692</b>	BIOL 140	AA	MWF	11:10-12:00	7-7106	Staff	3.0
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**ONLINE**

**92368** BIOL 140 OL By Arr 48 Hours Bookstaff 3.0  
 BIOL 140 OL is offered in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for more information. Instructor email: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BIOL 145 PLANTS, PEOPLE & ENVIRONMENT**

Recommended: Eligibility for ENGL 836 or equivalent. Survey of plants emphasizing those aspects of plant biology that have affected the lives of people. Transfer: UC; CSU (B2).

**WEEKDAY**

<b>80162</b>	BIOL 145	AA	MW	12:10-1:25	7-7104	Gearhart	3.0
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**BIOL 150 INTRODUCTION TO MARINE BIOLOGY**

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

**ONLINE**

**80163** BIOL 150 OL By Arr 48 Hours ONLINE Bookstaff 3.0  
 BIOL 150 OL is taught in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for more information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**ONLINE**

**93139** BIOL 150 OM By Arr 48 Hours ONLINE Bookstaff 3.0  
 BIOL 150 OM is taught in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for more information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BIOL 170 PRINCIPLES OF APPLIED BIOSCIENCE**

A survey of the principles that govern the living world, from molecules to cells and tissues, to organs and whole organisms, to populations and ecosystems, to the entire biosphere. Current news and developments in relevant areas of biological sciences and biotechnology will be reviewed and discussed. Transfer: UC; CSU (B2).

**WEEKDAY**

93512	BIOL 170	AA	MW	9:35-10:50	7-7204	Kapp	3.0
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**BIOL 171 LABORATORY PRINCIPLES OF APPLIED BIOSCIENCE**

*Prereq:* Completion of or concurrent enrollment in BIOL 170. Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Laboratory course introducing students to practical methods in preparing materials, reagents and media for conducting biological investigations and products of genetic engineering. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B3).

**WEEKDAY**

93513	BIOL 171	AA	M	11:10-1:50	7-7204	Kapp	1.0
	TBA Hours:		By Arr	1 Hr/Wk			

**BIOL 215 ORGANISMAL BIOLOGY: CORE I**

*Prereq:* MATH 120 or 123 with a grade of C or better, or appropriate math placement test score and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836. The first course for biology majors. Introductory survey of anatomy, physiology and evolution of living organisms. Lecture must be accompanied by a lab session. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

80164	BIOL 215	AA	MW	12:10-1:25	7-7106	Case	5.0
	LAB		MW	2:10-4:50	7-7241	Gearhart	
	TBA Hours:		By Arr	1 Hr/Wk		Case	
84544	BIOL 215	AB	MW	12:10-1:25	7-7106	Case	5.0
	LAB		TTh	9:10-11:50	7-7241	McCarthy	
	TBA Hours:		By Arr	1 Hr/Wk		Case	

**BIOL 230 INTRODUCTION TO CELL BIOLOGY: CORE II**

*Prereq:* Completion of BIOL 215 and CHEM 210, or equivalent. Recommended: Eligibility for ENGL 836. Life functions as seen at the cellular level, structure, macromolecular architecture and function. Lecture must be accompanied by a lab session. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

91111	BIOL 230	AA	TTh	11:10-12:25	7-7106	Kapp	5.0
	LAB		Th	1:30-6:35	7-7241	Kapp	
	TBA Hours:		By Arr	1 Hr/Wk			

**BIOL 240 GENERAL MICROBIOLOGY**

*Prereq:* Successful completion of a college-level laboratory science course. Recommended: Eligibility for ENGL 836. Morphology, taxonomy, ecology, and physiology of microorganisms with emphasis on bacteria and viruses. Lecture must be accompanied by a lab session. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

80165	BIOL 240	AA	TTh	9:35-10:50	7-7106	Case	4.0
	LAB		TTh	11:10-12:35	7-7237	Case	
	TBA Hours:		By Arr	1 Hr/Wk			
84828	BIOL 240	AB	TTh	9:35-10:50	7-7106	Case	4.0
	LAB		TTh	1:10-2:35	7-7237	Case	
	TBA Hours:		By Arr	1 Hr/Wk			

92921	BIOL 240	AC	MW	1:10-2:25	7-7304	Michelitsch	4.0
	LAB		MW	2:35-4:00	7-7237	Michelitsch	
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

80166	BIOL 240	JA	MW	6:45-8:00	7-7106	Michelitsch	4.0
	LAB		MW	5:00-6:30	7-7237	Michelitsch	
	TBA Hours:		By Arr	1 Hr/Wk			
84531	BIOL 240	JB	MW	6:45-8:00	7-7106	Michelitsch	4.0
	LAB		MW	8:15-9:45	7-7237	Michelitsch	
	TBA Hours:		By Arr	1 Hr/Wk			

**BIOL 250 HUMAN ANATOMY**

Recommended: BIOL 130 with a grade of C or better, or equivalent; and eligibility for ENGL 836, or equivalent. Study of the structure of the major organ systems of the human body; lab consists of dissections, studying histology slides, human gross anatomy models, and prosected cadavers. Recommended for allied health majors. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

80167	BIOL 250	AA	TTh	8:10-9:35	4-148	McDaniel	4.0
			T	10:10-12:50	7-7210	McDaniel	
	TBA Hours:		By Arr	1 Hr/Wk			
80168	BIOL 250	AB	TTh	8:10-9:35	4-148	McDaniel	4.0
	LAB		Th	10:10-12:50	7-7210	McDaniel	
	TBA Hours:		By Arr	1 Hr/Wk			
89865	BIOL 250	AC	TTh	1:10-2:25	7-7106	Allen	4.0
	LAB		T	3:10-5:50	7-7210	Allen	
	TBA Hours:		By Arr	1 Hr/Wk			
91361	BIOL 250	AD	TTh	1:10-2:25	7-7106	Allen	4.0
	LAB		Th	3:10-5:50	7-7210	Allen	
	TBA Hours:		By Arr	1 Hr/Wk			
91701	BIOL 250	AE	F	9:10-12:15	7-7210	Malachowski	4.0
	LAB		F	1:10-4:15	7-7210	Malachowski	
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

80169	BIOL 250	JA	M	6:30-9:45	7-7104	Lilla	4.0
	LAB		W	6:30-9:35	7-7210	Lilla	
	TBA Hours:		By Arr	1 Hr/Wk			
88900	BIOL 250	JB	T	7:00-10:00	7-7106	Su	4.0
	LAB		Th	7:00-10:05	7-7210	Su	
	TBA Hours:		By Arr	1 Hr/Wk			

**BIOL 260 INTRODUCTION TO PHYSIOLOGY**

Prerequisite: BIOL 250 with a grade of C or better, or equivalent; and CHEM 410 with a grade of C or better, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Study of how the organ systems function in maintaining homeostasis – regulating change and growth processes in humans. Recommended for students in allied health areas such as nursing, physical therapy, respiratory therapy, radiology, and related fields. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

80170	BIOL 260	AA	TTh	12:35-1:50	2-2306	Hsu	5.0
	LAB		MW	11:10-1:50	7-7210	Hsu	
	TBA Hours:		By Arr	1 Hr/Wk			
83847	BIOL 260	AB	TTh	12:35-1:50	2-2306	Hsu	5.0
	LAB		MW	2:10-4:50	7-7210	Hsu	
	TBA Hours:		By Arr	1 Hr/Wk			

Continued →

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**BIOLOGY > BUSINESS**

**BIOL 260 INTRODUCTION TO PHYSIOLOGY Continued**

**EVENING**

<b>89553</b>	BIOL 260	JA	MW	6:00-7:25	7-7304	Timpe	5.0
	LAB		M	7:35-10:15	7-7210	Timpe	
	LAB		W	7:35-10:15	7-7241	Timpe	
	TBA Hours:		By Arr	1 Hr/Wk			
<b>92398</b>	BIOL 260	JB	TTh	6:00-7:25	7-7304	Lilla	5.0
	LAB		T	7:35-10:15	7-7210	Lilla	
	LAB		Th	7:35-10:15	7-7241	Lilla	
	TBA Hours:		By Arr	1 Hr/Wk			

**BIOL 422 FOUNDATIONS OF BIOTECHNOLOGY**

Recommended: Eligibility for ENGL 836. Discussion and lab covering creating products using biotechnology and career opportunities in biotechnology. Transfer: CSU.

**WEEKDAY**

<b>93514</b>	BIOL 422	AS	T	1:10-5:00	7-7204	Michelitsch	1.0
	Dates for BIOL 422 AS: 10/2-10/23						

**BIOL 675 HONORS COLLOQUIUM IN BIOLOGY – EMERGING INFECTIOUS DISEASES**

*Prereq: Completion of or concurrent enrollment in any non-Honors Biology level 100 or 200 course.* Emerging diseases are a significant burden to global economics and public health. We will address socioeconomic, environmental, and ecological factors responsible for diseases that reappear in altered genetic forms, such as the influenza virus and Ebola hemorrhagic fever. We will also discuss the threat of genetically-engineered and ancient infectious diseases such as anthrax. May be repeated for credit a maximum of three times, but topics successfully completed may not be repeated. *NOTE: This course is designed primarily for students in the Honors Transfer Program. All students enrolling in this course will be required to do Honors-level work.* Honors credit will also be awarded for any 100- or 200-level Biology course taken concurrently. Transfer: UC; CSU.

**WEEKDAY**

<b>89298</b>	BIOL 675	AH	F	1:10-2:00	7-7104	Case	1.0
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**BIOL 690 SPECIAL PROJECTS IN BIOLOGY**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: UC; CSU.

**WEEKDAY**

<b>83082</b>	BIOL 690	AV	By Arr	1-3 Hrs/Wk	7-7214	Case	1.0-3.0
<b>90221</b>	BIOL 690	BV	By Arr	1-3 Hrs/Wk	7-7224	Kapp	1.0-3.0
<b>93012</b>	BIOL 690	CV	By Arr	1-3 Hrs/Wk	7-7217	Bookstaff	1.0-3.0

**BUSINESS (BUS.)**

(See also: ACCOUNTING, BUSINESS COMPUTER SYSTEMS AND MANAGEMENT, COMPUTER SCIENCE and MANAGEMENT.)

**BUS. 100 INTRODUCTION TO BUSINESS**

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

**WEEKDAY**

<b>80173</b>	BUS. 100	AA	TTh	9:35-10:50	4-273	Pate	3.0
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**EVENING**

<b>93588</b>	BUS. 100	JA	T	6:30-9:30	8-8222	Roumbanis	3.0
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**ONLINE**

<b>80175</b>	BUS. 100	OL	By Arr	48 Hours	ONLINE	Pate	3.0
	Dates for the OL section: 8/21-10/15						

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 101 HUMAN RELATIONS AT WORK**

Recommended: Eligibility for ENGL 836. Application of behavioral science principles to practical problems of interpersonal relationships in the work environment. Transfer: CSU (D3).

**WEEKDAY**

<b>80177</b>	BUS. 101	AA	TTh	11:10-12:25	8-8226	Robinson	3.0
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**BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**

Recommended: BCM. 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus one lab hr/wk by arrangement. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: UC; CSU.

**WEEKDAY**

<b>88231</b>	BUS. 103	AA	MWF	10:10-11:00	8-8121	Motipara	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ONLINE**

<b>88228</b>	BUS. 103	OL	By Arr	48 Hours	ONLINE	Motipara	3.0
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BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

<b>88232</b>	BUS. 103	OM	By Arr	48 Hours	ONLINE	Motipara	3.0
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BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

**BUS. 120 MATHEMATICAL ANALYSIS FOR BUSINESS**

*Prereq: MATH 120 or equivalent.* Recommended: Eligibility for ENGL 836. Fundamental math analysis for business; variety of decision-making tools including probability, financial mathematics, and applications of calculus. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>80180</b>	BUS. 120	AB	TTh	12:35-1:50	8-8226	Robinson	3.0
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**EVENING**

<b>80182</b>	BUS. 120	JA	M	7:00-10:15	8-8306	Broxholm	3.0
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**BUS. 123 STATISTICS**

*Prereq: MATH 120 or equivalent.* Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>80184</b>	BUS. 123	AA	TTh	9:35-10:50	8-8306	Ortiz	3.0
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**ONLINE**

<b>80186</b>	BUS. 123	OL	By Arr	48 Hours	ONLINE	Ortiz	3.0
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BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

**BUS. 150 ENTREPRENEURSHIP – SMALL BUSINESS MANAGEMENT**

Recommended: Completion of MATH 811; eligibility for ENGL 836 or equivalent. For potential or present entrepreneurs. Emphasis on organization and operation of a small business in the political, social and economic environment. Includes problems of raising capital, establishing an effective business plan, marketing, and directing and motivating employees. Transfer: CSU.

**EVENING**

80188	BUS. 150	JA T	6:00-9:00	8-8306	Ortiz	3.0
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**BUS. 190 RETAILING, E-COMMERCE & BUYING**

Recommended: Completion of BUS. 115 or MATH 811; eligibility for ENGL 836 or equivalent. Overview of retailing, including an introduction to buying. Topics include computer-generated sales, advertising, management, organization, and service policies. Transfer: CSU.

**WEEKDAY**

93214	BUS. 190	AA MWF	11:10-12:00	3C	Nuschy	3.0
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**BUS. 200 INTRODUCTION TO INTERNATIONAL BUSINESS**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to strategy and management of international business. Topics include international trade theory and how companies develop competitive advantage in international markets, marketing, production, and financial management, the organization of human resources, and management of risk. Transfer: CSU (D3).

**ONLINE**

85792	BUS. 200	OL By Arr	48 Hours	ONLINE	Pate	3.0
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BUS. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 201 BUSINESS LAW**

Recommended: Eligibility for ENGL 836 or equivalent. Origin, development and functions of the law and legal environment as it relates to business operations; includes contracts, agency and sales. Transfer: UC; CSU.

**WEEKDAY**

80190	BUS. 201	AA TTh	9:35-10:50	8-8211	Robinson	3.0
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**EVENING**

80192	BUS. 201	JA Th	7:00-10:15	8-8226	Robinson	3.0
93510	BUS. 201	JB T	7:00-10:00	8-8226	Robinson	3.0

**BUS. 226 GLOBAL BUSINESS NEGOTIATION**

Recommended: Eligibility for ENGL 836 or equivalent. This course introduces the skills necessary to conduct successful negotiations. It will focus on strategies, issues and cultural aspects that influence negotiations. Transfer: CSU.

**WEEKDAY**

89263	BUS. 226	AA TTh	11:10-12:25	4-273	Pate	1.5
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Dates for BUS. 226 AA: 10/16-12/11



# International Trade

## Internships and job opportunities available in this growing industry!

Earn \$25,000-\$45,000 a year in the following jobs:

- International Sales Supervisor
- Export Sales Representative
- International Sales Specialist
- Logistics/Transportation Supervisor
- International Shipping Specialist
- Import/Export Specialist
- Customs Specialist
- Import/Export Compliance
- Trade Finance Specialist

**Training:** Learn what you need to know for a career in global business management, global marketing management, supply chain management, legal regulatory compliance, and trade finance. Get technical knowledge and skills vital to the ever-changing global business environment.

**Job market:** Benefit from a wealth of career opportunities at all levels of work experience.

**Convenient online classes:** In addition to on-campus classes, you can complete the entire program online at your convenience with the assistance of expert instructors.

**Students say:** "We all enjoy the classes very much. They are very interesting, informative, and fun ...very relevant and useful at work."

**Degree:** A.S. Degree in International Trade

- Certificates:**
- Asian Business Practices
  - International Business
  - International Trade
  - Import and Export
  - Legal Aspects of International Business

Contact: Dr. Hui Pate, (650) 738-4479 or [pate@smccd.edu](mailto:pate@smccd.edu)

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**BUSINESS****BUS. 230 INTRODUCTION TO INTERNATIONAL MARKETING**

Recommended: Eligibility for ENGL 836 or equivalent. Provides a practical approach to international marketing. Focuses on analytical tools to help students apply product, price, promotion and place in international marketing practice and strategy. Transfer: CSU.

**HYBRID**

**93519** BUS. 230 HA By Arr 48 Hours HYBRID Pate 3.0  
Dates for BUS. 230 HA: 8/20-10/15

BUS. 230 HA will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Wednesdays, August 22 and September 26, from 6:00 to 9:00 pm in Room 8209 – attendance required. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 246 DOING BUSINESS IN CHINA**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comprehensive study of Chinese business operations and challenges. Students will apply practical guidelines in conducting business with Chinese counterparts for successful negotiations and business ventures. Transfer: CSU.

**ONLINE**

**92400** BUS. 246 OL By Arr 48 Hours ONLINE Pate 3.0  
Dates for BUS. 246 OL: 10/16-12/12

BUS. 246 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS**

Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Transfer: CSU.

**ONLINE**

**91818** BUS. 249 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 249 OL: 8/20-10/15

BUS. 249 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS. 258 CUSTOMS BROKER SERVICES AND REGULATIONS**

Learn U.S. import requirements and restrictions, broker workflow, types of customs “entries” and how brokers work with importers, government agencies and transportation carriers. Transfer: CSU.

**ONLINE**

**92402** BUS. 258 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 258 OL: 8/20-10/15

BUS. 258 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS. 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY**

Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

**ONLINE**

**91822** BUS. 261 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 261 OL: 10/16-12/12

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS. 262 INTRODUCTION TO INTERNATIONAL FORWARDING AND CARGO TRANSPORTATION**

Learn about international freight forwarding, shipper-carrier relationships, government regulation, and multi-model cargo transportation. Transfer: CSU.

**ONLINE**

**91824** BUS. 262 OL By Arr 48 Hours ONLINE Staff 3.0  
Dates for BUS. 262 OL: 8/20-10/15

BUS. 262 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor.

**BUS. 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS**

Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

**ONLINE**

**93138** BUS. 263 OL By Arr 48 Hours ONLINE Staff 3.0  
Dates for BUS. 263 OL: 10/16-12/12

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor.

**BUS. 267 OCEAN FORWARDER & NVOCC REGULATION, OPERATIONS AND WORK-FLOW**

Learn about ocean carriers and intermodal shipping, ocean forwarder and NVOCC regulation and operational process, and how to prepare a bill of lading. Transfer: CSU.

**ONLINE**

**93213** BUS. 267 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 267 OL: 8/20-10/15

BUS. 267 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS. 268 AIR FORWARDER OPERATION AND WORK-FLOW**

Learn about air cargo operations, air forwarders services and transaction process steps. Transfer: CSU.

**ONLINE**

**92984** BUS. 268 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 268 OL: 10/16-12/12

BUS. 268 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabralf@smccd.edu](mailto:guadamuzcabralf@smccd.edu).

**BUS. 279 IMPORT/EXPORT MANAGEMENT**

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

**ONLINE**

**93141** BUS. 279 OL By Arr 24 Hours ONLINE Kilmartin 1.5  
Dates for BUS. 279 OL: 8/20-10/15

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [kilmartin@smccd.edu](mailto:kilmartin@smccd.edu).

**BUS. 400 BUSINESS ENGLISH**

Recommended: Eligibility for ENGL 836. A comprehensive review of English as used by employers. Areas covered include grammar, punctuation, capitalization, spelling and vocabulary. Transfer: CSU.

**WEEKDAY**

**88179** BUS. 400 AA TTh 11:10-12:35 8-8119 Alcalde 3.0

**BUS. 401 BUSINESS COMMUNICATIONS**

Recommended: Completion of or concurrent enrollment in BUS. 400, or eligibility for ENGL 846 or equivalent. Development of writing and communication skills for actual business situations. Students develop current business communication technology skills including writing, presenting, and delivering information. Recommended for anyone interested in learning business communication skills. Transfer: CSU.

**ONLINE - NEW!**

**93520** BUS. 401 OL By Arr 48 Hours ONLINE Cervantes 3.0

BUS. 401 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [cervantes@smccd.edu](mailto:cervantes@smccd.edu).

**BUS. 443 LAW OFFICE PROCEDURES**

*Prereq: BCM. 212 or BCM. 214 and BUS. 400, or equivalent skills.* Recommended: Eligibility for ENGL 836. Intensive training in procedures that prepare the legal secretary and paralegal student for the law office. Emphasis on various areas of substantive law, legal terminology, legal documents, forms, and correspondence. Plus 24 lab hours by arrangement per unit. Also listed as LEGL 443. May be repeated for credit up to a maximum of 4 units. Transfer: CSU.

**EVENING**

**88278** BUS. 443 JX W 7:00-10:05 2-2117B Staff 1.0-3.0  
TBA Hours: By Arr 4.3 Hrs/Wk

# International Logistics



## Prepare for an exciting career in Logistics! Job openings available in the Bay Area.

Logistics professionals manage production, material and information flows, sourcing and services. International freight forwarders and customs brokers are integral to the worldwide transportation of cargo and the global logistics industry. **Beginning salaries of \$24,000-\$30,000.**

**Certificates in:** Customs Broker  
Air Freight Forwarding  
Ocean Freight Forwarding

**The International Logistics Program offers:**

- *Convenient online classes* that can be completed quickly
- *Short courses* with an industry-specific curriculum designed for rapid career advancement
- *Mentorship Program*
- *Internship Program*
- *Job Bank*

You'll learn operational and technical knowledge that employers in the international logistics industry seek in trainees and junior employees. These skills will enhance your career development.

**Update your skills.** Practicing junior customs brokers and freight forwarders can take classes to update their knowledge and training.

**Learn from logistics experts.** Classes are developed by the Skyline College Center for International Trade Development (CITD) in cooperation with the Customs Brokers & Forwarders Association of Northern California (CBFANC).

**Contact: Fatima Guadamuz-Cabral at**  
[guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu)

**BUSINESS > BUSINESS COMPUTER SYSTEMS AND MANAGEMENT****BUS. 485 MEDICAL TERMINOLOGY**

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

**EVENING**

<b>90478</b>	BUS. 485	JX W	7:00-10:05	8-8302	Holland	3.0
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**ONLINE**

<b>92404</b>	BUS. 485	OL By Arr	48 Hours	ONLINE	Holland	3.0
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BUS. 485 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

**BUS. 491 MEDICAL CODING CPT**

Examination, analysis and application of medical CPT coding. Students will develop the skills to apply policies and proper procedures to achieve maximum reimbursement through diagnosis coding. Plus 24 hours by arrangement. Transfer: CSU.

**EVENING**

<b>91693</b>	BUS. 491	JA M	6:30-9:45	8-8119	Newland	3.0
	TBA Hours:	By Arr	1.5 Hrs/Wk			

**BUS. 499 COMPUTERIZED MEDICAL BILLING AND INFORMATION MANAGEMENT**

An integrated computerized approach to develop knowledge and skills for accurate processing of medical billing and information management for a medical office. Plus 48 hours by arrangement. May be repeated once for credit. Transfer: CSU.

**EVENING**

<b>91695</b>	BUS. 499	JA Th	6:30-9:45	8-8121	Newland	3.0
	TBA Hours:	By Arr	3 Hrs/Wk			

**BUS. 670 BUSINESS WORK EXPERIENCE**

*Prereq: Employment in a college-approved job directly related to student's Business major. On-the-job training in an office environment under the primary supervision of an industry employer. May be repeated for credit a maximum of three times. Transfer: CSU.*

**WEEKDAY**

<b>88205</b>	BUS. 670	AV By Arr	1-4 Hrs/Wk	TBA	Cervantes	1.0-4.0
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## BUSINESS COMPUTER SYSTEMS AND MANAGEMENT (BCM.)

(See also: ACCOUNTING, BUSINESS, and COMPUTER SCIENCE.)

Prepare for an office position in 8-16 weeks. Enroll in BCM. 101, BCM. 104, BCM. 214, BCM. 215, BCM. 225 and BCM. 400. In these courses you will complete the minimum requirements for office assistant positions. For more information, call the Business Division Office at (650) 738-4201.

**BCM. 100 BEGINNING COMPUTER KEYBOARDING**

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus 8 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

<b>88267</b>	BCM. 100	AX TTh	9:35-10:50	8-8119	Alcalde	1.5
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TBA Hours: TTh 1 Hr/Wk

Dates for the AX section: 8/21-10/11

<b>88269</b>	BCM. 100	BX TTh	9:35-10:50	8-8119	Alcalde	1.5
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TBA Hours: TTh 1 Hr/Wk

Dates for the BX section: 10/16-12/11

**ONLINE**

<b>88271</b>	BCM. 100	OL By Arr	24 Hours	ONLINE	Corzonkoff	1.5
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Dates for the OL section: 8/20-10/15

BCM. 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

<b>88270</b>	BCM. 100	OM By Arr	24 Hours	ONLINE	Corzonkoff	1.5
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Dates for the OM section: 10/16-12/12

BCM. 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

**BCM. 101 COMPUTER KEYBOARDING SKILL BUILDING**

Recommended: BCM. 100 or equivalent. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus 8 lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

<b>88246</b>	BCM. 101	AX TTh	9:35-10:50	8-8119	Alcalde	1.5
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TBA Hours: TTh 1 Hr/Wk

Dates for the AX section: 8/21-10/11

<b>90626</b>	BCM. 101	BX TTh	9:35-10:50	8-8119	Alcalde	1.5
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TBA Hours: TTh 1 Hr/Wk

Dates for the BX section: 10/16-12/11

**ONLINE**

<b>88247</b>	BCM. 101	OL By Arr	24 Hours	ONLINE	Corzonkoff	1.5
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Dates for the OL section: 8/20-10/15

BCM. 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

<b>91108</b>	BCM. 101	OM By Arr	24 Hours	ONLINE	Corzonkoff	1.5
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Dates for the OM section: 10/16-12/12

BCM. 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**BCM. 104 INTRO TO COMPUTERS WITH WINDOWS I**

Recommended: Eligibility for ENGL 836. Introduction to computers with Windows. Exposure to word processing, spreadsheets, and other business application software. Plus 8 lab hours by arrangement. May be repeated once for credit.

*NOTE: This course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

88248	BCM. 104	AS	MWF	9:10-10:00	8-8121	Motipara	1.5
	TBA Hours:		MWF	1.2 Hrs/Wk			
	Dates for the AS section: 8/20-10/15						

**EVENING**

88250	BCM. 104	JS	T	6:30-9:30	8-8121	Corzonkoff	1.5
	TBA Hours:		T	.9 Hrs/Wk			
	Dates for the JS section: 8/21-10/16						

**BCM. 105 INTRO TO COMPUTERS WITH WINDOWS II**

Recommended: BCM. 104 or equivalent. Students learn the multimedia features of an operating system. Topics include personalizing computer configuration, multimedia, and using the performance and security features of the operating system. Information will be provided on configuring and purchasing Windows computers. Plus 8 lab hours by arrangement. May be repeated once for credit.

*NOTE: This course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

87497	BCM. 105	AS	MWF	9:10-10:00	8-8121	Motipara	1.0
	TBA Hours		MWF	1.5 Hrs/Wk			
	Dates for the AS section: 10/17-11/26						

**EVENING**

88254	BCM. 105	JS	T	6:30-8:50	8-8121	Corzonkoff	1.0
	TBA Hours		T	1.4 Hrs/Wk			
	Dates for the JS section: 10/23-11/27						

**BCM. 200 INTRODUCTION TO MS OFFICE SUITE**

Recommended: BCM. 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus 16 lab hours by arrangement. May be repeated once for credit.

*NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

**EVENING**

88312	BCM. 200	JS	M	6:30-9:45	8-8121	Corzonkoff	2.0
	TBA Hours:		M	1.6 Hrs/Wk			
	Dates for the JS section: 8/20-10/29						

**ONLINE**

90487	BCM. 200	OL	By Arr	32 Hours	ONLINE	Motipara	2.0
	Dates for the OL section: 8/21-11/6						

BCM. 200 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**Business Computer Systems and Management (BCM.)**

Accredited by the Accreditation Council of Business Schools and Programs (ACBSP)



**Step up to a Business Career!**

Be competitive in today's job market, in one or two semesters.

You can enter the workforce in the following job titles or fields:

- Computer Information Specialist
- Lawyer's Assistant
- Medical Office Assistant
- Medical Transcriptionist
- Multimedia Technology Field
- Office Assistant
- Office Management

BCM. provides courses to meet the requirements for A.S. degrees, certificates, and today's office workers' needs.

**Your business training includes:**

- Highest level of instruction and state-of-the-art equipment
- Instructors who are highly-trained and experienced
- The most current in-demand software used in industry
- Flexible online courses as well as traditional classes

**Learn on the job:**

Students can also enroll in the *Skyline College Cooperative Education* program to apply their new BCM. course skills and earn units for their current on-the-job training or internship.

**Your future:**

- Office technology jobs pay \$15-30 per hour or more!
- Explore employment opportunities in the Multimedia technology field
- Skills and training you'll receive as a Medical Transcriptionist can lead to flexible self-employment

Contact: Alma Cervantes, (650) 738-4368 or [cervantes@smccd.edu](mailto:cervantes@smccd.edu)

**BUSINESS COMPUTER SYSTEMS AND MANAGEMENT****BCM. 201 INTEGRATION OF MS OFFICE APPLICATIONS**

Recommended: BCM. 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by linking information, inserting documents, and embedding objects. Students will learn how to convert documents to HTML and create Web presentations. Plus 10 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**EVENING**

<b>88315</b>	BCM. 201	JS	M	6:30-9:30	8-8121	Corzonkoff	1.0
TBA Hours:		M		1.7 Hrs/Wk			

Dates for the JS section: 11/5-12/17

**ONLINE**

<b>90489</b>	BCM. 201	OL	By Arr	16 Hours	ONLINE	Motipara	1.0
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Dates for the OL section: 11/13-12/11

BCM. 201 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 214 WORD PROCESSING I: WORD**

Recommended: Knowledge of the computer keyboard or completion of a typing class. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus 12 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

<b>88319</b>	BCM. 214	AS	TTh	11:10-12:25	8-8121	Staff	1.0
TBA Hours:		TTh		2.2 Hrs/Wk			

Dates for the AS section: 8/21-9/25

**ONLINE - PC/MAC FRIENDLY**

<b>88318</b>	BCM. 214	OL	By Arr	16 Hours	ONLINE	Cervantes	1.0
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Dates for the OL section: 8/21-9/25

BCM. 214 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 215 WORD PROCESSING II: WORD**

*Prereq: BCM. 214 or equivalent.* Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

<b>88316</b>	BCM. 215	AS	TTh	11:00-12:25	8-8121	Staff	2.0
TBA Hours:		TTh		1.6 Hrs/Wk			

Dates for the AS section: 9/27-12/11

**ONLINE - PC/MAC FRIENDLY**

<b>88317</b>	BCM. 215	OL	By Arr	32 Hours	ONLINE	Cervantes	2.0
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Dates for the OL section: 9/27-12/6

BCM. 215 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 222 BUSINESS PRESENTATIONS I: POWERPOINT**

Recommended: BCM. 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE**

<b>89250</b>	BCM. 222	OL	By Arr	16 Hours	ONLINE	Motipara	1.0
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Dates for BCM. 222 OL: 8/21-9/25

BCM. 222 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 223 BUSINESS PRESENTATIONS II: POWERPOINT**

Recommended: BCM. 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE**

<b>89872</b>	BCM. 223	OL	By Arr	16 Hours	ONLINE	Motipara	1.0
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Dates for BCM. 223 OL: 10/2-11/6

BCM. 223 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 225 SPREADSHEETS I: EXCEL**

Recommended: BCM. 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus 8 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

<b>88259</b>	BCM. 225	AS	MWF	10:10-11:00	8-8119	Roumbanis	1.0
TBA Hours:		MWF		1.8 Hrs/Wk			

Dates for the AS section: 8/20-9/24

**ONLINE**

<b>88295</b>	BCM. 225	OL	By Arr	16 Hours	ONLINE	Roumbanis	1.0
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Dates for the OL section: 8/21-9/25

BCM. 225 OL is offered in an online format. Requires Internet access and email. Email instructor at [roumbanis@smccd.edu](mailto:roumbanis@smccd.edu) before first scheduled class.

**BCM. 226 SPREADSHEETS II: EXCEL**

Recommended: BCM. 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

<b>88300</b>	BCM. 226	AS	MWF	10:10-11:00	8-8119	Roumbanis	2.0
TBA Hours:		MWF		1.5 Hrs/Wk			

Dates for the AS section: 9/26-12/12

**ONLINE**

<b>89199</b>	BCM. 226	OL	By Arr	32 Hours	ONLINE	Roumbanis	2.0
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Dates for the OL section: 10/2-12/18

BCM. 226 OL is offered in an online format. Requires Internet access and email. Email instructor at [roumbanis@smccd.edu](mailto:roumbanis@smccd.edu) before first scheduled class.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**BCM. 230 DATABASE APPLICATIONS I: ACCESS**

Recommended: BCM. 104 or equivalent and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**89201** BCM. 230 OL By Arr 16 Hours ONLINE Fraser 1.0  
 Dates for BCM. 230 OL: 8/21-9/25

BCM. 230 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

**BCM. 231 DATABASE APPLICATIONS II: ACCESS**

*Prereq:* BCM. 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**89202** BCM. 231 OL By Arr 32 Hours ONLINE Fraser 2.0  
 Dates for BCM. 231 OL: 10/2-12/18

BCM. 231 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

**BCM. 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL**

In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE - PC/MAC FRIENDLY**

**88348** BCM. 301 OL By Arr 24 Hours ONLINE Cervantes 1.5  
 Dates for BCM. 301 OL: 10/2-11/6

BCM. 301 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 400 INTERNET I**

*Prereq:* BCM. 104 or equivalent. Learn to search the Internet efficiently, send email attachments, compress files, use FTP and discussion groups, and scan for viruses. An excellent course for beginners and those planning to take an online course. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

**SATURDAY**

**88265** BCM. 400 SS Sat 9:00-12:30 8-8121 Corzonkoff 1.5  
 TBA Hours: Sat 2.3 Hrs/Wk  
 Dates for BCM. 400 SS: 8/25-10/20

**BCM. 403 HTML & WEB AUTHORING APPLICATIONS I**

Recommended: Completion of, or concurrent enrollment in, either BCM. 104 or BCM. 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus 16 lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

**ONLINE**

**88191** BCM. 403 OL By Arr 24 Hours ONLINE Motipara 1.5  
 Dates for BCM. 403 OL: 8/20-10/15

BCM. 403 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 404 HTML & WEB AUTHORING APPLICATIONS II**

*Prereq:* BCM. 403 or equivalent. An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**88197** BCM. 404 OL By Arr 24 Hours ONLINE Motipara 1.5  
 Dates for BCM. 404 OL: 10/16-12/11

BCM. 404 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 408 MULTIMEDIA PROJECT**

Recommended: BCM. 104 or equivalent. Students learn how to create, edit and publish a multimedia project in current digital web media formats. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

**ONLINE**

**93586** BCM. 408 OL By Arr 48 Hours ONLINE Motipara 3.0

BCM. 408 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 410 PHOTOSHOP ESSENTIALS**

Recommended: BCM. 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus 12 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**ONLINE - PC/MAC FRIENDLY**

**88226** BCM. 410 OL By Arr 24 Hours ONLINE Cervantes 1.5  
 Dates for the OL section: 8/22-10/15

BCM. 410 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 411 PHOTOSHOP PORTFOLIO**

*Prereq:* BCM. 410 or equivalent. Work with advanced Photoshop editing, filters and color management of print and monitor images. Create a professional slide show of your photos or art. Complete a professional Photoshop portfolio. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**ONLINE - PC/MAC FRIENDLY**

**92411** BCM. 411 OL By Arr 24 Hours ONLINE Cervantes 1.5  
 Dates for the BCM. OL: 10/24-12/19

BCM. 411 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BUSINESS COMPUTER SYSTEMS AND MANAGEMENT > CAREER ADVANCEMENT ACADEMY – AUTOMOTIVE**

**BCM. 412 FLASH I**

*Prereq:* BCM. 403 or equivalent. Create interactive web animation using the current version of Adobe Flash. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus 16 lab hours by arrangement. Also listed as COMP 412. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**88215** BCM. 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for BCM. 412 OL: 8/20-10/15

BCM. 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmcccd.edu](mailto:weeksjsmcccd.edu) before first scheduled class.

**BCM. 413 FLASH II**

*Prereq:* BCM. 412 or equivalent. Learn more advanced features of Flash, including masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Plus 16 lab hours by arrangement. Also listed as COMP 413. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**89207** BCM. 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for BCM. 413 OL: 10/16-12/12

BCM. 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmcccd.edu](mailto:weeksjsmcccd.edu) before first scheduled class.

**BCM. 416 ADOBE INDESIGN ESSENTIALS**

Recommended: BCM. 104 and BCM. 214, or equivalent. Explore the amazing features of Adobe InDesign the new industry standard for page layout and design. Create professional looking newsletters, advertisements, magazine articles, brochures, flyers and other documents. Plus 16 lab hours by arrangement. Transfer: CSU.

**ONLINE**

**91814** BCM. 416 OL By Arr 48 Hours ONLINE Weeks 3.0

BCM. 416 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmcccd.edu](mailto:weeksjsmcccd.edu) before first scheduled class.

**BCM. 480 NETWORK FUNDAMENTALS (LAN)**

(Cisco Academy Course – CCNA 1) An introductory course in networking specific to local area networks (LAN). Topics will include LAN hardware, software, topology, transmission medium, wide area network connectivity, diagnostic tools, system administration, and vendor specific LAN products. Class is complemented with hands-on experience in constructing a local area network. Course is patterned after Cisco training guidelines. Plus 16 lab hours by arrangement. Also listed as TCOM 480. Transfer: CSU.

**WEEKDAY**

**88808** BCM. 480 AX TTh 12:35-2:00 2-2120 Allen 3.0  
 TBA Hours: By Arr 1 Hr/Wk

**EVENING**

**88234** BCM. 480 JX W 7:00-10:05 2-2120 Cortes 3.0  
 TBA Hours: By Arr 1 Hr/Wk

**BCM. 665S3 ADOBE ILLUSTRATOR CS5: CREATIVE PRINT AND WEB DESIGN FOR NON-DESIGNERS**

An introduction to Illustrator basics beginning with the work interface. Beginners will develop hands-on experience using paths, points, curves, strokes and fills to create and manipulate shapes. Explore the new CS5 brush and graphic libraries while you design print and web image projects. A final portfolio will allow students to demonstrate creative design of print and web images including: business logos, brochures, a unique business card, birthday or special holiday gift cards, poster, scrapbook layouts and more. Plus 12 lab hours by arrangement. Transfer: CSU.

**WEEKDAY**

**92569** BCM. 665S3 AS TTh 12:30-1:45 8-8121 Staff 1.5  
 TBA Hours: TTh 1.6 Hrs/Wk  
 Dates for 665S3 AS: 10/16-12/11

**BCM. 690 SPECIAL PROJECTS IN COMPUTER APPLICATIONS & OFFICE TECHNOLOGY**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

**88233** BCM. 690 AV By Arr 1-3 Hrs/Wk 8-8303 Roumbanis 1.0-3.0  
**88238** BCM. 690 BV By Arr 1-3 Hrs/Wk 8-8207 Motipara 1.0-3.0  
**88237** BCM. 690 CV By Arr 1-3 Hrs/Wk 8-8218 Cervantes 1.0-3.0

**BUSINESS OFFICE TECHNOLOGIES**

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

**CAREER ADVANCEMENT ACADEMY – ALLIED HEALTH**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**CAREER ADVANCEMENT ACADEMY – AUTOMOTIVE**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

# CAREER AND PERSONAL DEVELOPMENT (CRER)

## CRER 136 CAREER PLANNING – FIRST YEAR EXPERIENCE (LEAP)

Designed to assist students in the on-going process of career planning. Class activities include assessing individual preferences in work environment, people environment, lifestyle, geography and interests. Provides students with opportunities to use information regarding personal values and functional skills in career planning strategies. *NOTE: CRER 136 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 136 AY (CRN 88241) must also enroll in CRER 665SJ AY (CRN 93202), LSKL 811 AY (CRN 92540), and MATH 811 AY (CRN 91163).* Transfer: CSU (E1).

**WEEKDAY**

88241	CRER 136	AY	TTh	12:10-1:00	1-1306	Padron	1.0
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Dates for CRER 136 AY: 10/16-12/11

## CRER 137 LIFE AND CAREER PLANNING

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. Transfer: CSU (E1).

**WEEKDAY**

80236	CRER 137	AA	TTh	9:35-10:50	1-1306	Larson	3.0
83159	CRER 137	AB	MWF	9:10-10:00	1-1306	Zanassi	3.0
87423	CRER 137	AC	MWF	10:10-11:00	1-1306	Zanassi	3.0

## CRER 137 LIFE AND CAREER PLANNING – WIT

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. *NOTE: This section is open to all students; however, it is designed primarily for students in the Women in Transition learning community.* Transfer: CSU (E1).

**EVENING**

83161	CRER 137	JR	T	6:30-9:25	1-1306	Cardenas	3.0
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## CRER 650 ATHLETES SEMINAR – SCHOLAR ATHLETE LEARNING COMMUNITY

Designed to assist athletes in the areas of educational planning, career development and NCAA regulations. Transfer: CSU.

**EVENING**

80243	CRER 650	JE	M	6:15-8:20	3A	Nomicos	2.0
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## CRER 650 HERMANOS SEMINAR

Designed to help students in understanding and dealing with their personal, social, professional and cross-cultural concerns in relation to personal development. Additionally, this course will focus on the educational experiences and academic achievement of Latino students. *NOTE: This course will be held at South San Francisco High School, 400 B Street, South San Francisco, B-25. This course is intended primarily for high school students enrolled in the Hermanos Program at SSFHS, but it is open to all students.* Transfer: CSU.

**WEEKDAY**

90752	CRER 650	EZ	MW	3:10-4:30	SSFH	Escobar Jr	2.0
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CRER 650 EZ will meet on the following dates: 8/22, 9/5-9/26, 10/15-10/17, 10/29-11/19, and 11/26-12/12.

## CRER 650 HERMANAS SEMINAR

Designed to help students in understanding and dealing with their personal, social, professional and cross-cultural concerns in relation to personal development. Additionally, this course will focus on the educational experiences and academic achievement of Latina students. *NOTE: This course will be held at South San Francisco High School, 400 B Street, South San Francisco, B-24. This course is intended primarily for high school students enrolled in the Hermanas Program at SSFHS, but it is open to all students.* Transfer: CSU.

**WEEKDAY**

92026	CRER 650	FZ	MW	3:10-4:30	SSFH	Bueno	2.0
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CRER 650 FZ will meet on the following dates: 8/22, 9/5-9/26, 10/15-10/17, 10/29-11/19, and 11/26-12/12.

## CRER 650 HONORS SEMINAR

Preparation for transfer to competitive colleges and universities. Topics will include understanding the transfer process, choosing the best college for you, finding scholarships, completing the application, and writing your personal statement. CRER 650 may be repeated for credit a maximum of three times. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students.* Transfer: CSU.

**WEEKDAY**

89310	CRER 650	AH	F	12:10-1:00	2-2351	Lee	0.5
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Dates for CRER 650 AH: 9/14-11/2

## CRER 650 MESA SEMINAR

Preparation for transfer to a university as a math or science based major. Topics include time management, selecting a major, professional organizations, transfer research, campus visits, applying for scholarships, applying for internships, writing a personal statement, creating a resume, exploring graduate school, and guest speakers. *NOTE: This section is designed primarily for students in the MESA Program, but is open to all students.* Transfer: CSU.

**WEEKDAY**

89337	CRER 650	AT	By Arr	1 Hr/Wk	7-7309	Fredricks	1.0
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Dates for CRER 650 AT: 8/20-12/12

## CRER 665SA DECIDING ON A MAJOR

For students who are undecided about their career goals and direction. The course will explore the connection between majors and careers and explain which majors lead to which careers. The course covers the most common majors and their coursework requirements. Provides students with personal success tools for identifying their interests, skills and abilities and applying them toward a successful major choice. May be repeated for credit a maximum of three times. Transfer: CSU (E1).

**SATURDAY**

91131	CRER 665SA	SS	Sat	8:30-4:30	1-1306	Padron	0.5
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Date for CRER 665SA SS: 9/15

CAREER AND PERSONAL DEVELOPMENT > CAREER AND PERSONAL DEVELOPMENT – COUNSELING

**CRER 665SJ STUDENT SUCCESS LEARNING STRATEGIES – FIRST YEAR EXPERIENCE (LEAP)**

Designed to increase confidence and develop student's college-level study skills. Students will learn about individual learning styles, memorization skills, effective study habits, and test-taking strategies. *NOTE: CRER 665SJ AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 665SJ AY (CRN 93202) must also enroll in CRER 136 AY (CRN 88241), LSKL 811 AY (CRN 92540), and MATH 811 AY (CRN 91163). Transfer: CSU (E1).*

**WEEKDAY**

93202	CRER 665SJ AY	TTh	12:10-1:30	1-1306	Staff	1.5
Dates for CRER 665SJ AY: 8/21-10/11						

**CAREER AND PERSONAL DEVELOPMENT – COUNSELING (COUN)**

**COUN 100 COLLEGE SUCCESS**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

**WEEKDAY**

90143	COUN 100	AA TTh	8:10-9:25	2-2351	Staff	3.0
90144	COUN 100	AS TTh	11:10-12:35	TBA	Staff	3.0
Dates for the AS section: 8/28-12/11						

**EVENING**

91239	COUN 100	JS T	6:00-9:05	2-2351	Hermosillo	3.0
Dates for the JS section: 8/28-12/18						

**COUN 100 COLLEGE SUCCESS – ASTEP**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: These sections are designed primarily for students in the ASTEP learning community, but are open to all students. Students enrolling in COUN 100 BQ (CRN 92395) must also enroll in ENGL 846 AQ (CRN 90073). Transfer: UC; CSU (E1).*

**WEEKDAY**

91386	COUN 100	AQ MW	12:10-1:25	TBA	Dupre	3.0
92395	COUN 100	BQ TTh	12:35-1:50	1-1205	Dupre	3.0

**COUN 100 COLLEGE SUCCESS – EOPS**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for EOPS students, but is open to all students. Transfer: UC; CSU (E1).*

**EVENING**

92397	COUN 100	KS W	6:00-9:05	1-1306	Acidera	3.0
Dates for the KS section: 8/29-12/19						

**COUN 100 COLLEGE SUCCESS – ESOL**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for students for whom English is a second language, but is open to all students. Transfer: UC; CSU (E1).*

**WEEKDAY**

90145	COUN 100	BS MW	12:45-2:15	8-8116	Gonzalez	3.0
Dates for the BS section: 9/3-12/12						

**COUN 100 COLLEGE SUCCESS – FIRST YEAR EXPERIENCE**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: COUN 100 AY is part of the First Year Experience Learning Community. Students enrolling in COUN 100 AY (CRN 90578) must also enroll in ENGL 846 AY (CRN 93444) and MATH 110 AY (CRN 80535). Transfer: UC; CSU (E1).*

**WEEKDAY**

90578	COUN 100	AY TTh	9:35-10:50	2-2351	Nevado	3.0
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**COUN 100 COLLEGE SUCCESS – KABABAYAN**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students. Transfer: UC; CSU (E1).*

**WEEKDAY**

92396	COUN 100	AK MW	8:35-9:50	2-2351	Espinueva	3.0
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**COUN 100 COLLEGE SUCCESS – PUENTE**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all students. All students enrolling in COUN 100 AP (CRN 90602) must also enroll in ENGL 846 AP (CRN 89258). Transfer: UC; CSU (E1).*

**WEEKDAY**

90602	COUN 100	AP MW	9:35-10:50	TBA	Valle	3.0
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**COUN 100 COLLEGE SUCCESS – TRIO**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for TRIO students, but is open to all students.*

**WEEKDAY**

92029	COUN 100	AB TTh	8:10-9:25	1-1306	Staff	3.0
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**COUN 105 UP YOUR SELF-ESTEEM**

Designed to explore the factors that help develop self-esteem and ways to improve feelings of self-worth. Transfer: CSU.

**SATURDAY**

91971	COUN 105	SS Sat	8:30-4:30	2-2351	Borg	0.5
Dates for COUN 105 SS: 9/8-9/8						

**COUN 106 ANXIETY MANAGEMENT**

Designed to assess one's ability to handle life's ups and downs. Students will evaluate ideas for controlling thoughts and physical symptoms. Transfer: CSU.

**SATURDAY**

91201	COUN 106	SS Sat	8:30-4:30	2-2351	Borg	0.5
Dates for COUN 106 SS: 11/3-11/3						

**COUN 107 COPING WITH DEPRESSION**

Focus on the clinical aspects of depression, exploring causes and treatment options. Transfer: CSU.

**SATURDAY**

91204	COUN 107	SS Sat	8:30-4:30	2-2351	Borg	0.5
Dates for COUN 107 SS: 11/17-11/17						

**COUN 108 ANGER MANAGEMENT**

Focus on the emotion of anger and the appropriate methods of its expression. Course will provide techniques for controlling thoughts and physical symptoms of anger. Transfer: CSU.

**SATURDAY**

91206	COUN 108	SG Sat	8:30-4:30	2-2351	Borg	0.5
Dates for COUN 108 SG: 10/27-10/27						

**CHEMISTRY (CHEM)****CHEM 192 INTRODUCTORY CHEMISTRY**

*Prereq:* Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Designed to prepare students for CHEM 210. Fundamental concepts of chemistry, emphasizing laboratory investigation and applications of mathematical problem-solving in chemistry. Lab session required. Transfer: UC; CSU.

**WEEKDAY**

80195	CHEM 192	AA MWF	11:10-12:00	7-7304	Bates	4.0
	LAB	M	2:10-4:50	7-7338	Bates	
90482	CHEM 192	AB M	2:10-4:50	8-8304	McOmber	4.0
	LAB	W	2:10-4:50	7-7338	McOmber	

**CHEM 210 GENERAL CHEMISTRY I**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of CHEM 192 with a grade of C or better, or equivalent. Chemistry for science majors. Includes study of atoms, molecules, chemical reactions, stoichiometry, solutions, gases, thermochemistry, orbital theory, bonding, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

80197	CHEM 210	AA MWF	9:10-10:00	4-148	Velez De Jesus	5.0
	LAB	MW	2:10-4:50	7-7333	Velez De Jesus	
85104	CHEM 210	AB MWF	1:10-2:00	4-148	Velez De Jesus	5.0
	LAB	MW	9:10-11:50	7-7333	McOmber	
92405	CHEM 210	AC MWF	1:10-2:00	4-148	Velez De Jesus	5.0
	LAB	MW	6:30-9:35	7-7333	Mcomber	
80196	CHEM 210	AX MWF	9:10-10:00	4-148	Velez De Jesus	5.0
	LAB	TTh	9:10-11:50	7-7333	Velez De Jesus	

**EVENING**

92406	CHEM 210	JA TTh	5:10-6:25	7-7106	Levi	5.0
	LAB	TTh	2:10-4:50	7-7333	Parast	
93518	CHEM 210	JB TTh	5:10-6:25	7-7106	Levi	3.0
	LAB	TTh	6:40-9:40	7-7341	Levi	

**CHEM 210 GENERAL CHEMISTRY I – HONORS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of CHEM 192 with a grade of C or better, or equivalent. Chemistry for science majors. Includes study of atoms, molecules, chemical reactions, stoichiometry, solutions, gases, thermochemistry, orbital theory, bonding, and laboratory investigation. Lab session required. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B1, B3).

**WEEKDAY**

93549	CHEM 210	AH MWF	9:10-10:00	4-148	Velez De Jesus	3.0
	LAB	TTh	9:10-11:50	7-7333	Velez De Jesus	

**CHEM 220 GENERAL CHEMISTRY II**

*Prereq:* Satisfactory completion (grade of C or better) of CHEM 210 or equivalent. Chemistry for science majors. Includes study of acid-base chemistry, equilibrium, kinetics, thermodynamics, electrochemistry, descriptive chemistry, nuclear chemistry, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

80200	CHEM 220	AA MWF	9:10-10:00	7-7106	Rivera Contreras	5.0
	LAB	TTh	9:10-11:50	7-7341	Levi	
90483	CHEM 220	AB MWF	9:10-10:00	7-7106	Rivera Contreras	5.0
	LAB	MW	6:40-9:35	7-7341	Ghanma	

**CHEM 234 ORGANIC CHEMISTRY I**

*Prereq:* CHEM 220 with grade C or better. Nomenclature, structure, identification, synthesis, and reaction mechanisms of organic compounds. Requires concurrent enrollment in CHEM 237. Transfer: UC; CSU (B1).

**WEEKDAY**

80202	CHEM 234	AA MWF	11:10-12:00	7-7310	Rivera Contreras	3.0
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**CHEM 235 ORGANIC CHEMISTRY II**

*Prereq:* CHEM 234 and CHEM 237 with grades of C or better; concurrent enrollment in CHEM 238. Advanced topics selected from modern trends in organic chemistry. Transfer: UC; CSU (B1).

**WEEKDAY**

91702	CHEM 235	AA MWF	10:10-11:00	7-7304	Bates	3.0
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**CHEM 237 ORGANIC CHEMISTRY LAB I**

*Prereq:* Completion of, or concurrent enrollment in, CHEM 234. Laboratory designed to accompany CHEM 234. Transfer: UC; CSU (B3).

**WEEKDAY**

80203	CHEM 237	AA M	1:00-6:05	7-7341	Rivera Contreras	2.0
86877	CHEM 237	AB Th	1:00-6:05	7-7341	Rivera Contreras	2.0

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

## CHEMISTRY &gt; COMMUNICATION STUDIES

**CHEM 238 ORGANIC CHEMISTRY LAB II**

Prereq: Completion of or concurrent enrollment in CHEM 235. Laboratory designed to accompany CHEM 235. Transfer: UC; CSU (B3).

**WEEKDAY**

91703	CHEM 238	AA T	1:00-6:05	7-7341	Bates	2.0
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**CHEM 410 CHEMISTRY FOR HEALTH SCIENCES**

Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Survey of general, organic and bio-chemistry. Emphasis on chemicals and processes relating to the human body. Laboratory investigation of related chemical reactions. Lab session required. Transfer: CSU (B1, B3).

**WEEKDAY**

91704	CHEM 410	AA TTh	12:35-1:50	4-148	Martinovic	4.0
	LAB	T	9:10-11:50	7-7338	Martinovic	
91705	CHEM 410	AB TTh	12:35-1:50	4-148	Martinovic	4.0
	LAB	Th	2:10-4:50	7-7338	Martinovic	

**EVENING**

80205	CHEM 410	JA T	7:00-10:05	4-148	McKay	4.0
	LAB	W	7:00-10:05	7-7338	McKay	
89594	CHEM 410	JB T	7:00-10:05	4-148	McKay	4.0
	LAB	Th	7:00-10:05	7-7338	McKay	
90109	CHEM 410	JC TTh	5:10-6:25	4-148	Ruis	4.0
	LAB	T	7:00-10:00	7-7338	Ruis	
92866	CHEM 410	JD TTh	5:10-6:25	4-148	Ruis	4.0
	LAB	T	2:10-4:50	7-7338	Ruis	

**CHEM 690 SPECIAL PROJECTS IN CHEMISTRY**

One hour of supervised work per week per unit. Transfer: UC; CSU.

**WEEKDAY**

80206	CHEM 690	AV By Arr	1-3 Hrs/Wk	7-7326A	Bates	1.0-3.0
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**CHINESE (CHIN)****CHIN 111 ELEMENTARY CHINESE I**

Introductory course in the Mandarin Chinese language. Students will acquire the ability to speak and write in Chinese at an elementary level. *NOTE: CHIN 111 AZ (CRN 90622) will be held at Westmoor High School, 131 Westmoor Avenue, Daly City. Transfer: UC; CSU.*

**WEEKDAY**

90622	CHIN 111	AZ MW	3:00-4:15	WSTM	Wu	3.0
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**EVENING**

87386	CHIN 111	JA M	7:00-10:05	7-7307	Chen-Tsuei	3.0
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**COMMUNICATION STUDIES (COMM)****COMM 110 PUBLIC SPEAKING**

Recommended: Eligibility for ENGL 836 or ESOL 400. Study and practice of basic principles of effective oral communication. Research, preparation, and extemporaneous delivery of various types of speeches. Transfer: UC; CSU (A1).

**WEEKDAY**

85004	COMM 110	AA MWF	9:10-10:00	8-8118	Bishow	3.0
90452	COMM 110	AB MWF	10:10-11:00	8-8118	Bishow	3.0
80776	COMM 110	AC MWF	11:10-12:00	1-1124	Taylor-Gulbransen	3.0
84316	COMM 110	AD MWF	12:10-1:00	1-1124	Taylor-Gulbransen	3.0
89181	COMM 110	AG TTh	9:35-10:50	8-8319	Irigoyen II	3.0
80773	COMM 110	AI TTh	11:10-12:25	8-8319	Irigoyen II	3.0

**EVENING**

92375	COMM 110	JA M	7:00-10:15	4-274	Cunningham	3.0
83884	COMM 110	JC Th	7:00-10:05	8-8319	Kirby	3.0
90080	COMM 110	JD T	7:00-10:05	4-274	Cunningham	3.0

**COMM 130 INTERPERSONAL COMMUNICATION**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Study and practice of interactive communication transactions, the perception process, verbal and nonverbal communication modes, listening, and conflict resolution. Transfer: UC; CSU (A1).

**WEEKDAY**

89185	COMM 130	AA MWF	9:10-10:00	7-7303	Irigoyen II	3.0
80779	COMM 130	AB MW	12:10-1:25	7-7303	Irigoyen II	3.0
93063	COMM 130	AC TTh	12:35-1:50	4-274	Mair	3.0
90447	COMM 130	AD TTh	9:35-10:50	4-274	Cunningham	3.0
89186	COMM 130	AF MWF	10:10-11:00	7-7303	Irigoyen II	3.0

**EVENING**

93426	COMM 130	JA W	7:00-10:05	4-274	McDonnell	3.0
89187	COMM 130	JB T	7:00-10:05	8-8319	Mair	3.0

**COMM 150 INTERCULTURAL COMMUNICATION**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

**WEEKDAY**

93069	COMM 150	AX TTh	11:10-12:25	4-274	Mair	3.0
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**EVENING**

84916	COMM 150	JA M	6:00-9:15	1-1124	Koppel	3.0
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**COMM 150 INTERCULTURAL COMMUNICATION – ASTEP**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (A1).

**WEEKDAY**

89188	COMM 150	AQ MWF	10:10-11:00	1-1124	Taylor-Gulbransen	3.0
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**COMM 150 INTERCULTURAL COMMUNICATION – HONORS**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (A1).

**WEEKDAY**

84823	COMM 150	AH TTh	11:10-12:25	4-274	Mair	3.0
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**COMPUTER APPLICATIONS & OFFICE TECHNOLOGY**

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

**COMPUTER SCIENCE (COMP)**

(See also: BUSINESS COMPUTER SYSTEMS AND MANAGEMENT and TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY.)

**COMP 155 COMPUTER PROGRAMMING VISUAL BASIC**

*Prereq: MATH 110 or equivalent.* Recommended: Eligibility for ENGL 836. Introduction to computer programming using the high level language VISUAL BASIC. Plus 24 lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$2.* Transfer: UC; CSU.

**EVENING**

89556	COMP 155	JA Th	6:30-9:45	2-2117A	O'Brien	3.0
		TBA Hours:	By Arr	1.5 Hrs/Wk		

**COMP 412 FLASH I**

*Prereq: BCM. 403 or equivalent.* Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus 16 lab hours by arrangement. Also listed as BCM. 412. May be repeated once for credit. Transfer: CSU.

**ONLINE**

90576	COMP 412	OL By Arr	24 Hours	ONLINE	Weeks	1.5
Dates for COMP 412 OL: 8/20-10/15						

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**COMP 413 FLASH II**

*Prereq: BCM./COMP 412 or equivalent.* Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus 16 lab hours by arrangement. Also listed as BCM. 413. May be repeated once for credit. Transfer: CSU.

**ONLINE**

90577	COMP 413	OL By Arr	24 Hours	ONLINE	Weeks	1.5
Dates for COMP 413 OL: 10/14-12/19						

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**COMP 451 PC CONFIGURATION AND REPAIR**

Recommended: Satisfactory completion (grade of C or better) of BCM. 105 or equivalent; and satisfactory completion (grade of C or better) of or concurrent enrollment in ELEC 110 or TCOM 405, or equivalent training or experience. This course provides preparation for A+ certification. A hands-on technical course designed to provide an in-depth understanding of PC hardware and software from an installation and repair outlook. Materials covered will include beginning and advanced software, hardware components and configuration, operating systems and how they control the PC. Includes direct hands-on experience with the tools and skills required for entry-level employment. Plus 16 hours by arrangement. Also listed as TCOM 451. Transfer: CSU.

**EVENING**

90583	COMP 451	JX TTh	6:30-8:40	2-2120	Lohmann	6.0
		LAB	TTh	8:50-10:05	2-2120	
		TBA Hours:	By Arr	1 Hr/Wk		

**COMP 482 INTRODUCTION TO ROUTERS**

(Cisco Academy Course – CCNA 1 & 2) *Prereq: Satisfactory completion (grade of C or better) of TCOM/BCM. 480, or equivalent training or experience.* Introductory course on router configuration in wide area networks. Students will perform basic router configurations. Course examines common protocols, IP networking concepts and subnetting techniques. Includes instructor-directed hands-on activities. This course is patterned after Cisco Academy Course. (CCNA 1 & 2) Plus 16 lab hours by arrangement. Also listed as TCOM 482. Transfer: CSU.

**EVENING**

92496	COMP 482	JX M	5:00-10:15	2-2111	Del Prado	3.0
		TBA Hours:	By Arr	1 Hr/Wk		

**COMP 483 NETWORK SWITCHES – CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3) *Prereq: Satisfactory completion (grade of C or better) of TCOM/BCM. 480, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM/COMP 482, or equivalent training or experience. Introductory course in network switching concepts and configurations as applied to computer networks. Course examines switching protocols, spanning tree protocols, virtual LANs and other specific models. Basic design of switch configurations and the use of switches in network architecture will be covered. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus 16 lab hours by arrangement. Also listed as TCOM 483. Transfer: CSU.

**EVENING**

92499	COMP 483	JX T	7:00-10:00	2-2111	Del Prado	3.0
		TBA Hours:	By Arr	1 Hr/Wk		

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**COMPUTER SCIENCE > COOPERATIVE EDUCATION**

**COMP 484 ADVANCED ROUTING CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3 & 4) *Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM 483, or equivalent training or experience. An advanced course in routing concepts and configurations on large internetworks. Students will configure and manage routers by implementing advanced features and common routing protocols such as EIGRP and OSPF. Includes instructor-directed hands-on activities. This course is patterned after Cisco Router training guidelines. Plus 16 lab hours by arrangement. Also listed as TCOM 484. Transfer: CSU.

**EVENING**

<b>90584</b>	COMP 484	JX	W	7:00-10:05	2-2111	Del Prado	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COMP 485 TROUBLESHOOTING INTERNETWORK**

*Prereq: Satisfactory completion (grade of C or better) of TCOM/COMP 483 and TCOM/COMP 484, or equivalent training or experience.* This course outlines the troubleshooting methodology and techniques for routers and switches in a network infrastructure. Students will learn to use existing software and the diagnostic features of a protocol analyzer to troubleshoot and analyze internetworks. This course is patterned after Cisco training guidelines. Plus 16 lab hours by arrangement. Also listed as TCOM 485. Transfer: CSU.

**EVENING**

<b>92518</b>	COMP 485	JX	Th	7:00-10:05	2-2111	Del Prado	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COMP 486 NETWORK SECURITY**

*Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience.* Introduction to network security using firewall and VPN (virtual private network) technology. Students will be exposed to the theory and application of both firewall and VPN network architecture. Students will have the opportunity for hands-on practice to administer security policy and VPN configuration using Checkpoint software. Plus 16 lab hours by arrangement. Also listed as TCOM 486. Transfer: CSU.

**SATURDAY**

<b>91743</b>	COMP 486	SX	Sat	9:00-12:15	2-2111	Del Prado	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COOPERATIVE EDUCATION (COOP)**

Students may register for Cooperative Education online through WebSMART. Any student who registers through WebSMART is required to contact the Cooperative Education Office within the first two weeks of the semester for specific instructions. For additional information, call (650) 738-4261.

**COOP 670 VOCATIONAL COOPERATIVE EDUCATION**

*Prereq: Enrollment in a planned vocational program and employment in a college approved job directly related to student's academic major.* May be repeated for credit up to a maximum of 16 units. Transfer: CSU.

**WEEKDAY**

<b>80218</b>	COOP 670	AV	By Arr	1-4 Hrs/Wk	1-1209	Jones, C.	1.0-4.0
<b>80219</b>	COOP 670	BV	By Arr	1-4 Hrs/Wk	3-3202	Fitzgerald	1.0-4.0
<b>83862</b>	COOP 670	CV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>84384</b>	COOP 670	DV	By Arr	1-4 Hrs/Wk	1-1207	Cooney	1.0-4.0

<b>91926</b>	COOP 670	EV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>92023</b>	COOP 670	FV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>86209</b>	COOP 670	GV	By Arr	1-4 Hrs/Wk	1-1208	Deamer	1.0-4.0
<b>83861</b>	COOP 670	IV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>93495</b>	COOP 670	WV	By Arr	1-4 Hrs/Wk	4-210	Biagi	1.0-4.0
<b>93496</b>	COOP 670	XV	By Arr	1-4 Hrs/Wk	1-1208	Muller Moseley	1.0-4.0
<b>93497</b>	COOP 670	YV	By Arr	1-4 Hrs/Wk	8-8111	Johnson	1.0-4.0

**EVENING**

<b>83860</b>	COOP 670	JV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>88936</b>	COOP 670	KV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>86210</b>	COOP 670	MV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
<b>84435</b>	COOP 670	NV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0

**COOP 671 GENERAL COOPERATIVE EDUCATION**

Students earn up to 3 units of credit for work experience in any job where learning can be identified. Work may be paid or volunteer. Students must report to the Cooperative Education office at Skyline College to complete enrollment. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

**WEEKDAY**

<b>87402</b>	COOP 671	AV	By Arr	1-3 Hrs/Wk	1-1208	Fitzgerald	1.0-3.0
<b>90723</b>	COOP 671	BV	By Arr	1-3 Hrs/Wk	1-1209	Jones, C.	1.0-3.0

**ADMJ 670 CRIMINAL JUSTICE INTERNSHIP**

On-site experiential learning opportunity for qualified Administration of Justice students to apply skills and knowledge through supervised work experience at a justice agency. Transfer: CSU.

**WEEKDAY**

<b>92634</b>	ADMJ 670	AV	By Arr	1-4 Hrs/Wk	1-1318	Aurilio	1.0-4.0
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**BUS. 670 BUSINESS WORK EXPERIENCE**

*Prereq: Employment in a college-approved job directly related to student's Business major.* On-the-job training in an office environment under the primary supervision of an industry employer. May be repeated for credit a maximum of three times. Transfer: CSU.

**WEEKDAY**

<b>88205</b>	BUS. 670	AV	By Arr	1-4 Hrs/Wk	TBA	Cervantes	1.0-4.0
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**ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE**

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

**EVENING**

<b>80285</b>	ECE. 670	JV	By Arr	1-4 Hrs/Wk	8-8307	Genevro	1.0-4.0
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**FASH 670 FASHION WORK EXPERIENCE**

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

**WEEKDAY**

<b>93528</b>	FASH 670	AV	By Arr	1-4 Hrs/Wk	3C	Nuschy	1.0-4.0
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**TCOM 670 TCOM OR NETWORK INFORMATION TECHNOLOGY WORK EXPERIENCE**

*Prereq: Must be enrolled in a TCOM course.* College credit awarded for on-the-job training. Must be employed in a related industry. Transfer: CSU.

**EVENING**

<b>80798</b>	TCOM 670	JV	By Arr	1-4 Hrs/Wk	TBA	Perino	1.0-4.0
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## COSMETOLOGY (COSM) & WELLNESS (WELL)

(Admission to Cosmetology 700-740 and 775 courses is by special application only. Admission to WELL 701 is by special application only.)

### COSM 665SB INTRODUCTION TO COSMETOLOGY

An introduction to the field of Cosmetology, which includes manicuring; skin, hair and nail maintenance; skin care; make-up application; and general hair care. Emphasis in class is on improving personal presentation.

#### SATURDAY

93180	COSM 665SB SA	Sat	9:00-1:20	4-201A	Shaw	2.0
Dates for the SA section: 8/25-10/13						
93181	COSM 665SB SS	Sat	9:00-1:20	4-201A	Staff	2.0
Dates for the SS section: 10/20-12/15						

### COSM 690 SPECIAL PROJECTS IN COSMETOLOGY

One hour of supervised work per week per unit.

#### WEEKDAY

80220	COSM 690	AV	By Arr	1-8 Hrs/Wk	4-210	Biagi	1.0-8.0
84359	COSM 690	BV	By Arr	1-8 Hrs/Wk	4-214	Pelayo	1.0-8.0

### COSM 700 COSMETOLOGY CONCEPTS/PRACTICE I

Basic and advanced manipulative skills in hair design, analysis, coloring, cutting, scalp and hair conditioning treatments, chemical straightening, permanent waving, manicuring, pedicures, Material Safety Data Sheets, and State Board Rules and Regulations. May be repeated for credit a maximum of three times.

#### WEEKDAY

80221	COSM 700	AA	Daily	8:00-4:30	4-201B	Biagi	16.0
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### COSM 740 COSMETOLOGY CONCEPTS/PRACTICE II

*Prereq: Completion of COSM 700 with grade C or better.* Basic and advanced manipulative skills in chemical techniques, styling, coloring, State Board requirements on speed and accuracy, and anatomy. May be repeated for credit a maximum of three times.

#### WEEKDAY

80226	COSM 740	AV	Daily	8:00-4:30	4-218	Smith	0.5-16.0
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### COSM 750 COSMETOLOGY BRUSH-UP

*Prereq: State of California Barbering or Cosmetology license or valid out-of-state Cosmetology license, or upon recommendation of Cosmetology faculty.* To satisfy supplemental or out-of-state training requirements; basic and advanced instruction on in-salon processes emphasizing performance and efficiency. Applicable to those needing assistance in passing the California State Board exam and to brush up on skills and techniques for job placement or advancement. May be repeated for credit up to three times or a maximum of 20 units or three times.

#### WEEKDAY

91739	COSM 750	AV	Daily	8:00-4:30	4-230	Biagi	0.5-10.0
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**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

### COSM 760 COSMETOLOGY INSTRUCTOR PREPARATION

*Prereq: Valid California Cosmetologist's license and a minimum of one year's full-time practical experience.* Designed for experienced, licensed cosmetologists interested in teaching cosmetology courses with a focus on teaching methodologies and techniques that emphasize theoretical and practical subject matter using a four-step lesson plan. May be repeated for credit up to a maximum of 28 units.

#### EVENING

85860	COSM 760	JA	M	6:00-10:00	4-201A	Biagi	5.0
TBA Hours:		By Arr		7 Hrs/Wk	4-201A		

### COSM 775 ESTHETICIAN I

The first of a two-course sequence designed to provide students with basic knowledge and skill development in skin care techniques, make-up application, and hair removal to qualify for the Esthetician examination at the California State Board of Cosmetology. May be repeated once for credit.

#### EVENING/SATURDAY

88334	COSM 775	JA	TWTh	6:00-10:00	4-120	Pelayo	9.0
		Sat		8:00-4:30	4-120	Staff	

### WELL 665SA INTRODUCTION TO HERBS

This short course will explore herbs and ways to use them for health and well-being. Historical background of herbs will be provided along with information for several herbs that can be incorporated into daily life in the form of massage oils, tinctures, poultices, teas, etc. Students will take home massage oils infused with herbs for their own use. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

#### SUNDAY

92877	WELL 665SA US	Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665SA US: 10/21						

### WELL 665SB SELF-HELP STRESS REDUCTION TECHNIQUES

Students will explore self-help healing tools that will support the practitioner when working with clients. These tools are beneficial for anyone working with the public, particularly work that requires sensitive awareness and communication. Students will learn simple practices that help to center and ground ourselves as we open our hearts compassionately. Each participant will leave the class knowing straightforward processes they can follow to achieve balance and clarity as they work with people who are in need of thoughtful attention. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring a yoga mat or large towel to class.*

#### SUNDAY

92907	WELL 665SB US	Sun	9:00-5:00	6-6202A	Leary	0.5
Date for WELL 665SB US: 10/7						

### WELL 665SC INTRODUCTION TO FACE & DECOLLETE MASSAGE

Introduction to massage movements used specifically for the face and décolleté. The course will examine the therapeutic value of non-threatening touch, the anatomy of the chest, upper arms and face, and proper hygiene and sanitation for the safety of the therapist and recipient. Students will learn techniques to enhance their esthetics massage or spa technician skills and explore proper posture and body mechanics. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

#### SUNDAY

92909	WELL 665SC US	Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665SC US: 9/30						

## Cosmetology, Esthetics & Massage Therapy



Prepare for licensing in the exciting fields of Cosmetology, Esthetics & Massage Therapy!

### Job Opportunities

- Cosmetology: Hair and Nails
- Esthetics: Skin and Make-Up
- Massage Therapy: Spa and Massage

Earn a Massage Therapy Certificate

Qualify to receive California State Certification as a Massage Therapist and take National Board Exams

Contact: Nancy Lam, (650) 738-4168 or lamn@smccd.edu

### WELL 665SD INTRODUCTION TO HAND MASSAGE

Introduction to beginning massage movements used specifically for the hands. Emphasis on the therapeutic value of non-threatening touch, anatomy of the hands, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

#### SUNDAY

92912 WELL 665SD US Sun 9:00-5:00 4-102 Leary 0.5  
Date for WELL 665SD US: 10/14

### WELL 665SE INTRODUCTION TO FOOT MASSAGE

Introduction to beginning massage movements used specifically for the feet. Emphasis on the therapeutic value of non-threatening touch, anatomy of the feet, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

#### SUNDAY

92914 WELL 665SE US Sun 9:00-5:00 4-102 Leary 0.5  
Date for 665SE US: 9/16

### WELL 665SF INTRODUCTION TO NECK AND SHOULDER MASSAGE

Introduction to beginning massage movements used to release stress and tension from the neck and shoulder area. Emphasis on the therapeutic value of non-threatening touch, neck and shoulder anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets, 2 clean pillowcases and 1 hand towel to class.*

#### SUNDAY

93190 WELL 665SF US Sun 9:00-5:00 4-102 Aldridge 0.5  
Date for WELL 665SF US: 10/28

### WELL 665SG INTRODUCTION TO BACK MASSAGE

Introduction to beginning massage movements used to release stress and tension from the neck and back area. Emphasis on the therapeutic value of non-threatening touch, the neck and back anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets, 2 clean pillowcases and 1 hand towel to class.*

#### SUNDAY

93192 WELL 665SG US Sun 9:00-5:00 4-102 Brown 0.5  
Date for WELL 665SG US: 11/4

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**WELL 665SH INTRODUCTION TO FLOWER ESSENCES**

This course will explore the world of flower essences as a viable healing modality used to address emotional issues and body-mind health. Emphasis on the history of flower essences, methods of preparation, conditions and methods for selecting a particular essence, and flower essence usage. Students will prepare a personalized emergency formula. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

93194 WELL 665SH US Sun 9:00-5:00 4-102 Leary 0.5  
Date for WELL 665SH US: 8/26

**WELL 665SI INTRODUCTION TO AROMATHERAPY**

This course will explore aromatherapy's healing gifts and the variety of application uses. Topics include the history of aromatherapy, preparation methods, and the conditions and methods for selecting a particular essential oil. Students will prepare an essential oil combination in a lotion carrier. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

93195 WELL 665SI US Sun 9:00-5:00 6-6202A Leary 0.5  
Date for WELL 665SI US: 9/9

**WELL 665SJ INTRODUCTION TO GEM ELIXIRS**

This course will explore the world of gem elixirs and how to use them as a viable healing modality to address emotional issues and body-mind health. Students will learn which gem elixirs are needed for certain conditions and how to choose them appropriately. There will be discussion about the variety of uses available for gem elixirs (oral preparations, environmental sprays, bath stones, or adding to lotions, creams or carrier oils). Students will prepare a gem and elixir formula for themselves that specifically addresses how they respond to stress and life challenges. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

93204 WELL 665SJ US Sun 9:00-5:00 4-102 Leary 0.5  
Date for WELL 665SJ US: 9/23

**WELL 665SK ASIAN BODYWORK SYSTEMS**

In this one-day class, students will encounter the fundamental concepts of Asian health care philosophy from its roots in Ayurveda systems to Traditional Chinese systems. Concepts will include Qi, as the life energy of the body, Yin/Yang, the basics of the 5-element theory, the meridian system, and a survey of diagnostic modalities. Comparisons to other Asian systems such as Thai and Japanese health care theory will also be included. In addition, students will learn fundamental "hands-on" elements of Chinese acupressure and tui na, Japanese shiatsu, and Thai massage. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$5. Students are required to bring 2 clean sheets and 2 clean pillowcases to class.*

**SUNDAY**

93550 WELL 665SK US Sun 9:00-5:00 4-102 Brown 0.5  
Date for WELL 665SK US: 11/18

**WELL 665SL TAXES AND BUSINESS BASICS FOR BODYWORKERS**

In this one-day class, those who are new to self-employment or independent contractor status will gain skills and confidence. Emphasis will be on ways to structure records and business activities to achieve maximum tax benefits; commonly used tax forms; and definitions of key terms relating to tracking income and expenses and filing federal tax returns. Recordkeeping and other business issues will also be discussed. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$10.*

**SUNDAY**

93551 WELL 665SL US Sun 9:00-5:00 4-102 Aldridge 0.5  
Date for WELL 665SL US: 12/2

**WELL 701 MASSAGE THERAPY I**

*Prereq: Admission to the Massage Therapy program by special application.* Development of skills and knowledge in massage therapy techniques. Topics include massage theory, practical experience, anatomy and physiology. Upon successful completion of Massage Therapy I and II, students will be eligible to receive a Certificate of Achievement from Skyline College and to apply for certification in California and to take their National Boards.

**EVENING**

93206 WELL 701 JA MTWTh 6:00-10:00 4-122 Leary/Brown/Aldridge 9.0

**WELL 760 INTRODUCTION TO "WHOLISTIC" HEALTH**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to a variety of "wholistic" health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurvedic and Chinese health systems. Transfer: CSU.

**ONLINE**

93517 WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0  
WELL 760 OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 8/25, 10/13 and 12/15 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Optional orientation meeting on Saturday, August 25, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: [learym@smccd.edu](mailto:learym@smccd.edu).

**DANCE**

(Refer to course listings under KINESIOLOGY – DANCE.)

**DATA PROCESSING**

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT and COMPUTER SCIENCE.)

**DEVELOPMENTAL SKILLS > EARLY CHILDHOOD EDUCATION**

**DEVELOPMENTAL SKILLS (DSKL)**

**DSKL 811 DIFFERENTIAL LEARNING SKILLS ASSESSMENT**

Assessment to determine specific learning profile and academic skill levels. Students will receive information demonstrating the relationship of learning profile to academic performance and presence or absence of significant learning differences. Based upon assessment data, eligible students will receive recommendations for ADA academic accommodations and individualized learning strategies. May be repeated once for credit. *NOTE: This course has a non-refundable materials fee of \$15. (Units do not count toward the Associate Degree.)*

**WEEKDAY**

<b>80278</b>	DSKL 811	AS	W	11:10-12:00	2-2351	Douglas	0.5
Dates for the AS section: 8/22-10/10							
<b>85514</b>	DSKL 811	BS	T	11:10-12:00	2-2351	Douglas	0.5
Dates for the BS section: 10/23-12/11							

**DSKL 825 ASSISTIVE COMPUTER TECHNOLOGY – DRAGON NATURALLY SPEAKING (VERSION 11.5)**

Assistive computer technology instruction designed primarily for students with disabilities. Students will learn the use of assistive technology to support their learning styles and/or physical needs. The course includes sixteen hours of lecture at the scheduled times shown below and sixteen hours of lab by arrangement. *NOTE: These sections utilize Dragon NaturallySpeaking software. Students only need to enroll in one of the sections listed below. NOTE: This course has a non-refundable materials charge of \$20. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)*

**WEEKDAY**

<b>91769</b>	DSKL 825	BS	W	12:10-2:00	2-2309	Lariviere	1.0
TBA Hours:		W		2 Hrs/Wk			
Dates for the BS section: 8/22-10/10							
<b>91779</b>	DSKL 825	FS	W	12:10-2:00	2-2309	Lariviere	1.0
TBA Hours:		W		2 Hrs/Wk			
Dates for the FS section: 10/24-12/12							

**EVENING**

<b>91780</b>	DSKL 825	LS	T	6:00-8:00	2-2309	Lariviere	1.0
TBA Hours:		T		2 Hrs/Wk			
Dates for the LS section: 10/23-12/11							

**DSKL 825 ASSISTIVE COMPUTER TECHNOLOGY – KURZWEIL 3000 (VERSION 13)**

Assistive computer technology instruction designed primarily for students with disabilities. Students will learn the use of assistive technology to support their learning styles and/or physical needs. The course includes sixteen hours of lecture at the scheduled times shown below and sixteen hours of lab by arrangement. *NOTE: These sections utilize Kurzweil 3000 software. Students only need to enroll in one of the sections listed below. This course has a non-refundable materials charge of \$20. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)*

**WEEKDAY**

<b>91772</b>	DSKL 825	CS	M	12:10-2:00	2-2309	Lariviere	1.0
TBA Hours:		M		1.8 Hrs/Wk			
Dates for the CS section: 9/10-11/5							
<b>91774</b>	DSKL 825	DS	T	1:10-3:00	2-2309	Lariviere	1.0
TBA Hours:		T		2 Hrs/Wk			
Dates for the DS section: 8/21-10/9							
<b>91777</b>	DSKL 825	ES	T	1:10-3:00	2-2309	Lariviere	1.0
TBA Hours:		T		2 Hrs/Wk			
Dates for the ES section: 10/23-12/11							

**EVENING**

<b>91771</b>	DSKL 825	JS	T	6:00-8:00	2-2309	Lariviere	1.0
TBA Hours:		T		2 Hrs/Wk			
Dates for the JS section: 8/21-10/9							

**DRAMA (DRAM)**

**DRAM 680SA TECHNICAL PRODUCTION/STAGECRAFT**

Basic principles, history and practice of technical production for the performing arts. Transfer: CSU.

**WEEKDAY**

<b>93261</b>	DRAM 680SA	AA	MWF	12:10-2:15	1-1250	Ceccarelli	3.0
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**EARLY CHILDHOOD EDUCATION (ECE.)**

(See also: FAMILY & CONSUMER SCIENCES and PSYCHOLOGY.)

Funding from First 5 San Mateo County to the Early Childhood Education Program is providing a textbook loan program, administered through individual classes once instruction begins.

If you work with young children and are enrolled in Early Childhood Education classes leading to a California CD Teaching Permit, Skyline College tuition assistance is available to eligible students from the Child Care Training Consortium. Contact ECE Program Services Coordinator Cecelia Rebele at rebelecc@smccd.edu or (650) 738-4304 or Kate Williams Browne, ECE Program Coordinator, at brownek@smccd.edu or (650) 738-7092 for more information or to apply.

**ECE. 201 CHILD DEVELOPMENT**

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**WEEKDAY**

<b>86767</b>	ECE. 201	AX	TTh	9:35-10:50	14-0006	Staff	3.0
<b>86768</b>	ECE. 201	BX	MWF	9:10-10:00	8-8306	Jackson	3.0
<b>90525</b>	ECE. 201	CX	MW	1:35-2:50	1-1304	Jackson	3.0

**EVENING**

<b>86772</b>	ECE. 201	JX	Th	7:00-10:15	14-0006	Floor	3.0
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**SATURDAY**

<b>86771</b>	ECE. 201	SX	Sat	9:00-5:00	8-8306	Francisco	3.0
Dates for the SX section: 8/25-10/6							

**ONLINE**

<b>92870</b>	ECE. 201	OL	By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: <a href="mailto:mcclainrochak@smccd.edu">mcclainrochak@smccd.edu</a> .							

**ECE. 210 ECE PRINCIPLES**

Recommended: Eligibility for ENGL 836. Overview of the nature and goals of Early Childhood Education. Awareness of historical perspective. Exploration of various program models in ECE and potential future trends. Transfer: CSU.

**WEEKDAY**

<b>80283</b>	ECE. 210	AA	MW	12:15-1:30	8-8306	Browne	3.0
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**EVENING**

<b>88776</b>	ECE. 210	JB	M	7:00-10:15	8-8222	Ford	3.0
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**ECE. 211 ECE CURRICULUM**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age eight. Students will examine the teacher's role in supporting the development of young children. Transfer: CSU.

**WEEKDAY**

83983	ECE. 211	AA MW	9:10-10:25	14-0006	Staff	3.0
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**EVENING**

80284	ECE. 211	JA W	7:00-10:05	3C	Ford	3.0
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**ECE. 212 CHILD, FAMILY & COMMUNITY**

Recommended: Eligibility for ENGL 836. Patterns of family living, roles, interaction of family members, factors affecting family life, community resources; a cross-cultural approach. Also listed as FCS 212. Transfer: UC; CSU.

**WEEKDAY**

86773	ECE. 212	AA MW	10:30-11:45	14-0006	Genevro	3.0
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**EVENING**

86775	ECE. 212	JB Th	7:00-10:15	8-8306	Genevro	3.0
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**ECE. 223 INFANT/TODDLER DEVELOPMENT**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An introduction to infant development; birth to three years, emphasis is placed on social, emotional and physical milestones, early learning and brain development in early childhood settings. Transfer: CSU.

**SATURDAY**

87270	ECE. 223	SS Sat	9:00-5:00	14-0006	Blair	3.0
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ECE. 223 SS will meet on the following dates: 9/8, 9/22, 10/6, 10/20, 11/3 & 11/17.

**ECE. 241 EARLY CHILDHOOD EDUCATION ADMINISTRATION: HUMAN RELATIONS**

Recommended: Eligibility for ENGL 836 and READ 836 or ENGL 846 or equivalent, plus the 12 ECE core units. This course focuses on the human relations aspects of early childhood education settings as a business and the social, political and economic implications for ECE professionals and parents. Transfer: CSU.

**SATURDAY**

89572	ECE. 241	SS Sat	9:00-5:00	8-8213	Staff	3.0
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Dates for the ECE. 241 SS: 10/13-12/1

**ECE. 244 PREKINDERGARTEN LEARNING AND DEVELOPMENT GUIDELINES**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A review of criteria for high quality prekindergarten/preschool experiences for young children. Key topics include program and curriculum guidelines that promote early learning. Issues related to school readiness/school success will be examined. Transfer: CSU.

**HYBRID - NEW!**

93522	ECE. 244	HJ By Arr	32 Hours	HYBRID	Yung	3.0
		T	7:00-10:15	14-0006		

ECE. 244 HJ will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Tuesdays, 8/21, 8/28, 9/25, 10/23, 11/13, and 12/4 from 7:00 to 10:15 pm in Room 14-0006 – attendance required. Instructor email: [yungm@smccd.edu](mailto:yungm@smccd.edu).

**ECE. 260 CHILDREN WITH SPECIAL NEEDS**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. This course provides an overview of the issues related to children with special needs (focus on physical, sensory, communicative and behavioral disabilities), with an emphasis on the inclusion of these children in early childhood education settings. *NOTE: This course will be held at Highlands Christian Academy, Skyline Boulevard & Sneath Lane, San Bruno.* Transfer: CSU.

**EVENING**

90996	ECE. 260	JA M	3:40-6:55	8-8306	Francisco	3.0
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**ECE. 272 TEACHING IN A DIVERSE SOCIETY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of the development of social identities in diverse societies including theoretical and practical implications of culture, ethnicity, stereotyping and bias as they apply to young children, families, programs, classrooms and teaching. Transfer: CSU.

**WEEKDAY**

93149	ECE. 272	AA TTh	12:35-1:50	8-8306	Floor	3.0
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**EVENING**

88279	ECE. 272	JA Th	7:00-10:15	8-8117	Staff	3.0
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**ECE. 275 CHILDREN'S LANGUAGE AND LITERACY DEVELOPMENT**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An introduction to children's language acquisition and literacy learning with practical and evidence-based strategies to support culturally inclusive language and literacy educational experiences. Transfer: CSU.

**EVENING**

88775	ECE. 275	JA M	7:00-10:15	14-0006	Ansari	3.0
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**ECE. 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An overview of health practices and safety regulations as they pertain to licensed childcare settings. Major topics include infectious disease prevention, establishing safe environments for young children, emergency and disaster preparedness, and community resources. Transfer: CSU.

**EVENING**

92468	ECE. 314	JA W	7:00-10:05	14-0006	Staff	3.0
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93210	ECE. 314	JB T	3:50-6:50	14-0006	Staff	3.0
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**ECE. 333 OBSERVATION AND ASSESSMENT**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A thorough background of the purposes and methods of child observation and assessment and their application in early childhood education settings. Required core course for the ECE certificate and Associate degree. Transfer: CSU.

**EVENING**

88822	ECE. 333	JA T	7:00-10:00	8-8117	Wiggins-Dowler	3.0
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**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**EARLY CHILDHOOD EDUCATION > ECONOMICS**

**ECE. 335 CHILD GUIDANCE**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An introductory course in child guidance and discipline for teachers, caregivers and parents providing an overview of the complexity of children's behavior and how to address it constructively. Transfer: CSU.

**WEEKDAY**

93211	ECE. 335	AA TTh	11:10-12:25	8-8306	Staff	3.0
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**ECE. 360 ADVOCACY IN THE EARLY CHILDHOOD FIELD**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A focus on the elements of advocacy for young children, their families, and professionals in early childhood education, including the role of public policy, organizing and legislation. Transfer: CSU.

**SATURDAY**

92470	ECE. 360	SS Sat	9:00-5:00	8-8306	Francisco	1.0
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Dates for the ECE. 360 SS: 12/1-12/8

**ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION**

*Prereq: ECE./PSYC 201, ECE. 210, ECE. 211 and ECE. 212, or equivalent.* Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Supervised field experience in early childhood settings that includes 96 hours of student teaching in approved sites, and 18 hours of seminar. ECE. 366 is a core course required for the ECE certificate and Associate degree, and for the ECSE certificate. Placements at approved sites only. Transfer: CSU.

**EVENING**

89888	ECE. 366	JX W	4:00-6:40	8-8306	Browne	3.0
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ECE. 366 JX will meet on the following dates: 8/22, 9/5, 10/3, 10/24, 11/14, and 11/28.

91210	ECE. 366	KX T	7:00-10:00	7-7307	Ford	3.0
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ECE. 366 KX will meet on the following dates: 8/28, 9/11, 10/9, 11/6, 11/20, and 12/4.

**ECE. 367 PRACTICUM IN EARLY CHILDHOOD EDUCATION: SPECIAL TOPICS**

*Prereq: ECE./PSYC 201, 210, 211 and 212, or equivalent.* Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Supervised field experience in early childhood settings that includes 96 hours of student teaching in approved sites, and 18 hours of seminar. ECE. 367 is a core course required for the ECSE Certificate. Transfer: CSU.

**EVENING**

93267	ECE. 367	JX W	4:00-6:40	8-8213	Browne	3.0
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ECE. 367 JX will meet on the following dates: 8/22, 9/5, 10/3, 10/24, 11/14, and 11/28.

93269	ECE. 367	KX T	7:00-10:00	7-7307	Ford	3.0
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ECE. 367 KX will meet on the following dates: 8/28, 9/11, 10/9, 11/6, 11/20, and 12/4.

**ECE. 665SD MALE INVOLVEMENT**

Examination of the importance of men in the lives of children. Review of barriers and issues concerning male involvement in early childhood and how to positively encourage men to be involved with children. Transfer: CSU.

**SATURDAY**

91255	ECE. 665SD	SS Sat	9:00-5:00	8-8213	Proett	1.0
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Dates for ECE. 665SD SS: 9/8 & 9/22

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**ECE. 665SH CHILD, INFANT, ADULT CPR/AED & FIRST AID**

Course will cover CPR, rescue breathing and choke saving for all ages (adults, children and infants), AED and barrier devices. Students must pass both a skills and a written test to receive a CPR card valid for two years. The first-aid section of the course includes information on bleeding control, burns, shock, poisoning, fractures, seizures and other life threatening emergencies as well as pediatric and adult first-aid situations. Students will receive a CPR book, a first-aid manual and a first-aid card valid for 3 years, as well as other handouts. *NOTE: This course does not fulfill the CPR requirements for healthcare workers. This course will be held in Skyline College's Child Development Center (Building 16).* Transfer: CSU.

**SATURDAY**

91857	ECE. 665SH	SA Sat	8:00-4:00	14-0006	Staff	0.5
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Date for the SA section: 8/25

91859	ECE. 665SH	SB Sat	8:00-4:00	14-0006	Staff	0.5
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Date for the SB section: 9/15

**ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE**

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

**EVENING**

80285	ECE. 670	JV	By Arr	1-4 Hrs/Wk	8-8307	Genevro	1.0-4.0
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**ECE. 690 SPECIAL PROJECTS IN EARLY CHILDHOOD EDUCATION**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

90541	ECE. 690	BV	By Arr	1-3 Hrs/Wk	8-8303	Browne	1.0-3.0
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**ECE. 804 ENGLISH FOR CHILDCARE PROVIDERS**

Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ESOL 804. (Units do not count toward the Associate Degree.)

**WEEKDAY**

93165	ECE. 804	AX	TTh	11:10-12:25	8-8116	Shaw	3.0
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**ECONOMICS (ECON)**

**ECON 100 PRINCIPLES OF MACROECONOMICS**

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

**WEEKDAY**

80286	ECON 100	AA	MWF	8:10-9:00	PH-411*	Speight	3.0
80287	ECON 100	AB	MWF	9:10-10:00	PH-412*	Suzuki	3.0
80288	ECON 100	AC	MWF	11:10-12:00	PH-411*	Speight	3.0
88449	ECON 100	AD	TTh	8:10-9:25	PH-412*	Sanford	3.0

**EVENING**

89884	ECON 100	JA	M	6:30-9:45	8-8213	Nelson	3.0
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**HYBRID**

87360	ECON 100	HW	By Arr	48 Hours	ONLINE	Kress	3.0
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Sat 9:10-10:15 7-7110

ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays, 8/25, 10/13, 12/1 and 12/15). Mandatory orientation meeting on campus on Saturday, August 25, from 9:00 to 10:15 am, in Room 7110. Instructor email: [kressss@smccd.edu](mailto:kressss@smccd.edu).

### ECON 100 PRINCIPLES OF MACROECONOMICS – HONORS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

#### WEEKDAY

93162	ECON 100	AH	MWF	10:10-11:00	PH-412*	Suzuki	3.0
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### ECON 102 PRINCIPLES OF MICROECONOMICS

Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

#### WEEKDAY

80290	ECON 102	AA	TTh	11:10-12:25	PH-412*	Suzuki	3.0
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#### EVENING

80291	ECON 102	JA	W	6:30-9:35	1-1304	Suzuki	3.0
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#### HYBRID

89677	ECON 102	HW	By Arr	48 Hours	ONLINE	Kress	3.0
			Sat	11:00-12:15	7-7110		

ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (8/25, 10/13, 12/1 and 12/15). Mandatory orientation meeting on campus on Saturday, August 25, from 11:00 am to 12:15 pm, in Room 7110. Instructor email: [kressss@smccd.edu](mailto:kressss@smccd.edu).

### ECON 111 THE ECONOMY TODAY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Non-theoretical consideration of current economic issues. *NOTE: Students who have received credit for ECON 100 or 102 may not receive credit for ECON 111.* Transfer: CSU (D3).

#### WEEKDAY

93538	ECON 111	AA	TTh	9:35-10:50	PH-412*	Suzuki	3.0
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## EDUCATION (EDUC)

### EDUC 120 HISTORICAL, SOCIO-CULTURAL AND PHILOSOPHICAL FOUNDATIONS OF EDUCATION

**NEW!** Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent.

Explores historical, socio-cultural and philosophical aspects of American education with a specific focus on schooling. Intended for those interested in becoming teachers/professional educators. Transfer: CSU.

#### WEEKDAY

93543	EDUC 120	AA	TTh	9:35-10:50	1-1206	Elia	3.0
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## ELECTRONICS TECHNOLOGY (ELEC)

### ELEC 110 FUNDAMENTALS OF ELECTRONICS

Activity based introduction to the fundamentals of DC and AC electrical/electronic circuits. Course covers the basic mathematical laws, terminologies, testing and measuring of simple circuits. Laboratory exercises will emphasize the use of tools, electrical test instruments, and measuring devices. Plus 16 lab hours by arrangement. Transfer: CSU.

#### WEEKDAY

92654	ELEC 110	AA	M	9:10-12:15	2-2122	Frank	4.0
	LAB		W	9:10-12:15	2-2122	Frank	
	TBA Hours:		By Arr	1 Hr/Wk			

#### EVENING

80293	ELEC 110	JA	M	6:30-9:45	2-2122	Petromilli	4.0
	LAB		W	6:30-9:45	2-2122	Petromilli	
	TBA Hours:		By Arr	1 Hr/Wk			

### ELEC 410 INTRODUCTION TO SOLAR INSTALLATION AND INTEGRATION

Recommended: Completion of ELEC 110 with a grade of C or better, or concurrent enrollment in ELEC 110, or equivalent. An introductory course targeted to junior-level photovoltaic installers to provide a foundation of skills necessary in solar installation. Topics include electrical theory and practice, photovoltaic theory and integration, and solar installation skills. The course is a balance of theory, hands-on practice, and real world examples. Plus 16 lab hours by arrangement. Also listed as ENVS 410. Transfer: CSU.

#### WEEKDAY

92041	ELEC 410	AX	TTh	9:40-12:20	2-2122	Thompson	3.5
	LAB		TTh	1:30-4:00	3D	Thompson	
	TBA Hours:		TTh	2.8 Hrs/Wk			

Dates for ELEC 410 AX: 9/11-10/18

## EMERGENCY MEDICAL CARE (EMC.)

### EMC. 400 EMERGENCY MEDICAL RESPONDER

**NEW!** Develops manipulative and problem solving skills necessary for the initial evaluation and stabilization of victims of emergency illness or trauma. Students receive CPR Healthcare Provider card and course completion certificate. This course prepares students for the National Registry EMR examination. *NOTE: A \$10 (cash only) materials charge will be due at the first class meeting. Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class.*

#### SATURDAY

93587	EMC. 400	AA	Sat	12:30-2:45	7-7111	Crawford	2.5
	LAB		Sat	2:45-4:15	7-7111	Crawford	

### EMC. 410 EMERGENCY MEDICAL TECHNICIAN

Prereq: Completion of EMC. 425 or a valid Healthcare Provider CPR card. The first phase of training in the Emergency Medical Technician Career Structure. The course covers all techniques of emergency medical care presently considered within the responsibilities of the Emergency Medical Technician. Upon successful completion of the course, students will be eligible to receive EMT certification. Students will spend additional time outside of the scheduled class hours to complete the ambulance and hospital rotations (20 hours by arrangement).

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

Continued →

**EMERGENCY MEDICAL CARE > ENGLISH**

**EMC. 410 EMERGENCY MEDICAL TECHNICIAN Continued**

EVENING/FRIDAY OR SATURDAY							
85109	EMC. 410	JA	TTh	6:00-9:10	7-7104	Crawford	8.0
	LAB		F	10:00-4:15	7-7115	Phillips	
	TBA Hours:		By Arr	1.3 Hrs/Wk		Crawford	
85111	EMC. 410	JB	TTh	6:00-9:10	7-7104	Crawford	8.0
	LAB		Sat	10:00-4:35	7-7115	Phillips	
	TBA Hours:		By Arr	1.3 Hrs/Wk		Crawford	

**EMC. 425 CPR: HEALTH CARE PROVIDER**

This course will qualify students for CPR certification for health care providers. Includes instruction pertinent to adult, child and infant CPR. *NOTE: A \$10 (cash only) materials charge will be due at the first class meeting. Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class.* May be repeated for credit a maximum of three times. Transfer: CSU.

EVENING							
87370	EMC. 425	JS	MT	6:00-10:05	7-7115	Miller	0.5
	Dates for the JS section: 9/17-9/18						
87371	EMC. 425	KS	MT	6:00-10:05	7-7115	Miller	0.5
	Dates for the KS section: 10/15-10/16						
90529	EMC. 425	LS	MT	6:00-10:05	7-7115	Miller	0.5
	Dates for the LS section: 12/3-12/4						

**ENGLISH (ENGL)**

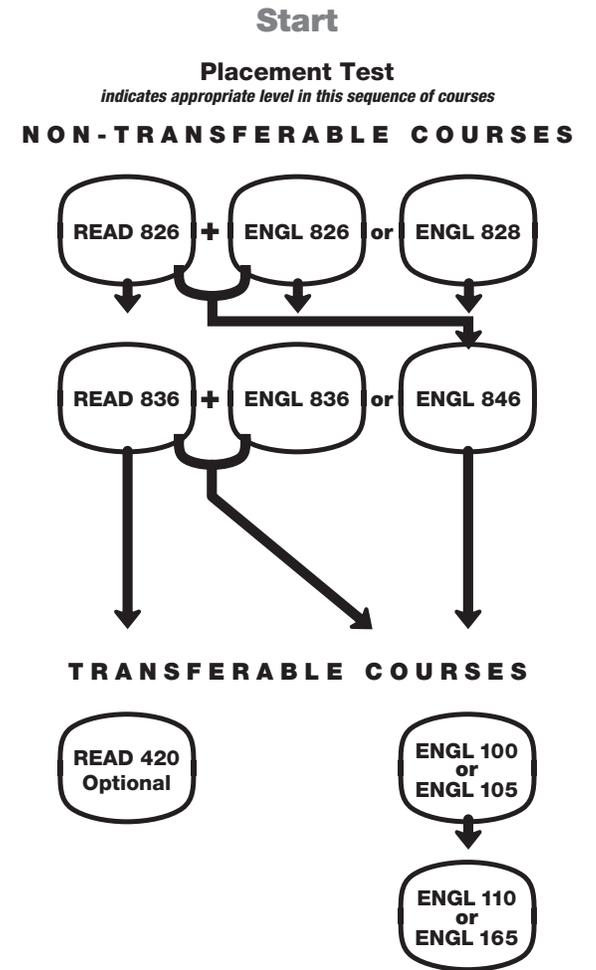
(Literature courses are also listed under LITERATURE.)

**ENGL 100 COMPOSITION**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

WEEKDAY							
84287	ENGL 100	AA	MWF	9:10-10:00	8-8222	Fuller	3.0
80298	ENGL 100	AB	MWF	9:10-10:00	8-8220	Westfall	3.0
91408	ENGL 100	AC	MWF	9:10-10:00	4-274	Smith	3.0
80296	ENGL 100	AD	MWF	10:10-11:00	8-8220	Zollo	3.0
90448	ENGL 100	AF	MWF	10:10-11:00	8-8222	Fuller	3.0
83920	ENGL 100	AG	MWF	11:10-12:00	8-8220	Zollo	3.0
84289	ENGL 100	AI	MWF	11:10-12:00	8-8222	Westfall	3.0
80295	ENGL 100	AJ	TTh	8:10-9:25	8-8118	Sandel	3.0
85832	ENGL 100	AL	TTh	12:35-1:50	7-7307	Bell	3.0
89856	ENGL 100	AM	TTh	9:35-10:50	8-8116	Bowsher	3.0
85845	ENGL 100	AT	TTh	9:35-10:50	8-8118	Sandel	3.0
80301	ENGL 100	AU	TTh	9:35-10:50	7-7303	Feinblum	3.0
86636	ENGL 100	AW	TTh	11:10-12:25	8-8220	Bowsher	3.0
88926	ENGL 100	BA	TTh	11:10-12:25	7-7307	Bell	3.0
80297	ENGL 100	BB	MW	11:10-12:25	5-5132A	Sherman	3.0
90069	ENGL 100	BC	MWF	11:10-12:00	7-7303	Feinblum	3.0
90147	ENGL 100	BD	MW	11:10-12:25	8-8224	Floro	3.0

**English/Reading Course Sequence**



EVENING							
80305	ENGL 100	JA	T	7:00-10:05	8-8116	Sherman	3.0
80304	ENGL 100	JB	M	6:00-9:15	8-8317	Jones	3.0
90536	ENGL 100	JF	TTh	5:30-6:45	7-7307	Staff	3.0
88947	ENGL 100	JX	Th	6:30-9:30	8-8220	Bowsher	3.0
ONLINE							
91114	ENGL 100	OL	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							
91932	ENGL 100	OM	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							
93093	ENGL 100	ON	By Arr	48 Hours	ONLINE	Christensen	3.0
ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:christenseng@smccd.edu">christenseng@smccd.edu</a> .							
93291	ENGL 100	OP	By Arr	48 Hours	ONLINE	Christensen	3.0
ENGL 100 OP is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:christenseng@smccd.edu">christenseng@smccd.edu</a> .							

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**ENGL 100 COMPOSITION – ASTEP**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students. Transfer: UC; CSU (A2, A3).*

**WEEKDAY**

80294	ENGL 100	AQ	MWF	8:10-9:00	PH-403*	Vaughns	3.0
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**ENGL 100 COMPOSITION – HONORS**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (A2, A3).*

**EVENING**

89112	ENGL 100	JH	Th	6:30-9:30	8-8220	Bowsher	3.0
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**ENGL 100 COMPOSITION – OUR NEW EARTH: LIFE ON A TRANSFORMED PLANET HONORS LEARNING COMMUNITY**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. ENGL 100 AH is part of the Our New Earth: Life on a Transformed Planet Learning Community with ENV5 100 AH. Students are encouraged to enroll in both ENGL 100 AH and ENV5 100 AH (CRN 92893) to maximize their learning experience and to receive Honors credit in both courses. Transfer: UC; CSU (A2, A3).*

**WEEKDAY**

83877	ENGL 100	AH	TTh	9:35-10:50	8-8220	Harer	3.0
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**ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN**

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students. Transfer: CSU.

**WEEKDAY**

90453	ENGL 104	AK	TTh	2:10-3:25	4-272	Erpelo	1.0-3.0
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**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING**

*Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).*

**WEEKDAY**

83879	ENGL 110	AA	MWF	9:10-10:00	8-8224	Doreen	3.0
90449	ENGL 110	AC	MW	11:10-12:25	8-8118	Smith	3.0
89124	ENGL 110	AD	TTh	8:10-9:25	8-8224	Christensen	3.0
90457	ENGL 110	AF	TTh	9:35-10:50	8-8222	Westfall	3.0
89126	ENGL 110	AG	TTh	11:10-12:25	8-8224	Floro	3.0
80316	ENGL 110	AI	TTh	11:10-12:25	8-8222	Westfall	3.0
90678	ENGL 110	BB	TTh	8:10-9:25	7-7303	Feinblum	3.0
90679	ENGL 110	BD	TTh	9:35-10:50	4-272	Staff	3.0

**EVENING**

89858	ENGL 110	JB	M	7:00-10:05	8-8220	Fuller	3.0
92764	ENGL 110	JC	T	7:00-10:05	8-8118	Smith	3.0
90535	ENGL 110	JD	W	7:00-10:05	8-8220	Tipton	3.0
92387	ENGL 110	JF	Th	7:00-10:05	7-7307	McClung	3.0
84367	ENGL 110	JX	W	7:00-10:00	8-8116	McClung	3.0

**ONLINE**

92599	ENGL 110	OL	By Arr	48 Hours	ONLINE	Bell	3.0
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ENGL 110 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: [bellr@smccd.edu](mailto:bellr@smccd.edu).

91639	ENGL 110	OM	By Arr	48 Hours	ONLINE	Bell	3.0
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ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: [bellr@smccd.edu](mailto:bellr@smccd.edu).

91638	ENGL 110	ON	By Arr	48 Hours	ONLINE	Tindall	3.0
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ENGL 110 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: [tindallr@smccd.edu](mailto:tindallr@smccd.edu).

**HYBRID**

92321	ENGL 110	HJ	By Arr	48 Hours	HYBRID	Erwert	3.0
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ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Thursday, August 23, from 6:00-6:50 pm, in Room 2117B.

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS**

*Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. NOTE: These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work. Transfer: UC; CSU (A2, A3, C2).*

**WEEKDAY**

89125	ENGL 110	AH	TTh	9:35-10:50	8-8224	Floro	3.0
93483	ENGL 110	BH	MWF	10:10-11:00	4-274	Lachmayr	3.0

**EVENING**

90492	ENGL 110	JH	W	7:00-10:00	8-8116	McClung	3.0
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**ENGLISH**

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – KABABAYAN**

*Prereq: ENGL 100 or 105 with grade C or better.* Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all eligible students.* Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

90456 ENGL 110 AK TTh 11:10-12:25 4-272 Erpelo 3.0

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – PUENTE**

*Prereq: ENGL 100 or 105 with grade C or better.* Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all eligible students.* Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

93482 ENGL 110 BP MWF 10:10-11:00 4-274 Lachmayr 3.0

**ENGL 161 CREATIVE WRITING I**

*Prereq: Eligibility for ENGL 100 or 105, or equivalent.* The craft of writing short stories, sketches, poetry, short dramas and other literary forms. Transfer: UC; CSU (C2).

**WEEKDAY**

80322 ENGL 161 AX TTh 12:35-1:50 8-8319 Harer 3.0

**ENGL 161 CREATIVE WRITING I – HONORS**

*Prereq: Eligibility for ENGL 100 or 105, or equivalent.* The craft of writing short stories, sketches, poetry, short dramas and other literary forms. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

93442 ENGL 161 AH TTh 12:35-1:50 8-8319 Harer 3.0

**ENGL 162 CREATIVE WRITING II**

*Prereq: Completion of ENGL 161.* The craft of writing short stories, sketches, poetry, short dramas, and other literary forms for both personal enjoyment and professional training. During the Spring Semester, class members may volunteer to work on the college's literary magazine. Transfer: UC; CSU.

**WEEKDAY**

80324 ENGL 162 AX TTh 12:35-1:50 8-8319 Harer 3.0

**ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION**

*Prereq: ENGL 100 or 105 with grade of C or better.* Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

**ONLINE**

91086 ENGL 165 OL By Arr 48 Hours ONLINE Tindall 3.0

ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: [tindallr@smccd.edu](mailto:tindallr@smccd.edu).

**ENGL 650 ENGLISH SUPPLEMENT FOR TRIO STUDENTS**

Individualized instruction in reading and writing skills for TRIO/STAARS students based on TRIO English instructor's assessment of each student's reading and writing skills. Open entry. May be repeated for credit up to a maximum of 6 units. (Units do not count toward the Associate Degree.)

**WEEKDAY**

80332 ENGL 650 AV By Arr 1.5-9 Hrs/Wk 5-5100 O'Connor 0.5-3.0  
Dates for ENGL 650 AV: 8/20-12/12

**ENGL 680SA WRITING ESSAYS IN THE DISCIPLINES**

Prepares students to write more effectively in classes across the disciplines. The course reviews basic writing, then focuses on writing in specific courses. May be repeated a maximum of three times for credit. Transfer credit: CSU.

**WEEKDAY**

93435 ENGL 680SA AS W 1:10-2:00 8-8220 Westfall 0.5  
Dates for ENGL 680SA AS: 10/17-12/5

**ENGL 690 SPECIAL PROJECTS IN ENGLISH**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

91378 ENGL 690 AV By Arr 1-3 Hrs/Wk 4-244 Erpelo 1.0-3.0

**ENGL 828 BASIC COMPOSITION AND READING**

Recommended: Eligibility for READ 826 and ENGL 826 by appropriate scores on college placement tests and other measures as necessary. Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, and sentence structure. *NOTE: Some students placing into ENGL 828 may have the opportunity to enroll in ENGL 846. Please see ENGL 846 Reading and Writing Connections—Community in Practice. Students enrolling in ENGL 828 AA (92324) must also enroll in LSKL 828 AA (93175); students enrolling in ENGL 828 AB (92325) must also enroll in LSKL 828 AB (93176); students enrolling in ENGL 828 AC (92737) must also enroll in LSKL 828 AC (93177); and students enrolling in ENGL 828 AD (93059) must also enroll in LSKL 828 AD (93178).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

92324 ENGL 828 AA MWF 10:10-11:35 PH-401\* Drisdell 5.0  
92325 ENGL 828 AB MWF 9:10-10:35 7-7307 Staff 5.0  
92737 ENGL 828 AC Daily 8:10-9:00 4-271 Gibson 5.0  
93059 ENGL 828 AD MWF 11:10-12:35 PH-402\* Urquidez 5.0

**EVENING**

92341 ENGL 828 JA MW 4:30-6:45 8-8319 Zoughbie 5.0  
93070 ENGL 828 JB TTh 4:30-6:40 4-272 O'Connor 5.0

**ENGL 846 READING AND WRITING CONNECTIONS**

*Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.* Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**WEEKDAY**

91043	ENGL 846	AA	MWF	8:10-9:35	8-8319	Feinblum	5.0
90442	ENGL 846	AB	MWF	8:10-9:35	4-272	Lachmayr	5.0
90071	ENGL 846	AC	MWF	9:10-10:35	PH-403*	Riedel	5.0
89257	ENGL 846	AD	MWF	9:10-10:35	PH-402*	Urquidez	5.0
89862	ENGL 846	AF	MWF	10:10-11:35	8-8319	Wong	5.0
91641	ENGL 846	AG	MWF	11:10-12:35	1-1206	Powers	5.0
91396	ENGL 846	AI	MWF	11:10-12:35	7-7307	Staff	5.0
93061	ENGL 846	BA	MWF	10:10-11:35	8-8226	Zoughbie	5.0
93425	ENGL 846	BB	MWF	11:10-12:35	4-271	Gibson	5.0

**EVENING**

91113	ENGL 846	JA	MW	4:30-6:45	7-7307	Bowsher	5.0
92369	ENGL 846	JB	MW	4:30-6:45	8-8220	Schriner	5.0
89881	ENGL 846	JC	TTh	4:30-6:40	8-8118	Warden	5.0
91642	ENGL 846	JD	TTh	4:30-6:40	7-7303	Powers	5.0

**ENGL 846 READING AND WRITING CONNECTIONS – COMMUNITY IN PRACTICE**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. **NOTE:** These sections are designed **ONLY** for students placing into ENGL 828 who are willing and able to follow an accelerated path to ENGL 100. These sections offer intensive college-level reading and composition preparation. Students are advised that the workload in these sections will be fast-paced, challenging, and time-consuming. In addition to the 5 hours of class time, students should reserve at least 10 hours each week for reading, writing, and studying outside of class. To register for these sections, students must see a counselor or the Language Arts dean. Students enrolling in ENGL 846 AX (93476) must also enroll in LSKL 836 AA (92358); students enrolling in ENGL 846 BX (93475) must also enroll in LSKL 836 AB (92360); students enrolling in ENGL 846 CX (93477) must also enroll in LSKL 836 AC (92359); and students enrolling in ENGL 846 DX (93474) must also enroll in LSKL 836 BB (92362).

**WEEKDAY**

93476	ENGL 846	AX	MWF	8:10-9:35	8-8319	Feinblum	5.0
93475	ENGL 846	BX	MWF	8:10-9:35	4-272	Lachmayr	5.0
93477	ENGL 846	CX	MWF	9:10-10:35	5-5132A	Feiner	5.0
93474	ENGL 846	DX	MWF	11:10-12:35	4-271	Gibson	5.0

**ENGL 846 READING AND WRITING CONNECTIONS – ASTEP**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. **NOTE:** This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.

**WEEKDAY**

90073	ENGL 846	AQ	MWF	11:10-12:35	PH-403*	Jones	5.0
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**ENGL 846 READING AND WRITING CONNECTIONS – FIRST YEAR EXPERIENCE**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. **NOTE:** ENGL 846 AY is part of the First Year Experience Learning Community. Students enrolling in ENGL 846 AY (CRN 93444) must also enroll in COUN 100 AY (CRN 90578) and MATH 110 AY (CRN 80535).

**WEEKDAY**

93444	ENGL 846	AY	MWF	9:10-10:35	5-5132A	Feiner	5.0
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**ENGL 846 READING AND WRITING CONNECTIONS – KABABAYAN**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. **NOTE:** This section is designed primarily for students in the Kababayan learning community, but is open to all eligible students.

**WEEKDAY**

89512	ENGL 846	AK	MWF	10:10-11:35	4-272	Erpelo	5.0
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**ENGL 846 READING AND WRITING CONNECTIONS – PUENTE**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. **NOTE:** This section is designed primarily for students in the Puente learning community, but is open to all eligible students. All students enrolling in ENGL 846 AP (CRN 89258) must also enroll in COUN 100 AP (CRN 90602).

**WEEKDAY**

89258	ENGL 846	AP	MWF	11:10-12:35	4-274	Lachmayr	5.0
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**ENGL 846 READING AND WRITING CONNECTIONS – SCHOLAR ATHLETE LEARNING COMMUNITY**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. **NOTE:** This section is designed primarily for students in the Scholar Athlete learning community, but is open to all eligible students.

**WEEKDAY**

91640	ENGL 846	AE	MWF	9:10-10:35	4-271	Gibson	5.0
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**ENGLISH > ENGLISH FOR SPEAKERS OF OTHER LANGUAGES**

**LIT. 251 WOMEN IN LITERATURE**

*Prereq: ENGL 100 or ENGL 105.* Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. Transfer: UC; CSU (C2).

**EVENING**

90112	LIT. 251	JX M	6:00-9:15	8-8116	McClung	3.0
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**LIT. 251 WOMEN IN LITERATURE – HONORS**

*Prereq: ENGL 100 or ENGL 105.* Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**EVENING**

93481	LIT. 251	JH M	6:00-9:15	8-8116	McClung	3.0
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**LIT. 266 BLACK LITERATURE**

*Prereq: ENGL 100 or 105, or equivalent.* A survey of Black American literature from 1619 to the present. Transfer: UC; CSU (C2).

**WEEKDAY**

90512	LIT. 266	AA TTh	9:35-10:50	PH-403*	Vaughns	3.0
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**LIT. 416 MODERN EUROPEAN LITERATURE IN TRANSLATION**

*Prereq: ENGL 100 or ENGL 105.* Survey of European fiction, poetry, essays and drama. Course may focus on a particular region of Europe. Transfer: UC; CSU (C2).

**HYBRID**

93468	LIT. 416	HJ By Arr	48 Hours	HYBRID	Erwert	3.0
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LIT. 416 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Thursday, August 23, from 7:00-7:50 pm, in Room 2117B.

**ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)**

**ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS**

*Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary.* Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. Transfer: UC; CSU.

**WEEKDAY**

80330	ESOL 400	AA MWF	9:10-10:35	8-8116	Hertig	5.0
89128	ESOL 400	AB MWF	11:10-12:35	8-8116	Hertig	5.0

**EVENING**

91643	ESOL 400	JB MW	4:30-6:45	8-8118	Warden	5.0
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**ESOL Program Sequence and Supplemental Courses**

**Start**

**Placement Test**  
*indicates appropriate level in this sequence of courses*

Recommended Supplemental Courses (for each level)  
*non-transferable, not part of sequence*



**Level 1**  
ESOL 801 Basic  
Conversational English



**Level 2**  
ESOL 802 Pre-Intermediate  
Conversational English



**Level 3**  
ESOL 655 ESL Supplement (self-paced lab course)  
ESOL 853 Intermediate  
Listening & Speaking



**Level 4**  
ESOL 655 ESL Supplement (self-paced lab course)  
ESOL 854 High-Intermediate  
Listening & Speaking

**TRANSFERABLE COURSES**



**Level 5 and beyond**  
ESOL 875 Advanced ESL  
Grammar & Editing



\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**ESOL 655 ENGLISH AS A SECOND LANGUAGE SUPPLEMENT**

Recommended: Concurrent enrollment in another ESOL course. Provides assistance for ESL students in communication skills, including reading, writing, listening and speaking. Students may drop in when The Learning Center is open for one-on-one tutoring, software, English practice groups, and faculty-taught workshops. Phone-in/online tutoring may be available. May be repeated for credit up to a maximum of 6 units. Open entry. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91263	ESOL 655	AV	By Arr	1.5-9 Hrs/Wk	5-5100	O'Connor	0.5-3.0
91264	ESOL 655	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Kurland	0.5-3.0

**ESOL 803 WORKPLACE ENGLISH FOR SPEAKERS OF OTHER LANGUAGES**

Recommended: Eligibility for ESOL 852, 862 and 872, as indicated by ESL placement test and other measures as necessary, or equivalent. Professional greetings, dress and customs, conversation, customer service, and other skills to work successfully in an office environment. Practice in staffing a professional office. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

92767	ESOL 803	AA	TTh	9:35-10:50	8-8317	Carey	3.0
TBA Hours:			By Arr	2 Hrs/Wk	5-5100		

**ESOL 830 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES III**

Recommended: Satisfactory completion of ESOL 820 or both 821 and 822, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced students who have studied the grammatical structures in ESOL 820 or 821 and 822 and have acquired conversational fluency and basic reading and writing skills. Emphasis is on critical reading, sentence combining, oral exchange, and paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

85321	ESOL 830	AA	MWF	8:10-9:50	8-8308	Nicol	6.0
			TTh	8:10-9:25	8-8308	Nicol	

**ESOL 840 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IV**

Recommended: Satisfactory completion of ESOL 830 or both 831 and 832, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced learners who have studied the grammatical structures, reading skills, and elements of paragraph writing in ESOL 830 or 831 and 832. Emphasis is on thematic reading, discussion, and writing from paragraph to essays, supplemented by exercises in proofreading. (Units do not count toward the Associate Degree.)

**WEEKDAY**

85323	ESOL 840	AA	MWF	8:10-9:50	1-1124	Frasca	6.0
			TTh	8:10-9:25	1-1124	Frasca	
85324	ESOL 840	AB	MWF	11:10-12:50	8-8308	Nicol	6.0
			TTh	11:10-12:25	8-8308	Nicol	

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

## English for Speakers of Other Languages



# Get a better job and improve your family's future.

¡Aprenda Inglés en Skyline College!  
学习英文

Skyline College offers flexible classes in English for Speakers of Other Languages

English skills make you more successful

- Prepare to get a college degree
- Prepare for business and trade certification
- Make your English professional and powerful
- Get a higher-paying job
- Advocate for your family in English
- Increase your speaking and negotiation skills
- Speak and write with confidence

Beginning, intermediate and advanced learners welcome!

¡Clases de noche y también los fines de semana!

¡Matricúlese ahora!

现在开始  
我们有夜间和周末的课程

Convenient classes (evening and weekends)!

Contact the Language Arts Division office at (650) 738-4202

## English Language Institute



# For Help Getting Started at Skyline!

**Nonnative speakers of English** can get assistance with understanding and navigating the college experience. **The English Language Institute** provides:

- ESOL counseling, registration, and placement test appointments
- Vital information in many languages
- Financial coaching, nutrition assistance, and career planning
- Help with financial aid, BOG waiver, and fee payment plan
- Language courses in ESOL for the workplace
- ESOL workshops and software

**Building 1, Room 1218**

**Contact: Leigh Anne Shaw, (650) 738-7089  
or [skyeli@smccd.edu](mailto:skyeli@smccd.edu)**

### ESOL 851 HIGH-BEGINNING ESL LISTENING AND SPEAKING

Recommended: Appropriate skill level of ESOL 810 or ESOL 811, as indicated by ESL placement test and other measures as necessary. Development of listening comprehension and oral proficiency of standard spoken English at the high-beginning level. Comprehension, vocabulary development, and high-beginning fluency. *NOTE: This course will be held at the Community Learning Center, 520 Tamarack Lane, South San Francisco.* (Units do not count toward the Associate Degree.)

#### SATURDAY

91178	ESOL 851	SZ Sat	9:30-1:00	CLC Carey	3.0
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### ESOL 852 PRE-INTERMEDIATE ESL LISTENING & SPEAKING

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 851, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 862 and ESOL 872. Development of listening comprehension and oral proficiency at the pre-intermediate level of English. Focus on comprehension of modified English and vocabulary in context, clear production of words and phrases, and continued development in oral fluency in English. (Units do not count toward the Associate Degree.)

#### WEEKDAY

91791	ESOL 852	AA TTh	9:35-10:50	5-5102 Shaw	3.0
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### ESOL 853 INTERMEDIATE ESL LISTENING & SPEAKING

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 852, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 863 and ESOL 873. Development of listening comprehension and oral proficiency at the intermediate level of English. Focus on note-taking, aural comprehension, and development of oral proficiency in English. (Units do not count toward the Associate Degree.)

#### WEEKDAY

92392	ESOL 853	AA MWF	12:10-1:00	1-1202 Shaw	3.0
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### ESOL 862 PRE-INTERMEDIATE ESL READING & WRITING

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 861, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 852 and ESOL 872. Development of reading and writing skills at the pre-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, sentence skills, and short paragraph writing. (Units do not count toward the Associate Degree.)

#### WEEKDAY

91792	ESOL 862	AA MW	10:10-11:50	8-8117 Carey	4.0
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### ESOL 863 INTERMEDIATE ESL READING & WRITING

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 862, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 853 and ESOL 873. Development of reading and writing skills at the intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and paragraph writing. (Units do not count toward the Associate Degree.)

#### WEEKDAY

93466	ESOL 863	AA MW	10:10-11:50	1-1202 Craigie	4.0
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#### EVENING

91788	ESOL 863	JA Th	6:00-10:00	8-8317 Lamarre	4.0
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**ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 830, or ESOL 831 and 832, or ESOL 863, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 854 and ESOL 874. Development of reading and writing skills at the high-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, paragraph and essay writing. (Units do not count toward the Associate Degree.)

**EVENING**

93432	ESOL 864	JA W	6:00-10:00	7-7303	Lerman	4.0
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**ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 810, or both ESOL 811 and 812, or ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the pre-intermediate level. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91790	ESOL 872	AA MWF	9:10-10:00	5-5102	Rivera	3.0
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**ESOL 873 INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 820, or both ESOL 821 and 822, or ESOL 872, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the intermediate level. (Units do not count toward the Associate Degree.)

**WEEKDAY**

93467	ESOL 873	AA MWF	9:10-10:00	1-1202	Craigie	3.0
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**EVENING**

91789	ESOL 873	JA T	6:00-9:00	8-8317	Lamarre	3.0
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**ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 873, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the high-intermediate level. (Units do not count toward the Associate Degree.)

**EVENING**

92766	ESOL 874	JA M	6:00-9:00	7-7303	Lerman	3.0
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**ESOL 875 ADVANCED ESL GRAMMAR AND EDITING**

Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. ESL students learn grammar and editing strategies for academic writing. This course assumes advanced study of ESL up to the reading and writing level of ESOL 400. May be repeated once for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

90462	ESOL 875	AA TTh	11:10-12:25	7-7303	Rivera	3.0
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\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENVS)**

**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. Transfer credit: UC; CSU.

**WEEKDAY**

92892	ENVS 100	AX TTh	12:35-1:50	7-7310	McCarthy	3.0
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**EVENING**

93168	ENVS 100	JA M	6:30-9:45	5-5132B	Hankamp	3.0
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**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – OUR NEW EARTH: LIFE ON A TRANSFORMED PLANET HONORS LEARNING COMMUNITY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. ENVS 100 AH is part of the Our New Earth: Life on a Transformed Planet Learning Community with ENGL 100 AH. Students are encouraged to enroll in both ENVS 100 AH and ENGL 100 AH (CRN 83877) to maximize their learning experience and to receive Honors credit in both courses.* Transfer credit: UC; CSU.

**WEEKDAY**

92893	ENVS 100	AH TTh	12:35-1:50	7-7310	McCarthy	3.0
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**ENVS 410 INTRODUCTION TO SOLAR INSTALLATION AND INTEGRATION**

Recommended: Completion of ELEC 110 with a grade of C or better, or concurrent enrollment in ELEC 110, or equivalent. An introductory course targeted to junior-level photovoltaic installers to provide a foundation of skills necessary in solar installation. Topics include electrical theory and practice, photovoltaic theory and integration, and solar installation skills. The course is a balance of theory, hands-on practice, and real world examples. Plus 16 hours by arrangement. Also listed as ELEC 410. Transfer: CSU.

**WEEKDAY**

92571	ENVS 410	AX TTh	9:40-12:40	2-2122	Thompson	3.5
	LAB	TTh	1:30-4:00	3D	Thompson	
	TBA Hours:	TTh	2.8 Hrs/Wk			
	Dates for ENVS 410 AX: 9/11-10/18					

**ENVS 411 SOLAR DESIGN, ESTIMATION AND SALES**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent; and eligibility for MATH 120, or equivalent. Provides a foundation of knowledge and skills to understand and sell basic solar energy systems. Focus will also be given to increase student's marketability in the renewable energy job marketplace. Plus 16 hours by arrangement. Transfer: CSU.

**EVENING**

93167	ENVS 411	JA TTh	6:30-9:35	PH-123*	Faust	6.0
	TBA Hours:	By Arr	1 Hr/Wk			

## Environmental Science and Technology



### Energize and expand your skills for the growing green economy!

**Environmental Science and Technology** courses provide students with knowledge of building science, energy systems, solar energy, and environmental science. These practical, hands-on, business-based courses result in industry-recognized certificates valuable for pursuing technical and sales-oriented careers in clean energy.

#### Free training opportunities in new classes for Workforce Investment Act qualified participants:

- Building Performance, Assessment and Sales
- Building Performance, Retrofit
- Effective Green Business Marketing
- Energy Efficiency for Real Estate
- Fundamentals of Home Performance, Business Planning and Management
- Home Energy Upgrade Installation

#### Obtain your Solar Energy Technology Certificate

- ENVS 410 Solar Installation and Integration
- ENVS 411 Solar Design, Estimation and Sales
- ENVS 400/100 Introduction to Environmental Science
- ELEC 110 Fundamentals of Electronics

*"The ENVS 411 class built a great foundation for talking about solar and communicating solar concepts to an audience. My advice to students pursuing a career in solar sales is to continue learning sales AND solar technology."*

—Eric W., Solar Sales Consultant, Sungevity

**Contact: Rita Gulli, (650) 738-4491  
or gullir@smccd.edu**

### ENVS 680SD ENVIRONMENTAL SCIENCE SERVICE LEARNING

A community-based approach to Environmental Science. Core concepts of sustainability and civic responsibility are emphasized through independent volunteer projects coupled with in-class lecture, weekly peer learning, discussions, reflections, and presentations. Transfer: CSU.

#### WEEKDAY

93505	ENVS 680SD	AA	Th	2:10-4:00	7-7310	McCarthy	2.0
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## ETHNIC AND CULTURAL DIVERSITY

(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

### ANTH 110 CULTURAL ANTHROPOLOGY

Recommended: Eligibility for ENGL 100, 105 or equivalent. A comparative analysis of human cultures with an emphasis on core concepts such as kinship, religion, politics, technology, and an appreciation of our societal variability. Transfer: UC; CSU (D3).

#### WEEKDAY

80022	ANTH 110	AA	MWF	11:10-12:00	7-7110	Slicton	3.0
90581	ANTH 110	AB	TTh	11:10-12:25	7-7110	Slicton	3.0

#### EVENING

89534	ANTH 110	JA	Th	6:30-9:35	7-7110	Cecil	3.0
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### ANTH 125 PHYSICAL ANTHROPOLOGY

Recommended: Eligibility for ENGL 100, 105 or equivalent. Biological consideration of the origin, development, and potential survival of humans and other primates, including concepts of evolution. Transfer: UC; CSU (B2).

#### WEEKDAY

90208	ANTH 125	AA	TTh	9:35-10:50	7-7110	Slicton	3.0
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#### EVENING

85702	ANTH 125	JA	W	7:00-10:05	7-7110	Titus	3.0
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### ANTH 155 HUMAN PREHISTORY AND THE RISE OF CIVILIZATION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A study of the world's first civilizations, including those of Mesopotamia, Egypt, India, China, Europe, Central America, and South America. Transfer: UC; CSU (D3).

#### WEEKDAY

92444	ANTH 155	AA	MWF	10:10-11:00	7-7110	Cecil	3.0
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### ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. Transfer: UC; CSU (D3).

#### WEEKDAY

93547	ANTH 165	AX	MWF	9:10-10:00	7-7110	Slicton	3.0
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**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES – HONORS**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

**WEEKDAY**

90094	ANTH 165	AH	MWF	9:10-10:00	7-7110	Slicton	3.0
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**ANTH 180 MAGIC, WITCHCRAFT & RELIGION**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A cross-cultural exploration of supernatural belief systems focusing on non-literate, tribal, and ethnic cultures; history and methods of the anthropological approach to religion. Transfer: UC; CSU (D3).

**WEEKDAY**

90582	ANTH 180	AA	MW	12:10-1:25	7-7110	Slicton	3.0
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**ART 105 ART OF ASIA & THE NEAR EAST**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of Asian art with emphasis on cultural aesthetic ideals including visual appreciation of the creation of the art object and art form. Transfer: UC; CSU (C1).

**WEEKDAY**

80028	ART 105	AA	TTh	8:10-9:25	1-1111	Crispi	3.0
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**BUS. 226 GLOBAL BUSINESS NEGOTIATION**

Recommended: Eligibility for ENGL 836 or equivalent. This course introduces the skills necessary to conduct successful negotiations. It will focus on strategies, issues and cultural aspects that influence negotiations. Transfer: CSU.

**WEEKDAY**

89263	BUS. 226	AA	TTh	11:10-12:25	4-273	Pate	1.5
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Dates for BUS. 226 AA: 10/16-12/11

**COMM 150 INTERCULTURAL COMMUNICATION**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

**WEEKDAY**

93069	COMM 150	AX	TTh	11:10-12:25	4-274	Mair	3.0
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**EVENING**

84916	COMM 150	JA	M	6:00-9:15	1-1124	Koppel	3.0
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**COMM 150 INTERCULTURAL COMMUNICATION – ASTEP**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (A1).

**WEEKDAY**

89188	COMM 150	AQ	MWF	10:10-11:00	1-1124	Taylor-Gulbransen	3.0
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# Asian Studies



## Career opportunities and educational advancement available in this exciting and growing market!

**Program Overview:**

This interdisciplinary program offers Asian-related courses in Asian languages, culture and business. A pragmatic program, Asian Studies is designed to prepare students for transfer, employment, entrepreneurship, or advancement in Asian Studies in the areas of language, culture and commerce.

**Program Benefits:**

- Earn a degree or certificate in Asian Studies or a certificate in Chinese Studies
- Transferability to 4-year colleges
- Increase your job opportunities and career options
- Enhance personal development in Asian language, culture and commerce

**Job Opportunities:**

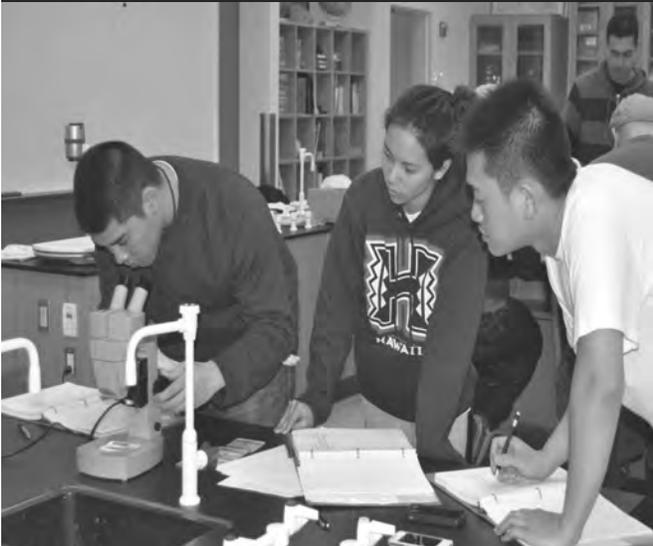
A specialization in Asian Studies or Chinese Studies will prepare students to transfer to 4-year colleges and to obtain careers in education, business and government sectors with an emphasis in Asia.

**Degree:** A.A. Degree in Asian Studies

**Certificates:** Asian Studies  
Chinese Studies

Contact: Dr. Hui Pate, (650) 738-4479  
or [pate@smccd.edu](mailto:pate@smccd.edu)

## Interdisciplinary Studies



## Interdisciplinary Studies

### A Flexible Major for Transferring

**Program:**

Skyline offers an Associate of Arts Degree in Interdisciplinary Studies with an area of emphasis in Arts & Humanities, Letters & Science, Organizational Structures, Social and Behavioral Sciences, Social and Natural Sciences, Social and Personal Development, or Health and Physical Education.

**Course requirements:**

60 semester units

**Designed for:**

- Students who are interested in teaching, law, business, and a variety of other fields
- Students who are pursuing broad areas of study and exploration (seven areas of emphasis are provided so that students may customize the degree to meet individual goals)

**Contact: One Stop Student Information Center, (650) 738-4465**

**COMM 150 INTERCULTURAL COMMUNICATION – HONORS**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (A1).

**WEEKDAY**

84823 COMM 150 AH TTh 11:10-12:25 4-274 Mair 3.0

**ECE. 272 TEACHING IN A DIVERSE SOCIETY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of the development of social identities in diverse societies including theoretical and practical implications of culture, ethnicity, stereotyping and bias as they apply to young children, families, programs, classrooms and teaching. Transfer: CSU.

**WEEKDAY**

93149 ECE. 272 AA TTh 12:35-1:50 8-8306 Floor 3.0

**EVENING**

88279 ECE. 272 JA Th 7:00-10:15 8-8117 Staff 3.0

**ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN**

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: CSU.

**WEEKDAY**

90453 ENGL 104 AK TTh 2:10-3:25 4-272 Erpelo 1.0-3.0

**FASH 119 CLOTHING, CULTURE AND SOCIETY**

Recommended: Eligibility for ENGL 836. Study of bodily adornment in terms of cultural, ethnic, historical, sociological, psychological and economic considerations. Comparison will be made of various cultures and subcultures. Transfer: CSU (C1).

**WEEKDAY**

80377 FASH 119 AA MWF 9:10-10:00 3C Nuschy 3.0

**HIST 104 WORLD CIVILIZATIONS I**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey of world civilizations from ancient times to 1500. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

89213 HIST 104 AA MW 12:10-1:25 1-1107 Bell 3.0

**HIST 106 WORLD CIVILIZATIONS II**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey course of world civilizations from 1500 to the present. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

90652 HIST 106 AA MWF 9:10-10:00 8-8213 Wong 3.0

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

**WEEKDAY**

90624	HIST 240	AA	MWF	8:10-9:00	8-8213	Wong	3.0
80453	HIST 240	AB	TTh	8:10-9:25	2-2306	Wong	3.0

**EVENING**

80454	HIST 240	JA	T	6:30-9:30	7-7110	Bolick	3.0
84324	HIST 240	JB	W	6:30-9:35	2-2305	Wright Jr	3.0

**HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

91863	HIST 335	AX	MWF	9:10-10:00	1-1107	Bell	3.0
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**HIST 420 SURVEY OF LATIN AMERICAN HISTORY**

Recommended: Eligibility for ENGL 836. Survey of Latin American history including geography, indigenous peoples, early contact with Europeans, conquest, struggle for independence, and development of modern Latin American nations. Transfer: UC; CSU (C2).

**WEEKDAY**

84868	HIST 420	AA	TTh	8:10-9:25	4-170	Ulloa	3.0
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**HIST 429 HISTORY OF LATINOS IN THE UNITED STATES**

**NEW!** Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Examination of the impact of the Latino/a Diaspora on the culture, identity and politics in the United States from Spanish exploration in the Americas to the contemporary period. Emphasis on the Latino/a effect on American political, cultural, and economic systems and institutions. Transfer: CSU (C2, D3).

**WEEKDAY**

93544	HIST 429	AA	TTh	11:10-12:25	4-170	Ulloa	3.0
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**HIST 430 EARLY ASIAN CIVILIZATIONS**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of East Asia, South Asia, Southeast Asia, the Middle East, and the Philippines from their origins to the 18th Century. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

91674	HIST 430	AA	MWF	11:10-12:00	8-8213	Wong	3.0
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**HIST 435 HISTORY OF THE PHILIPPINES – KABABAYAN**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of the Philippines from its origins to the present. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2, D3).

**WEEKDAY**

89212	HIST 435	AK	TTh	12:35-1:50	4-170	Bolick	3.0
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**LIT. 251 WOMEN IN LITERATURE**

Prereq: ENGL 100 or ENGL 105. Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. Transfer: UC; CSU (C2).

**EVENING**

90112	LIT. 251	JX	M	6:00-9:15	8-8116	McClung	3.0
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**LIT. 266 BLACK LITERATURE**

Prereq: ENGL 100 or 105, or equivalent. A survey of Black American literature from 1619 to the present. Transfer: UC; CSU (C2).

**WEEKDAY**

90512	LIT. 266	AA	TTh	9:35-10:50	PH-403*	Vaughns	3.0
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**MUS. 250 WORLD MUSIC**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of selected listening and readings from the music of Asia, Southeast Asia, Pacific Islands, Americas, Africa, and the Middle East. Required concert attendance. Transfer: UC; CSU (C1).

**WEEKDAY**

80604	MUS. 250	AA	MWF	9:10-10:00	1-1111	Hansen	3.0
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**MUS. 276 HIP HOP: CULTURE AND POLITICS**

**NEW!** Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of all aspects of the culture and politics of Hip Hop through the lens of Urban Music. Transfer: CSU (C1, C2).

**WEEKDAY**

93565	MUS. 276	AA	TTh	9:35-10:50	1-1115	Jackson	3.0
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**PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

91869	PLSC 335	AX	MWF	9:10-10:00	1-1107	Bell	3.0
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**PSYC 238 ARAB CULTURAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the core value systems associated with the etiquettes, beliefs and practices of Arab culture, and influences on psychological development in the region. Transfer: CSU.

**WEEKDAY**

93200	PSYC 238	AA	MWF	10:10-11:00	1-1105	Eljarrari	3.0
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**SOCI 142 FILIPINA/O COMMUNITY ISSUES – KABABAYAN**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Using both social and psychological frameworks, the course will explore the effects of Spanish and American colonialism, diaspora, assimilation, and decolonization of the Filipina/o. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU.

**WEEKDAY**

91267	SOCI 142	AK	MWF	12:10-1:25	2-2305	Magbual	3.0
		TBA Hours:	By Arr	1 Hr/Wk			

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

## ETHNIC AND CULTURAL DIVERSITY &gt; FILIPINO

**SOCI 143 SOCIOLOGY OF MIGRATION AND IMMIGRATION**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An introduction to the study of human migratory movement and immigrant settlement, using sociological perspectives and interdisciplinary research. Examines human migration patterns, environment, politics, economics and cultural identity. *NOTE: Students may have the opportunity to trace their ancestor's migration patterns. The cost for this tracing may be approximately \$75.00.* Transfer: UC; CSU.

**WEEKDAY**

93182	SOCI 143	AA TTh	11:10-12:25	4-180	Moynihan	3.0
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**SOCI 201 SOCIOLOGY OF HEALTH AND MEDICINE**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Interdisciplinary study of the history of health care, disease and medicine as a social institution. Includes health care reform, technology, ethical issues, and cross-cultural perspectives. Transfer: CSU (D3).

**WEEKDAY**

90585	SOCI 201	AA MWF	11:10-12:00	8-8306	Moynihan	3.0
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**FAMILY AND CONSUMER SCIENCES (FCS)****FCS 310 NUTRITION**

Recommended: Eligibility for ENGL 836. Basic concepts of nutrition; role of nutrients in maintenance of life processes, utilization of food by body, personal nutrition evaluation, community nutrition education. Transfer: UC; CSU (E1).

**WEEKDAY**

88326	FCS 310	AA TTh	9:35-10:50	3C	Muller Moseley	3.0
88328	FCS 310	AB TTh	12:35-1:50	3C	Muller Moseley	3.0
93150	FCS 310	AC TTh	11:10-12:25	3C	Muller Moseley	3.0

**EVENING**

88329	FCS 310	JA T	6:00-9:00	3C	Muller Moseley	3.0
91296	FCS 310	JB M	6:30-9:45	3C	Whitney	3.0

**FCS 690 SPECIAL PROJECTS IN FAMILY & CONSUMER SCIENCES**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

88356	FCS 690	AV By Arr	1-3 Hrs/Wk	3C	Muller Moseley	1.0-3.0
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**FASHION MERCHANDISING (FASH)****FASH 117 CREATING A PERSONAL IMAGE**

Designed to aid students in adapting a fashion appearance appropriate for professional and personal care. Emphasis on selection of wardrobe and accessories, cosmetics, nutrition, and exercise. Transfer: CSU.

**EVENING**

80375	FASH 117	JA W	6:30-9:35	8-8226	Newcome	3.0
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**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**FASH 119 CLOTHING, CULTURE AND SOCIETY**

Recommended: Eligibility for ENGL 836. Study of bodily adornment in terms of cultural, ethnic, historical, sociological, psychological and economic considerations. Comparison will be made of various cultures and subcultures. Transfer: CSU (C1).

**WEEKDAY**

80377	FASH 119	AA MWF	9:10-10:00	3C	Nuschy	3.0
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**FASH 151 FASHION MERCHANDISING**

Recommended: Eligibility for ENGL 836. Exploration of the ready-to-wear and couture industry in relation to manufacture and retail operations; career opportunities explored. Also includes marketing and media in relation to the retail industry. Transfer: CSU.

**WEEKDAY**

80378	FASH 151	AA MWF	10:10-11:00	3C	Nuschy	3.0
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**FASH 153 APPAREL AND HOME FASHION ANALYSIS**

Recommended: Eligibility for ENGL 836. Analyzing relevant features of accessories, apparel and home fashions necessary for fashion buying, selling, consumer information, and the interpretation of this information. Transfer: CSU.

**EVENING**

91700	FASH 153	JA M	6:30-9:45	8-8117	Murphy	3.0
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**FASH 156 FASHION SHOWS AND SPECIAL EVENTS**

Principles of fashion promotion and coordination. Techniques and procedures for presenting fashion shows, exhibits and retail store promotions. Students will participate in all aspects of the production of a special event. Transfer: CSU.

**EVENING**

93527	FASH 156	JA W	6:30-9:35	8-8224	Murphy	3.0
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**FASH 670 FASHION WORK EXPERIENCE**

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

**WEEKDAY**

93528	FASH 670	AV By Arr	1-4 Hrs/Wk	3C	Nuschy	1.0-4.0
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**FASH 690 SPECIAL PROJECTS IN FASHION**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

80380	FASH 690	AV By Arr	1-3 Hrs/Wk	3C	Nuschy	1.0-3.0
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**FILIPINO (FILI)****FILI 110 ELEMENTARY FILIPINO – KABABAYAN**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Beginner's course in Filipino grammar, composition and reading. Practice in speaking and understanding Filipino. Introduction to grammar, sentence structure, idioms, and history and cultural aspects of the language; introduction to the honorifics of the language. Class conducted primarily in Filipino. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2).

**WEEKDAY**

91095	FILI 110	AK MWF	12:10-1:35	4-272	Bautista	5.0
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## FILM (FILM)

### FILM 440 FILM STUDY AND APPRECIATION

Recommended: ENGL 100 or 105, or equivalent. The motion picture as a significant contemporary art form. Screening of films followed by discussion and/or written analysis. Transfer: UC; CSU (C2).

#### EVENING

87439	FILM 440	JA W	6:30-9:35	4-180	Uyehara	3.0
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## FYE: THE FIRST YEAR EXPERIENCE

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

## FYE: THE FIRST YEAR EXPERIENCE – LATINOS EXCELLING IN ACADEMICS PROGRAM (LEAP)

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

## GEOGRAPHY (GEOG)

### GEOG 110 CULTURAL GEOGRAPHY

Recommended: Eligibility for ENGL 836 or equivalent. A survey of major world cultural patterns, resources, population, and the changing relationships of people and the physical environment. Transfer: UC; CSU (D3).

#### WEEKDAY

80409	GEOG 110	AA TTh	12:35-1:50	8-8213	Hansell	3.0
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### GEOG 150 WORLD REGIONAL GEOGRAPHY

Recommended: Eligibility for ENGL 836. Survey of world regions in the context of physical and cultural geographic information. Global ties and conflicts in the rapidly changing world. Transfer: UC; CSU (D3).

#### WEEKDAY

93170	GEOG 150	AA TTh	9:35-10:50	2-2117A	Hansell	3.0
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### GEOG 300 GEOGRAPHIC INFORMATION SCIENCE (GIS)

Recommended: Eligibility for ENGL 100, or equivalent; and skill in using Windows operating system and internet, such as acquired in BCM. 104 and BCM. 400, or equivalent. Trains students in the use of Geographic Information Systems (GIS), and the broader discipline of Geographic Information Science. Transfer: UC; CSU.

#### EVENING

92883	GEOG 300	JA Th	6:30-9:45	2-2117A	Hansell	3.0
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## GEOLOGY (GEOL)

### GEOL 105 ENVIRONMENTAL EARTH SCIENCE

Recommended: Eligibility for ENGL 836. Aspects of weather and climate, water, landforms, natural resources, pollution, energy, and environmental hazards. Transfer: UC; CSU (B1).

#### WEEKDAY

80414	GEOL 105	AA MWF	10:10-11:00	PH-405*	Zucker	3.0
92875	GEOL 105	AB MW	12:10-1:25	PH-405*	Zucker	3.0

## HEALTH SCIENCE (HSCI)

(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

### HSCI 100 GENERAL HEALTH EDUCATION

Investigation of contemporary health issues with emphasis on detection, treatment and prevention of personal and social health problems. A survey of today's most prevalent health problems, including heart disease, venereal disease, birth control, drug abuse, and emotional disorders. Role of social and psychological factors in achieving a lifelong healthful lifestyle. Transfer: UC; CSU (E1).

#### WEEKDAY

92448	HSCI 100	AA MWF	12:10-1:00	8-8304	Rueckhaus	3.0
80461	HSCI 100	AB TTh	9:35-11:00	7-7310	Epp	3.0

#### EVENING

91793	HSCI 100	JA Th	6:30-9:45	8-8304	Whitney	3.0
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### HSCI 130 HUMAN SEXUALITY

Recommended: Eligibility for ENGL 836 or equivalent. Information about sexuality and its impact on interpersonal relationships. Anatomy and physiology, psychosexual development, dating, marriage, sex roles, pregnancy, childbirth, parenting contraction, sexually transmitted diseases, sexual behavior, myths, misconceptions, sexual value systems, and communication skills. Transfer: UC; CSU (E1).

#### WEEKDAY

80462	HSCI 130	AA MWF	11:10-12:00	8-8304	Rueckhaus	3.0
83136	HSCI 130	AB TTh	11:10-12:25	7-7310	Epp	3.0

#### EVENING

80464	HSCI 130	JA M	6:30-9:45	8-8304	Epp	3.0
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### HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

#### EVENING

80469	HSCI 484	JX W	7:00-10:05	8-8302	Holland	3.0
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#### ONLINE

92573	HSCI 484	OL By Arr	48 Hours	ONLINE	Holland	3.0
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HSCI 484 OL is offered in an online format. Students must have internet access and an email address. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

## HISTORY

**HISTORY (HIST)****HIST 100 HISTORY OF WESTERN CIVILIZATION I**

Recommended: Eligibility for ENGL 836. Cultural, political, and economic survey of Western history from the beginnings in the Near East to the Renaissance. Transfer: UC; CSU (C2).

**WEEKDAY**

80438	HIST 100	AA	TTh	9:35-10:50	1-1107	Bell	3.0
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**EVENING**

90477	HIST 100	JA	Th	7:00-10:15	8-8213	Greedy	3.0
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**HIST 104 WORLD CIVILIZATIONS I**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey of world civilizations from ancient times to 1500. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

89213	HIST 104	AA	MW	12:10-1:25	1-1107	Bell	3.0
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**HIST 106 WORLD CIVILIZATIONS II**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey course of world civilizations from 1500 to the present. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

90652	HIST 106	AA	MWF	9:10-10:00	8-8213	Wong	3.0
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**HIST 108 SURVEY OF AMERICAN HISTORY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the colonial period to the present. Emphasis on the development of political institutions. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

**WEEKDAY**

80441	HIST 108	AA	MWF	11:10-12:00	2-2306	Buckingham	3.0
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**EVENING**

84323	HIST 108	JA	M	7:00-10:15	4-180	Reidy	3.0
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**HIST 201 UNITED STATES HISTORY I**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

**WEEKDAY**

91429	HIST 201	AA	MWF	8:10-9:00	4-170	Swanson	3.0
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80447	HIST 201	AB	MWF	9:10-10:00	4-170	Phipps	3.0
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92991	HIST 201	AC	MWF	10:10-11:00	4-170	Phipps	3.0
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86545	HIST 201	AD	TTh	9:35-10:50	1-1124	Wright Jr	3.0
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80448	HIST 201	AE	TTh	11:10-12:25	8-8213	Wright Jr	3.0
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**EVENING**

80449	HIST 201	JA	T	6:30-9:30	2-2305	Wright Jr	3.0
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**HYBRID**

92421	HIST 201	HA	By Arr	48 Hours	HYBRID	Ulloa	3.0
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HIST 201 HA will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, August 20, 2:00-3:00 pm, in Building 4, Room 170. Instructor email: [ulloaj@smccd.edu](mailto:ulloaj@smccd.edu).

**HIST 202 UNITED STATES HISTORY II**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

**WEEKDAY**

86551	HIST 202	AB	TTh	9:35-10:50	8-8213	Wong	3.0
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80450	HIST 202	AC	TTh	9:35-10:50	4-170	Bolick	3.0
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**EVENING**

92414	HIST 202	JA	W	6:30-9:35	1-1107	Swanson	3.0
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**HIST 203 THE UNITED STATES SINCE 1945**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. United States history from the end of World War II to the present. Focus on the principal political, social, economic, and cultural challenges and achievements in American life. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

90155	HIST 203	AA	TTh	11:10-12:25	1-1304	Bell	3.0
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**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

**WEEKDAY**

90624	HIST 240	AA	MWF	8:10-9:00	8-8213	Wong	3.0
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80453	HIST 240	AB	TTh	8:10-9:25	2-2306	Wong	3.0
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**EVENING**

80454	HIST 240	JA	T	6:30-9:30	7-7110	Bolick	3.0
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84324	HIST 240	JB	W	6:30-9:35	2-2305	Wright Jr	3.0
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**HIST 300 HISTORY OF SAN FRANCISCO**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. History of San Francisco from its discovery to the present focusing on soci-cultural, economic, political and artistic developments that made it a world-class city. Transfer: UC; CSU.

**WEEKDAY**

91224	HIST 300	AA	TTh	8:10-9:25	1-1107	Elia	3.0
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**HIST 310 CALIFORNIA HISTORY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

**WEEKDAY**

80456	HIST 310	AA	MWF	9:10-10:00	2-2305	Buckingham	3.0
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80457	HIST 310	AB	MW	12:10-1:25	2-2306	Buckingham	3.0
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85348	HIST 310	AC	TTh	11:10-12:25	2-2305	Buckingham	3.0
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93583	HIST 310	AD	TTh	9:35-10:50	2-2305	Buckingham	3.0
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**EVENING**

80459	HIST 310	JA	W	7:00-10:05	8-8213	Reidy	3.0
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**HYBRID**

92424	HIST 310	HJ	By Arr	48 Hours	HYBRID	Messner	3.0
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HIST 310 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Tuesday, August 21, 4:30 to 6:30 pm, in Building 4, Room 170. Additional on campus meetings on Tuesdays, 10/9 and 12/18, 4:30 to 6:30 pm in Building 4, Room 170. Instructor email: [messnerm@smccd.edu](mailto:messnerm@smccd.edu).

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

91863	HIST 335	AX	MWF	9:10-10:00	1-1107	Bell	3.0
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**HIST 420 SURVEY OF LATIN AMERICAN HISTORY**

Recommended: Eligibility for ENGL 836. Survey of Latin American history including geography, indigenous peoples, early contact with Europeans, conquest, struggle for independence, and development of modern Latin American nations. Transfer: UC; CSU (C2).

**WEEKDAY**

84868	HIST 420	AA	TTh	8:10-9:25	4-170	Ulloa	3.0
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**HIST 429 HISTORY OF LATINOS IN THE UNITED STATES**

**NEW!** Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Examination of the impact of the Latino/a Diaspora on the culture, identity and politics in the United States from Spanish exploration in the Americas to the contemporary period. Emphasis on the Latino/a effect on American political, cultural, and economic systems and institutions. Transfer: CSU (C2, D3).

**WEEKDAY**

93544	HIST 429	AA	TTh	11:10-12:25	4-170	Ulloa	3.0
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**HIST 430 EARLY ASIAN CIVILIZATIONS**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of East Asia, South Asia, Southeast Asia, the Middle East, and the Philippines from their origins to the 18th Century. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

91674	HIST 430	AA	MWF	11:10-12:00	8-8213	Wong	3.0
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**HIST 435 HISTORY OF THE PHILIPPINES – KABABAYAN**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of the Philippines from its origins to the present. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2, D3).

**WEEKDAY**

89212	HIST 435	AK	TTh	12:35-1:50	4-170	Bolick	3.0
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**HIST 463 GREAT CITIES OF THE WORLD:****FLORENCE, TOKYO AND JERUSALEM**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An emphasis on the origins and the more important political, economic, social and cultural aspects of Great Cities. Cities to be studied are Florence, Tokyo and Jerusalem. Transfer: UC; CSU (C2).

**WEEKDAY**

93521	HIST 463	AA	MWF	10:10-11:00	1-1107	Bell	3.0
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**HOME ECONOMICS**

(Refer to course listings under FAMILY & CONSUMER SCIENCES.)

**HONORS TRANSFER PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**HUMANITIES (HUM.)****HUM. 106 THE AWAKENING OF INDIVIDUALITY**

Recommended: Eligibility for ENGL 836. An interdisciplinary exploration of individuality and self-reliance aimed at creating greater self-awareness. Partially satisfies general education requirements in the Humanities. Transfer: CSU (C2).

**EVENING**

80476	HUM. 106	JA	M	7:00-10:15	2-2305	Carion	3.0
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**INTERIOR DESIGN (INTD)****INTD 110 ENVIRONMENTAL DESIGN**

Study of the home's interior environment; principles and elements of design as they relate to the selection and coordination of home furnishings and accessories. Transfer: CSU (C1).

**WEEKDAY**

93534	INTD 110	AA	MW	12:10-1:25	3C	Dye	3.0
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**JOURNALISM (JOUR)****JOUR 110 MASS MEDIA AND SOCIETY**

*Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent.* General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. Transfer: UC; CSU (D3).

**WEEKDAY**

87391	JOUR 110	AX	MWF	9:10-10:00	8-8226	Kaplan-Biegel	3.0
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**JOUR 110 MASS MEDIA AND SOCIETY – HONORS**

*Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent.* General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

**WEEKDAY**

91756	JOUR 110	AH	MWF	9:10-10:00	8-8226	Kaplan-Biegel	3.0
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**JOUR 120 WRITING AND REPORTING FOR THE MEDIA**

*Prereq: Eligibility for ENGL 100 or 105, or equivalent.* Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. Transfer: UC; CSU.

**WEEKDAY**

85782	JOUR 120	AX	MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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## JOURNALISM &gt; KINESIOLOGY – DANCE

**JOUR 120 WRITING AND REPORTING FOR THE MEDIA – HONORS**

*Prereq:* Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. *NOTE:* This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU.

**WEEKDAY**

92409	JOUR 120	AH	MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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**JOUR 121 ADVANCED WRITING AND REPORTING FOR THE MEDIA**

*Prereq:* Completion of JOUR 120 with a grade of C or better. Increases students' reporting skills through cultivating a regular beat and using the Web and databases. Prepares students to be journalists in this era of converging print, broadcast and online media by teaching them how to enhance their news writing through combining text, audio and video. Transfer: UC; CSU.

**WEEKDAY**

91907	JOUR 121	AX	MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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**JOUR 300 NEWSPAPER STAFF**

*Prereq:* Eligibility for ENGL 836, or ENGL 846, or ESOL 400, or equivalent. Recommended: Completion of or concurrent enrollment in JOUR 120. Production of the college newspaper as part of pre-professional training program. Plus 48 lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

**WEEKDAY**

86280	JOUR 300	AA	MWF	12:10-1:00	8-8110	Kaplan-Biegel	3.0
		TBA Hours:	By Arr	3 Hrs/Wk			

**JOUR 690 SPECIAL PROJECTS IN JOURNALISM**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

87474	JOUR 690	AV	By Arr	1-3 Hrs/Wk	8-8110	Kaplan-Biegel	1.0-3.0
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**KABABAYAN PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**KINESIOLOGY – ADAPTED (ADAP)****ADAP 358 ADAPTED STRENGTH DEVELOPMENT**

*Prereq:* Physician's recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). *Coreq:* Concurrent enrollment in ADAP 349, 357 or 359. Students will review and apply basic exercise physiology and strength development concepts in the context of their own disability to develop and/or maintain their muscular strength and endurance. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

91871	ADAP 358	AA	TTh	12:35-1:55	3-3102	Chandler	1.0
91872	ADAP 358	AB	MW	1:40-3:00	3-3201	Chandler	1.0
91875	ADAP 358	BO	TTh	2:10-3:30	3-3102	Chandler	0.5-1.0

**ADAP 359 BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED**

*Coreq:* Concurrent enrollment in ADAP 348, 356 or 358. Designed to identify, assess and improve balance and physical functioning for individuals with physical limitations. Prescriptive programs are developed for groups and individuals. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

91876	ADAP 359	A0	By Arr	1.5-3 Hrs/Wk	3-3102	Chandler	0.5-1.0
91878	ADAP 359	B0	By Arr	1.5-3 Hrs/Wk	3-3102	Chandler	0.5-1.0

**KINESIOLOGY – COMBATIVES (COMB)****COMB 404 BEGINNING SHOTOKAN KARATE**

A course in the introduction of skills and techniques of the Japanese art of Shotokan Karate. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

90138	COMB 404	AX	MW	1:40-3:00	3-3201	Larson	1.0
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**COMB 405 INTERMEDIATE & ADVANCED SHOTOKAN KARATE**

Recommended: COMB 404. A course to reinforce the skills and techniques learned in COMB 404. Intermediate and advanced techniques in the Japanese art of Shotokan Karate. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

90139	COMB 405	AX	MW	1:40-3:00	3-3201	Larson	1.0
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**KINESIOLOGY – DANCE (DANC)****DANC 100 DANCE APPRECIATION**

**NEW!** Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Designed to give the student an overview of dance history. Beginning with classical era, folk and ethnic dance, this course will survey the development of Modern, Ballet, Jazz, Hip Hop, Breaking and other dance forms through video analysis. Transfer: CSU (C1).

**ONLINE**

93428	DANC 100	OL	By Arr	48 Hours	ONLINE	Steele	3.0
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DANC 100 OL is taught in an online format. For more information on the class and orientation, please contact Amber Steele at (650) 738-4439, or email [steelea@smccd.edu](mailto:steelea@smccd.edu).

**DANC 110 MODERN DANCE**

Movement with emphasis on creativity, style and self-expression. Students will choreograph a modern dance by the end of the semester. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2, C1).

**WEEKDAY**

91698	DANC 110	AA	MWF	10:10-11:00	3-3201	Steele	1.0
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**DANC 140 BALLET**

Basic barre, floor technique and movement fundamentals with emphasis on body control, form, and special patterns. Excellent for beginners. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1, E2).

**WEEKDAY**

90485	DANC 140	BA	TTh	11:10-12:25	3-3201	Simmers	1.0
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**DANC 152 CUBAN ROOTS OF SALSA**

Designed to introduce students to the fundamentals of Cuban popular dances, including Danzon, Son, Cha Cha Cha, Son Montuno, and Salsa Cubana. Transfer: UC; CSU (E2).

**EVENING**

91694	DANC 152	JA	T	6:00-9:00	1-1250	Delmar	1.0
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**DANC 161 TANGO ARGENTINO**

Designed to introduce students to the essence of Argentine tango. Students will be able to dance in social settings comfortably and confidently. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

**EVENING**

90497	DANC 161	JX	W	7:00-10:05	3-3201	Delmar	1.0
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**DANC 162 TANGO MILONGA**

Recommended: DANC 161 or equivalent. Designed for students with previous tango experience (knowledge of basic skills). Students will learn exciting new steps to bring their tango dancing to new levels. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

**EVENING**

90495	DANC 162	KA	F	7:00-10:15	3-3201	Delmar	1.0
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**DANC 163 TANGO BUENOS AIRES**

Recommended: DANC 161 and DANC 162, or equivalent. Designed for students who have previous tango experience (knowledge of basic and intermediate tango skills). In addition to furthering their tango skills, student will participate in tango performances. Open entry. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**EVENING**

91074	DANC 163	JX	W	7:00-10:05	3-3201	Delmar	1.0
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**DANC 167 SWING DANCE I**

Beginning class in swing dance. Includes instruction, demonstration and practice. Transfer: UC; CSU.

**EVENING**

91680	DANC 167	KX	Th	7:20-10:10	3-3201	Moberg	1.0
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**DANC 168 SWING DANCE II**

*Prereq:* DANC 167 or equivalent. Intermediate class in swing dance. Includes instruction, demonstration and practice, and performance. Transfer: UC; CSU.

**EVENING**

91681	DANC 168	KX	Th	7:20-10:10	3-3201	Moberg	1.0
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**DANC 169 SWING DANCE III**

*Prereq:* DANC 168 or equivalent. Advanced class in swing dance. Includes instruction, demonstration and practice, choreography, and performance. Transfer: UC; CSU.

**EVENING**

91682	DANC 169	KX	Th	7:20-10:10	3-3201	Moberg	1.0
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**DANC 395 DANCE WORKSHOP**

**NEW!** Designed to provide a structured workshop for students to collaborate and develop choreographic works. Students will dance in other students' work and may also choreograph their own pieces. Students will perform these works for peer analysis and performance. May be repeated twice for credit. Transfer: CSU (E2).

**WEEKDAY**

93511	DANC 395	BA	TTh	12:35-1:55	3-3201	Steele	1.0
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**DANC 450 INTERMEDIATE/ADVANCED DANCE PRODUCTION**

Recommended: DANC 400 or equivalent. In-depth study on performance and repertory for intermediate/advanced dance students. Emphasis on development of dance technique and performance projection. Plus 32 lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

93051	DANC 450	AA	MW	12:10-1:30	1-1250	Steele	1.0
		TBA Hours:	By Arr	2 Hrs/Wk			

**DANC 665SB SALSA**

This course is designed to introduce students to the fundamentals and principles of salsa dance with an emphasis on the cultural origins of this dance form. Designed for the serious dancer interested in learning ethnic dance forms as well as the general student. May be repeated a maximum of three times for credit. Transfer: UC; CSU (E2).

**EVENING**

91083	DANC 665SB	JA	M	7:00-10:15	3-3201	Santos	1.0
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**DANC 665SF BEGINNING BALLROOM DANCE**

A course designed to introduce students to the fundamentals of ballroom dance. It is designed for the general student wishing to experience and learn about this dance form as well as the serious student. May be repeated a maximum of three times for credit. Transfer: UC; CSU (E2).

**EVENING**

91683	DANC 665SF	KX	Th	7:20-10:10	3-3201	Moberg	1.0
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**DANC 665SI CHINESE ETHNIC AND FOLK DANCE**

Designed to introduce students to the many forms of Chinese Ethnic and Folk Dance passed down through the centuries. Emphasis is placed on cultural expression through movements, postures and aesthetics. May be repeated a maximum of three times for credit. Transfer: UC; CSU (E2).

**EVENING**

93429	DANC 665SI	KA	T	7:20-10:10	3-3201	You	1.0
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**DANC 665SK WORLD BEAT DANCE WORKOUT**

An intense cardio and body sculpting workout set to high energy music from around the world. May be repeated twice for credit. Transfer: UC; CSU (E2).

**WEEKDAY**

93450	DANC 665SK	AA	MW	12:10-1:30	3-3201	Cushway	1.0
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**EVENING**

93451	DANC 665SK	KA	TTh	4:40-5:55	3-3201	Cushway	1.0
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

## KINESIOLOGY – FITNESS

**KINESIOLOGY – FITNESS (FITN)****FITN 106 VARSITY CONDITIONING**

Intended for out-of-season varsity athletes to provide fitness and strength programs that will prepare them for intercollegiate competition. This class will include cardiovascular, strength, agility, speed and sport-specific training. Plus one hr/wk by arrangement for sections less than or equal to 1.0 unit and two hrs/wk by arrangement for sections greater than 1.0 unit. May be repeated for credit a maximum of three times. *NOTE: This section is designed for Baseball athletes and will be held in the Field House, located at the running track.* Transfer: CSU.

**EVENING**

91110	FITN 106	JA	Daily	4:10-5:15	Fld Hse	Nomicos	2.0
	TBA Hours:		By Arr	2 Hrs/Wk			

**FITN 107 INTERCOLLEGIATE FITNESS**

Intended for in-season varsity athletes to maintain fitness during their intercollegiate season. Strength training, cardiovascular conditioning, flexibility, injury prevention, psychological preparation, and nutrition will be emphasized. Plus 16 hours/semester by arrangement for sections less than or equal to 1.0 unit and 32 hours/semester by arrangement for sections greater than 1.0 unit. *NOTE: FITN 107 AS (93186) is designed for Soccer athletes; FITN 107 BS (93188) is designed for Men's Basketball athletes; FITN 107 KS (93443) is designed for Women's Basketball athletes; and FITN 107 JS (93189) is designed for Wrestling athletes.* May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

93186	FITN 107	AS	Daily	1:15-2:25	Field	Corsiglia/Link	2.0
	TBA Hours:		Daily	2.5 Hrs/Wk			
	Dates for the AS section:			8/13-11/30			
93188	FITN 107	BS	Daily	1:30-3:45	3-3200	Piergrossi	2.0
	TBA Hours:		Daily	4.5 Hrs/Wk			
	Dates for the BS section:			8/20-10/13			

**EVENING**

93443	FITN 107	KS	Daily	4:30-6:45	3-3200	Hosley	2.0
	TBA Hours:		Daily	4.5 Hrs/Wk			
	Dates for the KS section:			8/20-10/13			
93189	FITN 107	JS	MTTh	6:15-7:35	3-3106	Haddon	0.5
	TBA Hours:		Daily	2.7 Hrs/Wk			
	Dates for the JS section:			8/13-9/28			

**FITN 110 ADULT CONDITIONING**

Designed to introduce students to various modes of physical activities such as stretching, walking and jogging, weight training, and informal games for the development of personal fitness programs. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

88707	FITN 110	AA	MWF	10:10-11:00	3-3102	Nomicos	1.0
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**FITN 112 CROSS TRAINING**

Students will improve fitness levels, increase strength and flexibility, and lose body fat while participating in a variety of fitness activities such as Spinning, weight training or resistance exercises, yoga, pilates, hiking, running, and/or fitness walking. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

93055	FITN 112	AA	MWF	10:10-11:00	3B	Fosberg	1.0
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**EVENING**

91173	FITN 112	KA	TTh	5:15-6:30	3-3102	Fosberg	1.0
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**FITN 116 BODY CONDITIONING**

Individual flexibility, agility, strength, and cardiovascular conditioning and fitness program. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

90101	FITN 116	BA	TTh	11:10-12:25	3-3102	Chandler	1.0
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**FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS**

An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**ONLINE**

93193	FITN 199	OL	By Arr	64 Hours	ONLINE	Corsiglia	2.0
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FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email [corsigliak@smccd.edu](mailto:corsigliak@smccd.edu).

**FITN 201 BEGINNING WEIGHT TRAINING**

Instruction and practice in the elementary lifts and procedures of weight training. Emphasis on form and techniques, safety procedures and strength values of weight lifting. Transfer: UC; CSU (E2).

**WEEKDAY**

80385	FITN 201	AX	MWF	9:10-10:00	3-3102	Nomicos	1.0
90420	FITN 201	BX	TTh	9:35-10:50	3-3201	Chandler	1.0

**FITN 202 INTERMEDIATE WEIGHT TRAINING**

*Prereq: FITN 201 or equivalent.* Specialization and development of individual programs. May be repeated twice for credit. Transfer: UC; CSU (E2).

**WEEKDAY**

80387	FITN 202	AX	MWF	9:10-10:00	3-3102	Nomicos	1.0
90425	FITN 202	BX	TTh	9:35-10:50	3-3201	Chandler	1.0

**FITN 205 WEIGHT CONDITIONING**

A complete course in weight conditioning, including instruction on how to design an individual training program for strength, tone and endurance. Coeducational class format. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

87420	FITN 205	AC	MWF	11:10-12:00	3-3102	Harris	1.0
89246	FITN 205	BA	MW	12:10-1:30	3-3102	Chandler	1.0

**EVENING**

90500	FITN 205	JX	MW	6:15-7:35	3-3102	Diaz	1.0
88095	FITN 205	KX	TTh	6:15-7:35	3-3102	Marquez	1.0
91671	FITN 205	LX	MTWTh	6:15-7:35	3-3102	Diaz	2.0

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**FITN 219 CORE FITNESS TRAINING**

Designed to provide strengthening, stretching and aerobic exercise with spine stabilization postures for core conditioning to improve athletic performance, activities of daily living, and injury prevention. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

93196	FITN 219	AA	MWF	10:10-11:00	3-3106	Silken	1.0
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**FITN 301 SPINNING®**

Aerobic exercise on a stationary racing bicycle. This workout is done to high cadence music. Exercise heart rate and individual goals are assessed for maximum benefit. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

90501	FITN 301	AA	MWF	9:10-10:00	3B	Corsiglia	1.0
90132	FITN 301	AB	MW	12:10-1:30	3B	Harris	1.0
90133	FITN 301	AD	MWF	11:10-12:00	3B	Corsiglia	1.0
90134	FITN 301	BB	TTh	11:10-12:25	3B	Corsiglia	1.0

**EVENING**

90135	FITN 301	JA	MW	5:30-6:55	3B	Harris	1.0
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**FITN 304 WALKING FITNESS**

Students will gain understanding of cardiovascular fitness through walking and develop a personal walking program based on individual needs. *NOTE: The first class meeting will be held in the Gymnasium (Room 3200). May be repeated for credit a maximum of three times.* Transfer: UC; CSU (E2)

**WEEKDAY**

90104	FITN 304	AA	MWF	8:10-9:00	Track	Nomicos	1.0
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**FITN 334 YOGA**

Various Yoga styles and exercises to increase flexibility, improve posture, and assist in stress reduction. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

88058	FITN 334	AA	MWF	9:10-10:00	3-3201	Steele	1.0
90607	FITN 334	BA	TTh	8:10-9:25	3-3201	Simmers	1.0
90099	FITN 334	BC	TTh	12:35-1:55	3-3106	Staff	1.0

**EVENING**

90097	FITN 334	KA	TTh	6:00-7:15	3-3201	Roby	1.0
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**SATURDAY**

88093	FITN 334	SA	Sat	9:10-10:45	3-3201	Roby	0.5
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**FITN 335 PILATES**

Training muscles of the torso through controlled exercises that increase core strength and postural stability to optimize performance in athletics, dance and everyday activities. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

89848	FITN 335	AA	MWF	11:10-12:00	3-3201	Steele	1.0
89849	FITN 335	BA	TTh	9:35-10:55	3-3201	Simmers	1.0
89842	FITN 335	BB	TTh	2:10-3:30	3-3201	Staff	1.0

**EVENING**

90506	FITN 335	JB	MW	5:30-6:50	3-3201	Simmers	1.0
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# Fitness



## Sit behind a desk all day? Get moving with a fitness class!

**Courses are designed for students  
of all levels, ages and abilities**

For less than you'd pay at local gyms, Skyline College offers a variety of courses that will help you learn, develop and maintain a healthy lifestyle. Among courses offered this fall are:

- FITN 112: Cross Training
- FITN 116: Body Conditioning
- FITN 205: Weight Conditioning
- FITN 301: Spinning
- FITN 304: Walking Fitness
- FITN 334: Yoga
- FITN 335: Pilates

Achieve your fitness goals! Learn technique and the basics related to managing exercise habits while taking part in the physical activity that is essential to keeping you healthy. Skyline's environment is supportive and non-intimidating. Courses focus on all of the five fitness components (muscular strength, muscular endurance, cardiovascular endurance, body composition, and flexibility).

**Benefits:**

- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Enjoy the camaraderie that develops when working out with others in the class
- Be more accountable to yourself in maintaining an exercise program while enrolled in a class

**Contact: Joe Morello, (650) 738-4271  
or [morelloj@smccd.edu](mailto:morelloj@smccd.edu)**

## KINESIOLOGY – INDIVIDUAL SPORTS (INDV)

### INDV 101 BEGINNING ARCHERY

Fundamentals of target archery, types of competition, rules, scoring, care and selection of equipment. *NOTE: The first class will be held in Portable 3A.* Transfer: UC; CSU (E2).

#### WEEKDAY

89239	INDV 101	AX	MWF	11:10-12:00	Field	Fosberg	1.0
93460	INDV 101	BX	MW	1:10-2:30	Field	Fosberg	1.0

### INDV 105 INTERMEDIATE ARCHERY

*Prereq: INDV 101 or equivalent.* Continued instruction in techniques with increasing distances, games and competitions, team and individual competition. May be repeated twice for credit. *NOTE: The first class will be held in Portable 3A.* Transfer: UC; CSU (E2).

#### WEEKDAY

89240	INDV 105	AX	MWF	11:10-12:00	Field	Fosberg	1.0
93461	INDV 105	BX	MW	1:10-2:30	Field	Fosberg	1.0

### INDV 121 BEGINNING BADMINTON

Rules and strategies of badminton; fundamentals of grip, strokes, footwork and court coverage, drills and competition, testing program, tournaments in singles and doubles. Transfer: UC; CSU (E2).

#### WEEKDAY

90517	INDV 121	AX	MWF	9:10-10:00	3-3200	Harris	1.0
90519	INDV 121	BX	MWF	12:10-1:00	3-3200	Fosberg	1.0

### INDV 125 ADVANCED BADMINTON

Recommended: INDV 121 or equivalent. Emphasis on strategy, tactics, footwork, doubles teamwork and singles game. May be repeated twice for credit. Transfer: UC; CSU (E2).

#### WEEKDAY

90518	INDV 125	AX	MWF	9:10-10:00	3-3200	Harris	1.0
90520	INDV 125	BX	MWF	12:10-1:00	3-3200	Fosberg	1.0

### INDV 167 GOLF COURSE STRATEGIES

*Prereq: INDV 160 or equivalent.* Designed for advanced students to understand and strategize golf course management. Emphasis on the use of various clubs, golf course strategy and management, and building a handicap. May be repeated for credit a maximum of three times. *NOTE: The first class meeting will be held in Portable 3A. Subsequent class meetings will be held at various local driving ranges and golf courses. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email fosberg@smccd.edu.* Transfer: CSU (E2).

#### WEEKDAY

90531	INDV 167	AZ	MW	8:00-9:20	Glf Crse	Fosberg	1.0
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### INDV 172 GOLF: IMPROVING THE MENTAL GAME

Recommended: Successful completion of INDV 160 or equivalent. An introduction to the mental side of golf. Includes anxiety management, visualization, goal setting, and more. Course will include practical application in drills and in on-course tournament play. *NOTE: The first class meeting will be held in Portable 3A. Subsequent class meetings will be held at various local driving ranges and golf courses. Students should expect to spend approximately \$200 in golf course greens fees, short game area usage fees, and the purchase of range*

*ball cards for this course. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email fosberg@smccd.edu.* Transfer credit: UC; CSU.

#### WEEKDAY

93199	INDV 172	BZ	Th	8:10-11:15	Glf Crse	Fosberg	1.0
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## KINESIOLOGY – TEAM SPORTS (TEAM)

### TEAM 100 MEN'S BASEBALL

Allows students to develop skills through extended drills and game situations. Strategy will be learned. Physical conditioning is emphasized. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

#### WEEKDAY

80801	TEAM 100	AA	MWF	1:05-3:05	Field	Nomicos	2.0
	TBA Hours:		By Arr	2 Hrs/Wk			
89244	TEAM 100	BA	TTh	12:45-3:50	Field	Nomicos	2.0
	TBA Hours:		By Arr	2 Hrs/Wk			

### TEAM 111 BEGINNING BASKETBALL

Instruction in rules, strategies and fundamentals. Round-robin play during last half of semester. Transfer: UC; CSU (E2).

#### WEEKDAY

89300	TEAM 111	AX	MWF	10:10-11:00	3-3200	Piergrossi	1.0
90542	TEAM 111	BX	MWF	11:10-12:00	3-3200	Piergrossi	1.0
91650	TEAM 111	CX	TTh	11:10-12:25	3-3200	Piergrossi	1.0

### TEAM 115 ADVANCED BASKETBALL

*Prereq: TEAM 111 or equivalent.* Advanced instruction in fundamentals of basketball. Team play accented. May be repeated twice for credit. Transfer: UC; CSU (E2).

#### WEEKDAY

89301	TEAM 115	AX	MWF	10:10-11:00	3-3200	Piergrossi	1.0
90543	TEAM 115	BX	MWF	11:10-12:00	3-3200	Piergrossi	1.0
90544	TEAM 115	CX	TTh	11:10-12:25	3-3200	Piergrossi	1.0

### TEAM 148 INDOOR SOCCER

The game of soccer as played indoors to include skill development, team play, individual play, and group activity. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

#### WEEKDAY

90548	TEAM 148	BA	TTh	9:35-10:55	3-3200	Corsiglia	1.0
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## KINESIOLOGY – VARSITY SPORTS (VARS)

### VARS 110 MEN'S VARSITY BASKETBALL

*Prereq: Must be enrolled in 12 units.* Competition in Coast Conference, Regional and State tournaments. Must be enrolled in 12 units. May be repeated for credit a maximum of three times. *NOTE: For more information contact Coach Justin Piergrossi at (650) 738-4367 or email piergrossij@smccd.edu.* Transfer: UC; CSU (E2).

#### WEEKDAY

90140	VARS 110	AX	Daily	1:30-3:45	3-3200	Piergrossi	1.0
				Dates for VARS 110 AX: 10/15-12/19			

**VARS 150 MEN'S VARSITY SOCCER**

*Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. NOTE: For more information contact Coach Daniel Link at (650) 738-4272, or email [linkd@smccd.edu](mailto:linkd@smccd.edu). May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).*

**WEEKDAY**

80823	VARS 150	AX	Daily	2:35-4:50	Field	Link	2.0
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Dates for VARS 150 AX: 8/20-11/30

**VARS 200 VARSITY WRESTLING**

*Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. NOTE: For more information contact Coach James Haddon at (650) 738-4395, or email [haddonj@smccd.edu](mailto:haddonj@smccd.edu). May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).*

**EVENING**

80824	VARS 200	JX	Daily	4:00-6:15	3-3106	Haddon	2.0
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Dates for VARS 200 JX: 8/27-12/10

**VARS 300 WOMEN'S VARSITY BASKETBALL**

*Prereq: Must be enrolled in 12 units. Competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. NOTE: For more information, contact Women's Basketball Coach Trisha Hosley at (650) 738-4241 or email [hosleyt@smccd.edu](mailto:hosleyt@smccd.edu). Transfer: CSU.*

**EVENING**

91157	VARS 300	JX	Daily	4:30-6:45	3-3200	Hosley	1.0
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Dates for VARS 300 JX: 10/15-12/19

**VARS 340 WOMEN'S VARSITY VOLLEYBALL**

*Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. NOTE: For more information, contact Coach Ray Salahuddin at (650) 738-4151, or email [salahuddinr@smccd.edu](mailto:salahuddinr@smccd.edu) or Athletic Director, Joe Morello at (650) 738-4293 or email [morelloj@smccd.edu](mailto:morelloj@smccd.edu). May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).*

**EVENING**

80826	VARS 340	JX	Daily	6:50-9:05	3-3200	Salahuddin	2.0
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Dates for VARS 340 JX: 8/13-11/20

**VARS 360 VARSITY WOMEN'S SOCCER**

*Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. NOTE: For more information, contact Coach Kevin Corsiglia at (650) 738-4214, or email [corsigliak@smccd.edu](mailto:corsigliak@smccd.edu). May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).*

**WEEKDAY**

86706	VARS 360	AX	Daily	2:35-4:50	Field	Corsiglia	2.0
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Dates for VARS 360 AX: 8/20-11/30

**LEARNING COMMUNITIES**

(LEARNING COMMUNITIES are listed beginning on page 98.)

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**Interactive Cardiovascular Training****Utilize technology to learn and make yourself fit!**

**Interactive Cardiovascular Training** (FITN 199, CRN 93193) is an online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise such as, but not limited to, walking, hiking, jogging, etc. Students at all levels of fitness can participate. This course requires that a student have an IPOD Nano and Nike + IPOD Sport Kit or Nike + Sportband. It also requires that a student have internet access and an email address.

**Benefits:**

- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Receive feedback via technology about performance
- Be able to engage in activity around your schedule

**Contact: Kevin Corsiglia, (650) 738-4214 or [corsigliak@smccd.edu](mailto:corsigliak@smccd.edu)**

## LEARNING SKILLS

## LEARNING SKILLS (LSKL)

**LSKL 110 DIRECTED EXPERIENCE IN TUTORING**

*Prereq: Minimum grade of B in subject to be tutored and letter of recommendation from instructor in the subject area to be tutored.* This course enables students to serve as tutors and provide academic assistance to other students (learners or tutees). Student tutors help tutee study partners 1) to understand the concepts of specific courses and 2) to apply effective study skills. Requires a minimum of 1.5 lab hrs/wk by arrangement. Open entry. Transfer: CSU.

**WEEKDAY**

85931	LSKL 110	AV T	2:10-3:00	5-5102	Perez	0.5-3.0
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**LSKL 800 SUPERVISED SUPPLEMENTAL INSTRUCTION**

*Coreq: Concurrent enrollment in another course for which the student needs academic support in order to succeed.* Individual and/or group instruction by faculty and instructional aides in the Learning Center to reinforce learning in the parent course from which the student was referred. Faculty and/or counselors will refer students based on learning needs. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

85925	LSKL 800	BV By Arr	1.5-9 Hrs/Wk	5-5100	Corral	0.5-3.0
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**LSKL 800 SUPERVISED SUPPLEMENTAL INSTRUCTION – TRiO**

*Coreq: Concurrent enrollment in another course for which the student needs academic support in order to succeed.* Individual and/or group instruction by faculty and instructional aides in the Learning Center to reinforce learning in the parent course from which the student was referred. Faculty and/or counselors will refer students based on learning needs. Open entry. May be repeated for credit a maximum of three times. *NOTE: This section is designed primarily for students in the TRiO program.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

91923	LSKL 800	AV By Arr	1.5-9 Hrs/Wk	5-5100	Chavez	0.5-3.0
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**LSKL 803 SUPERVISED PEER TUTORING**

*Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed.* Individual and/or group instruction by peer tutors in the Learning Center to reinforce learning in the basic skills or job training course from which the student is referred. Faculty and/or counselors will refer students based on their learning needs. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91796	LSKL 803	AV By Arr	1.5-9 Hrs/Wk	5-5100	Corral	0.0
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Dates for the AV section: 8/20-12/12

**LSKL 803 SUPERVISED PEER TUTORING – MESA**

*Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed.* Individual and/or group instruction by peer tutors in the Learning Center to reinforce learning in the basic skills or job training course from which the student is referred. Faculty and/or counselors will refer students based on their learning needs. *NOTE: This section is designed for students in the MESA program.* Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91150	LSKL 803	BV By Arr	1.5-9 Hrs/Wk	7-7309	Fredricks	0.0
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Dates for the BV section: 8/20-12/12

**LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH**

*Coreq: Concurrent enrollment in MATH 811.* Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. *NOTE: Students enrolling in LSKL 811 AA (92537) must also enroll in MATH 811 AA (91161); and students enrolling in LSKL 811 AB (92539) must also enroll in MATH 811 AB (91162).* May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

92537	LSKL 811	AA TTh	9:10-10:25	PH-405*	Leach	0.5
92539	LSKL 811	AB TTh	10:10-11:25	PH-314*	Leach	0.5

**LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH – FIRST YEAR EXPERIENCE (LEAP)**

*Coreq: Concurrent enrollment in MATH 811.* Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. *NOTE: LSKL 811 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in LSKL 811 AY (CRN 92540) must also enroll in CRER 136 AY (CRN 88241), CRER 665SJ AY (CRN 93202), and MATH 811 AY (CRN 91163).* May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

92540	LSKL 811	AY MW	11:10-12:25	PH-307*	Leach	0.5
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**LSKL 828 SUPPLEMENTAL LEARNING ASSISTANCE FOR BASIC WRITING SKILLS**

*Coreq: Concurrent enrollment in ENGL 828.* Provides supplementary learning assistance to students enrolled in ENGL 828. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in ENGL 828. *NOTE: Students enrolling in LSKL 828 AA (93175) must also enroll in ENGL 828 AA (92324); students enrolling in LSKL 828 AB (93176) must also enroll in ENGL 828 AB (92325); students enrolling in LSKL 828 AC (93177) must also enroll in ENGL 828 AC (92737); and students enrolling in LSKL 828 AD (93178) must also enroll in ENGL 828 AD (93059).* May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

93175	LSKL 828	AA M	11:45-1:00	PH-316*	Drisdell	0.5
93176	LSKL 828	AB M	10:45-12:00	PH-314*	Staff	0.5
93177	LSKL 828	AC M	9:10-10:25	PH-316*	Gibson	0.5
93178	LSKL 828	AD W	12:45-2:00	PH-314*	Urquidez	0.5

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**LSKL 830 THE SENTENCE**

Master sentence structure basics in order to make your writing clear and grammatically correct. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91269	LSKL 830	AS MW	12:10-1:00	8-8117	Staff	0.5
Dates for LSKL 830 AS: 9/10-10/1						

**LSKL 831 EDITING AND PROOFREADING**

This supplemental course focuses on teaching students to become stronger editors and proofreaders of their own writing. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91270	LSKL 831	AS MW	12:10-1:00	8-8117	Staff	0.5
Dates for LSKL 831 AS: 10/3-10/24						

**LSKL 832 SENTENCE COMBINING**

Learn sentence-combining strategies to increase the clarity and sophistication of your writing by creating more complex and better-developed sentences. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91271	LSKL 832	AS MW	12:10-1:00	8-8117	Staff	0.5
Dates for LSKL 832 AS: 10/29-11/21						

**LSKL 836 SUPPLEMENTAL LEARNING ASSISTANCE FOR WRITING DEVELOPMENT**

*Coreq: Concurrent enrollment in ENGL 836.* Provides supplementary learning assistance to students enrolled in ENGL 836. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in ENGL 836. May be repeated twice for credit. *NOTE: Students enrolling in LSKL 836 AA (92358) must also enroll in ENGL 846 AX (93476); students enrolling in LSKL 836 AB (92360) must also enroll in ENGL 846 BX (93475); students enrolling in LSKL 836 AC (92359) must also enroll in ENGL 846 CX (93477); and students enrolling in LSKL 836 BB (92362) must also enroll in ENGL 846 DX (93474).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

92358	LSKL 836	AA F	9:45-11:00	PH-314*	Feinblum	0.5
92360	LSKL 836	AB F	9:45-11:00	PH-316*	Lachmayr	0.5
92359	LSKL 836	AC M	12:10-1:25	5-5102	Feiner	0.5
92362	LSKL 836	BB W	12:45-2:00	4-271	Gibson	0.5

**LSKL 853 WRITING AND READING ASSISTANCE LAB**

Provides assistance in reading strategies and all stages of the writing process to students enrolled in any college course. Open entry. May be repeated for credit up to a maximum of 9 units. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91214	LSKL 853	AV By Arr	1.5-9 Hrs/Wk	5-5100	Erpel	0.5-3.0
91215	LSKL 853	BV By Arr	1.5-9 Hrs/Wk	5-5100	Harer	0.5-3.0
91216	LSKL 853	CV By Arr	1.5-9 Hrs/Wk	5-5100	Staff	0.5-3.0
91217	LSKL 853	DV By Arr	1.5-9 Hrs/Wk	5-5100	Frasca	0.5-3.0
91220	LSKL 853	EV By Arr	1.5-9 Hrs/Wk	5-5100	Wong	0.5-3.0

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**LITERATURE (LIT.)**

(Literature courses are also listed under ENGLISH.)

**LIT. 251 WOMEN IN LITERATURE**

*Prereq: ENGL 100 or ENGL 105.* Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. Transfer: UC; CSU (C2).

**EVENING**

90112	LIT. 251	JX M	6:00-9:15	8-8116	McClung	3.0
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**LIT. 251 WOMEN IN LITERATURE – HONORS**

*Prereq: ENGL 100 or ENGL 105.* Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**EVENING**

93481	LIT. 251	JH M	6:00-9:15	8-8116	McClung	3.0
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**LIT. 266 BLACK LITERATURE**

*Prereq: ENGL 100 or 105, or equivalent.* A survey of Black American literature from 1619 to the present. Transfer: UC; CSU (C2).

**WEEKDAY**

90512	LIT. 266	AA TTh	9:35-10:50	PH-403*	Vaughns	3.0
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**LIT. 416 MODERN EUROPEAN LITERATURE IN TRANSLATION**

*Prereq: ENGL 100 or ENGL 105.* Survey of European fiction, poetry, essays and drama. Course may focus on a particular region of Europe. Transfer: UC; CSU (C2).

**HYBRID**

93468	LIT. 416	HJ By Arr	48 Hours	HYBRID	Erwert	3.0
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LIT. 416 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Thursday, August 23, from 7:00-7:50 pm, in Room 2117B.

**MANAGEMENT (MGMT)**

(See also: BUSINESS.)

**MGMT 100 INTRODUCTION TO BUSINESS MANAGEMENT**

**NEW!** Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent.

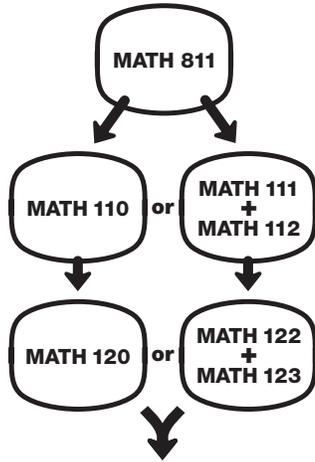
Introduction to the principles and functions of management, including planning, decision making, strategy, organizing, controlling, leadership, and legal and ethical issues affecting decision making today. Transfer: CSU.

**EVENING**

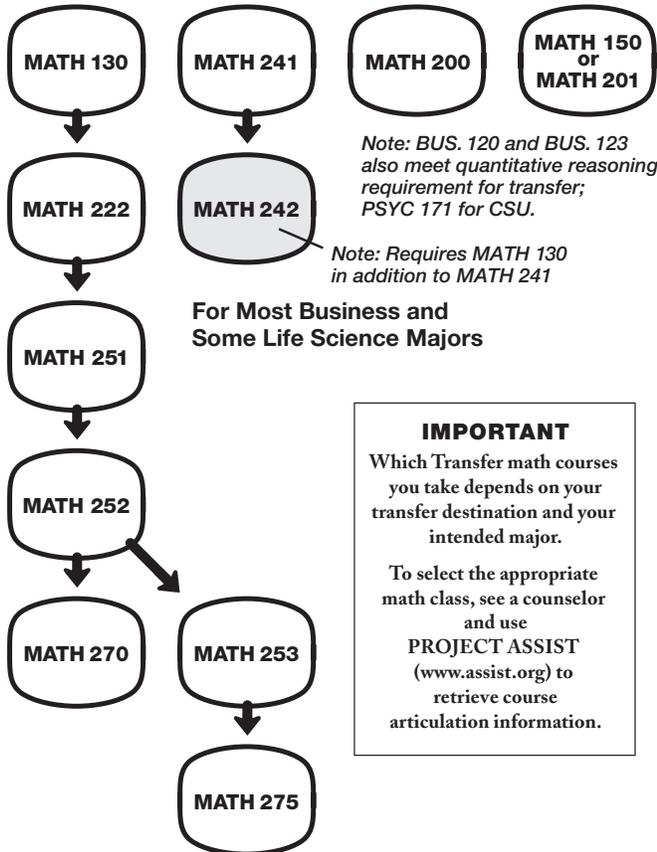
93589	MGMT 100	JA Th	6:30-9:30	8-8222	Staff	3.0
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# MATHEMATICS (MATH)

## Pre-Algebra and Algebra Sequence



### TRANSFER CLASSES



For Most Business and Some Life Science Majors

**IMPORTANT**  
Which Transfer math courses you take depends on your transfer destination and your intended major.  
To select the appropriate math class, see a counselor and use **PROJECT ASSIST** ([www.assist.org](http://www.assist.org)) to retrieve course articulation information.

For Most Science, Computer Science and Engineering Majors

### MATH 110 ELEMENTARY ALGEBRA

*Prereq:* Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

80534	MATH 110	AA	Daily	8:10-9:00	7-7310	Leach	5.0
80536	MATH 110	AC	Daily	10:10-11:00	7-7104	Freedman	5.0
80537	MATH 110	AD	MWF	9:35-11:00	4-273	Broxholm	5.0
83845	MATH 110	AE	Daily	12:10-1:00	PH-308*	Momeni	5.0
91149	MATH 110	AS	MTWTh	2:10-4:15	4-273	Nguyen	5.0

Dates for the AS section ONLY: 9/10-11/8

**EVENING**

80539	MATH 110	JA	MW	6:30-9:00	4-273	Piserchio	5.0
80540	MATH 110	JB	TTh	7:00-9:25	4-273	Kwok	5.0
93536	MATH 110	JC	MW	7:00-9:25	7-7111	Nguyen	5.0

### MATH 110 ELEMENTARY ALGEBRA – ASTEP

*Prereq:* Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students. (Units do not count toward the Associate Degree.)

**WEEKDAY**

90615	MATH 110	AQ	Daily	9:10-10:00	PH-308*	Deamer	5.0
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### MATH 110 ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE

*Prereq:* Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* MATH 110 AY is part of the First Year Experience Learning Community. Students enrolling in MATH 110 AY (CRN 80535) must also enroll in COUN 100 AY (CRN 90578) and ENGL 846 AY (CRN 93444). (Units do not count toward the Associate Degree.)

**WEEKDAY**

80535	MATH 110	AY	Daily	11:10-12:00	7-7104	Nguyen	5.0
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**MATH 111 ELEMENTARY ALGEBRA I**

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

**WEEKDAY**

86494	MATH 111	AB	MW	11:10-12:25	4-273	Maoujoudi	3.0
90552	MATH 111	AX	TTh	8:10-9:25	7-7304	Ban	3.0
90553	MATH 111	BX	TTh	11:10-12:25	5-5132B	Chavez	3.0

**EVENING**

89561	MATH 111	JA	T	6:30-9:30	7-7109	Kuan	3.0
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**MATH 111 ELEMENTARY ALGEBRA I – PUENTE**

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Puente learning community, but is open to all eligible students. (Units do not count toward the Associate Degree.)

**WEEKDAY**

80542	MATH 111	AP	TTh	11:10-12:25	5-5132B	Chavez	3.0
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**MATH 111 ELEMENTARY ALGEBRA I – WIT**

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Women in Transition learning community, but is open to all eligible students. (Units do not count toward the Associate Degree.)

**WEEKDAY**

80541	MATH 111	AR	TTh	8:10-9:25	7-7304	Ban	3.0
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**MATH 112 ELEMENTARY ALGEBRA II**

Prereq: Completion of MATH 111 with a grade of C or better, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 110. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

**WEEKDAY**

80548	MATH 112	AA	MWF	9:10-10:00	7-7304	Hasson	3.0
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**EVENING**

80549	MATH 112	JA	W	6:30-9:35	5-5132B	Garcia Jr	3.0
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**MATH 120 INTERMEDIATE ALGEBRA**

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.

**WEEKDAY**

80553	MATH 120	AA	Daily	9:10-10:00	7-7111	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
80555	MATH 120	AB	Daily	10:10-11:00	7-7111	Araica	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
80556	MATH 120	AC	Daily	11:10-12:00	7-7111	Zamani	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
80552	MATH 120	AD	MWF	10:10-11:35	8-8302	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
80554	MATH 120	AE	Daily	10:10-11:00	5-5132B	Hough Jr	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
83425	MATH 120	AF	MWF	12:10-1:35	7-7111	Kotsishevskaya	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
85129	MATH 120	AS	MTWTh	2:10-4:15	7-7111	Chen	5.0
	TBA Hours:		MTWTh	2 Hrs/Wk			

Dates for the AS section ONLY: 9/10-11/8

**EVENING**

80558	MATH 120	JA	MW	7:00-9:30	1-1205	Miranda	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
80559	MATH 120	JB	TTh	7:00-9:25	7-7111	Garcia Jr	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
93537	MATH 120	JC	TTh	7:00-9:25	5-5132B	Farahmand	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ONLINE**

91746	MATH 120	OL	By Arr	80 Hours	ONLINE	Moss	5.0
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MATH 120 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**MATH 120 INTERMEDIATE ALGEBRA – ASTEP**

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.

**WEEKDAY**

91745	MATH 120	AQ	Daily	10:10-11:00	PH-308*	Deamer	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 122 INTERMEDIATE ALGEBRA I**

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Course is equivalent to first half of MATH 120. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.

**WEEKDAY**

80560	MATH 122	AA	MW	12:10-1:25	1-1205	Leach	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

## MATHEMATICS

**MATH 123 INTERMEDIATE ALGEBRA II**

*Prereq:* Completion of MATH 122 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 120. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required.

**WEEKDAY**

80563	MATH 123	AA	MWF	10:10-11:00	5-5132B	Kotsishevskaya	3.0
	TBA Hours:		By Arr			1 Hr/Wk	

**MATH 130 TRIGONOMETRY**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: MATH 115 or equivalent. Trigonometric functions of real numbers and angles; solution of triangles; radian measure; graphs of trigonometric functions; trigonometric equations and identities; inverse trigonometric functions; complex numbers; applications of trigonometry. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).

**WEEKDAY**

84730	MATH 130	AA	MW	12:10-2:00	7-7310	Miranda	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
80566	MATH 130	AB	TTh	12:10-2:00	7-7111	Farahmand	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
80565	MATH 130	AC	MTWTh	8:10-9:00	7-7104	Hough	4.0
	TBA Hours:		By Arr			1 Hr/Wk	

**EVENING**

80567	MATH 130	JA	W	6:00-10:05	7-7310	Reuterdahl	4.0
	TBA Hours:		By Arr			1 Hr/Wk	

**MATH 200 PROBABILITY & STATISTICS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

80568	MATH 200	AA	MTWTh	8:10-9:00	5-5132B	Maxwell	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
84989	MATH 200	AB	MTWTh	9:10-10:00	5-5132B	Maxwell	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
89238	MATH 200	AC	MW	12:10-2:00	5-5132B	Wang	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
88298	MATH 200	AX	TTh	12:35-2:25	8-8302	Moss	4.0
	TBA Hours:		By Arr			1 Hr/Wk	

**EVENING**

80570	MATH 200	JA	M	6:00-10:15	7-7310	Maoujoudi	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
80571	MATH 200	JB	T	6:00-10:05	7-7310	Loeffler	4.0
	TBA Hours:		By Arr			1 Hr/Wk	
89893	MATH 200	JC	W	6:00-10:05	2-2117A	Deamer	4.0
	TBA Hours:		By Arr			1 Hr/Wk	

**ONLINE**

**91249** MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0  
MATH 200 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**91755** MATH 200 OM By Arr 64 Hours ONLINE Kazaryan 4.0  
MATH 200 OM will be held online and on campus. Requires internet access, email, Skype account, and Course Compass access key. Exams will be taken on-campus or via approved proctored arrangements. Course orientation and testing information will be sent to registered students at their [my.smccd.edu](mailto:my.smccd.edu) email account. Instructor email: [kazaryan@smccd.edu](mailto:kazaryan@smccd.edu).

**MATH 200 PROBABILITY & STATISTICS – ASTEP**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students. Transfer: UC; CSU (B4).

**WEEKDAY**

84378	MATH 200	AQ	MWF	12:10-1:25	2-2117A	Deamer	4.0
	TBA Hours:		By Arr			1 Hr/Wk	

**MATH 200 PROBABILITY & STATISTICS – HONORS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

**WEEKDAY**

89879	MATH 200	AH	TTh	12:35-2:25	8-8302	Moss	4.0
	TBA Hours:		By Arr			1 Hr/Wk	

**MATH 201 QUANTITATIVE REASONING**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Plus 16 hours by arrangement. Transfer: UC; CSU (B4).

**ONLINE**

**93209** MATH 201 OL By Arr 48 Hours ONLINE Moss 3.0  
MATH 201 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**MATH 222 PRECALCULUS**

Prereq: Completion of MATH 130 with grade C or better, or equivalent. Functional and graphing approach to concepts and skills necessary as background for success in calculus. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>80572</b>	MATH 222	AA	Daily	8:10-9:00	7-7111	Araica	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>84731</b>	MATH 222	AB	MWF	9:35-11:00	8-8304	Nguyen	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 241 APPLIED CALCULUS I**

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242. Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>84732</b>	MATH 241	AB	Daily	11:10-12:00	7-7109	Araica	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>80573</b>	MATH 241	AX	MWF	8:10-9:35	8-8304	Fredricks	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 241 APPLIED CALCULUS I – HONORS**

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242. Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>90557</b>	MATH 241	AH	MWF	8:10-9:35	8-8304	Fredricks	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I**

Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>80575</b>	MATH 251	AA	Daily	8:10-9:00	7-7109	Zamani	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>80574</b>	MATH 251	AX	MTWTh	12:40-1:45	4-273	Freedman	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I – HONORS**

Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>89249</b>	MATH 251	AH	MTWTh	12:40-1:45	4-273	Freedman	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II**

Prereq: Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminates, and improper integrals. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

Honors Program

**WEEKDAY**

<b>88470</b>	MATH 252	AX	Daily	11:10-12:00	4-148	Leach	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II – HONORS**

Prereq: Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminates, and improper integrals. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>90085</b>	MATH 252	AH	Daily	11:10-12:00	4-148	Leach	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 253 CALCULUS WITH ANALYTIC GEOMETRY III**

Prereq: Completion of MATH 252 with a grade of C or better, or equivalent. Taylor's formula, infinite series, parametric equations, vectors, solid geometry, functions of variables, multiple integration and partial derivatives. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

<b>80579</b>	MATH 253	AA	Daily	12:10-1:00	7-7304	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

## MATHEMATICS &gt; MUSIC

**MATH 275 ORDINARY DIFFERENTIAL EQUATIONS**

*Prereq:* Completion of MATH 253 with a grade of C or better, or equivalent. Differential equations and applications of first and better order with emphasis on second order. Topics include power series solutions, Laplace transforms, operator techniques. Plus 16 hours by arrangement. Transfer: UC; CSU (B4).

**EVENING**

90572	MATH 275	JA Th	7:00-10:15	7-7310	Reuterdahl	3.0
TBA Hours:		By Arr	1 Hr/Wk			

**MATH 650 MATHEMATICS SUPPLEMENT – TRIO**

Individualized lessons in mathematics skills arranged and supervised in the Math Assistance Lab of The Learning Center. *NOTE: These sections are designed primarily for TRIO students.* May be repeated for credit. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

86596	MATH 650	AV	By Arr	1.5-6 Hrs/Wk	5-5100	Garcia Jr	0.5-2.0
Dates for MATH 650 AV: 8/20-12/12							
89637	MATH 650	BV	By Arr	1.5-6 Hrs/Wk	5-5100	Chavez	0.5-2.0
Dates for MATH 650 BV: 8/20-12/12							

**MATH 690 SPECIAL PROJECTS IN MATHEMATICS**

One hour of supervised work per week per unit. Transfer: UC; CSU.

**WEEKDAY**

80582	MATH 690	AV	By Arr	1-3 Hrs/Wk	7-7324A	Hough Jr	1.0-3.0
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**MATH 811 FUNDAMENTALS OF MATHEMATICS**

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. Plus 16 hours by arrangement. *NOTE: Students enrolling in MATH 811 AA (91161) must also enroll in LSKL 811 AA (92537); and students enrolling in MATH 811 AB (91162) must also enroll in LSKL 811 AB (92539).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

91161	MATH 811	AA	MWF	8:10-9:00	4-273	Hasson	3.0
91162	MATH 811	AB	Daily	9:10-10:00	7-7104	Freedman	3.0
91164	MATH 811	AC	Daily	12:10-1:00	7-7109	Hough Jr	3.0

**EVENING**

91188	MATH 811	JA	MW	7:00-9:25	7-7109	Kuan	3.0
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**MATH 811 FUNDAMENTALS OF MATHEMATICS – FIRST YEAR EXPERIENCE (LEAP)**

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. Plus 16 hours by arrangement. *NOTE: MATH 811 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in MATH 811 AY (CRN 91163) must also enroll in CRER 136 AY (CRN 88241), CRER 665SJ AY (CRN 93202), and LSKL 811 AY (CRN 92540).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

91163	MATH 811	AY	Daily	10:10-11:00	7-7109	Zamani	3.0
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**MUSIC (MUS.)**

(Dance courses are offered through the Kinesiology/Athletics/Dance Division.)

**MUS. 100 FUNDAMENTALS OF MUSIC**

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

**WEEKDAY**

80596	MUS. 100	AA	MWF	8:10-9:00	1-1115	Conrad	3.0
92028	MUS. 100	AB	TTh	12:35-1:50	1-1111	Bruno	3.0

**ONLINE**

89886	MUS. 100	OL	By Arr	48 Hours	ONLINE	Millar	3.0
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MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/music\\_100ol.htm](http://www.smccd.edu/accounts/millar/music_100ol.htm).

**MUS. 105 MUSIC THEORY I**

*Prereq:* MUS. 100, 301, 377 or 401 with a grade of C or better, or equivalent. Recommended: Concurrent enrollment in MUS. 111. Extended practice in and application of written music theory skills. Projects may include composition, arrangements, transcription and/or orchestration. Transfer: UC; CSU (C1).

**WEEKDAY**

93184	MUS. 105	AX	MWF	10:10-11:00	1-1115	Navari	3.0
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**MUS. 107 MUSIC THEORY III**

**NEW!** *Prereq:* MUS. 106 with a grade of C or better, or equivalent. Continued practice and application of written theory skills introduced in MUS. 106. Topics include: introduction to chromatic harmony, secondary/applied chords, modulation, borrowed chords and overview of larger forms. Transfer: CSU.

**WEEKDAY**

93557	MUS. 107	AX	MWF	10:10-11:00	1-1115	Navari	3.0
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**MUS. 111 MUSICIANSHIP I**

*Prereq:* MUS. 100, 301, 377 or 401 with a grade of C or better, or equivalent. Recommended: Concurrent enrollment in MUS. 105. Extended practice in and application of music theory expressed in performance and listening skills (musicianship skills). May be repeated twice for credit. Transfer: UC; CSU (C1).

**WEEKDAY**

80599	MUS. 111	AX	MWF	11:10-12:00	1-1115	Navari	3.0
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**MUS. 113 MUSICIANSHIP III**

**NEW!** *Prereq:* MUS. 112 or equivalent. Continued practice and application of performance and aural music theory skills introduced in MUS. 112. Topics include triplets/duplets, syncopations, chromatic alterations, and modulation to closely-related keys. Transfer: CSU.

**WEEKDAY**

93558	MUS. 113	AX	MWF	11:10-12:00	1-1115	Navari	3.0
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**MUS. 115 MUSIC, ART AND IDEAS**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination and analysis of art and music as reflections of cultural ideas and traditions. The student will develop an informed appreciation of the visual arts, performance arts, and musical works. Also listed as ART 115. Transfer: UC; CSU (C1).

**WEEKDAY**

90570	MUS. 115	AX	MW	12:10-1:25	1-1111	Takayama	3.0
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**MUS. 202 MUSIC APPRECIATION**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

**WEEKDAY**

80601	MUS. 202	AA	MWF	9:10-10:00	1-1115	Conrad	3.0
92408	MUS. 202	AB	MWF	10:10-11:00	1-1111	Bruno	3.0

**ONLINE**

89682	MUS. 202	OL	By Arr	48 Hours	ONLINE	Millar	3.0
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MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/new\\_page\\_2.htm](http://www.smccd.edu/accounts/millar/new_page_2.htm).

**MUS. 204 MUSIC HISTORY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

**WEEKDAY**

93553	MUS. 204	AA	MWF	11:10-12:00	1-1111	Bruno	3.0
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**ONLINE**

91115	MUS. 204	OL	By Arr	48 Hours	ONLINE	Millar	3.0
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MUS. 204 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/new\\_page\\_1.htm](http://www.smccd.edu/accounts/millar/new_page_1.htm).

**MUS. 250 WORLD MUSIC**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of selected listening and readings from the music of Asia, Southeast Asia, Pacific Islands, Americas, Africa, and the Middle East. Required concert attendance. Transfer: UC; CSU (C1).

**WEEKDAY**

80604	MUS. 250	AA	MWF	9:10-10:00	1-1111	Hansen	3.0
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**MUS. 276 HIP HOP: CULTURE AND POLITICS**

**NEW!** Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of all aspects of the culture and politics of Hip Hop through the lens of Urban Music. Transfer: CSU (C1, C2).

**WEEKDAY**

93565	MUS. 276	AA	TTh	9:35-10:50	1-1115	Jackson	3.0
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**MUS. 290 INTRODUCTION TO MIDI (MUSICAL INSTRUMENT DIGITAL INTERFACE) MUSIC**

Introduction to the use and implementation of MIDI (Musical Instrument Digital Interface) musical instruments, including interfacing with computers and MIDI software. Ability to read music is desirable but not essential. Plus 16 hours by arrangement. Transfer: CSU.

**WEEKDAY**

88756	MUS. 290	AA	TTh	11:10-1:00	1-1201	Williams	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

# Music Performance



## Pursue your love of music, or try a music class for the first time!

Did you love music in high school and want to continue performing?

Do you want to tap into your creative side with a class?

In addition to an A.A. in Music, Skyline College offers music performance classes for students of all levels taught by experienced faculty in a supportive environment.

**Expert instruction:** Skyline College's patient instructors motivate, nurture and draw the best from each student. The music faculty are active as composers, performers and arrangers.

**Performance classes** (day & evening) for new players to virtuosos in:

- Piano
- Solo Voice and Choir
- Guitar
- Concert and Jazz Band

Many classes meet humanities/general education requirements for transfer.

**Contact: Donna Bestock, (650) 738-4121 or [bestock@smccd.edu](mailto:bestock@smccd.edu)**

## MUSIC

**MUS. 301 PIANO I**

Recommended: MUS. 100 or equivalent. Beginning piano with emphasis on music reading, keyboard harmony, improvisation and keyboard technique. Plus 48 hours by arrangement. Transfer: UC; CSU (C1).

**WEEKDAY**

<b>80605</b>	MUS. 301	AA	MWF	10:10-11:00	1-1109	Hansen	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			
<b>80606</b>	MUS. 301	AB	MWF	11:10-12:00	1-1109	Hansen	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>83284</b>	MUS. 301	JA	M	7:00-10:05	1-1109	Ingber	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			
<b>83285</b>	MUS. 301	JB	T	6:30-9:30	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**SATURDAY**

<b>91675</b>	MUS. 301	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 302 PIANO II**

Prereq: MUS. 301 or equivalent. Continuation of Piano I with increased emphasis on sightreading, technique and piano literature. Plus 48 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>80610</b>	MUS. 302	AX	TTh	12:35-1:50	1-1109	Ingber	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>91144</b>	MUS. 302	JX	W	6:30-9:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**SATURDAY**

<b>84339</b>	MUS. 302	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 303 PIANO III**

Prereq: MUS. 302 or equivalent. Piano literature from Baroque, Classic, Romantic and 20th century; keyboard harmony and ensemble. Recital performance may be required. Plus 48 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>92820</b>	MUS. 303	AX	TTh	12:35-1:50	1-1109	Ingber	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>91145</b>	MUS. 303	JX	W	6:30-9:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**SATURDAY**

<b>89208</b>	MUS. 303	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 304 PIANO IV**

Prereq: MUS. 303 or equivalent. Piano literature from Baroque, Classic, Romantic and 20th century; keyboard harmony and ensemble. Recital performance may be required. Plus 48 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

<b>92821</b>	MUS. 304	AX	TTh	12:35-1:50	1-1109	Ingber	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>91146</b>	MUS. 304	JX	W	6:30-9:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**SATURDAY**

<b>89210</b>	MUS. 304	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 377 GUITAR I**

Recommended: MUS. 100 or equivalent. Basic guitar instruction. Playing techniques, notation, chords, reading, strum techniques, fingerpicking. Emphasis on popular music literature. Individual and group instruction. Plus 48 hours by arrangement. *NOTE: MUS. 377 AZ (CRN 92570) will be held at Oceana High School, 401 Paloma Avenue, Pacifica.* Transfer: UC; CSU.

**WEEKDAY**

<b>92570</b>	MUS. 377	AZ	TTh	3:00-5:10	OCEN	Nichols	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>85853</b>	MUS. 377	KX	W	6:00-9:00	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**SATURDAY**

<b>90148</b>	MUS. 377	SX	Sat	9:00-12:20	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 378 GUITAR II**

Prereq: MUS. 377 or demonstrated equivalent skills. Areas covered include barre-chords, CAGED chord and scale theory, blues scales, major scales, accompaniment techniques, and major and minor scale patterns. Plus 48 hours by arrangement. *NOTE: MUS. 378 AZ (CRN 92825) will be held at Oceana High School, 401 Paloma Avenue, Pacifica.* Transfer: UC; CSU.

**WEEKDAY**

<b>92825</b>	MUS. 378	AZ	TTh	3:00-5:10	OCEN	Nichols	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

<b>83292</b>	MUS. 378	KX	W	6:00-9:00	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**SATURDAY**

<b>90157</b>	MUS. 378	SX	Sat	9:00-12:20	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 379 GUITAR III**

Prereq: MUS. 378 or demonstrated equivalent skills. Intermediate/advanced guitar instruction. Principles of moveable chord and scale structure (CAGED), advanced strumming and fingerpicking patterns, etc. Plus 48 hours by arrangement. May be repeated twice for credit. Transfer: UC; CSU.

**EVENING**

<b>83294</b>	MUS. 379	LX	Th	6:30-9:20	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 380 GUITAR IV**

Prereq: MUS. 379 or equivalent. Continuation of MUS. 379; improvising, scales, blues techniques, modern rhythmic techniques with emphasis on American musical literature. Individual and group instruction. Plus 48 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

<b>89878</b>	MUS. 380	LX	Th	6:30-9:20	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 383 GUITAR ENSEMBLE I**

Prereq: MUS. 378 or equivalent. Techniques from Doo-Wop, Rhythm and Blues, to Rock in a small ensemble. Public performance is required. Plus 48 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

<b>89877</b>	MUS. 383	LX	Th	6:30-9:20	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 401 VOICE I**

Recommended: MUS. 100 or equivalent. A general class designed to introduce students to solo vocal work. Plus 48 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

84835	MUS. 401	AA	TTh	9:35-10:50	1-1111	Navari	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

85622	MUS. 401	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 402 VOICE II**

Prereq: MUS. 401 or placement by audition. A continuation of MUS. 401 with emphasis on vocal material and style. Plus 48 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

83298	MUS. 402	CX	TTh	11:10-12:25	1-1111	Navari	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

85353	MUS. 402	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 403 VOICE III**

Prereq: MUS. 402 or placement by audition. Continuing development of vocal technique with emphasis on song literature. Plus 48 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

89223	MUS. 403	CX	TTh	11:10-12:25	1-1111	Navari	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

90196	MUS. 403	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 404 VOICE IV**

Prereq: MUS. 403 or placement by audition. Preparation of scenes, solo and ensemble, from various types of music theater. Plus 48 hours by arrangement. May be repeated once for credit. Transfer: UC; CSU.

**WEEKDAY**

89224	MUS. 404	CX	TTh	11:10-12:25	1-1111	Navari	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**EVENING**

90197	MUS. 404	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**MUS. 430 CONCERT BAND**

Study and performance of music for concert band. Performance is required. Open to all students of the College. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

87363	MUS. 430	PX	T	7:00-9:30	1-1115	Bruno	2.0
	TBA Hours:		By Arr	2 Hrs/Wk			

**MUS. 450 JAZZ BAND**

A course that includes organization, training, arranging, vocals and other phases of dance band work. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

87362	MUS. 450	QX	M	7:00-10:00	1-1115	Bruno	2.0
	TBA Hours:		By Arr	2 Hrs/Wk			

**MUS. 470 CONCERT CHOIR**

Recommended: MUS. 100 or equivalent. Performance of choral music for accompanied and/or unaccompanied choir. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1).

**EVENING**

83280	MUS. 470	RO	T	7:00-10:00	1-1111	Navari	2.0
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**MUS. 665S7 GUITAR: CAGED SCALES**

Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Major, minor, blues, etc. scales based upon CAGED format (5 scale types), including arpeggiation to chord types in specific scales. Transfer: UC, CSU.

**EVENING**

93183	MUS. 665S7	LX	Th	6:30-9:20	1-1115	Markovich	2.0
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**MUS. 667SE MORE PIANO CLASSICS**

Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Piano selections from Schubert, Schumann, Mendelssohn and Tchaikovsky for intermediate and advanced students. Transfer: UC; CSU.

**EVENING**

93262	MUS. 667SE	JX	W	6:30-9:20	1-1109	Hicks	2.0
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**SATURDAY**

92976	MUS. 667SE	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
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**MUS. 667SR CONCERT BAND: VIVE LA FRANCE!**

**NEW!** Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Study of music commemorating the 150th anniversary of the publication of Hugo's LES MISERABLES. Woodwind, brass, and percussion players welcome. Performance required. Transfer: UC; CSU.

**EVENING**

93554	MUS. 667SR	PX	T	7:00-9:30	1-1115	Bruno	2.0
	TBA Hours:		By Arr	2 Hrs/Wk			

**MUS. 667SS JAZZ BAND: SALUTE TO THE 70'S**

**NEW!** Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Study of swing, funk, disco, rock, and soul from the 1970's. Saxophone, trumpet, trombone, and rhythm section players welcome to audition. Performance required. Transfer: UC; CSU.

**EVENING**

93555	MUS. 667SS	QX	M	7:00-10:00	1-1115	Bruno	2.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MUS. 667ST VOICE: GREAT AMERICAN SONGBOOK**

**NEW!** Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Prepare and perform jazz standards from Broadway and Hollywood musicals. Kern, Berlin, Gershwin, Porter, Arlen, et.al. Culminating public performances required. Voice training or choral experience expected. Plus 48 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

93556	MUS. 667ST	CX	TTh	11:10-12:25	1-1111	Navari	2.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**MUSIC > NONNATIVE SPEAKERS**

**MUS. 667SU CONCERT CHOIR: SUGARPLUM VISIONS**

**NEW!** *Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Prepare and perform holiday music of dream-like magic and fantasy accompanied by an instrumental ensemble. Culminating public performances required. Voice training or choral experience expected. Transfer: UC; CSU.*

**EVENING**

93559	MUS. 667SU	RO T	7:00-10:00	1-1111	Navari	2.0
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**MUS. 680SB VIOLIN/VIOLA I**

Students will learn beginner playing techniques for the violin/viola through the study of exercises and musical repertoire. Elements of music notation and theory will be introduced. *NOTE: Students provide their own instruments. Plus 16 hours by arrangement. Transfer: CSU.*

**WEEKDAY**

93529	MUS. 680SB	AX TTh	11:10-12:25	1-1115	Ingber	2.0
	TBA Hours:	By Arr	1 Hr/Wk			

**MUS. 680SC VIOLIN/VIOLA II**

**NEW!** This course will develop the skills of the advancing beginner. Musical expression, sight-reading, and small ensemble skills will be introduced through performance of exercises/short pieces. *NOTE: Students provide their own instruments. Plus 16 hours by arrangement. Transfer: CSU.*

**WEEKDAY**

93530	MUS. 680SC	AX TTh	11:10-12:25	1-1115	Ingber	2.0
	TBA Hours:	By Arr	1 Hr/Wk			

**NONNATIVE SPEAKERS**

(The following courses are designed for nonnative speakers of English.)

**ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS**

*Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. Transfer: UC; CSU.*

**WEEKDAY**

80330	ESOL 400	AA MWF	9:10-10:35	8-8116	Hertig	5.0
89128	ESOL 400	AB MWF	11:10-12:35	8-8116	Hertig	5.0

**EVENING**

91643	ESOL 400	JB MW	4:30-6:45	8-8118	Warden	5.0
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**ESOL 655 ENGLISH AS A SECOND LANGUAGE SUPPLEMENT**

Recommended: Concurrent enrollment in another ESOL course. Provides assistance for ESL students in communication skills, including reading, writing, listening and speaking. Students may drop in when The Learning Center is open for one-on-one tutoring, software, English practice groups, and faculty-taught workshops. Phone-in/online tutoring may be available. May be repeated for credit up to a maximum of 6 units. Open entry. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91263	ESOL 655	AV	By Arr	1.5-9 Hrs/Wk	5-5100	O'Connor	0.5-3.0
91264	ESOL 655	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Kurland	0.5-3.0

**ESOL 803 WORKPLACE ENGLISH FOR SPEAKERS OF OTHER LANGUAGES**

Recommended: Eligibility for ESOL 852, 862 and 872, as indicated by ESL placement test and other measures as necessary, or equivalent. Professional greetings, dress and customs, conversation, customer service, and other skills to work successfully in an office environment. Practice in staffing a professional office. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

92767	ESOL 803	AA TTh	9:35-10:50	8-8317	Carey	3.0
	TBA Hours:	By Arr	2 Hrs/Wk	5-5100		

**ESOL 830 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES III**

Recommended: Satisfactory completion of ESOL 820 or both 821 and 822, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced students who have studied the grammatical structures in ESOL 820 or 821 and 822 and have acquired conversational fluency and basic reading and writing skills. Emphasis is on critical reading, sentence combining, oral exchange, and paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

85321	ESOL 830	AA MWF	8:10-9:50	8-8308	Nicol	6.0
		TTh	8:10-9:25	8-8308	Nicol	

**ESOL 840 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IV**

Recommended: Satisfactory completion of ESOL 830 or both 831 and 832, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced learners who have studied the grammatical structures, reading skills, and elements of paragraph writing in ESOL 830 or 831 and 832. Emphasis is on thematic reading, discussion, and writing from paragraph to essays, supplemented by exercises in proofreading. (Units do not count toward the Associate Degree.)

**WEEKDAY**

85323	ESOL 840	AA MWF	8:10-9:50	1-1124	Frasca	6.0
		TTh	8:10-9:25	1-1124	Frasca	
85324	ESOL 840	AB MWF	11:10-12:50	8-8308	Nicol	6.0
		TTh	11:10-12:25	8-8308	Nicol	

**ESOL 851 HIGH-BEGINNING ESL LISTENING AND SPEAKING**

Recommended: Appropriate skill level of ESOL 810 or ESOL 811, as indicated by ESL placement test and other measures as necessary. Development of listening comprehension and oral proficiency of standard spoken English at the high-beginning level. Comprehension, vocabulary development, and high-beginning fluency. *NOTE: This course will be held at the Community Learning Center, 520 Tamarack Lane, South San Francisco. (Units do not count toward the Associate Degree.)*

**SATURDAY**

91178	ESOL 851	SZ Sat	9:30-1:00	CLC	Carey	3.0
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**ESOL 852 PRE-INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 851, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 862 and ESOL 872. Development of listening comprehension and oral proficiency at the pre-intermediate level of English. Focus on comprehension of modified English and vocabulary in context, clear production of words and phrases, and continued development in oral fluency in English. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91791	ESOL 852	AA TTh	9:35-10:50	5-5102	Shaw	3.0
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**ESOL 853 INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 852, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 863 and ESOL 873. Development of listening comprehension and oral proficiency at the intermediate level of English. Focus on note-taking, aural comprehension, and development of oral proficiency in English. (Units do not count toward the Associate Degree.)

**WEEKDAY**

92392	ESOL 853	AA MWF	12:10-1:00	1-1202	Shaw	3.0
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**ESOL 862 PRE-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 861, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 852 and ESOL 872. Development of reading and writing skills at the pre-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, sentence skills, and short paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91792	ESOL 862	AA MW	10:10-11:50	8-8117	Carey	4.0
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**ESOL 863 INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 862, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 853 and ESOL 873. Development of reading and writing skills at the intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

93466	ESOL 863	AA MW	10:10-11:50	1-1202	Craigie	4.0
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**EVENING**

91788	ESOL 863	JA Th	6:00-10:00	8-8317	Lamarre	4.0
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**ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 830, or ESOL 831 and 832, or ESOL 863, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 854 and ESOL 874. Development of reading and writing skills at the high-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, paragraph and essay writing. (Units do not count toward the Associate Degree.)

**EVENING**

93432	ESOL 864	JA W	6:00-10:00	7-7303	Lerman	4.0
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**ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 810, or both ESOL 811 and 812, or ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the pre-intermediate level. (Units do not count toward the Associate Degree.)

**WEEKDAY**

91790	ESOL 872	AA MWF	9:10-10:00	5-5102	Rivera	3.0
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**ESOL 873 INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 820, or both ESOL 821 and 822, or ESOL 872, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the intermediate level. (Units do not count toward the Associate Degree.)

**WEEKDAY**

93467	ESOL 873	AA MWF	9:10-10:00	1-1202	Craigie	3.0
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**EVENING**

91789	ESOL 873	JA T	6:00-9:00	8-8317	Lamarre	3.0
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**ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 873, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the high-intermediate level. (Units do not count toward the Associate Degree.)

**EVENING**

92766	ESOL 874	JA M	6:00-9:00	7-7303	Lerman	3.0
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**ESOL 875 ADVANCED ESL GRAMMAR AND EDITING**

Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. ESL students learn grammar and editing strategies for academic writing. This course assumes advanced study of ESL up to the reading and writing level of ESOL 400. May be repeated once for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

90462	ESOL 875	AA TTh	11:10-12:25	7-7303	Rivera	3.0
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

## NUTRITION &gt; PHILOSOPHY

**NUTRITION**

(Refer to course listings under FAMILY & CONSUMER SCIENCES.)

**OCEANOGRAPHY (OCEN)****OCEN 100 SURVEY OF OCEANOGRAPHY**

Recommended: Eligibility for ENGL 836. An introduction to the physical, chemical, biological, and geological aspects of the world's oceans. Transfer: UC; CSU (B1).

**WEEKDAY**

80639	OCEN 100	AA	TTh	11:10-12:25	PH-405*	Zucker	3.0
93179	OCEN 100	AB	TTh	2:00-3:15	PH-405*	Zucker	3.0

**OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY**

*Prereq: Completion of or concurrent enrollment in OCEN 100.* Lab and field exercises with ocean sediments, currents, tides, waves, physical and chemical properties of seawater, and forms of marine life. Transfer: UC; CSU (B3).

**WEEKDAY**

86185	OCEN 101	AA	F	12:10-3:15	7-7338	Zucker	1.0
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**OFFICE ADMINISTRATION**

(Refer to course listings under BUSINESS COMPUTER SYSTEMS & MANAGEMENT.)

**PARALEGAL STUDIES (LEGL)****LEGL 240 INTRODUCTION TO LAW**

Recommended: Eligibility for ENGL 836 or equivalent. The study of law, the legal profession, and the court systems; recent development in legal services, law management, and new technology. Transfer: CSU.

**EVENING**

88812	LEGL 240	JA	M	7:00-10:15	1-1107	Staff	3.0
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**LEGL 250 LEGAL RESEARCH**

Recommended: Eligibility for ENGL 836. Practice in using the major resources of the law library; finding and interpreting case law, statutes and administrative regulations. Transfer: CSU.

**EVENING**

80524	LEGL 250	JA	T	7:00-10:00	1-1304	Staff	3.0
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**LEGL 252 PRINCIPLES OF CIVIL & ADMINISTRATIVE PROCESS**

Recommended: Eligibility for ENGL 836. In-depth study of case processing through origin-to-deposition of civil and administrative matters. Transfer: CSU.

**EVENING**

89321	LEGL 252	JA	W	7:00-10:05	8-8306	Staff	3.0
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**LEGL 260 ADVANCED LEGAL RESEARCH & WRITING**

*Prereq: LEGL 250.* Develop and refine legal research and writing skills by preparing a series of projects, including legal documents applying to real cases. Transfer: CSU.

**EVENING**

92467	LEGL 260	JA	T	7:00-10:00	4-180	Staff	3.0
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**LEGL 443 LAW OFFICE PROCEDURES**

*Prereq: BCM. 212 or BCM. 214 and BUS. 400, or equivalent skills.* Recommended: Eligibility for ENGL 836. Intensive training in procedures that prepare the legal secretary and paralegal student for the law office. Emphasis on various areas of substantive law, legal terminology, legal documents, forms, and correspondence. Plus 24 lab hours by arrangement per unit. Also listed as BUS. 443. May be repeated for credit up to a maximum of 4 units. Transfer: CSU.

**EVENING**

89901	LEGL 443	JX	W	7:00-10:05	2-2117B	Staff	1.0-3.0
		TBA Hours:		By Arr	4.3 Hrs/Wk		

**LEGL 671 PARALEGAL INTERNSHIP I**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. May be repeated once for credit. Transfer: CSU.

**HYBRID**

92474	LEGL 671	HJ	By Arr	48 Hours	HYBRID	Staff	4.0
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LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meetings on Wednesdays, August 22 and 29, from 7:00-10:05 pm in Room 2306 – attendance required.

**PHILOSOPHY (PHIL)****PHIL 100 INTRODUCTION TO PHILOSOPHY**

Recommended: Eligibility for ENGL 100 or ENGL 105. A general introduction to the methods, problems and types of philosophy from various times and cultures. Transfer: UC; CSU (C2).

**WEEKDAY**

85340	PHIL 100	AA	MW	12:10-1:25	4-180	Colombetti	3.0
92453	PHIL 100	AB	TTh	9:35-10:50	8-8226	Colombetti	3.0

**EVENING**

80691	PHIL 100	JA	M	7:00-10:15	1-1105	Zoughbie	3.0
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\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**PHIL 103 CRITICAL THINKING**

Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and creative problem solving. Plus 16 hours by arrangement. Transfer: UC; CSU (A3).

**WEEKDAY**

89907	PHIL 103	AA	MWF	10:10-11:00	8-8213	Colombetti	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

80695	PHIL 103	JA	Th	7:00-10:15	4-180	Zoughbie	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**HYBRID**

80693	PHIL 103	HA	By Arr	48 Hours	HYBRID	Colombetti	3.0
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PHIL 103 HA will be held online and on campus. Orientation meeting on Thursday, August 23, from 2:00 to 2:50 pm, in Building 1, Room 1107. Instructor email: [colombetti@smccd.edu](mailto:colombetti@smccd.edu).

**PHIL 240 INTRODUCTION TO ETHICS**

Recommended: Eligibility for ENGL 100 or ENGL 105. Major philosophic views of ethical behavior; discussion of what we can do, should do, and when we may judge one another. Transfer: UC; CSU (C2).

**WEEKDAY**

84841	PHIL 240	AA	MWF	11:10-12:00	1-1107	Colombetti	3.0
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**EVENING**

93172	PHIL 240	JA	T	7:00-10:00	1-1105	Zoughbie	3.0
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**PHIL 312 INTRODUCTION TO PHILOSOPHY OF RELIGION**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An introduction to philosophical thinking about religion, focusing on the existence of God and spirits, the possibility of an afterlife, the occurrence of miracles, the problem of evil, intelligent design, and related topics. Transfer: UC; CSU (C2).

**WEEKDAY**

93564	PHIL 312	AA	TTh	12:35-1:50	1-1304	Colombetti	3.0
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**PHYSICAL EDUCATION**

(Refer to course listings under KINESIOLOGY.)

**PHYSICS (PHYS)****PHYS 105 CONCEPTUAL PHYSICS**

Recommended: Completion of MATH 110 with a grade of C or better, or equivalent; and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A conceptual introduction to physics. Topics include motion, force, oscillations, fluids, thermodynamics, waves, electricity, magnetism, light and modern physics. Transfer: UC; CSU (B1).

**WEEKDAY**

93542	PHYS 105	AA	TTh	9:35-10:50	7-7304	Windham	3.0
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**PHYS 210 GENERAL PHYSICS I**

Prereq: Completion of MATH 130 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Covers mechanics, fluids, waves, thermodynamics. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3, 4).

**WEEKDAY**

80697	PHYS 210	AA	TTh	11:10-12:25	8-8302	Windham	4.0
	LAB		Th	2:10-4:50	7-7305	Langhoff	
80698	PHYS 210	AB	TTh	11:10-12:25	8-8302	Windham	4.0
	LAB		F	1:10-3:50	7-7305	Langhoff	
91997	PHYS 210	AC	TTh	11:10-12:25	8-8302	Windham	4.0
	LAB		Th	5:10-8:15	7-7305	Windham	

**PHYS 211 GENERAL PHYSICS I – CALCULUS SUPPLEMENT**

Prereq: Concurrent enrollment in or completion of MATH 242 or MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent; and concurrent enrollment in or completion of PHYS 210 with a grade of C or better, or equivalent. Further depth and application of calculus for topics in PHYS 210. Transfer: UC; CSU.

**WEEKDAY**

86584	PHYS 211	AA	Th	1:10-2:00	7-7304	Windham	1.0
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**PHYS 220 GENERAL PHYSICS II**

Prereq: Completion of PHYS 210 with a grade of C or better, or equivalent. Covers electricity, magnetism, light and modern physics. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

91730	PHYS 220	AA	TTh	9:35-10:50	8-8302	Koskelo	4.0
	LAB		T	2:10-4:50	7-7305	Staff	
92490	PHYS 220	AB	TTh	9:35-10:50	8-8302	Koskelo	4.0
	LAB		T	5:30-8:25	7-7305	Langhoff	

**PHYS 221 GENERAL PHYSICS II – CALCULUS SUPPLEMENT**

Prereq: Concurrent enrollment in or completion of MATH 242 or MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent; and concurrent enrollment in or completion of PHYS 220 with a grade of C or better, or equivalent. Further depth and application of calculus for topics in PHYS 220. Transfer: UC; CSU.

**WEEKDAY**

91731	PHYS 221	AA	T	1:10-2:00	7-7304	Staff	1.0
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**PHYS 250 PHYSICS WITH CALCULUS I**

Prereq: Completion of MATH 251 with a grade of C or better and concurrent enrollment in or completion of MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Covers Newtonian mechanics including gravitation and mechanical oscillations. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

80699	PHYS 250	AA	MWF	9:10-10:00	7-7310	Koskelo	4.0
	LAB		M	1:10-3:50	7-7305	Koskelo	
88466	PHYS 250	AB	MWF	9:10-10:00	7-7310	Koskelo	4.0
	LAB		M	5:10-7:50	7-7305	Staff	

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

## PHYSICS &gt; POLITICAL SCIENCE

**PHYS 270 PHYSICS WITH CALCULUS III**

*Prereq: Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers thermodynamics, waves and light, and modern physics. May be taken directly after PHYS 250. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3).*

**WEEKDAY**

<b>92648</b>	PHYS 270	AB	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	4:10-6:50	7-7305	Langhoff	
<b>80700</b>	PHYS 270	AX	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

**PHYS 270 PHYSICS WITH CALCULUS III – HONORS**

*Prereq: Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers thermodynamics, waves and light, and modern physics. May be taken directly after PHYS 250. Lecture must be accompanied by a lab section. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B1, 3).*

**WEEKDAY**

<b>89882</b>	PHYS 270	AH	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305		

**POLITICAL SCIENCE (PLSC)****PLSC 115 COMPARATIVE GOVERNMENT – HONORS**

*Recommended: Eligibility for ENGL 836, or equivalent. Comparative treatment of the government and politics of countries of Western Europe, Eastern Europe, and developing nations. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (D3).*

**WEEKDAY**

<b>92466</b>	PLSC 115	AH	MW	12:10-1:25	8-8222	Diamond	3.0
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**PLSC 130 INTERNATIONAL RELATIONS**

*Recommended: Eligibility for ENGL 836 or equivalent. Survey of the basic elements of international relations, including the factors of sovereignty, nationalism, and national policies; the international struggle for power and order; the role of the United Nations and other supranational organizations. Transfer: UC; CSU (D3).*

**WEEKDAY**

<b>89150</b>	PLSC 130	AA	MWF	10:10-11:00	8-8306	Diamond	3.0
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**PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT**

*Recommended: Eligibility for ENGL 100. A study of national, state and local governmental institutions. Examination of power relationship between the branches of government and constitutional relationship between the national, state and local governments. NOTE: Students who have received credit for either PLSC 210 or PLSC 301 may not receive credit for PLSC 200. Transfer: UC; CSU (D2b).*

**WEEKDAY**

<b>88372</b>	PLSC 200	AA	MWF	8:10-9:00	4-180	Masare	3.0
<b>90160</b>	PLSC 200	AB	MWF	11:10-12:00	4-170	Masare	3.0

**EVENING**

<b>88884</b>	PLSC 200	JA	T	7:00-10:00	8-8213	Diamond	3.0
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**PLSC 210 AMERICAN POLITICS**

*Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210. Transfer: UC; CSU (D1).*

**WEEKDAY**

<b>80701</b>	PLSC 210	AA	MW	12:10-1:25	4-170	Masare	3.0
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**EVENING**

<b>91734</b>	PLSC 210	JA	M	7:00-10:15	7-7110	Masare	3.0
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**PLSC 210 AMERICAN POLITICS – ASTEP**

*Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210. This section is designed primarily for students in the ASTEP learning community, but is open to all students. Transfer: UC; CSU (D1).*

**WEEKDAY**

<b>90527</b>	PLSC 210	AQ	TTh	12:35-1:50	7-7110	Masare	3.0
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**PLSC 301 CALIFORNIA STATE AND LOCAL GOVERNMENT**

*Recommended: Eligibility for ENGL 836. Examination of state and local governments. Population growth, cultural diversity, and social programs. California legislature, the plural executive and the judiciary. Local and regional governments. Partially satisfies the American History and Institutions requirement. NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 301. Transfer: CSU (D2a).*

**WEEKDAY**

<b>80704</b>	PLSC 301	AA	TTh	8:10-9:25	8-8213	Masare	3.0
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**PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST**

*Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. Transfer: UC; CSU (G2, D3).*

**WEEKDAY**

<b>91869</b>	PLSC 335	AX	MWF	9:10-10:00	1-1107	Bell	3.0
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**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

## PSYCHOLOGY (PSYC)

### PSYC 100 GENERAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: PSYC 100 AZ (CRN 80708) will be held at Hillsdale High School, 3115 Del Monte Street, San Mateo. Transfer: UC; CSU (D3).*

#### WEEKDAY

80707	PSYC 100	AA	MWF	8:10-9:00	7-7110	Merrill-Sinarle	3.0
80711	PSYC 100	AB	MWF	9:10-10:00	4-180	McCoy	3.0
92038	PSYC 100	AC	MWF	10:10-11:00	4-180	Jackson	3.0
80710	PSYC 100	AD	MWF	11:10-12:00	4-180	Jackson	3.0
80712	PSYC 100	AE	TTh	8:10-9:25	4-180	Merrill-Sinarle	3.0
80709	PSYC 100	AF	TTh	9:35-10:50	1-1105	Hearne	3.0
92037	PSYC 100	AG	TTh	12:35-1:50	PH-411*	Shusterman	3.0
80708	PSYC 100	AZ	MF	1:30-2:45	HHS	Eljarrari	3.0

#### EVENING

80714	PSYC 100	JA	M	5:30-8:45	1-1304	Hearne	3.0
80715	PSYC 100	JB	T	5:30-8:30	1-1107	McCoy	3.0

#### SATURDAY

93532	PSYC 100	SA	Sat	9:00-12:15	1-1107	Kemdal Pho	3.0
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#### ONLINE

92429	PSYC 100	OL	By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
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PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

### PSYC 100 GENERAL PSYCHOLOGY – ASTEP

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students. Transfer: UC; CSU (D3).*

#### WEEKDAY

91736	PSYC 100	AQ	MW	12:10-1:25	1-1304	Jackson	3.0
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### PSYC 100 GENERAL PSYCHOLOGY – HONORS

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (D3).*

#### WEEKDAY

93154	PSYC 100	AH	TTh	9:25-10:40	PH-411*	Shusterman	3.0
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### PSYC 105 EXPERIMENTAL PSYCHOLOGY

*Prereq: PSYC 100.* Application of scientific methods to psychological research. Fundamentals of experimental design, descriptive and inferential statistics, scientific report writing. Transfer: UC; CSU.

#### WEEKDAY

93151	PSYC 105	AA	TTh	11:10-12:25	1-1206	Hearne	3.0
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### PSYC 110 COURTSHIP, MARRIAGE & FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

#### WEEKDAY

91805	PSYC 110	AX	TTh	11:10-12:25	PH-411*	Shusterman	3.0
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#### ONLINE

92426	PSYC 110	OL	By Arr	48 Hours	ONLINE	Lynn	3.0
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PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

### PSYC 171 QUANTITATIVE REASONING IN PSYCHOLOGY

*Prereq: MATH 120 or equivalent.* Recommended: Eligibility for ENGL 836. Introduction to understanding quantitative arguments and information presented in news accounts, advertising, political campaigns, and popular treatment of psychological research. Transfer: CSU (B4).

#### WEEKDAY

80719	PSYC 171	AA	TTh	12:35-1:50	4-180	Hearne	3.0
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#### EVENING

80720	PSYC 171	JA	Th	5:30-8:45	4-170	Hearne	3.0
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### PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

#### WEEKDAY

88153	PSYC 200	AA	MWF	8:10-9:00	1-1105	Eljarrari	3.0
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#### EVENING

89536	PSYC 200	JA	Th	6:30-9:45	1-1304	Rose	3.0
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#### SATURDAY

90550	PSYC 200	SA	Sat	9:00-12:15	1-1111	McCoy	3.0
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#### ONLINE

92428	PSYC 200	OL	By Arr	48 Hours	ONLINE	Lynn	3.0
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PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

### PSYC 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

#### WEEKDAY

90598	PSYC 201	AX	TTh	9:35-10:50	14-0006	Staff	3.0
83188	PSYC 201	BX	MWF	9:10-10:00	8-8306	Jackson	3.0
85255	PSYC 201	CX	MW	1:35-2:50	1-1304	Jackson	3.0

#### EVENING

83189	PSYC 201	JX	Th	7:00-10:15	14-0006	Floor	3.0
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#### SATURDAY

90599	PSYC 201	SX	Sat	9:00-5:00	8-8306	Francisco	3.0
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Dates for the SX section: 8/25-10/6

#### ONLINE

92862	PSYC 201	OL	By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
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PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**PSYCHOLOGY > RESPIRATORY THERAPY****PSYC 238 ARAB CULTURAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the core value systems associated with the etiquettes, beliefs and practices of Arab culture, and influences on psychological development in the region. Transfer: CSU.

**WEEKDAY**

93200	PSYC 238	AA	MWF	10:10-11:00	1-1105	Eljarrari	3.0
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**PSYC 300 SOCIAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. Transfer: UC; CSU (D3).

**WEEKDAY**

88825	PSYC 300	AA	MWF	10:10-11:00	2-2305	Merrill-Sinarle	3.0
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**PSYC 300 SOCIAL PSYCHOLOGY – HONORS**

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

**WEEKDAY**

91225	PSYC 300	AH	MWF	11:10-12:00	2-2305	Merrill-Sinarle	3.0
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**PSYC 390 PSYCHOLOGY OF CONSCIOUSNESS**

Recommended: Eligibility for ENGL 836 or equivalent. Study of the concepts and characteristics of human consciousness. Topics include the dimensions of the normal waking state, as well as altered states of consciousness (e.g., sleep and dreams, hypnosis, meditation, sensory reduction, psychoactive drugs, etc.). Transfer: UC; CSU (D3).

**WEEKDAY**

93531	PSYC 390	AA	MWF	10:10-11:00	1-1206	Larson	3.0
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**PSYC 410 ABNORMAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 836. Symptoms, causes and treatments of psychological disorders are examined. Topics include personality disorders, depression, bipolar disorder, anxiety, schizophrenia, and other related disorders. Transfer: UC; CSU (D3).

**WEEKDAY**

85753	PSYC 410	AA	TTh	9:35-10:50	4-180	Merrill-Sinarle	3.0
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**EVENING**

85752	PSYC 410	JA	M	5:30-8:30	1-1111	Jackson	3.0
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**ONLINE**

93152	PSYC 410	OL	By Arr	48 Hours	ONLINE	Merrill-Sinarle	3.0
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PSYC 410 OL is taught in an online format. Requires Internet access and email. Instructor email: [merrill@smccd.edu](mailto:merrill@smccd.edu).

**PUENTE PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**REAL ESTATE (R.E.)****R.E. 100 REAL ESTATE PRINCIPLES**

Recommended: Eligibility for ENGL 836 and MATH 110. Study of real and personal property, joint tenancies, partnerships, sales contracts, homesteads, deeds and taxes; financing real estate practices; industry regulation. Transfer: CSU.

**EVENING**

80726	R.E. 100	JA	Th	6:30-9:45	8-8302	Nuttall	3.0
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**R.E. 110 REAL ESTATE PRACTICE**

Practical application of real estate skills in the field and office environments. Course is designed to meet the needs of buyers, seller, lessors and lessees to ensure success as a realtor. Transfer: CSU.

**SATURDAY**

89895	R.E. 110	SA	Sat	8:30-12:20	8-8302	Nuttall	3.0
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**R.E. 130 CALIFORNIA MORTGAGE LOAN BROKERING & LENDING**

Covers the mortgage loan process from origination to underwriting, funding and servicing. Includes how to market yourself in the profession, legal aspects, and professional forms. Transfer: CSU.

**EVENING**

89575	R.E. 130	JA	T	6:30-9:30	8-8224	Nuttall	3.0
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**RESPIRATORY THERAPY (RPTH)****RPTH 410 INTRODUCTION TO PATIENT CARE & RESPIRATORY ASSESSMENT TECHNIQUES**

*Prereq: Admission to the Respiratory Therapy Program.* Study and practice of basic nursing arts, including a review of basic science relevant to respiratory therapy and its application to respiratory system assessment. *NOTE: This course has a non-refundable materials charge of \$5.* Transfer: CSU.

**WEEKDAY**

80741	RPTH 410	AA	Th	10:10-11:50	7-7215	Staff	3.0
	LAB		Th	12:10-2:50	7-7215	Staff	

**RPTH 415 RESPIRATORY PHARMACOLOGY**

*Prereq: Admission to the Respiratory Therapy Program.* Cardio-respiratory pharmacology and drug administration. Emphasis will focus on various categories of pharmacologic agents affecting the respiratory system. Transfer: CSU.

**WEEKDAY**

93229	RPTH 415	AA	T	12:10-1:25	7-7215	Daniel	1.5
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**RPTH 420 APPLICATION OF CARDIOPULMONARY ANATOMY & PHYSIOLOGY**

*Prereq: Admission to the Respiratory Therapy Program.* Study of healthy cardiopulmonary systems with application to the types of alterations which occur with disease. Transfer: CSU.

**WEEKDAY**

80742	RPTH 420	AA	TTh	8:10-9:25	7-7215	Staff	3.0
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**RPTH 450 RESPIRATORY THERAPY DISEASES II**

*Prereq:* Completion of the first year Respiratory Therapy program. Continuation of the study of cardiopulmonary diseases utilizing the model developed in RPTH 445. Includes the treatment and pharmacotherapy of selected disorders. Transfer: CSU.

**WEEKDAY**

80744	RPTH 450	AS TF	12:10-2:50	7-7215	Staff	3.0
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Dates for RPTH 450 AS: 8/21-10/19

**RPTH 458 CLINICAL CLERKSHIP III**

*Prereq:* Completion of the first year Respiratory Therapy program. Supervised experience in the Adult Intensive Care Unit and/or Coronary Care Unit of a local hospital. Transfer: CSU.

**WEEKDAY**

80745	RPTH 458	AZ M	8:10-9:50	7-7215	Daniel	6.0
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By Arr 320 Hours  
Dates for RPTH 458 AZ: 10/22-12/19

**RPTH 460 RESPIRATORY CRITICAL CARE**

*Prereq:* Completion of the first year Respiratory Therapy program. Adult respiratory critical care, including team management, assessment, communication, airway management, ventilator care, and monitoring. Plus 16 lab hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$5.* Transfer: CSU.

**WEEKDAY**

80746	RPTH 460	AS MW	9:10-11:00	7-7215	Daniel	4.0
	LAB	MW	11:10-1:50	7-7215		

TBA Hours: By Arr 1 Hr/Wk  
Dates for RPTH 460 AS: 8/20-10/17

**RPTH 490 NEONATAL, PEDIATRIC & REHABILITATIVE CARE**

*Prereq:* Admission to the Respiratory Therapy Program. Identification and assessment of respiratory disease in infants and children, and proper application of respiratory modalities. Transfer: CSU.

**WEEKDAY**

90567	RPTH 490	AS F	9:10-10:50	7-7215	Staff	1.5
		M	10:10-11:50	7-7215		
	LAB	M	12:20-3:00	7-7215		

## SCHOLAR ATHLETE LEARNING COMMUNITY

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

# Allied Health



## Allied Health Careers are in Demand!

**Earn a Healthcare Certificate and start working in as little as 2 semesters!**

The Skyline College **Career Advancement Academy**, in collaboration with the San Mateo County Workforce Investment Board, is offering a Career Certificate in the Allied Health areas of Medical Office Assistant, Sterile Processing and Emergency Medical Technician (EMT). By completing the first semester's Bridge program (Math, English, Counseling, and Introduction to Health Careers) you will be prepared for the healthcare program of your choice.

Contact Lorraine DeMello, demello@smccd.edu or call (650) 738-4424 for more information.

**Opportunities** for Allied Health Care providers continue to expand as people live longer lives. Shortages exist throughout the healthcare industry and wages are excellent.

Skyline College graduates are sought after by employers for their skills. Expert faculty are experienced and provide **exceptional education** integrating real-life examples and best practices used in local hospitals. Programs work with leaders in the healthcare industry to teach real-world skills that students need to gain employment in local healthcare organizations.

### Come experience our programs:

Respiratory Therapy • Emergency Medical Technology  
Surgical Technology • CPR and First Aid • Biotechnology  
Central Service Technology/Sterile Processing

Are you interested in a career in which you help and nurture people? As a healthcare professional, you will enjoy great challenges – and great fulfillment.

*What are you waiting for?*

**Contact: Science, Math & Technology Division, (650) 738-4221**

## SOCIAL SCIENCE &gt; SPANISH

## SOCIAL SCIENCE (SOSC)

**SOSC 160 WOMEN IN TRANSITION SEMINAR – WIT**

Assists re-entering students in understanding and evaluating their own process of transition. Transfer: CSU.

**WEEKDAY**

80762	SOSC 160	AR T	12:35-2:40	2-2305	Sliction	1.0
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Dates for SOSC 160 AR: 8/28-10/16

**SOSC 680SA LANDMARKS OF CIVIL RIGHTS**

Exploration of the influence of individuals and groups on political, social and economic changes in local, state and national policy during the U.S. Civil Rights movement. Transfer: CSU.

**EVENING**

93548	SOSC 680SA JS	MW	6:30-9:45	4-170	Trickey	3.0
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Dates for SOSC 680SA JS: 9/10-10/31

## SOCIOLOGY (SOCI)

**SOCI 100 INTRODUCTION TO SOCIOLOGY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Introduction to the scientific study of the behavior of people in groups and the study of individual behavior as it reflects group membership. Transfer: UC; CSU (D3).

**WEEKDAY**

92020	SOCI 100	AA MWF	8:10-9:00	1-1111	Moynihan	3.0
80751	SOCI 100	AB MW	12:10-1:25	8-8213	Moynihan	3.0
80752	SOCI 100	AC TTh	8:10-9:25	7-7110	Moynihan	3.0

**EVENING**

83467	SOCI 100	JA Th	6:30-9:35	1-1107	Murajda	3.0
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**SOCI 108 COMMUNITY RELATIONS**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or SOCI 100, or equivalent; and eligibility for ENGL 836. Study of the professional image of the system of justice and the development of positive relationships between the public and members of the system. Also listed as ADMJ 108. Transfer: UC; CSU.

**WEEKDAY**

89550	SOCI 108	AX TTh	9:35-10:50	1-1304	Aurilio	3.0
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**SOCI 110 COURTSHIP, MARRIAGE AND FAMILY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

**WEEKDAY**

91806	SOCI 110	AX TTh	11:10-12:25	PH-411*	Shusterman	3.0
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**ONLINE**

92427	SOCI 110	OL By Arr	48 Hours	ONLINE	Lynn	3.0
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SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**SOCI 142 FILIPINA/O COMMUNITY ISSUES – KABABAYAN**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Using both social and psychological frameworks, the course will explore the effects of Spanish and American colonialism, diaspora, assimilation, and decolonization of the Filipina/o. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU.

**WEEKDAY**

91267	SOCI 142	AK MWF	12:10-1:25	2-2305	Magbual	3.0
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TBA Hours: By Arr 1 Hr/Wk

**SOCI 143 SOCIOLOGY OF MIGRATION AND IMMIGRATION**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An introduction to the study of human migratory movement and immigrant settlement, using sociological perspectives and interdisciplinary research. Examines human migration patterns, environment, politics, economics and cultural identity. *NOTE: Students may have the opportunity to trace their ancestor's migration patterns. The cost for this tracing may be approximately \$75.00.* Transfer: UC; CSU.

**WEEKDAY**

93182	SOCI 143	AA TTh	11:10-12:25	4-180	Moynihan	3.0
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**SOCI 201 SOCIOLOGY OF HEALTH AND MEDICINE**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Interdisciplinary study of the history of health care, disease and medicine as a social institution. Includes health care reform, technology, ethical issues, and cross-cultural perspectives. Transfer: CSU (D3).

**WEEKDAY**

90585	SOCI 201	AA MWF	11:10-12:00	8-8306	Moynihan	3.0
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## SPANISH (SPAN)

**SPAN 110 ELEMENTARY SPANISH**

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Transfer: UC; CSU (C2).

**WEEKDAY**

89179	SPAN 110	AX Daily	10:10-11:00	8-8308	Castro	5.0
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**EVENING**

90078	SPAN 110	JA MW	6:30-8:45	8-8308	Gazulla Garanto	5.0
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**SPAN 110 ELEMENTARY SPANISH – HONORS**

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

80765	SPAN 110	AH Daily	10:10-11:00	8-8308	Castro	5.0
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**SPAN 120 ADVANCED ELEMENTARY SPANISH**

*Prereq: SPAN 110 or SPAN 112, or equivalent.* Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Transfer: UC; CSU (C2).

**WEEKDAY**

80770	SPAN 120	AX Daily	11:10-12:00	8-8317	Castro	5.0
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\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**SPAN 120 ADVANCED ELEMENTARY SPANISH – HONORS**

*Prereq:* SPAN 110 or SPAN 112, or equivalent. Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

91048 SPAN 120 AH Daily 11:10-12:00 8-8317 Castro 5.0

**SPAN 220 SPANISH FOR SPANISH SPEAKERS I**

Recommended: Completion of SPAN 110 or SPAN 112 with a grade of C or better, or equivalent college-level course, or equivalent. For students with a Spanish-speaking background who need practice in reading and writing Spanish and who want to improve their command of grammar. Students practice and improve both written and spoken Spanish. Cultural aspects are emphasized. Course conducted primarily in Spanish. Transfer: UC; CSU (C2).

**WEEKDAY**

93478 SPAN 220 AA MWF 12:10-1:35 8-8317 Castro 5.0

**SPAN 220 SPANISH FOR SPANISH SPEAKERS I – HONORS**

Recommended: Completion of SPAN 110 or SPAN 112 with a grade of C or better, or equivalent college-level course, or equivalent. For students with a Spanish-speaking background who need practice in reading and writing Spanish and who want to improve their command of grammar. Students practice and improve both written and spoken Spanish. Cultural aspects are emphasized. Course conducted primarily in Spanish. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

93479 SPAN 220 AH MWF 12:10-1:35 8-8317 Castro 5.0

**SPEECH**

(Refer to course listings under COMMUNICATION STUDIES.)

**STUDENT GOVERNMENT (SGOV)**

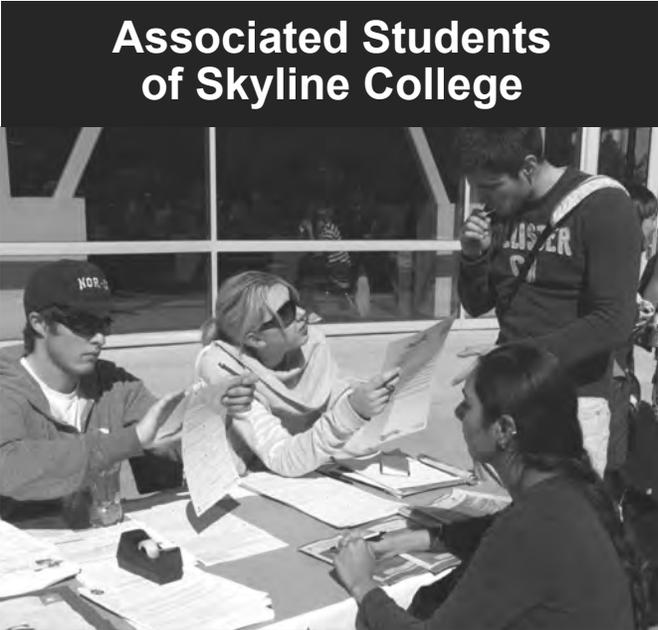
**SGOV 690 SPECIAL PROJECTS IN STUDENT GOVERNMENT**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

91462 SGOV 690 AV By Arr 1-3 Hrs/Wk 6-6214 Cariadus 1.0-3.0

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.



**Associated Students of Skyline College**

**Get Ready...  
Get Set... Lead!**

**Develop your leadership skills by joining the Associated Students of Skyline College (ASSC)**

The ASSC is Skyline College’s student government organization, representing all Skyline College students. ASSC members plan, coordinate and sponsor campus activities, help to establish student clubs and organizations, and participate in college committees.

- Benefits:**
- Scholarship opportunities
  - Conference travel
  - Be part of college decisions
  - Strengthen your resume and ability to transfer

- Learn:**
- |                 |                 |               |
|-----------------|-----------------|---------------|
| Leadership      | Team Building   | Communication |
| Mediation       | Facilitation    | Mentoring     |
| Budget Planning | Marketing       | Lobbying      |
| Event Planning  | Time Management |               |

**Contact the Associated Students of Skyline College at (650) 738-4327 or SkylineASSC@smccd.edu**

## SURGICAL TECHNOLOGY (SURG)

### SURG 441 SURGICAL PATIENT CARE CONCEPTS

*Prereq:* Completion of SURG 440 with a grade of C or better. Recommended: Completion of MATH 110 or equivalent; and eligibility for ENGL 836 or equivalent. This course provides the student with the theoretical and technical fundamentals of caring for a patient in surgery and procedures common to the surgical technologist, including sterile technique and instrument preparation. Plus 48 lab hours by arrangement.

#### WEEKDAY

<b>89294</b>	SURG 441	AA	MTWTh	9:10-10:25	7-7205	Erskine	10.0
	LAB		MTWTh	10:30-11:45	7-7205	Erskine	
	LAB		MTWTh	12:30-2:45	7-7205	Wasilewski	
	TBA Hours:		By Arr	3 Hrs/Wk			

### SURG 445 INTRODUCTION TO CENTRAL SERVICE TECHNOLOGY

Recommended: Eligibility for ENGL 836 or ESOL 400, or equivalent. The first of two courses providing an introduction to concepts and practical applications of central service processing, distribution and instrumentation. Includes basics of human anatomy, infection control, aseptic technique, sterile processing, decontamination, and disinfection. May be repeated for credit a maximum of three times.

#### EVENING

<b>91207</b>	SURG 445	JA	T	6:00-10:00	7-7205	Breadmont	5.0
	LAB		Th	6:00-10:05	7-7205	Breadmont	

## TAGALOG

(Refer to course listings under FILIPINO.)

## TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY (TCOM)

### TCOM 451 PC CONFIGURATION AND REPAIR

Recommended: Satisfactory completion (grade of C or better) of BCM. 105 or equivalent, and satisfactory completion (grade of C or better) of or concurrent enrollment in ELEC 110 or TCOM 405, or equivalent training or experience. This course provides preparation for A+ certification. A hands-on technical course designed to provide an in-depth understanding of PC hardware and software from an installation and repair outlook. Materials covered will include beginning and advanced software, hardware components and configuration, operating systems and how they control the PC. Includes direct hands-on experience with the tools and skills required for entry-level employment. Plus 16 hours by arrangement. Also listed as COMP 451. Transfer: CSU.

#### EVENING

<b>88792</b>	TCOM 451	JX	TTh	6:30-8:40	2-2120	Lohmann	6.0
	LAB		TTh	8:50-10:05	2-2120	Lohmann	
	TBA Hours:		By Arr	1 Hr/Wk			

### TCOM 452 A+ CERTIFICATION EXAM PREPARATION

Recommended: Satisfactory completion (grade of C or better) of or concurrent enrollment in TCOM/COMP 451, or equivalent. Designed to assist students in preparing to take the A+ certification test for Computer Repair. Students who are enrolled in TCOM 451 or have completed equivalent course work may enroll in this course. Plus 48 lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

#### EVENING

<b>89288</b>	TCOM 452	JA	TTh	5:10-6:00	2-2120	Cortes	2.0
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### TCOM 480 NETWORK FUNDAMENTALS (LAN)

(Cisco Academy Course – CCNA 1) An introductory course in networking specific to local area networks (LAN). Topics will include LAN hardware, software, topology, transmission medium, wide area network connectivity, diagnostic tools, system administration, and vendor specific LAN products. Class is complemented with hands-on experience in constructing a local area network. Course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as BCM. 480. Transfer: CSU.

#### WEEKDAY

<b>86488</b>	TCOM 480	AX	TTh	12:35-2:00	2-2120	Allen	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

#### EVENING

<b>84804</b>	TCOM 480	JX	W	7:00-10:05	2-2120	Cortes	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

### TCOM 482 INTRODUCTION TO ROUTERS

(Cisco Academy Course – CCNA 1 & 2) *Prereq:* Satisfactory completion (grade of C or better) of TCOM/BCM. 480, or equivalent training or experience. Introductory course on router configuration in wide area networks. Students will perform basic router configurations. Course examines common protocols, IP networking concepts, and subnetting techniques. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as COMP 482. Transfer: CSU.

#### EVENING

<b>89590</b>	TCOM 482	JX	M	7:00-10:15	2-2111	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

### TCOM 483 NETWORK SWITCHES – CONCEPTS AND APPLICATIONS

(Cisco Academy Course – CCNA 3) *Prereq:* Satisfactory completion (grade of C or better) of TCOM/BCM. 480, or equivalent training or experience. Recommended: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Introductory course in network switching concepts and configurations as applied to computer networks. Course examines switching protocols, spanning tree protocols, virtual LANs, and other specific models. Basic design of switch configurations and the use of switches in network architecture will be covered. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as COMP 483. Transfer: CSU.

#### EVENING

<b>89274</b>	TCOM 483	JX	T	7:00-10:00	2-2111	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**TCOM 484 ADVANCED ROUTING CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3 & 4) *Prereq:* Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Recommended: Satisfactory completion (grade of C or better) of TCOM/COMP 483, or equivalent training or experience. An advanced course in routing concepts and configurations on large internetworks. Students will configure and manage routers by implementing advanced features and common routing protocols such as EIGRP and OSPF. Includes instructor-directed hands-on activities. This course is patterned after Cisco Router training guidelines. Plus 16 hours by arrangement. Also listed as COMP 484. Transfer: CSU.

**EVENING**

<b>89289</b>	TCOM 484	JX	W	7:00-10:05	2-2111	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 485 TROUBLESHOOTING THE INTERNETWORK**

*Prereq:* Satisfactory completion (grade of C or better) of TCOM/COMP 483 and TCOM/COMP 484, or equivalent training or experience. This course outlines the troubleshooting methodology and techniques for routers and switches in a network infrastructure. Students will learn to use existing software and the diagnostic features of a protocol analyzer to troubleshoot and analyze internetworks. This course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as COMP 485. Transfer: CSU.

**EVENING**

<b>89591</b>	TCOM 485	JX	Th	7:00-10:05	2-2111	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 486 NETWORK SECURITY**

*Prereq:* Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Introduction to network security using firewall and VPN (virtual private network) technology. Students will be exposed to the theory and application of both firewall and VPN network architecture. Students will have the opportunity for hands-on practice to administer security policy and VPN configuration using Checkpoint software. Plus 16 hours by arrangement. Also listed as COMP 486. Transfer: CSU.

**SATURDAY**

<b>91228</b>	TCOM 486	SX	Sat	9:00-12:15	2-2111	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 670 TCOM OR NETWORK INFORMATION TECHNOLOGY WORK EXPERIENCE**

*Prereq:* Must be enrolled in a TCOM course. College credit awarded for on-the-job training. Must be employed in a related industry. Transfer: CSU.

**EVENING**

<b>80798</b>	TCOM 670	JV	By Arr	1-4 Hrs/Wk	TBA	Perino	1.0-4.0
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**WELLNESS (WELL)**

(Refer to course listings under COSMETOLOGY & WELLNESS.)

**WOMEN IN TRANSITION PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

**Telecommunications & Network Information Technology****Connect to careers in the new Telecommunications/ Electronics Education and Training Center**

Learn in our new state-of-the-art Telecommunications/ Electronic laboratories with industry-standard equipment and design. Gain skills and training in the fast-paced world of computers, networks and cell phones.

**Earn \$40,000-\$45,000 per year or more:**

- Wireless Field/Switch Technician
- Wiring and Installation Technician
- Fiber Optic Installation Technician
- Maintenance Technician
- PC Support Technician
- Network Technician/Engineer
- Network Security Support Technician

The program is industry-backed, hands-on, and designed for students to keep current with changing technology.

The program is developed in direct response to the needs of the industry and focuses on the skills employers want.

**Degrees and certificates offered:**

- Telecommunications and Wireless Technology A.S. Degree
- Telecommunications and Wireless Technology Certificate
- Network Engineering A.S. Degree
- Network Engineering Certificate
- Skill Endorsements
- CompTIA A+ and Checkpoint Certifications

**On the job:**

Paid internships are available for advanced students.

Contact: Norm del Prado, (650) 738-4495  
or [delpradon@smccd.edu](mailto:delpradon@smccd.edu)

# Learning Communities

## What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from a multi-disciplinary perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

## ASTEP: AFRICAN-AMERICAN SUCCESS THROUGH EXCELLENCE AND PERSISTENCE

The African-American Success Through Excellence and Persistence learning community allows you to examine the complex issues of African descended peoples, including African-American culture, tradition, identity, history and contemporary life through classes, lectures, discussions, films, guest speakers and presentations. The ASTEP program helps students of all ethnicities and abilities identify their strengths and talents. The theme for the ASTEP learning community for 2011-2012 is Nia, which means to make our collective vocation the building and developing of our community in order to restore our people to their traditional greatness. For more information about the African-American Learning Community, call Patricia Deamer at (650) 738-4217 or email [deamer@smccd.edu](mailto:deamer@smccd.edu), or call Phyllis Taylor at (650) 738-4233 or email [taylorp@smccd.edu](mailto:taylorp@smccd.edu).

## COMM 150 INTERCULTURAL COMMUNICATION – ASTEP

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

### WEEKDAY

89188 COMM 150 AQ MWF 10:10-11:00 1-1124 Taylor-Gulbransen 3.0

## COUN 100 COLLEGE SUCCESS – ASTEP

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: Students enrolling in COUN 100 BQ (CRN 92395) must also enroll in ENGL 846 AQ (CRN 90073).* Transfer: UC; CSU (E1).

### WEEKDAY

91386 COUN 100 AQ MW 12:10-1:25 TBA Dupre 3.0  
92395 COUN 100 BQ TTh 12:35-1:50 1-1205 Dupre 3.0

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

## ENGL 100 COMPOSITION – ASTEP

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

### WEEKDAY

80294 ENGL 100 AQ MWF 8:10-9:00 PH-403\* Vaughns 3.0

## ENGL 846 READING AND WRITING CONNECTIONS – ASTEP

*Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.* Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: Students enrolling in ENGL 846 AQ (CRN 90073) must also enroll in COUN 100 BQ (CRN 92395).*

### WEEKDAY

90073 ENGL 846 AQ MWF 11:10-12:35 PH-403\* Jones 5.0

## MATH 110 ELEMENTARY ALGEBRA – ASTEP

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

### WEEKDAY

90615 MATH 110 AQ Daily 9:10-10:00 PH-308\* Deamer 5.0

## MATH 120 INTERMEDIATE ALGEBRA – ASTEP

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

### WEEKDAY

91745 MATH 120 AQ Daily 10:10-11:00 PH-308\* Deamer 5.0  
TBA Hours: By Arr 1 Hr/Wk

## MATH 200 PROBABILITY & STATISTICS – ASTEP

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>84378</b>	MATH 200	AQ	MWF	12:10-1:25	2-2117A	Deamer	4.0
TBA Hours:		By Arr		1 Hr/Wk			

**PLSC 210 AMERICAN POLITICS – ASTEP**

Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. *NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210.* Transfer: UC; CSU (D1).

**WEEKDAY**

<b>90527</b>	PLSC 210	AQ	TTh	12:35-1:50	7-7110	Masare	3.0
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**PSYC 100 GENERAL PSYCHOLOGY – ASTEP**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

**WEEKDAY**

<b>91736</b>	PSYC 100	AQ	MW	12:10-1:25	1-1304	Jackson	3.0
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## CAREER ADVANCEMENT ACADEMY – ALLIED HEALTH

The Allied Health Career Advancement Academy provides a bridge of courses in English, Math, Counseling, and Introduction to Health Careers to prepare students for entry into healthcare programs the following semester. A Career Certificate in the Allied Health areas of Emergency Medical Technician, Medical Office Assistant, Nursing Assistant, or Sterile Processing will be awarded upon completion of the program. Please contact Lorraine DeMello at [demello@smccd.edu](mailto:demello@smccd.edu) or call (650) 738-4424 for more information.

**CRER 650 CAREERS IN HEALTHCARE SEMINAR – CAA**

Preparation for employment in the Healthcare Industry. Topics include resume writing, interviewing skills, job search, job etiquette, identifying barriers to employment success, and guest speakers. *NOTE: Students enrolling in CRER 650 AB (CRN 92027) must also enroll in ENGL 846 CAB (CRN 93306), HSCI 680SA CAB (CRN 93307), and MATH 110 CAB (CRN 93533).* Transfer: CSU.

**WEEKDAY**

<b>92027</b>	CRER 650	CAB	MW	10:10-11:00	TBA	DeMello	1.0
Dates for CRER 650 CAB: 8/20-10/15							

**ENGL 846 READING AND WRITING CONNECTIONS – CAA**

*Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.* Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: Students enrolling in ENGL 846 CAB (CRN 93306) must also enroll in CRER 650 AB (CRN 92027), HSCI 680SA CAB (CRN 93307), and MATH 110 CAB (CRN 93533).*

**WEEKDAY**

<b>93306</b>	ENGL 846	CAB	MWF	11:10-12:35	TBA	Doreen	5.0
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**HSCI 680SA GATEWAY TO HEALTH CAREERS – CAA**

An introductory course to prepare and/or interest students who may seek a career in health care. Includes basic assessment, CPR, and math calculations used in health care. *NOTE: Students enrolling in HSCI 680SA CAB (CRN 93307) must also enroll in CRER 650 AB (CRN 92027), ENGL 846 CAB (CRN 93306), and MATH 110 CAB (CRN 93533).* Transfer: CSU.

**WEEKDAY**

<b>93307</b>	HSCI 680SA	CAB	TTh	9:35-11:00	7-7115	Crawford	3.0
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**MATH 110 ELEMENTARY ALGEBRA – CAA**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. Students enrolling in MATH 110 CAB (CRN 93533) must also enroll in CRER 650 AB (CRN 92027), ENGL 846 CAB (CRN 93306), and HSCI 680SA CAB (CRN 93307).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

<b>93533</b>	MATH 110	CAB	Daily	1:10-2:00	7-7115	Hasson	5.0
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## CAREER ADVANCEMENT ACADEMY – AUTOMOTIVE TECHNOLOGY

The Automotive Technology Career Advancement Academy provides the necessary instruction to gain the hands-on skills essential for beginning a career in the automotive industry, in just one semester. Students receive a Certificate of Specialization upon completion of the program and have the tools to enter the workforce and pursue further automotive education. Students enrolling in AUTO 709 CAA (CRN 93155), AUTO 710 CAA (CRN 93156), and CRER 650 CAA (CRN 93280) must also enroll in and ENGL 846 CAA (CRN 93445) and MATH 111 CAA (CRN 80547), or achieve appropriate scores on approved college placement test. Contact the Automotive CAA coordinator at (650) 738-4185 or email [SkylineAutoEntryLevel@smccd.edu](mailto:SkylineAutoEntryLevel@smccd.edu) for an application and more information. Applications are due August 1, 2012.

**AUTO 709 AUTOMOTIVE SERVICE ORIENTATION – CAA**

Teaches entry-level job skills necessary to gain employment in the automotive service industry. Students will learn tire services, oil and filter changes, vehicle lubrication, battery testing, and pre-delivery inspection procedures. May be repeated once for credit. *NOTE: Students enrolling in AUTO 709 CAA (CRN 93155) must also enroll in AUTO 710 CAA (CRN 93156) and CRER 650 CAA (CRN 93280).* Transfer: CSU.

**WEEKDAY**

<b>93155</b>	AUTO 709	CAA	TTh	1:45-4:45	8-8103	Johnson	2.5
Dates for AUTO 709 CAA: 8/21-11/8							

**AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY – CAA**

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. *NOTE: Students enrolling in AUTO 710 CAA (CRN 93156) must also enroll in AUTO 709 CAA (CRN 93155) and CRER 650 CAA (CRN 93280).*  
Transfer: CSU.

**WEEKDAY**

93156	AUTO 710	CAA MW	1:45-4:45	8-8103	Johnson	4.0
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**CRER 650 CAREERS IN AUTO SEMINAR – CAA**

Preparation for employment in the Automotive Industry. Topics include resume writing, interviewing skills, job search, job etiquette, identifying barriers to employment success, and guest speakers. *NOTE: Students enrolling in CRER 650 CAA (CRN 93280) must also enroll in AUTO 709 CAA (CRN 93155) and AUTO 710 CAA (CRN 93156).* Transfer: CSU.

**WEEKDAY**

93280	CRER 650	CAA F	12:10-1:30	8-8103	DeMello	1.0
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Dates for CRER 650 CAA: 8/24-10/26

**ENGL 846 READING AND WRITING CONNECTIONS – CAA**

*Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.* Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

**WEEKDAY**

93445	ENGL 846	CAA Daily	11:10-12:00	5-5102	Feiner	5.0
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**MATH 111 ELEMENTARY ALGEBRA I – CAA**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

80547	MATH 111	CAA MWF	10:10-11:00	TBA	Hasson	3.0
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**FIRST YEAR EXPERIENCE****First Year Experience (FYE)**

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success. To enroll, or for more information about the FYE Learning Community, contact Vanson Nguyen at [nguyenv@smccd.edu](mailto:nguyenv@smccd.edu), or call (650) 738-4221.

**COUN 100 COLLEGE SUCCESS – FIRST YEAR EXPERIENCE**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: COUN 100 AY is part of the First Year Experience Learning Community. Students enrolling in COUN 100 AY (CRN 90578) must also enroll in ENGL 846 AY (CRN 93444) and MATH 110 AY (CRN 80535).* Transfer: UC; CSU (E1).

**WEEKDAY**

90578	COUN 100	AY TTh	9:35-10:50	2-2351	Nevado	3.0
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**ENGL 846 READING AND WRITING CONNECTIONS – FIRST YEAR EXPERIENCE**

*Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.* Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: ENGL 846 AY is part of the First Year Experience Learning Community. Students enrolling in ENGL 846 AY (CRN 93444) must also enroll in COUN 100 AY (CRN 90578) and MATH 110 AY (CRN 80535).*

**WEEKDAY**

93444	ENGL 846	AY MWF	9:10-10:35	5-5132A	Feiner	5.0
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**MATH 110 ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* *MATH 110 AY is part of the First Year Experience Learning Community. Students enrolling in MATH 110 AY (CRN 80535) must also enroll in COUN 100 AY (CRN 90578) and ENGL 846 AY (CRN 93444).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

80535	MATH 110	AY Daily	11:10-12:00	7-7104	Nguyen	5.0
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\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

## FIRST YEAR EXPERIENCE – LATINOS EXCELLING IN ACADEMICS PROGRAM (LEAP)

The First Year Experience – LEAP is a community of scholars who work together to develop academic skills and leadership abilities so that they can succeed in school and work. Students will enroll in a cohort of courses, including a career planning course that explores career options, enhancing the student's transition into the workforce with confidence. To enroll, or for more information about this learning community, contact Cecilia Gutierrez at [gutierrezc@smccd.edu](mailto:gutierrezc@smccd.edu).

### CRER 136 CAREER PLANNING – FIRST YEAR EXPERIENCE (LEAP)

Designed to assist students in the on-going process of career planning. Class activities include assessing individual preferences in work environment, people environment, lifestyle, geography and interests. Provides students with opportunities to use information regarding personal values and functional skills in career planning strategies. *NOTE: CRER 136 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 136 AY (CRN 88241) must also enroll in CRER 665SJ AY (CRN 93202), LSKL 811 AY (CRN 92540), and MATH 811 AY (CRN 91163).* Transfer: CSU (E1).

#### WEEKDAY

88241	CRER 136	AY	TTh	12:10-1:00	1-1306	Padron	1.0
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Dates for CRER 136 AY: 10/16-12/11

### CRER 665SJ STUDENT SUCCESS LEARNING STRATEGIES – FIRST YEAR EXPERIENCE (LEAP)

Designed to increase confidence and develop student's college-level study skills. Students will learn about individual learning styles, memorization skills, effective study habits, and test-taking strategies. *NOTE: CRER 665SJ AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 665SJ AY (CRN 93202) must also enroll in CRER 136 AY (CRN 88241), LSKL 811 AY (CRN 92540), and MATH 811 AY (CRN 91163).* Transfer: CSU (E1).

#### WEEKDAY

93202	CRER 665SJ	AY	TTh	12:10-1:30	1-1306	Staff	1.5
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Dates for CRER 665SJ AY: 8/21-10/11

### LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH – FIRST YEAR EXPERIENCE (LEAP)

*Coreq: Concurrent enrollment in MATH 811.* Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. *NOTE: LSKL 811 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in LSKL 811 AY (CRN 92540) must also enroll in CRER 136 AY (CRN 88241), CRER 665SJ AY (CRN 93202), and MATH 811 AY (CRN 91163).* May be repeated twice for credit. (Units do not count toward the Associate Degree.)

#### WEEKDAY

92540	LSKL 811	AY	MW	11:10-12:25	PH-307*	Leach	0.5
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**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

### MATH 811 FUNDAMENTALS OF MATHEMATICS – FIRST YEAR EXPERIENCE (LEAP)

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. *NOTE: MATH 811 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in MATH 811 AY (CRN 91163) must also enroll in CRER 136 AY (CRN 88241), CRER 665SJ AY (CRN 93202), and LSKL 811 AY (CRN 92540).* (Units do not count toward the Associate Degree.)

#### WEEKDAY

91163	MATH 811	AY	Daily	10:10-11:00	7-7109	Zamani	3.0
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## HONORS TRANSFER PROGRAM

These sections are designed primarily for students in the Honors Transfer Program, but are open to all students. All students enrolling in these sections will be required to do Honors-level work. For information about the Honors Transfer Program, please call Katharine Harer, (650) 738-4412.

### ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES – HONORS

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. Transfer: UC; CSU (D3).

#### WEEKDAY

90094	ANTH 165	AH	MWF	9:10-10:00	7-7110	Slicton	3.0
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### ART 101 HISTORY OF WESTERN ART I – HONORS

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1).

#### WEEKDAY

93523	ART 101	AH	TTh	12:35-1:50	1-1107	Fischer	3.0
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### ASTR 100 INTRODUCTION TO ASTRONOMY – HONORS

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B1).

#### WEEKDAY

93249	ASTR 100	AH	TTh	9:35-10:50	8-8304	Grist	3.0
		TBA Hours:		By Arr	1 Hr/Wk		

### BIOL 675 HONORS COLLOQUIUM IN BIOLOGY – EMERGING INFECTIOUS DISEASES

*Prereq: Completion of or concurrent enrollment in any non-Honors Biology level 100 or 200 course.* Emerging diseases are a significant burden to global economics and public health. We will address socioeconomic, environmental, and ecological factors responsible for diseases that reappear in altered genetic forms, such as the influenza virus and Ebola hemorrhagic fever. We will also discuss the threat of genetically-engineered and ancient infectious diseases such as anthrax. May be repeated for credit a maximum of three times, but topics successfully completed may not be repeated. *NOTE: Honors credit will also be awarded for any 100- or 200-level Biology course taken concurrently.* Transfer: UC; CSU.

#### WEEKDAY

89298	BIOL 675	AH	F	1:10-2:00	7-7104	Case	1.0
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**CHEM 210 GENERAL CHEMISTRY I – HONORS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of CHEM 192 with a grade of C or better, or equivalent. Chemistry for science majors. Includes study of atoms, molecules, chemical reactions, stoichiometry, solutions, gases, thermochemistry, orbital theory, bonding, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

93549	CHEM 210	AH	MWF	9:10-10:00	4-148	Velez De Jesus	3.0
	LAB		TTh	9:10-11:50	7-7333	Velez De Jesus	

**COMM 150 INTERCULTURAL COMMUNICATION – HONORS**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

**WEEKDAY**

84823	COMM 150	AH	TTh	11:10-12:25	4-274	Mair	3.0
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**CRER 650 HONORS SEMINAR**

Preparation for transfer to competitive colleges and universities. Topics will include understanding the transfer process, choosing the best college for you, finding scholarships, completing the application, and writing your personal statement. CRER 650 may be repeated for credit a maximum of three times. Transfer: CSU.

**WEEKDAY**

89310	CRER 650	AH	F	12:10-1:00	2-2351	Lee	0.5
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Dates for CRER 650 AH: 9/14-11/2

**ECON 100 PRINCIPLES OF MACROECONOMICS – HONORS**

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

**WEEKDAY**

93162	ECON 100	AH	MWF	10:10-11:00	PH-412*	Suzuki	3.0
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**ENGL 100 COMPOSITION – HONORS**

*Writing Prereq:* ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

**EVENING**

89112	ENGL 100	JH	Th	6:30-9:30	8-8220	Bowsher	3.0
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**ENGL 100 COMPOSITION – OUR NEW EARTH: LIFE ON A TRANSFORMED PLANET HONORS LEARNING COMMUNITY**

*Writing Prereq:* ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: ENGL 100 AH is part of the Our New Earth: Life on a Transformed Planet Learning Community with ENVS 100 AH. Students are encouraged to enroll in both ENGL 100 AH and ENVS 100 AH (CRN 92893) to maximize their learning experience and to receive Honors credit in both courses. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

83877	ENGL 100	AH	TTh	9:35-10:50	8-8220	Harer	3.0
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**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS**

*Prereq:* ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

89125	ENGL 110	AH	TTh	9:35-10:50	8-8224	Floro	3.0
93483	ENGL 110	BH	MWF	10:10-11:00	4-274	Lachmayr	3.0

**EVENING**

90492	ENGL 110	JH	W	7:00-10:00	8-8116	McClung	3.0
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**ENGL 161 CREATIVE WRITING I – HONORS**

*Prereq:* Eligibility for ENGL 100 or 105, or equivalent. The craft of writing short stories, sketches, poetry, short dramas and other literary forms. Transfer: UC; CSU (C2).

**WEEKDAY**

93442	ENGL 161	AH	TTh	12:35-1:50	8-8319	Harer	3.0
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**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – OUR NEW EARTH: LIFE ON A TRANSFORMED PLANET HONORS LEARNING COMMUNITY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context. Study of sustainability and potential solutions to environmental problems. NOTE: ENVS 100 AH is part of the Our New Earth: Life on a Transformed Planet Learning Community with ENGL 100 AH. Students are encouraged to enroll in both ENVS 100 AH and ENGL 100 AH (CRN 83877) to maximize their learning experience and to receive Honors credit in both courses. Transfer credit: UC; CSU.

**WEEKDAY**

92893	ENVS 100	AH	TTh	12:35-1:50	7-7310	McCarthy	3.0
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\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**JOUR 110 MASS MEDIA AND SOCIETY – HONORS**

*Prereq:* Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. Transfer: UC; CSU (D3).

**WEEKDAY**

91756	JOUR 110	AH	MWF	9:10-10:00	8-8226	Kaplan-Biegel	3.0
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**JOUR 120 WRITING AND REPORTING FOR THE MEDIA – HONORS**

*Prereq:* Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. Transfer: UC; CSU.

**WEEKDAY**

92409	JOUR 120	AH	MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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**LIT. 251 WOMEN IN LITERATURE – HONORS**

*Prereq:* ENGL 100 or ENGL 105. Reading, discussing and writing about women as portrayed in literature by themselves and by male writers. Explore how the experience of being a woman has been portrayed by writers in the past and in the present and learn how to critically analyze and write about a work of literature. Transfer: UC; CSU (C2).

**EVENING**

93481	LIT. 251	JH	M	6:00-9:15	8-8116	McClung	3.0
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**MATH 200 PROBABILITY & STATISTICS – HONORS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

89879	MATH 200	AH	TTh	12:35-2:25	8-8302	Moss	4.0
TBA Hours:		By Arr	1 Hr/Wk				

**MATH 241 APPLIED CALCULUS I – HONORS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242. Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

90557	MATH 241	AH	MWF	8:10-9:35	8-8304	Fredricks	5.0
TBA Hours:		By Arr	1 Hr/Wk				

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I – HONORS**

*Prereq:* Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

89249	MATH 251	AH	MTWTh	12:40-1:45	4-273	Freedman	5.0
TBA Hours:		By Arr	1 Hr/Wk				

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II – HONORS**

*Prereq:* Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminate, and improper integrals. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

90085	MATH 252	AH	Daily	11:10-12:00	4-148	Leach	5.0
TBA Hours:		By Arr	1 Hr/Wk				

**PHYS 270 PHYSICS WITH CALCULUS III – HONORS**

*Prereq:* Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers thermodynamics, waves and light, and modern physics. May be taken directly after PHYS 250. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3).

**WEEKDAY**

89882	PHYS 270	AH	MWF	10:10-11:00	7-7310	Koskelo	4.0
LAB			W	1:10-3:50	7-7305	Koskelo	

**PLSC 115 COMPARATIVE GOVERNMENT – HONORS**

Recommended: Eligibility for ENGL 836, or equivalent. Comparative treatment of the government and politics of countries of Western Europe, Eastern Europe, and developing nations. Transfer: UC; CSU (D3).

**WEEKDAY**

92466	PLSC 115	AH	MW	12:10-1:25	8-8222	Diamond	3.0
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**PSYC 100 GENERAL PSYCHOLOGY – HONORS**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

**WEEKDAY**

93154	PSYC 100	AH	TTh	9:25-10:40	PH-411*	Shusterman	3.0
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**PSYC 300 SOCIAL PSYCHOLOGY – HONORS**

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. Transfer: UC; CSU (D3).

**WEEKDAY**

91225	PSYC 300	AH	MWF	11:10-12:00	2-2305	Merrill-Sinarle	3.0
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

**SPAN 110 ELEMENTARY SPANISH – HONORS**

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Transfer: UC; CSU (C2).

**WEEKDAY**

80765 SPAN 110 AH Daily 10:10-11:00 8-8308 Castro 5.0

**SPAN 120 ADVANCED ELEMENTARY SPANISH – HONORS**

Prereq: SPAN 110 or SPAN 112, or equivalent. Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Transfer: UC; CSU (C2).

**WEEKDAY**

91048 SPAN 120 AH Daily 11:10-12:00 8-8317 Castro 5.0

**SPAN 220 SPANISH FOR SPANISH SPEAKERS I – HONORS**

Recommended: Completion of SPAN 110 or SPAN 112 with a grade of C or better, or equivalent college-level course, or equivalent. For students with a Spanish-speaking background who need practice in reading and writing Spanish and who want to improve their command of grammar. Students practice and improve both written and spoken Spanish. Cultural aspects are emphasized. Course conducted primarily in Spanish. Transfer: UC; CSU (C2).

**WEEKDAY**

93479 SPAN 220 AH MWF 12:10-1:35 8-8317 Castro 5.0

**New!**

**Our New Earth: Life on a Transformed Planet – Honors Learning Community**

Two classes, ENVS 100-AH (Introduction to Environmental Science) with Briana McCarthy and ENGL 100-AH (Composition), with Katharine Harer are joining forces in this exciting new Learning Community.

We will examine documented and projected changes to our home planet as a result of human impact, through reading and discussion, in-depth written assignments, individualized and group research projects, scientific article analysis, field work, guest speakers, and service learning opportunities. Professors McCarthy and Harer are working closely together to make this an informative and hands-on learning experience, focusing on the most serious issues facing our world and what we can do about them.

*NOTE: Students are strongly encouraged to enroll in both courses to enhance their learning experience, but it is not required. Students do not need to be members of the Honors Transfer Program to enroll in either of these courses; both are open to all Skyline students.*

**ENGL 100 COMPOSITION – OUR NEW EARTH: LIFE ON A TRANSFORMED PLANET HONORS LEARNING COMMUNITY**

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: ENGL 100 AH is part of the Our New Earth: Life on a Transformed Planet Learning Community with ENVS 100 AH. Students are encouraged to enroll in both ENGL 100 AH and ENVS 100 AH (CRN 92893) to maximize their learning experience and to receive Honors credit in both courses. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

83877 ENGL 100 AH TTh 9:35-10:50 8-8220 Harer 3.0

**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – OUR NEW EARTH: LIFE ON A TRANSFORMED PLANET HONORS LEARNING COMMUNITY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. NOTE: ENVS 100 AH is part of the Our New Earth: Life on a Transformed Planet Learning Community with ENGL 100 AH. Students are encouraged to enroll in both ENVS 100 AH and ENGL 100 AH (CRN 83877) to maximize their learning experience and to receive Honors credit in both courses. Transfer credit: UC; CSU.

**WEEKDAY**

92893 ENVS 100 AH TTh 12:35-1:50 7-7310 McCarthy 3.0

**KABABAYAN PROGRAM**

Kababayan is a transfer and community support program with the goal of increasing proficiency in English skills for success in college, work and life. The courses are open to all students and focus on the Filipino/Filipino-American experience. For more information about the Kababayan Program, please call (650) 738-4119.

**COUN 100 COLLEGE SUCCESS – KABABAYAN**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

**WEEKDAY**

92396 COUN 100 AK MW 8:35-9:50 2-2351 Espinueva 3.0

**ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN**

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. Transfer: CSU.

**WEEKDAY**

90453 ENGL 104 AK TTh 2:10-3:25 4-272 Erpelo 1.0-3.0

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – KABABAYAN**

*Prereq:* ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

90456	ENGL 110	AK	TTh	11:10-12:25	4-272	Erpelo	3.0
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**ENGL 846 READING AND WRITING CONNECTIONS – KABABAYAN**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

**WEEKDAY**

89512	ENGL 846	AK	MWF	10:10-11:35	4-272	Erpelo	5.0
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**FILI 110 ELEMENTARY FILIPINO – KABABAYAN**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Beginner's course in Filipino grammar, composition and reading. Practice in speaking and understanding Filipino. Introduction to grammar, sentence structure, idioms, and history and cultural aspects of the language; introduction to the honorifics of the language. Class conducted primarily in Filipino. Transfer: UC; CSU (C2).

**WEEKDAY**

91095	FILI 110	AK	MWF	12:10-1:35	4-272	Bautista	5.0
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**HIST 435 HISTORY OF THE PHILIPPINES – KABABAYAN**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of the Philippines from its origins to the present. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

89212	HIST 435	AK	TTh	12:35-1:50	4-170	Bolick	3.0
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**SOCI 142 FILIPINA/O COMMUNITY ISSUES – KABABAYAN**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Using both social and psychological frameworks, the course will explore the effects of Spanish and American colonialism, diaspora, assimilation, and decolonization of the Filipina/o. Plus 16 hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

91267	SOCI 142	AK	MWF	12:10-1:25	2-2305	Magbual	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**PUENTE PROGRAM**

A college/university program open to all students, with a focus on Chicano/Latino students. The program involves English instruction, counseling and mentoring. For more information about the Puente Program, call (650) 738-4493.

**COUN 100 COLLEGE SUCCESS – PUENTE**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: All students enrolling in COUN 100 AP (CRN 90602) must also enroll in ENGL 846 AP (CRN 89258).* Transfer: UC; CSU (E1).

**WEEKDAY**

90602	COUN 100	AP	MW	9:35-10:50	TBA	Valle	3.0
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**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – PUENTE**

*Prereq:* ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

93482	ENGL 110	BP	MWF	10:10-11:00	4-274	Lachmayr	3.0
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**ENGL 846 READING AND WRITING CONNECTIONS – PUENTE**

*Prereq:* Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: All students enrolling in ENGL 846 AP (CRN 89258) must also enroll in COUN 100 AP (CRN 90602).*

**WEEKDAY**

89258	ENGL 846	AP	MWF	11:10-12:35	4-274	Lachmayr	5.0
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**MATH 111 ELEMENTARY ALGEBRA I – PUENTE**

*Prereq:* Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

80542	MATH 111	AP	TTh	11:10-12:25	5-5132B	Chavez	3.0
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**SCHOLAR ATHLETE LEARNING COMMUNITY**

The Scholar Athlete Learning Community is designed for student athletes to use the same discipline applied to athletic achievement in their sport to the study and acquisition of writing, reading, and critical thinking skills needed to succeed in college. Students work with an English teacher, the Athletics counselor, and their coaches so that they may achieve on the playing field and the classroom in ways that complement each other. The Scholar Athlete Learning Community is open to all eligible students. For further information, please call (650) 738-4202 or (650) 738-4271.

**CRER 650 ATHLETES SEMINAR – SCHOLAR ATHLETE LEARNING COMMUNITY**

Designed to assist athletes in the areas of educational planning, career development and NCAA regulations. Transfer: CSU.

**EVENING**

80243	CRER 650	JE M	6:15-8:20	3A	Nomicos	2.0
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**ENGL 846 READING AND WRITING CONNECTIONS – SCHOLAR ATHLETE LEARNING COMMUNITY**

*Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.* Integrates ENGL 836 and READ 836, satisfying both requirements. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

**WEEKDAY**

91640	ENGL 846	AE MWF	9:10-10:35	4-271	Gibson	5.0
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**WOMEN IN TRANSITION PROGRAM**

Open to women and men. For information about the Women's Re-Entry Program, call (650) 738-4157.

**CRER 137 LIFE AND CAREER PLANNING – WIT**

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. Transfer: CSU (E1).

**EVENING**

83161	CRER 137	JR T	6:30-9:25	1-1306	Cardenas	3.0
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**MATH 111 ELEMENTARY ALGEBRA I – WIT**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

80541	MATH 111	AR TTh	8:10-9:25	7-7304	Ban	3.0
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**SOSC 160 WOMEN IN TRANSITION SEMINAR – WIT**

Assists re-entering students in understanding and evaluating their own process of transition. Transfer: CSU.

**WEEKDAY**

80762	SOSC 160	AR T	12:35-2:40	2-2305	Slicton	1.0
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Dates for SOSC 160 AR: 8/28-10/16

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

# Distance Learning

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Skyline offers two different types of distance learning. Online courses are those in which no on-campus meetings are required. Hybrid courses are those which require one or more on-campus meetings.

## We Respect Your Privacy

Skyline College helps protect its students' privacy and authenticates its students' identity by requiring secure login and password whenever a student registers for classes, review his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District's electronic registration system.

## Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of communication technology. The course is conducted through a class website, which may include multimedia material and links to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

### ACTG 100 ACCOUNTING PROCEDURES

Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225, or equivalent, and eligibility for ENGL 836 or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 32 lab hours by arrangement. Transfer: CSU.

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<b>80006</b>	ACTG 100	OL	By Arr	48 Hours	ONLINE	Zhang	3.0
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ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [zhangh@smccd.edu](mailto:zhangh@smccd.edu).

### ACTG 103 TEN-KEY SKILLS

Short course on how to operate a 10-key electronic calculator by the touch method. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

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<b>88203</b>	ACTG 103	OL	By Arr	8 Hours	ONLINE	Motipara	0.5
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Dates for the ACTG 103 OL: 8/28-9/19

ACTG 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

### ACTG 121 FINANCIAL ACCOUNTING

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 836 or equivalent. Students taking their first course in accounting are strongly encouraged to complete ACTG 100 before enrolling in ACTG 121. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

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<b>80009</b>	ACTG 121	OL	By Arr	64 Hours	ONLINE	Ortiz	4.0
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ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

### ACTG 131 MANAGERIAL ACCOUNTING

*Prereq:* ACTG 121 with a grade of C or better or equivalent. Recommended: Either BUS. 120 or MATH 241 or equivalent; and BCM. 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

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<b>93140</b>	ACTG 131	OL	By Arr	64 Hours	ONLINE	Whitten	4.0
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ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [whitten@smccd.edu](mailto:whitten@smccd.edu).

### ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2011

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Plus 16 lab hours by arrangement. Transfer: CSU.

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<b>87335</b>	ACTG 194	OL	By Arr	16 Hours	ONLINE	Staff	1.0
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Dates for ACTG 194 OL: 8/21-9/25

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address.

### ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2011

*Prereq:* ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Plus 16 lab hours by arrangement. Transfer: CSU.

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<b>89218</b>	ACTG 196	OL	By Arr	16 Hours	ONLINE	Staff	1.0
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Dates for ACTG 196 OL: 10/2-11/6

ACTG 196 OL is offered in an online format. Students must have Internet access and an email address.

**ART 107 ART OF OUR TIMES**

Recommended: Eligibility for ENGL 836. An introduction to the American visual experience of today including painting, sculpture, architecture, industrial, interior, package, advertising, furniture design, etc. Transfer: CSU (C1).

**93108** ART 107 OL By Arr 48 Hours ONLINE Fischer 3.0

ART 107 OL is offered in an online format. Requires Internet access and email. Instructor email: [fischer@smccd.edu](mailto:fischer@smccd.edu).

**ART 130 ART APPRECIATION**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

**93120** ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0

ART 130 OL is offered in an online format. Requires Internet access and email. Instructor email: [fischer@smccd.edu](mailto:fischer@smccd.edu).

**BCM. 100 BEGINNING COMPUTER KEYBOARDING**

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88271** BCM. 100 OL By Arr 24 Hours ONLINE Corzonkoff 1.5

Dates for the OL section: 8/20-10/15

BCM. 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

**88270** BCM. 100 OM By Arr 24 Hours ONLINE Corzonkoff 1.5

Dates for the OM section: 10/16-12/12

BCM. 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

**BCM. 101 COMPUTER KEYBOARDING SKILL BUILDING**

Recommended: BCM. 100 or equivalent. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus 8 lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

**88247** BCM. 101 OL By Arr 24 Hours ONLINE Corzonkoff 1.5

Dates for the OL section: 8/20-10/15

BCM. 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

**91108** BCM. 101 OM By Arr 24 Hours ONLINE Corzonkoff 1.5

Dates for the OM section: 10/16-12/12

BCM. 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [corzonkoffb@smccd.edu](mailto:corzonkoffb@smccd.edu) before first scheduled class.

**BCM. 200 INTRODUCTION TO MS OFFICE SUITE**

Recommended: BCM. 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**90487** BCM. 200 OL By Arr 32 Hours ONLINE Motipara 2.0

Dates for BCM. 200 OL: 8/21-11/6

BCM. 200 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 201 INTEGRATION OF MS OFFICE APPLICATIONS**

Recommended: BCM. 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by linking information, inserting documents, and embedding objects. Students will learn how to convert documents to HTML and create Web presentations. Plus 10 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**90489** BCM. 201 OL By Arr 16 Hours ONLINE Motipara 1.0

Dates for BCM. 201 OL: 11/13-12/11

BCM. 201 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 214 WORD PROCESSING I: WORD**

**PC/MAC FRIENDLY** Recommendation: Knowledge of the computer keyboard or completion of a typing class. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88318** BCM. 214 OL By Arr 16 Hours ONLINE Cervantes 1.0

Dates for BCM. 214 OL: 8/21-9/25

BCM. 214 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 215 WORD PROCESSING II: WORD**

**PC/MAC FRIENDLY** Prereq: BCM. 214 or equivalent. Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88317** BCM. 215 OL By Arr 32 Hours ONLINE Cervantes 2.0

Dates for BCM. 215 OL: 9/27-12/6

BCM. 215 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 222 BUSINESS PRESENTATIONS I: POWERPOINT**

Recommended: BCM. 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**89250** BCM. 222 OL By Arr 16 Hours ONLINE Motipara 1.0

Dates for BCM. 222 OL: 8/21-9/25

BCM. 222 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 223 BUSINESS PRESENTATIONS II: POWERPOINT**

Recommended: BCM. 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**89872** BCM. 223 OL By Arr 16 Hours ONLINE Motipara 1.0

Dates for BCM. 223 OL: 10/2-11/6

BCM. 223 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

## GO ONLINE

### *24 hours a day, 7 days a week*

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Students who have tried online classes tell us they prefer the independence of completing quality college courses via the Internet. Consider joining us on the Web!

*Select courses are offered online or hybrid\* in the following departments this semester*

Accounting ~ Art ~ Business

Business Computer Systems & Management

Computer Science ~ Dance

Early Childhood Education ~ Economics

English ~ Fitness ~ Health Science ~ History

Literature ~ Mathematics ~ Music ~ Paralegal Studies

Philosophy ~ Psychology ~ Sociology ~ Wellness

*\*will include one or more on-campus meetings*

### **BCM. 225 SPREADSHEETS I: EXCEL**

Recommended: BCM. 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88295** BCM. 225 OL By Arr 16 Hours ONLINE Roumbanis 1.0  
Dates for BCM. 225 OL: 8/21-9/25

BCM. 225 OL is offered in an online format. Requires Internet access and email. Email instructor at [roumbanis@smccd.edu](mailto:roumbanis@smccd.edu) before first scheduled class.

### **BCM. 226 SPREADSHEETS II: EXCEL**

Recommended: BCM. 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**89199** BCM. 226 OL By Arr 32 Hours ONLINE Roumbanis 2.0  
Dates for BCM. 226 OL: 10/2-12/18

BCM. 226 OL is offered in an online format. Requires Internet access and email. Email instructor at [roumbanis@smccd.edu](mailto:roumbanis@smccd.edu) before first scheduled class.

### **BCM. 230 DATABASE APPLICATIONS I: ACCESS**

Recommended: BCM. 104 or equivalent and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**89201** BCM. 230 OL By Arr 16 Hours ONLINE Fraser 1.0  
Dates for BCM. 230 OL: 8/21-9/25

BCM. 230 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

### **BCM. 231 DATABASE APPLICATIONS II: ACCESS**

*Prereq:* BCM. 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**89202** BCM. 231 OL By Arr 32 Hours ONLINE Fraser 2.0  
Dates for BCM. 231 OL: 10/2-12/18

BCM. 231 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

### **BCM. 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL**

**PC/MAC FRIENDLY** In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88348** BCM. 301 OL By Arr 24 Hours ONLINE Cervantes 1.5  
Dates for BCM. 301 OL: 10/2-11/6

BCM. 301 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

### **BCM. 403 HTML & WEB AUTHORIZING APPLICATIONS I**

Recommended: Completion of, or concurrent enrollment in, either BCM. 104 or BCM. 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus 16 lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

**88191** BCM. 403 OL By Arr 24 Hours ONLINE Motipara 1.5  
Dates for BCM. 403 OL: 8/20-10/15

BCM. 403 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

### **BCM. 404 HTML & WEB AUTHORIZING APPLICATIONS II**

*Prereq:* BCM. 403 or equivalent. An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88197** BCM. 404 OL By Arr 24 Hours ONLINE Motipara 1.5  
Dates for BCM. 404 OL: 10/16-12/11

BCM. 404 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 408 MULTIMEDIA PROJECT**

Recommended: BCM. 104 or equivalent. Students learn how to create, edit and publish a multimedia project in current digital web media formats. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**93586** BCM. 408 OL By Arr 48 Hours ONLINE Motipara 3.0  
BCM. 408 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**BCM. 410 PHOTOSHOP ESSENTIALS**

**PC/MAC FRIENDLY** Recommended: BCM. 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**88226** BCM. 410 OL By Arr 24 Hours ONLINE Cervantes 1.5  
Dates for BCM. 410 OL: 8/22-10/15  
BCM. 410 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 411 PHOTOSHOP PORTFOLIO**

**PC/MAC FRIENDLY** *Prereq: BCM. 410 or equivalent.* Work with advanced Photoshop editing, filters and color management of print and monitor images. Create a professional slide show of your photos or art. Complete a professional Photoshop portfolio. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

**92411** BCM. 411 OL By Arr 24 Hours ONLINE Cervantes 1.5  
Dates for BCM. 411 OL: 10/24-12/19  
BCM. 411 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**BCM. 412 FLASH I**

*Prereq: BCM. 403 or equivalent.* Create interactive web animation using the current version of Adobe Flash. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus 16 lab hours by arrangement. Also listed as COMP 412. May be repeated once for credit. Transfer: CSU.

**88215** BCM. 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for BCM. 412 OL: 8/20-10/15  
BCM. 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**BCM. 413 FLASH II**

*Prereq: BCM. 412 or equivalent.* Learn more advanced features of Flash, including masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Plus 16 lab hours by arrangement. Also listed as COMP 413. May be repeated once for credit. Transfer: CSU.

**89207** BCM. 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for BCM. 413 OL: 10/16-12/12  
BCM. 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**BCM. 416 ADOBE INDESIGN ESSENTIALS**

Recommended: BCM. 104 and BCM. 214, or equivalent. Explore the amazing features of Adobe InDesign the new industry standard for page layout and design. Create professional looking newsletters, advertisements, magazine articles, brochures, flyers and other documents. Plus 16 lab hours by arrangement. Transfer: CSU.

**91814** BCM. 416 OL By Arr 48 Hours ONLINE Weeks 3.0  
BCM. 416 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT**

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

**92368** BIOL 140 OL By Arr 48 Hours Bookstaff 3.0  
BIOL 140 OL is offered in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for more information. Instructor email: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BIOL 150 INTRODUCTION TO MARINE BIOLOGY**

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

**80163** BIOL 150 OL By Arr 48 Hours ONLINE Bookstaff 3.0  
BIOL 150 OL is taught in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for more information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**93139** BIOL 150 OM By Arr 48 Hours ONLINE Bookstaff 3.0  
BIOL 150 OM is taught in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for more information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BUS. 100 INTRODUCTION TO BUSINESS**

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

**80175** BUS. 100 OL By Arr 48 Hours ONLINE Pate 3.0  
Dates for the OL section: 8/21-10/15  
BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**

Recommended: BCM. 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

**88228** BUS. 103 OL By Arr 48 Hours ONLINE Motipara 3.0

BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

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**88232** BUS. 103 OM By Arr 48 Hours ONLINE Motipara 3.0

BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

### **BUS. 123 STATISTICS**

*Prereq: MATH 120 or equivalent.* Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

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**80186** BUS. 123 OL By Arr 48 Hours ONLINE Ortiz 3.0

BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

### **BUS. 200 INTRODUCTION TO INTERNATIONAL BUSINESS**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to strategy and management of international business. Topics include international trade theory and how companies develop competitive advantage in international markets, marketing, production, and financial management, the organization of human resources, and management of risk. Transfer: CSU (D3).

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**85792** BUS. 200 OL By Arr 48 Hours ONLINE Pate 3.0

BUS. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

### **BUS. 246 DOING BUSINESS IN CHINA**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comprehensive study of Chinese business operations and challenges. Students will apply practical guidelines in conducting business with Chinese counterparts for successful negotiations and business ventures. Transfer: CSU.

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**92400** BUS. 246 OL By Arr 48 Hours ONLINE Pate 3.0

Dates for BUS. 246 OL: 10/16-12/12

BUS. 246 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

### **BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS**

Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Transfer: CSU.

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**91818** BUS. 249 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

Dates for BUS. 249 OL: 8/20-10/15

BUS. 249 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

### **BUS. 258 CUSTOMS BROKER SERVICES AND REGULATIONS**

Learn U.S. import requirements and restrictions, broker workflow, types of customs "entries" and how brokers work with importers, government agencies and transportation carriers. Transfer: CSU.

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**92402** BUS. 258 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

Dates for BUS. 258 OL: 8/20-10/15

BUS. 258 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

### **BUS. 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY**

Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

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**91822** BUS. 261 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

Dates for BUS. 261 OL: 10/16-12/12

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

### **BUS. 262 INTRODUCTION TO INTERNATIONAL FORWARDING AND CARGO TRANSPORTATION**

Learn about international freight forwarding, shipper-carrier relationships, government regulation, and multi-model cargo transportation. Transfer: CSU.

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**91824** BUS. 262 OL By Arr 48 Hours ONLINE Staff 3.0

Dates for BUS. 262 OL: 8/20-10/15

BUS. 262 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor.

### **BUS. 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS**

Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

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**93138** BUS. 263 OL By Arr 48 Hours ONLINE Staff 3.0

Dates for BUS. 263 OL: 10/16-12/12

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

**BUS. 267 OCEAN FORWARDER & NVOCC REGULATION, OPERATIONS AND WORK-FLOW**

Learn about ocean carriers and intermodal shipping, ocean forwarder and NVOCC regulation and operational process, and how to prepare a bill of lading. Transfer: CSU.

**93213** BUS. 267 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 267 OL: 8/20-10/15

BUS. 267 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS. 268 AIR FORWARDER OPERATION AND WORK-FLOW**

Learn about air cargo operations, air forwarders services and transaction process steps. Transfer: CSU.

**92984** BUS. 268 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 268 OL: 10/16-12/12

BUS. 268 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS. 279 IMPORT/EXPORT MANAGEMENT**

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

**93141** BUS. 279 OL By Arr 24 Hours ONLINE Kilmartin 1.5  
Dates for BUS. 279 OL: 8/20-10/15

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [kilmartin@smccd.edu](mailto:kilmartin@smccd.edu).

**BUS. 401 BUSINESS COMMUNICATIONS**

**NEW!** Recommended: Completion of or concurrent enrollment in BUS. 400, or eligibility for ENGL 846 or equivalent. Development of writing and communication skills for actual business situations. Students develop current business communication technology skills including writing, presenting, and delivering information. Recommended for anyone interested in learning business communication skills. Transfer: CSU.

**93520** BUS. 401 OL By Arr 48 Hours ONLINE Cervantes 3.0

BUS. 401 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [cervantes@smccd.edu](mailto:cervantes@smccd.edu).

**BUS. 485 MEDICAL TERMINOLOGY**

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

**92404** BUS. 485 OL By Arr 48 Hours ONLINE Holland 3.0

BUS. 485 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

**COMP 412 FLASH I**

*Prereq: BCM. 403 or equivalent.* Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus 16 lab hours by arrangement. Also listed as BCM. 412. May be repeated once for credit. Transfer: CSU.

**90576** COMP 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for COMP 412 OL: 8/20-10/15

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**COMP 413 FLASH II**

*Prereq: BCM./COMP 412 or equivalent.* Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus 16 lab hours by arrangement. Also listed as BCM. 413. May be repeated once for credit. Transfer: CSU.

**90577** COMP 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for COMP 413 OL: 10/14-12/19

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**DANC 100 DANCE APPRECIATION**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Designed to give the student an overview of dance history. Beginning with classical era, folk and ethnic dance, this course will survey the development of Modern, Ballet, Jazz, Hip Hop, Breaking and other dance forms through video analysis. Transfer: CSU (C1).

**93428** DANC 100 OL By Arr 48 Hours ONLINE Steele 3.0

DANC 100 OL is taught in an online format. For more information on the class and orientation, please contact Amber Steele at (650) 738-4439, or email [steelea@smccd.edu](mailto:steelea@smccd.edu).

**ECE. 201 CHILD DEVELOPMENT**

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**92870** ECE. 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0

ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

**ENGL 100 COMPOSITION**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.**

<b>91114</b>	ENGL 100	OL	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							
<b>91932</b>	ENGL 100	OM	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							
<b>93093</b>	ENGL 100	ON	By Arr	48 Hours	ONLINE	Christensen	3.0
ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:christenseng@smccd.edu">christenseng@smccd.edu</a> .							
<b>93291</b>	ENGL 100	OP	By Arr	48 Hours	ONLINE	Christensen	3.0
ENGL 100 OP is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:christenseng@smccd.edu">christenseng@smccd.edu</a> .							

### ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

*Prereq: ENGL 100 or 105 with grade C or better.* Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

<b>92599</b>	ENGL 110	OL	By Arr	48 Hours	ONLINE	Bell	3.0
ENGL 110 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: <a href="mailto:bellr@smccd.edu">bellr@smccd.edu</a> .							
<b>91639</b>	ENGL 110	OM	By Arr	48 Hours	ONLINE	Bell	3.0
ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: <a href="mailto:bellr@smccd.edu">bellr@smccd.edu</a> .							

<b>91638</b>	ENGL 110	ON	By Arr	48 Hours	ONLINE	Tindall	3.0
ENGL 110 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: <a href="mailto:tindallr@smccd.edu">tindallr@smccd.edu</a> .							

### ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION

*Prereq: ENGL 100 or 105 with grade of C or better.* Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

<b>91086</b>	ENGL 165	OL	By Arr	48 Hours	ONLINE	Tindall	3.0
ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:tindallr@smccd.edu">tindallr@smccd.edu</a> .							

### FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS

An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

<b>93193</b>	FITN 199	OL	By Arr	64 Hours	ONLINE	Corsiglia	2.0
FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email <a href="mailto:corsigliak@smccd.edu">corsigliak@smccd.edu</a> .							

### HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

<b>92573</b>	HSCI 484	OL	By Arr	48 Hours	ONLINE	Holland	3.0
HSCI 484 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: <a href="mailto:hollandc@smccd.edu">hollandc@smccd.edu</a> .							

### MATH 120 INTERMEDIATE ALGEBRA

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

<b>91746</b>	MATH 120	OL	By Arr	80 Hours	ONLINE	Moss	5.0
MATH 120 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <a href="http://www.smccd.edu/accounts/moss">http://www.smccd.edu/accounts/moss</a> for orientation and course information. Instructor email contact: <a href="mailto:moss@smccd.edu">moss@smccd.edu</a> .							

### MATH 200 PROBABILITY & STATISTICS

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

<b>91249</b>	MATH 200	OL	By Arr	64 Hours	ONLINE	Moss	4.0
MATH 200 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <a href="http://www.smccd.edu/accounts/moss">http://www.smccd.edu/accounts/moss</a> for orientation and course information. Instructor email contact: <a href="mailto:moss@smccd.edu">moss@smccd.edu</a> .							

<b>91755</b>	MATH 200	OM	By Arr	64 Hours	ONLINE	Kazaryan	4.0
MATH 200 OM will be held online and on campus. Requires internet access, email, Skype account, and Course Compass access key. Exams will be taken on-campus or via approved proctored arrangements. Course orientation and testing information will be sent to registered students at their my.smccd.edu email account. Instructor email: <a href="mailto:kazaryan@smccd.edu">kazaryan@smccd.edu</a> .							

### MATH 201 QUANTITATIVE REASONING

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Plus 16 hours by arrangement. Transfer: UC; CSU (B4).

<b>93209</b>	MATH 201	OL	By Arr	48 Hours	ONLINE	Moss	3.0
MATH 201 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <a href="http://www.smccd.edu/accounts/moss">http://www.smccd.edu/accounts/moss</a> for orientation and course information. Instructor email contact: <a href="mailto:moss@smccd.edu">moss@smccd.edu</a> .							

**MUS. 100 FUNDAMENTALS OF MUSIC**

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

**89886** MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0  
MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/music\\_100ol.htm](http://www.smccd.edu/accounts/millar/music_100ol.htm).

**MUS. 202 MUSIC APPRECIATION**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

**89682** MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0  
MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/new\\_page\\_2.htm](http://www.smccd.edu/accounts/millar/new_page_2.htm).

**MUS. 204 MUSIC HISTORY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

**91115** MUS. 204 OL By Arr 48 Hours ONLINE Millar 3.0  
MUS. 204 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/new\\_page\\_1.htm](http://www.smccd.edu/accounts/millar/new_page_1.htm).

**PSYC 100 GENERAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

**92429** PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0  
PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

**PSYC 110 COURTSHIP, MARRIAGE & FAMILY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

**92426** PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0  
PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**PSYC 200 DEVELOPMENTAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

**92428** PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0  
PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**PSYC 201 CHILD DEVELOPMENT**

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**92862** PSYC 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0  
PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

**PSYC 410 ABNORMAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 836. Symptoms, causes and treatments of psychological disorders are examined. Topics include personality disorders, depression, bipolar disorder, anxiety, schizophrenia, and other related disorders. Transfer: UC; CSU (D3).

**93152** PSYC 410 OL By Arr 48 Hours ONLINE Merrill-Sinarle 3.0  
PSYC 410 OL is taught in an online format. Requires Internet access and email. Instructor email: [merrill@smccd.edu](mailto:merrill@smccd.edu).

**SOCI 110 COURTSHIP, MARRIAGE AND FAMILY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

**92427** SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0  
SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**WELL 760 INTRODUCTION TO "WHOLISTIC" HEALTH**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to a variety of "wholistic" health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurvedic and Chinese health systems. Transfer: CSU.

**93517** WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0  
WELL 760 OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 8/25, 10/13 and 12/15 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Optional orientation meeting on Saturday, August 25, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: [learym@smccd.edu](mailto:learym@smccd.edu).

**Hybrid Courses**

Hybrid courses are those that substitute more than half of the face-to-face instructional hours with online work. The course may have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

**BUS. 230 INTRODUCTION TO INTERNATIONAL MARKETING**

Recommended: Eligibility for ENGL 836 or equivalent. Provides a practical approach to international marketing. Focuses on analytical tools to help students apply product, price, promotion and place in international marketing practice and strategy. Transfer: CSU.

**93519** BUS. 230 HA By Arr 48 Hours HYBRID Pate 3.0  
Dates for BUS. 230 HA: 8/20-10/15

BUS. 230 HA will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Wednesdays, August 22 and September 26, from 6:00 to 9:00 pm in Room 8209 – attendance required. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

## ECE. 244 PREKINDERGARTEN LEARNING AND DEVELOPMENT GUIDELINES

**NEW!** Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent.

A review of criteria for high quality prekindergarten/preschool experiences for young children. Key topics include program and curriculum guidelines that promote early learning. Issues related to school readiness/school success will be examined. Transfer: CSU.

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93522	ECE. 244	HJ	By Arr	32 Hours	HYBRID	Yung	3.0
			T	7:00-10:15	14-0006		

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ECE. 244 HJ will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Tuesdays, 8/21, 8/28, 9/25, 10/23, 11/13, and 12/4 from 7:00 to 10:15 pm in Room 14-0006 – attendance required. Instructor email: [yungm@smccd.edu](mailto:yungm@smccd.edu).

## ECON 100 PRINCIPLES OF MACROECONOMICS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

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87360	ECON 100	HW	By Arr	48 Hours	ONLINE	Kress	3.0
			Sat	9:10-10:15	7-7110		

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ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays, 8/25, 10/13, 12/1 and 12/15). Mandatory orientation meeting on campus on Saturday, August 25, from 9:00 to 10:15 am, in Room 7110. Instructor email: [kresss@smccd.edu](mailto:kresss@smccd.edu).

## ECON 102 PRINCIPLES OF MICROECONOMICS

*Prereq:* ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

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89677	ECON 102	HW	By Arr	48 Hours	ONLINE	Kress	3.0
			Sat	11:00-12:15	7-7110		

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ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (8/25, 10/13, 12/1 and 12/15). Mandatory orientation meeting on campus on Saturday, August 25, from 11:00 am to 12:15 pm, in Room 7110. Instructor email: [kresss@smccd.edu](mailto:kresss@smccd.edu).

## ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

*Prereq:* ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

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92321	ENGL 110	HJ	By Arr	48 Hours	HYBRID	Erwert	3.0
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ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Thursday, August 23, from 6:00-6:50 pm, in Room 2117B.

## HIST 201 UNITED STATES HISTORY I

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

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92421	HIST 201	HA	By Arr	48 Hours	HYBRID	Ulloa	3.0
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HIST 201 HA will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, August 20, 2:00-3:00 pm, in Building 4, Room 170. Instructor email: [ulloaj@smccd.edu](mailto:ulloaj@smccd.edu).

## HIST 310 CALIFORNIA HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

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92424	HIST 310	HJ	By Arr	48 Hours	HYBRID	Messner	3.0
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HIST 310 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Tuesday, August 21, 4:30 to 6:30 pm, in Building 4, Room 170. Additional on campus meetings on Tuesdays, 10/9 and 12/18, 4:30 to 6:30 pm in Building 4, Room 170. Instructor email: [messnerm@smccd.edu](mailto:messnerm@smccd.edu).

## LEGL 671 PARALEGAL INTERNSHIP I

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. May be repeated once for credit. Transfer: CSU.

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92474	LEGL 671	HJ	By Arr	48 Hours	HYBRID	Staff	4.0
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LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meetings on Wednesdays, August 22 and 29, from 7:00-10:05 pm in Room 2306 – attendance required.

## LIT. 416 MODERN EUROPEAN LITERATURE IN TRANSLATION

*Prereq:* ENGL 100 or ENGL 105. Survey of European fiction, poetry, essays and drama. Course may focus on a particular region of Europe. Transfer: UC; CSU (C2).

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93468	LIT. 416	HJ	By Arr	48 Hours	HYBRID	Erwert	3.0
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LIT. 416 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Thursday, August 23, from 7:00-7:50 pm, in Room 2117B.

## PHIL 103 CRITICAL THINKING

Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and creative problem solving. Plus 16 hours by arrangement. Transfer: UC; CSU (A3).

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80693	PHIL 103	HA	By Arr	48 Hours	HYBRID	Colombetti	3.0
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PHIL 103 HA will be held online and on campus. Orientation meeting on Thursday, August 23, from 2:00 to 2:50 pm, in Building 1, Room 1107. Instructor email: [colombetti@smccd.edu](mailto:colombetti@smccd.edu).

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

# Short Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
<b>SELECTED SHORT COURSES BEGINNING IN AUGUST</b>						
87335	ACTG 194 OL	Introduction to QuickBooks Pro	By Arr	16 Hours	1.0	8/21-9/25
93171	AUTO 510 PS	Basic Hybrid Powertrains	TTh	6:30-9:30	2.5	8/21-12/11
90978	AUTO 665SF SS	BAR A6 Alternative Electrical/ Electronics Training	Sat/Sun	9:00-5:00	1.5	8/25, 8/26, 9/8 & 9/9
93155	AUTO 709 CAA	Automotive Service Orientation	TTh	1:45-4:45	2.5	8/21-11/8
88267	BCM. 100 AX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	8/21-10/11
88271	BCM. 100 OL	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	8/20-10/15
88246	BCM. 100 AX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	8/21-10/11
88247	BCM. 101 OL	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	8/20-10/15
88248	BCM. 104 AS	Intro to Computers with Windows I	MWF	9:10-10:00	1.5	8/20-10/15
88250	BCM. 104 JS	Intro to Computers with Windows I	T	6:30-9:30	1.5	8/21-10/16
88312	BCM. 200 JS	Intro to MS Office Suite	M	6:30-9:45	2.0	8/20-10/29
90487	BCM. 200 OL	Intro to MS Office Suite	By Arr	32 Hours	2.0	8/21-11/6
88319	BCM. 214 AS	Word Processing I: Word	TTh	11:10-12:25	1.0	8/21-9/25
88318	BCM. 214 OL	Word Processing I: Word	By Arr	16 Hours	1.0	8/21-9/25
89250	BCM. 222 OL	Business Presentations I: PowerPoint	By Arr	16 Hours	1.0	8/21-9/25
88259	BCM. 225 AS	Spreadsheets I: Excel	MWF	10:10-11:00	1.0	8/20-9/24
88295	BCM. 225 OL	Spreadsheets I: Excel	By Arr	16 Hours	1.0	8/21-9/25
89201	BCM. 230 OL	Database Applications I: Access	By Arr	16 Hours	1.0	8/21-9/25
88265	BCM. 400 SS	Internet I	Sat	9:00-12:00	1.5	8/25-10/20
88191	BCM. 403 OL	HTML & Web Authoring Applications I	By Arr	24 Hours	1.5	8/20-10/15
88226	BCM. 410 OL	Photoshop Essentials	By Arr	24 Hours	1.5	8/22-10/15
88215	BCM. 412 OL	Flash I	By Arr	24 Hours	1.5	8/20-10/15
80175	BUS. 100 OL	Introduction to Business	By Arr	48 Hours	3.0	8/21-10/15
93519	BUS. 230 HA	Introduction to International Marketing	By Arr	48 Hours	3.0	8/20-10/15
91818	BUS. 249 OL	Intro to International Logistics for Customs Brokers & Freight Forwarders	By Arr	48 Hours	3.0	8/20-10/15
92402	BUS. 258 OL	Customs Broker Services & Regulations	By Arr	48 Hours	3.0	8/20-10/15
91824	BUS. 262 OL	Intro to International Forwarding &	By Arr	48 Hours	3.0	8/20-10/15
93213	BUS. 267 OL	Ocean Forwarder & NVOCC Regulation, Operations and Work-Flow	By Arr	48 Hours	3.0	8/20-10/15
93141	BUS. 279 OL	Import/Export Management	By Arr	24 Hours	1.5	8/20-10/15
90576	COMP 412 OL	Flash I	By Arr	24 Hours	1.5	8/20-10/15
93180	COSM 665SB SA	Introduction to Cosmetology	Sat	9:00-1:20	2.0	8/25-10/13
90144	COUN 100 AS	College Success	TTh	11:10-12:35	3.0	8/28-12/11
91239	COUN 100 JS	College Success	T	6:00-9:05	3.0	8/28-12/18
92397	COUN 100 KS	College Success – EOPS	W	6:00-9:05	3.0	8/29-12/19
93280	CRER 650 CAA	Careers in Auto Seminar	F	12:10-1:30	1.0	8/24-10/26
92027	CRER 650 CAB	Careers in Health Care Seminar	MW	10:10-11:00	1.0	8/20-10/15
93202	CRER 665SJ AY	Student Success Learning Strategies	TTh	12:10-1:30	1.5	8/21-10/11
80278	DSKL 811 AS	Differential Learning Skills Assessment	W	11:10-12:00	0.5	8/22-10/10

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
91769	DSKL 825 BS	Assistive Computer Technology – Dragon Naturally Speaking	W	12:10-2:00	1.0	8/22-10/10
91774	DSKL 825 DS	Assistive Computer Technology – Kurzweil 3000	T	1:10-3:00	1.0	8/21-10/9
91771	DSKL 825 JS	Assistive Computer Technology – Kurzweil 3000	T	6:00-8:00	1.0	8/21-10/9
86771	ECE. 201 SX	Child Development	Sat	9:00-5:00	3.0	8/25-10/6
91210	ECE. 366 KX	Practicum in Early Childhood Education	T By Arr	7:00-10:00 96 Hours	3.0	8/28-12/4
93269	ECE. 367 KX	Practicum in Early Childhood Education: Special Topics	T By Arr	7:00-10:00 96 Hours	3.0	8/28-12/4
91857	ECE. 665SH SA	Child, Infant, Adult CPR/AED	Sat	8:00-4:00	0.5	8/25
93188	FITN 107 BS	Intercollegiate Fitness	Daily	1:30-3:45	2.0	8/20-10/13
93443	FITN 107 CS	Intercollegiate Fitness	Daily	4:30-6:45	2.0	8/20-10/13
90599	PSYC 201 SX	Child Development	Sat	9:00-5:00	3.0	8/25-10/6
80762	SOSC 160 AR	Women in Transition Seminar	T	12:35-2:40	1.0	8/28-10/16
93194	WELL 665SH US	Introduction to Flower Essences	Sun	9:00-5:00	0.5	8/26

#### SELECTED SHORT COURSES BEGINNING IN SEPTEMBER

93486	ART 667SF SA	Point and Shoot Digital Photography	Sat Sat	9:00-12:00 1:00-4:00	0.5	9/8-9/29
91978	AUTO 665SU SS	Car Care Basics for Women	Sat	9:00-1:00	0.5	9/22 & 10/6
92861	AUTO 665SY SB	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	9/29-9/30
88316	BCM. 215 AS	Word Processing II: Word	TTh	11:00-12:25	2.0	9/27-12/11
88317	BCM. 215 OL	Word Processing II: Word	By Arr	32 Hours	2.0	9/27-12/6
88300	BCM. 226 AS	Spreadsheets II: Excel	MWF	10:10-11:00	2.0	9/26-12/12
90145	COUN 100 BS	College Success - ESOL	MW	12:45-2:15	3.0	9/3-12/12
91971	COUN 105 SS	Up Your Self-Esteem	Sat	8:30-4:30	0.5	9/8
89310	CRER 650 AH	Guidance Seminar Group - Honors	F	12:10-1:00	0.5	9/14-11/2
91131	CRER 665SA SS	Deciding on a Major	Sat	8:30-4:30	0.5	9/15
91772	DSKL 825 CS	Assistive Computer Technology - Kurzweil 3000	M	12:10-2:00	1.0	9/10-11/5
87270	ECE. 223 SS	Infant/Toddler Development	Sat	9:00-5:00	3.0	9/8, 9/22, 10/6, 10/20, 11/3 & 11/17
91255	ECE. 665SD SS	Male Involvement	Sat	9:00-5:00	1.0	9/8 & 9/22
91859	ECE. 665SH SB	Child, Infant, Adult CPR/AED	Sat	8:00-4:00	0.5	9/15
92041	ELEC 410 AX	Intro to Solar Installation and Integration LAB	TTh TTh	9:40-12:20 1:30-4:00	3.5	9/11-10/18
87370	EMC. 425 JS	CPR: Health Care Provider	MT	6:00-10:05	0.5	9/17-9/18
92571	ENVS 410 AX	Intro to Solar Installation and Integration LAB	TTh TTh	9:40-12:40 1:30-4:00	3.5	9/11-10/18
91269	LSKL 830 AS	The Sentence	MW	12:10-1:00	0.5	9/10-10/1
91149	MATH 110 AS	Elementary Algebra	MTWTh	2:10-4:15	5.0	9/10-11/8

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
85129	MATH 120 AS	Intermediate Algebra	MTWTh	2:10-4:15	5.0	9/10-11/8
93548	SOSC 680SA JS	Landmarks of Civil Rights	MW	6:30-9:45	3.0	9/10-10/31
93195	WELL 665SI US	Introduction to Aromatherapy	Sun	9:00-5:00	0.5	9/9
92914	WELL 665SE US	Introduction to Foot Massage	Sun	9:00-5:00	0.5	9/16
93204	WELL 665SJ US	Introduction to Gem Elixirs	Sun	9:00-5:00	0.5	9/23
92909	WELL 665SC US	Introduction to Face & Décolleté Massage	Sun	9:00-5:00	0.5	9/30

### SELECTED SHORT COURSES BEGINNING IN OCTOBER

93304	ACTG 100 AS	Accounting Procedures	MWF	8:10-10:00	3.0	10/8-12/7
89218	ACTG 196 OL	Intermediate QuickBooks Pro	By Arr	16 Hours	1.0	10/2-11/6
93560	AUTO 665S4 SA	2013 Smog Check Update	Sat/Sun	9:00-5:00	1.0	10/13-10/14
92772	AUTO 665SX SS	Car Care Basics for Women II	Sat	9:00-1:00	0.5	10/13 & 10/27
93514	BIOL 422 AS	Foundations of Biotechnology	T	1:10-5:00	1.0	10/2-10/23
88269	BCM. 100 BX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	10/16-12/11
88270	BCM. 100 OM	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	10/16-12/12
90626	BCM. 101 BX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	10/16-12/11
91108	BCM. 101 OM	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	10/16-12/12
87497	BCM. 105 AS	Intro to Computers Windows II	MWF	9:10-10:00	1.0	10/17-11/26
88254	BCM. 105 JS	Intro to Computers Windows II	T	6:30-8:50	1.0	10/23-11/27
89872	BCM. 223 OL	Business Presentations II: PowerPoint	By Arr	16 Hours	1.0	10/2-11/6
89199	BCM. 226 OL	Spreadsheets II: Excel	By Arr	32 Hours	2.0	10/2-12/18
89202	BCM. 231 OL	Database Application II: Access	By Arr	32 Hours	2.0	10/2-12/18
88348	BCM. 301 OL	Maximizing Your Employment Potential	By Arr	16 Hours	1.0	10/2-11/6
88197	BCM. 404 OL	HTML & Web Authoring Applications II	By Arr	24 Hours	1.5	10/16-12/11
92411	BCM. 411 OL	Photoshop Portfolio	By Arr	24 Hours	1.5	10/24-12/19
89207	BCM. 413 OL	Flash II	By Arr	24 Hours	1.5	10/16-12/12
92569	BCM. 665S3 AS	Adobe Illustrator CS5	TTh	12:30-1:45	1.5	10/16-12/11
89263	BUS. 226 AA	Global Business Negotiation	TTh	11:10-12:25	1.5	10/16-12/11
92400	BUS. 246 OL	Doing Business in China	By Arr	48 Hours	3.0	10/16-12/12
91822	BUS. 261 OL	Customs Admissibility Classification, Value & Entry	By Arr	48 Hours	3.0	10/16-12/12
93138	BUS. 263 OL	U.S. Export and Destination Country Import Requirements; Foreign Collections	By Arr	48 Hours	3.0	10/16-12/12
92984	BUS. 268 OL	Air Forwarder Operations and Work-Flow	By Arr	48 Hours	3.0	10/16-12/12
90577	COMP 413 OL	Flash II	By Arr	24 Hours	1.5	10/14-12/19
93181	COSM 665SB SS	Introduction to Cosmetology	Sat	9:00-1:20	2.0	10/20-12/15
91206	COUN 108 SG	Anger Management	Sat	8:30-4:30	0.5	10/27
88241	CRER 136 AY	Career Planning	TTh	12:10-1:00	1.0	10/16-12/11
85514	DSKL 811 BS	Differential Learning Skills Assessment	T	11:10-12:00	0.5	10/23-12/11
91777	DSKL 825 ES	Assistive Computer Technology – Kurzweil 3000	T	1:10-3:00	1.0	10/23-12/11

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
91779	DSKL 825 FS	Assistive Computer Technology – Dragon Naturally Speaking	W	12:10-2:00	1.0	10/24-12/12
91780	DSKL 825 LS	Assistive Computer Technology – Dragon Naturally Speaking	T	6:00-8:00	1.0	10/23-12/11
89572	ECE. 241 SS	Early Childhood Education Administration: Human Relations	Sat	9:00-5:00	3.0	10/13-12/1
87371	EMC. 425 KS	CPR: Health Care Provider	MT	6:00-10:05	0.5	10/15-10/16
93435	ENGL 680SA AS	Writing Essays in the Disciplines	W	1:10-2:00	0.5	10/17-12/5
91270	LSKL 831 AS	Editing and Proofreading	MW	12:10-1:00	0.5	10/3-10/24
91271	LSKL 832 AS	Sentence Combining	MW	12:10-1:00	0.5	10/29-11/21
92907	WELL 665SB US	Self-Help Stress Reduction Techniques	Sun	9:00-5:00	0.5	10/7
92912	WELL 665SD US	Introduction to Hand Massage	Sun	9:00-5:00	0.5	10/14
92877	WELL 665SA US	Introduction to Herbs	Sun	9:00-5:00	0.5	10/21
93190	WELL 665SF US	Introduction to Neck and Shoulder Massage	Sun	9:00-5:00	0.5	10/28

#### SELECTED SHORT COURSES BEGINNING IN NOVEMBER

90983	AUTO 665SH SS	BAR L1 Alternative Training	Sat/Sun	9:00-5:00	1.5	11/3, 11/4, 11/17 & 11/18
93561	AUTO 665S4 SA	2013 Smog Check Update	Sat/Sun	9:00-5:00	1.0	11/17-11/18
88315	BCM. 201 JS	Integration of MS Office Applications	M	6:30-9:30	1.0	11/5-12/17
90489	BCM. 201 OL	Integration of MS Office Applications	By Arr	16 Hours	1.0	11/13-12/11
91201	COUN 106 SS	Anxiety Management	Sat	8:30-4:30	0.5	11/3
91204	COUN 107 SS	Coping with Depression	Sat	8:30-4:30	0.5	11/17
93192	WELL 665SG US	Introduction to Back Massage	Sun	9:00-5:00	0.5	11/4
93550	WELL 665SK US	Asian Bodywork Systems	Sun	9:00-5:00	0.5	11/18

#### SELECTED SHORT COURSES BEGINNING IN DECEMBER

93215	AUTO 665SY SC	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	12/1-12/2
93562	AUTO 665S4 SA	2013 Smog Check Update	Sat/Sun	9:00-5:00	1.0	12/15-12/16
92470	ECE. 360 SS	Advocacy in the Early Childhood Field	Sat	9:00-5:00	1.0	12/1 & 12/8
90529	EMC. 425 LS	CPR: Health Care Provider	MT	6:00-10:05	0.5	12/3-12/4
93551	WELL 665SL US	Tax and Business Basics for Bodyworkers	Sun	9:00-5:00	0.5	12/2

# Off-Campus Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
<b>COMMUNITY LEARNING CENTER</b> 520 Tamarack Lane, South San Francisco						
91178	ESOL 851 SZ	High-Beginning ESL Listening and Speaking	Sat	9:30-1:00	3.0	8/25-12/15
<b>HILLSDALE HIGH SCHOOL</b> 3115 Del Monte Street, San Mateo						
80708	PSYC 100 AZ	General Psychology	MF	1:30-2:45	3.0	8/20-12/17
<b>OCEANA HIGH SCHOOL</b> 401 Paloma Avenue, Pacifica						
92570	MUS. 377 AZ	Guitar I	TTh	3:00-5:10	2.0	8/21/12/11
92825	MUS. 378 AZ	Guitar II	TTh	3:00-5:10	2.0	8/21-12-11
<b>SOUTH SAN FRANCISCO HIGH SCHOOL</b> 400 B Street, South San Francisco						
90752	CRER 650 EZ	Hermanos Seminar	MW	3:10-4:30	2.0	8/22-12/12
92026	CRER 650 FZ	Hermanas Seminar	MW	3:10-4:30	2.0	8/22-12/12
<b>WESTMOOR HIGH SCHOOL</b> 131 Westmoor Avenue, Daly City						
90622	CHIN 111 AZ	Elementary Chinese I	MW	3:00-4:15	3.0	8/20-12/12

## **COURSE REPETITION (District Policy)**

### **NEW LIMITATION ON COURSE REPETITION BEGINNING WITH SUMMER 2012 ENROLLMENT**

*Please note that as of the Summer 2012 term, the San Mateo County Community College District has adopted new repeat limitations, per changes mandated by the California State Chancellor's Office. This change will affect the number of times you will be allowed to repeat certain courses.*

#### **Enrollment Limitations for Courses NOT Designated As Repeatable**

A student may **attempt** a course designated as non-repeatable a maximum of three times. A "course attempt" occurs when a student receives an evaluative or non-evaluative symbol for the course. All symbols (A, B, C, D, F, W, P, NP, C, NC, I) are identified as a "course attempt." Beginning with Summer 2012, enrollment limitations (**maximum of three attempts**) apply to student enrollment. Furthermore, all prior course attempts in a student's academic record count toward the limit. As a result of limitations on course attempts, students' decisions to repeat or withdraw from courses may have serious implications and affect their educational planning.

Please meet with a counselor if you need additional information or further clarification on this change in policy and how it may impact your enrollment and Academic Standing.

One additional attempt (a fourth attempt) may be considered for approval under the following circumstances:

1. **Recency:** A student may enroll one additional time if he/she successfully completed the course and the following conditions have been met:
  - a. A significant lapse of time of at least three years has occurred since the course was taken.
  - b. The enrollment is for the purpose of establishing recency in the course content, but not for the purpose of improving an established grade.

***If the fourth enrollment is approved, the units and grade of the most recent attempt are not included as part of the student's grade point average or cumulative units.***

2. **Extenuating Circumstances:** A student may only enroll for one additional attempt if documentable extenuating circumstances exist. Examples of extenuating circumstances are fire, flood, accident, or other extraordinary documentable conditions beyond the student's control.

### **Repetition for the Purpose of Grade Improvement (Grade Alleviation) for a Course NOT Designated as Repeatable**

A student who has received a grade of D, F, NP or NC in a non-repeatable course taken in the San Mateo County Community College District may attempt the course up to two additional times for the purpose of Grade Alleviation and improvement. The enrollment limitation of not more than three attempts as noted above is applicable.

## **WITHDRAWAL/DROP**

1. Withdrawal from a class **MUST** be initiated by the student through WebSMART. Students who are blocked from withdrawal due to Academic Standing may withdraw in-person at the Office of Admissions and Records.

### **2. IMPORTANT WITHDRAWAL/DROP TIMELINES:**

#### ***Drop with a refund***

Semester-length Courses	First 2 weeks of instruction
Short Courses	First 10% of instruction

#### ***Drop without notation of the enrollment shown on record***

Semester-length Courses	First 4 weeks of instruction
Short Courses	Prior to completion of the first 30% of instruction

#### ***Withdrawal with the notation of "W" shown on record***

Semester-length Courses	After the 4th week of instruction and before the last day of the 14th week of instruction
Short Courses	Prior to completion of the first 75% of instruction

3. The academic record of a student who remains in class beyond the last day to withdraw will reflect a grade. A student who does not attend class and follow the established Withdrawal procedures may be assigned a failing grade of "F" by the professor.

## **STATEMENT ON PRIVACY**

Skyline College helps protect its students' privacy and authenticates its students' identity by requiring secure login and password whenever a student registers for classes, reviews his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District's electronic registration system.

## STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call 738-4199, or check online at [www.skylinecollege.edu/facstaff/HealthSafety/publicsafetysecurity/statistic.html](http://www.skylinecollege.edu/facstaff/HealthSafety/publicsafetysecurity/statistic.html). For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call 738-4324.

## STUDENT RECORDS Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

## POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION

In accordance with California Education Code, Section 67382, and District Rules and Regulations 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Student Health Center, the Public Safety Office, or call the Public Safety Dispatch at (650) 738-4199. Information may also be obtained on the Skyline College Public Safety website at [www.skylinecollege.edu](http://www.skylinecollege.edu).

## POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice-Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of Human Resources at the District Office, (650) 358-6767, or Vice-President for Student Services at Skyline, (650) 738-4333.

Authority: Cal. Code Regs., tit. 5 59326; Ed.Code, § 66282.5; 20 U.S.C. § 1681 et seq.

## POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

## MEDICAL MARIJUANA

The above policy **includes** the use of medical marijuana/cannabis.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.



Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Based on this commitment, the College implemented a new smoking policy beginning Fall Semester 2009. Smoking is now only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Student Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website.

For additional information regarding the new smoking policy and designated areas, please contact the Vice President of Student Services at (650) 738-4333, or the Chief of Public Safety at (650) 738-4455.

## **POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS**

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.

In so providing, San Mateo County Community College District hereby implements the provisions of California Government Code sections 11135 through 11139.5, the Sex Equity in Education Act (Ed. Code, § 66250 et seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12100 et seq.) and the Age Discrimination Act (42 U.S.C. § 6101)<sup>1</sup>.

The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767.

Authority: Cal. Code Regs., tit. 5, § 59300; Gov. Code, §§ 11135-11139.5; Ed. Code, § 66250 et seq.; 42 U.S.C. § 2000d; 20 U.S.C. § 1681; 29 U.S.C. § 794; 42 U.S.C. § 12100 et seq.; 42 U.S.C. § 6101.

<sup>1</sup> If the federal statutes cited above would result in broader protection of the civil rights of individuals than that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

## **POLÍTICA DE NO DISCRIMINACIÓN**

Skyline College no discrimina por razones de raza, color, nacionalidad, sexo, orientación sexual, edad, incapacidad física, religión, u otros factores en sus leyes, procedimientos o prácticas conforme a los reglamentos establecidos por el Título VI del Acta de Derechos Civiles de 1964, el Título IX de las Enmiendas Educativas de 1972 (45 CRF 86), el Acta de Rehabilitación de 1973, Sección 504.104.7 and 104.8 y B (PL93-112), el Acta de Americanos Incapacitados de 1992, y el Acta de Discriminación por Edad (42 U.S.C.-6101). La Política de No Discriminación, así como el procedimiento para presentar quejas se encuentra en el documento titulado "Política sobre Discriminación y Acoso Sexual y Procedimiento para la Presentación de Quejas". Toda pregunta relacionada con estas normas deberá dirigirse a Harry Joel, Vice-Canciller de Recursos Humanos, quien es el oficial nombrado por el Distrito para recibir e investigar las quejas presentadas por parte de los alumnos de Skyline College. Su número de teléfono es: (650) 358-6767.

## 非歧視政策

聖馬刁縣社區學院教區的方針是提供一個無人因種族、出生國度、宗教、年齡、性別、膚色、世系、性愛傾向、或生理及智力殘障而受到非法歧視或遭到非法拒絕參與或受益於由加州教育署總長或加州社區學院總監董事會所掌管、撥款、或資助的任何項目或活動的教育及工作環境。

本教區規定在此學習和工作的環境中杜絕非禮示愛、性要求、以及其它由語言或肢體接觸或表白而導致的性騷擾。

任何教職工、學生、或代表學區的其他人士一旦觸犯本文規定或加州以及聯邦法律，即被視之為從事非法歧視，繼而受到懲戒，最高處分包括解雇、開除、或終結合同的處罰。

聖馬刁縣社區學院教區依法制定以上政策並履行以下法案：加利福尼亞政府法規第11135至11139.5部分的規定、教育法案中的男女平權法（教規，§ 66250 et seq.）、1964年頒布的民權法案第六項（42 U. S. C. § 2000d）、1972年通過的教育修正案中之第九條（20 U. S. C. § 1681）、1973年制定的復興法中的第504章（29 U. S. C. § 794）、1990年美國殘障人法案（42 U. S. C. § 12100），et seq.）、以及年齡歧視法案（42 U. S. C. § 6101）。

**典據：Cal. Code Regs., tit. 5 § 59300; Gov. Code, §§11135-11139.5; Ed. Code, § 66250 et seq.; 42 U.S.C. § 2000d; 20 U.S.C. § 1681; 29 U.S.C. § 794; 42 U.S.C. § 12100 et seq.; 42 U.S.C. § 6101**

如上述聯邦法規能更廣泛地保障民權，那麼此一更大範圍的保障即按其經典規定適用於、且在相互沖突時取代第五條規定的59300部分。

### Attention Students:

Registration for summer and fall terms begins on Monday, April 30, 2012. You will not be able to register for classes if you have any outstanding balances on your account.



### NEW CHANGE IN FEE PAYMENT PROCESS FOR SUMMER AND FALL 2012

On **Wednesday, July 18, 2012**, students who have any outstanding fee balances will be dropped from fall classes at midnight for non-payment of fees. Students will be dropped on a "rolling" basis **every Wednesday at midnight** for non-payment of fees.

**Two weeks prior to the start of the Summer Session and Fall Semester**, students will be dropped at **midnight the day following their registration** for non-payment of fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services.

# Services

## SKYLINE COLLEGE BOOKSTORE

### THE BOOKSTORE

Books and supplies may be purchased at the Skyline College Bookstore or online at <http://bookstore.SkylineCollege.edu>.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to [www.SkylineCollege.edu/bookstore/coursematerials](http://www.SkylineCollege.edu/bookstore/coursematerials).

Please visit the Bookstore's website at <http://bookstore.SkylineCollege.edu> or call the Bookstore at (650) 738-4211 for store hours, book sell back hours, or more information.

### GRAPHIC ARTS & PRODUCTION

Located in Building 5, Skyline College Bookstore's Graphic Arts & Production (GAP) department offers high quality photocopying (black & white and color), production, faxing, and shipping (FedEx and UPS) at great prices to the Skyline College and SMCCCD community.

For operating hours or more information, please visit our website at [www.SkylineCollege.edu/bookstore/GAP](http://www.SkylineCollege.edu/bookstore/GAP). For pricing information or a quote, please contact GAP at (650) 738-7014 or email at [skygap@smccd.edu](mailto:skygap@smccd.edu).

### WORLD CUP COFFEE & TEA

Located in the Dining Hall of Building 6 and operated by the friendly SMCCCD Bookstores staff, World Cup Coffee & Tea is a great place to warm up with a Starbucks coffee drink on a cold day, to cool down with a Tazo iced tea on a hot day, or to meet with friends and study.

World Cup Coffee & Tea is also available for small on-campus catering events. Visit our website at [www.SkylineCollege.edu/bookstore/WorldCup](http://www.SkylineCollege.edu/bookstore/WorldCup) for our catering form and operating hours.

## DINING SERVICE

### SKY CAFÉ

Located in the Dining Hall of Building 6 and operated by the friendly and experienced staff of Pacific Dining, Sky Café offers burgers, fresh deli sandwiches, Mexican fare, salads, fresh baked goods and much more.

Sky Café also offers catering services for on-campus meetings and events. Please contact Rick McMahon at [Rick@Pacific-Dining.com](mailto:Rick@Pacific-Dining.com) or (408) 406-8487 for your catering needs.

## CALWORKS PROGRAM

Skyline College provides assistance to students who are receiving TANF or AFDC benefits, or who received aid within the past two years. Services to eligible students include: counseling, job development assistance, work study, career related services, and supplemental child care.

The CalWORKs office is located in Building 2. Hours are Monday – Thursday, 9:00 am – 5:00 pm and Friday, 9:00 am – Noon. For more information, please call (650) 738-4480 or email [urena@smccd.edu](mailto:urena@smccd.edu).

## COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Cooperative Agencies Resources for Education (CARE), a program within EOPS, is specifically designed for students who are single head of households, are receiving AFDC/TANF or CalWORKs, and who have a child under 14 years of age. CARE provides additional support services over those provided by EOPS, such as child care, transportation assistance, vocational grants, meal tickets, and special workshops designed to meet the needs of CARE students.

The CARE office is located in Building 2. For more information call (650) 738-4480 or send an email to [urena@smccd.edu](mailto:urena@smccd.edu).

## CAREER CENTER

The Career Center has career resources that provide information about employment opportunities, training requirements, job trends, and wage/salary surveys through reference materials and computerized career information systems such as Eureka. A variety of career assessment inventories, individualized career counseling, career courses and workshops are available to students in planning their educational and career goals. Our Online Employment Services assist students in searching for available job openings. Students can place their resume online by registering on our interactive website: <http://skylinejobs.com>. Employers listing job openings can register on the same website.

The Career Center, located in Building 1, Room 1219B, has both day and evening hours. Students are encouraged to stop by and take advantage of the variety of career services, or call (650) 738-4337 for more information.

Comprehensive career information is also posted on the center's web page at [www.SkylineCollege.edu/general/careercenter/index.html](http://www.SkylineCollege.edu/general/careercenter/index.html).

## CHILD CARE SERVICES

The Skyline College Child Development Center (CDC) is a laboratory program that provides a comprehensive child care and early education program for students, staff and faculty of Skyline College and community members. The program provides the following services for children two (2) years of age until entry into kindergarten: child care and early education experiences from 7:30 am to 5:00 pm during the calendar year, three nutritious daily meals, observation and assessment of children's typical development, resources and referrals for a wide variety of supports for children and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children's development and school readiness skills. The Skyline College CDC is partially funded by the California Department of Education and income eligible families may receive child care subsidies. For more information, call (650) 738-7070.

## COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals. **All students are required to have an SEP on file once they have completed 15 units at Skyline.** Assistance with students' personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.

## DISABLED STUDENTS PROGRAM

Skyline College's Disabled Students Program and Services (DSPS) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, adaptive computer classes and software, and alternate formats of textbooks.

Skyline College and the DSPS program are committed to providing services that will enhance the educational experience of its disabled student population. For a more detailed description of the Disabled Students Program, stop by the Disabled Students Program and Services Office, Building 2, third floor, Room 2350, call (650) 738-4280, or email [vansciver@smccd.edu](mailto:vansciver@smccd.edu).

## ENROLLMENT OR DEGREE VERIFICATION

Verification may be accessed and printed as a free service to students. Access **Enrollment/Degree Verifications** from the **Student Records Menu** at <https://websmart.smccd.edu>.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Extended Opportunity Programs and Services (EOPS) is a program of support services designed to improve access, retention and completion of educational goals for students who are low income and educationally disadvantaged. EOPS students have the potential to succeed in college but have not been able to realize their potential because of economic and/or educational barriers.

EOPS offers a variety of services such as:

- Counseling in English and Spanish
- Transfer assistance to four-year colleges and universities
- UC and CSU application fee waivers for transferring students
- Book Service Program
- Vocational grants
- Calculator Loan Program
- Priority registration

The EOPS office is located in Building 2. Hours are 9:00 am - 5:00 pm, Monday-Thursday; and 9:00 am - Noon, Fridays. For additional assistance call (650) 738-4139, visit the EOPS web page at <http://www.skylinecollege.edu>, or send an email to [skyeops@smccd.edu](mailto:skyeops@smccd.edu).

## HEALTH SERVICES

The following services are available from the Skyline College Health Center:

- Emergency care and first aid
- Health screening for blood pressure, hearing, vision, Tuberculosis, and pregnancy
- Consultation and evaluation of present health condition
- Nutrition and stress counseling
- Counseling and referrals for problems related to alcohol and drugs, eating disorders, acquaintance/date rape, and other related matters
- Anonymous HIV counseling and referral
- Immunizations for measles, mumps, rubella, tetanus, flu and Hepatitis A and B
- Vision testing
- Physicals
- Birth Control

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

### PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be made by contacting Psychological Services in Building 2, or by calling (650) 738-4270.

### INTERNATIONAL STUDENTS

Skyline College is authorized under Federal Law to enroll non-immigrant international students. This program serves students possessing or seeking F-1 student visas. Skyline College participates in the Student Exchange and Visitor Information System (SEVIS). All information regarding international students is processed through SEVIS.

Foreign students interested in attending Skyline College must complete the Skyline International Application at <http://www.skylinecollege.edu/international/>. Applicants are required to submit original documents in English or certified English translations that demonstrate satisfaction of the following requirements:

1. Provide proof of completion of the equivalent of a United States high school education with a satisfactory grade point average of 2.0 or above.
2. Provide all official high school transcripts and college transcripts.
3. Submit an Original Financial Data Form and Bank Verification of Funds. All bank documents must be current, written in English, include the amount in U.S. Dollars, and must include a signature from a Bank Official. Estimated college expenses are \$18,000.00 US Dollars. **Fees are subject to change.**

4. Submit an original copy of the Test of English as a Foreign Language (TOEFL) Score Report. A minimum score of 480 (paper-based) or 56 (internet-based) is required. Information about TOEFL can be obtained from [www.ets.org/toefl](http://www.ets.org/toefl). The Test Code Number for Skyline College is **4647**.

or

Complete the International English Language Testing System (IELTS). A minimum qualifying level of Band 5.5 is required for admission. Information about IELTS can be obtained from [www.ielts.org](http://www.ielts.org). Please have your IELTS test results sent directly to Skyline College.

5. Copy of your Passport Bio-Page.
6. Application fee of \$50.

**For applicants attending U.S. schools, please attach the following:**

7. Copies of Visa page from Passport, I-94, Passport Bio-Page, and copies of all I-20s.
8. Certificate of Eligibility to Transfer - Must be completed by the student and current institution.

Students accepted into the International Student Program will be expected to enroll in and complete a minimum of 12 units each semester with a minimum of a "C" (2.0) grade point average to remain in good standing. Complete information about the International Student Program is available from the International Student Program, (650) 738-4430, in Building 4, Room 4-248.

### THE LEARNING CENTER

The Learning Center (TLC) is a flexible learning environment providing academic support for students in all Skyline courses through workshops, instructional technology, tutoring, and lab-based courses. The goal of the TLC is to offer students opportunities to learn more quickly and effectively and with greater confidence. Accordingly, the TLC provides alternative means of instruction that address students' diverse learning preferences and styles. The TLC also offers a comprehensive program of individual and small group support for all levels of English, ESL, Reading and Math, and provides tutoring in a variety of academic subject areas. The Learning Center includes the following programs: Writing/Reading Lab, Math Assistance Lab, Tutorial Assistance Lab, Computer Lab, TRIO/Student Support Services, and Media Services.

For more information about The Learning Center, please call (650) 738-4144 or stop by the Center in Building 5, Room 5100 (below the Library). You can also learn more about the TLC at our website: <http://www.skylinecollege.edu/general/learningcenter/index.html>.

## LEARNING COMMUNITIES

*What is a Learning Community?*

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from a multi-disciplinary perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

Please see page 98 for information on the Learning Community opportunities to be offered this semester.

### ASTEP PROGRAM

#### African American Success Through Excellence and Persistence

The ASTEP program is designed to provide African American students with greater opportunities for remaining and succeeding in college. ASTEP provides a learning community, mentoring, counseling and other support services to assist students in graduating and transferring to a four-year college.

For additional information, call Patricia Deamer at (650) 738-4217, or email [deamer@smccd.edu](mailto:deamer@smccd.edu), or contact Phyllis Taylor at (650) 738-4233 or email [taylorp@smccd.edu](mailto:taylorp@smccd.edu).

### FIRST YEAR EXPERIENCE

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes, the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success.

Two distinct First Year Experience learning communities are available. For those students placing into MATH 110 and ENGL 846, please contact FYE Coordinator Vanson Nguyen at [nguyenv@smccd.edu](mailto:nguyenv@smccd.edu), or call (650) 738-4147.

The Latinos Excelling in Academics Program (FYE-LEAP) is designed to support the educational achievement of Latino students enrolled in basic skills courses. FYE-LEAP is open to all students who place into MATH 811. For more information about this program or to enroll, contact Cecelia Gutierrez at [gutierrezc@smccd.edu](mailto:gutierrezc@smccd.edu).

## HERMANOS/HERMANAS PROGRAM

Hermanos, which means “brothers,” and Hermanas, which means “sisters,” in Spanish, is a transitional program for Latino high school students that addresses their academic, psychological and social needs (while still in high school) through connecting with family, academic support, mentoring, and resources. Its goal is to increase educational opportunities for Latino and Latina students and to enhance the successful transition from high school to college.

The program’s purpose is to establish a brotherhood and sisterhood of Latino/a students, teachers, staff, and mentors dedicated to the success of each individual Hermano/a; assist Hermanos/as in developing strong self-identities, cultural and community awareness, and leadership abilities; provide life skills essential to personal success; promote the academic and career goals of each Hermano/a from high school to college; and provide support and assistance in striving for academic excellence.

For more information contact Hermanos/as Program Counselor/Instructor Aricka Bueno at [buenoa@smccd.edu](mailto:buenoa@smccd.edu) or call (650) 738-7058.

### HONORS TRANSFER PROGRAM

The Honors Transfer Program offers honors-level courses to any student seeking an academically challenging educational experience in all IGETC areas of the curriculum. To graduate from the program, students must achieve a 3.25 g.p.a. in at least 15 units of Honors courses and fulfill 16 hours of community service. Program graduates receive recognition at graduation and on their transcripts and degrees, and are also eligible for special consideration for admission and scholarships at colleges and universities that have agreements with the program. The Honors Transfer Program is a member of the Transfer Alliance Program of UCLA.

For more information and an application, go to [Skyline College.edu](http://SkylineCollege.edu), or phone Katharine Harer at (650) 738-4412, or send an email to [harer@smccd.edu](mailto:harer@smccd.edu).

### KABABAYAN PROGRAM

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring.

For more information about the Kababayan Program, please call the program coordinator at (650) 738-4119, or visit the program’s website at [www.smccd.edu/accounts/skykab](http://www.smccd.edu/accounts/skykab).

## PUENTE PROGRAM

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four-year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:

- **Counseling**
- **English Instruction**
- **Mentoring**

The Puente Program's curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.

## WOMEN IN TRANSITION PROGRAM (WIT)

The goal of the Women in Transition (WIT) program at Skyline College is to encourage students who are returning to school after a break in their education to expand their horizons and reach their intellectual, professional and personal goals. WIT offers a variety of services and classes to help ease students back into the academic environment. WIT students form close connections to one another so that they support and encourage each other's success. For more information about WIT, please call the program coordinator, Lori Slicton, at (650) 738-4157 or email [slicton@smccd.edu](mailto:slicton@smccd.edu).

## LIBRARY

Skyline College Library, which occupies the second floor of Building 5, features electronic resources as well as a book collection of 53,000 volumes and subscriptions to 125 magazines, journals and newspapers. Through a wide area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and research databases, including eBook and streaming video collections, all of which may be accessed remotely. The Library's web address is <http://www.skylinecollege.edu/library/>.

The Library also has six group study rooms, numerous study carrels providing privacy for individual work, and a computer classroom for class research workshops.

Borrowing privileges are extended to all students presenting a library card; the Library will issue cards to students with appropriate identification.

Contact information: (650) 738-4312 (reference), (650) 738-4311 (circulation).

Fall and Spring Semester hours: Monday through Thursday, 8:00 am to 9:00 pm; Friday, 8:00 am to 2:00 pm; and Saturday, 10:00 am to 2:00 pm; closed on Sundays.

## STUDENT LIFE

### ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline students and helps ensure that students have a voice in the College's and District's decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.

Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the ASSC Events Calendar, contact the Associated Students of Skyline College at (650) 738-4327, or stop by the Center for Student Life & Leadership Development, Building 6, Room 6212.

### How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit the Center for Student Life & Leadership Development, Building 6, Room 6212, for an application and additional information. Any interested student with a minimum GPA of 2.05 who is enrolled in at least six units is eligible to participate as a member of the ASSC Governing Council. Positions on the Governing Council are obtained through elections or by appointments.

Copies of the Associated Students of Skyline College Constitution and Constitutional Codes are available to students on the ASSC web page.

### STUDENT BODY CARD

The \$8.00 student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport, proof of current registration, and a receipt for payment of the \$8 fee at the Center for Student Life & Leadership Development, Building 6, Room 6212.

### CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Center for Student Life & Leadership Development.

**Starting a New Club/Organization:** In order to start a new club or organization, you must file a petition for charter with the Associated Students of Skyline College Governing Council and the Skyline Organizations and Club Council. Instructions for filing a petition are listed in the Club and Organization Manual. Copies of the Club and Organization Manual are available on the ASSC web page. The manual also lists instructions for reserving space on campus, posting materials, student club and organizations accounts, event planning, conference attendance, and request for funding procedures.

The following is a list of chartered clubs and organizations. If you would like additional information regarding these or other student groups that were formed after the publication of this schedule, call the Center for Student Life & Leadership Development at (650) 738-4275 or stop by Building 6, Room 6212.

Administration of Justice Club	Pre-Med Osteopathic Medical Association
American Medical Student Association (AMSA)	Pre-Pharmacy Club
Anthropology Club	Psychology Club
Biotechnology Club	Respiratory Therapy Club
Black Student Union (BSU)	S.A.C.N.A.S. (Society for the Advancement of Chicanos and Native Americans in Science)
Ceramics Club	Skyline Fellowship (Christian)
Cheer and Dance Squad	Society of Hispanic Professional Engineers (SHPE)
Cosmetology Club	Quantitative Science Club
Environmental Club	Student's and Parent's Association for Children's Enrichment (SPACE)
Extended Opportunity Programs & Services (EOPS)	Surgical Technology Club
Filipino Student Union (FSU)	Theater Club
Gay, Straight Alliance (GSA)	TRIO Club
Heart Wrenchers	Urban Youth Society
Honors Club	Utaku Nation (Japanese Anime Club)
Journalism Club	Veterans Club
Kababayan Dance Troupe	Women in Transition (WIT)
Latino American Student Organization (LASO)	
Phi Theta Kappa (Academic Honor Society)	
Photography Club	
P.O.D.E.R.	
Political Science Assoc.	

### CENTER FOR STUDENT LIFE & LEADERSHIP DEVELOPMENT

The Center for Student Life & Leadership Development, located in Building 6, Room 6212, is an excellent resource center for students interested in participating in student government and campus activities. Student life includes clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Center for Student Life & Leadership Development also serves as the facilitator for the annual Student Recognition and Awards Ceremony and the Commencement Ceremony. For additional information, please call the Center for Student Life & Leadership Development at (650) 738-4275.

#### Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6. For posting rental information, please contact the Center for Student Life & Leadership Development, (650) 738-4275.

### Event Planning

All student clubs and organizations, off-campus groups, or vendors who want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Center for Student Life & Leadership Development by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, and the Club and Organization Manual available online and in the Center for Student Life & Leadership Development. College policy questions, facilities reservations, security, insurance requirements and other considerations for special events are coordinated through this office. **Please note that facilities reservations must be made at least three weeks in advance of the event.**

### Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines and refund requests should be reported to the Center for Student Life & Leadership Development during regular business hours.

### PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline's chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Go to [SkylineCollege.edu/boo](http://SkylineCollege.edu/boo) for further information and an application.

### THE SKYLINE VIEW (STUDENT NEWSPAPER)

*The Skyline View* is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – and who would like to be a part of the editorial staff may sign up for Journalism 300: Newspaper Staff. Students are encouraged to explore Skyline College's journalism course offerings for additional opportunities. For more information, please contact *The Skyline View* advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at [kaplann@smccd.edu](mailto:kaplann@smccd.edu). Visit *The Skyline View* online at [www.theskylineview.com](http://www.theskylineview.com).

## TRANSCRIPTS

Official transcripts may be requested at **websmart.smccd.edu** from the **Student Records** menu. Unofficial transcripts may be reviewed or printed at the same site.

An official transcript, summarizing a student's complete academic record at Skyline College, will be sent directly to colleges, employers and other agencies upon a student's web request. Courses taken at any of the colleges in the San Mateo County Community College District will appear on the transcript. Transcripts from high school and other colleges will not be forwarded. The first two transcripts processed are free; there is a \$5.00 charge for each additional copy. If a rush request is made, an additional \$10 Rush Transcript Request Fee is charged for each transcript.

Foreign transcript evaluation services are available. Contact Admissions and Records at (650) 738-4252 for more information.

**Note:** Transcript request(s) will not be processed if a financial hold exists. The hold must be cleared before the transcript is issued.

## TRANSFER CENTER

The Transfer Center provides comprehensive transfer services, resources, activities and events. Transfer assistance includes:

- Application and informational workshops
- University tours and off-campus events
- Visits from university representatives
- Transfer Admission Guarantee programs
- Transfer and articulation information
- Access to computers for college research

Sign up to be on the transfer eNews mailing list to keep informed about on/off campus transfer-related events and activities. Transfer information and a calendar of ongoing events are posted on the Center's webpage at [www.SkylineCollege.edu/general/transfercenter](http://www.SkylineCollege.edu/general/transfercenter). Please visit us in Building 2, Room 2227, or call (650) 738-4232 if we can be of assistance.

## TRIO/STUDENT SUPPORT SERVICES

TRiO/Student Support Services (TRiO/SSS) is a federally funded program designed to help its students achieve their educational goals by supporting academic success at Skyline College and assisting with transfer. To participate, students must meet at least one of the TRiO criteria: low-income, first generation to attend college, physically disabled or learning disabled. TRiO/SSS offers the following services:

- Academic, career, transfer and personal counseling
- Individual assistance with setting and meeting educational goals
- Financial aid and scholarship assistance
- Academic support, including tutoring, student success workshops, and access to computers
- Lab-based courses in English, Math and Learning Skills
- Cultural enrichment activities
- Visits to four-year colleges

To apply for the TRiO/SSS program, please call (650) 738-4144; or stop by the Learning Center, located in Building 5, Room 5100 (below the Library); or fill out an application online at our web page: <http://www.skylinecollege.edu/general/LearningCenter/TRiO/index.html>.

## VETERANS AND VETERANS' DEPENDENTS Welcome Veterans!

Skyline College offers approved instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students who are working toward an AA/AS degree program, or certain certificate and transfer programs, for benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans' Spouses or Dependents), Chapter 1606 (Selected Reserve), and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college fees, books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records. Veterans may check the status of benefits at [www.va.gov](http://www.va.gov).

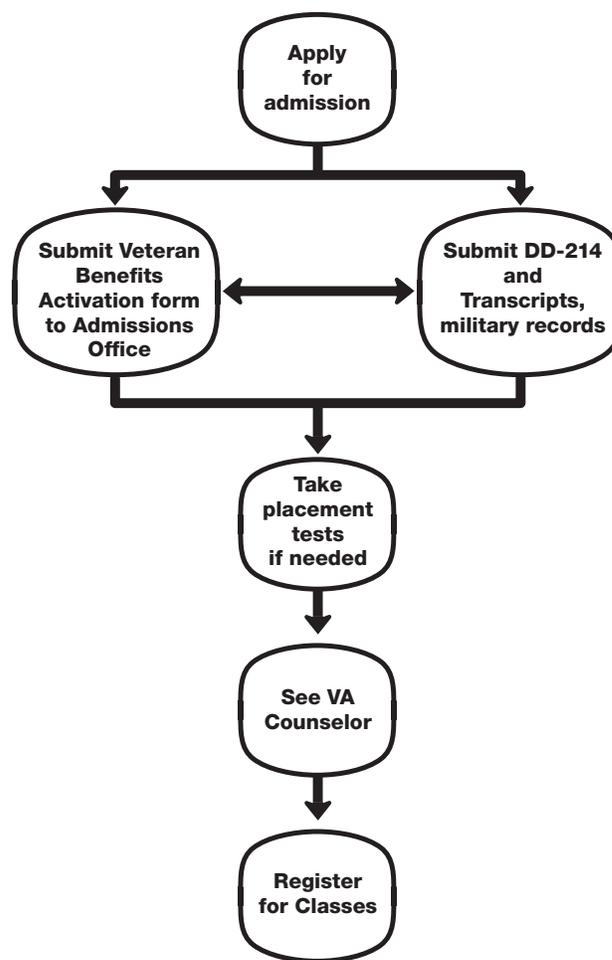
The State of California provides a program for the children of Veterans who are deceased or disabled from service connected causes. Applications are available at [www.cdva.ca.gov/service](http://www.cdva.ca.gov/service) or from the California Department of Veteran's Affairs, 875 Stevenson Street, Suite 250, San Francisco, CA 94103, (415) 554-7100.

You will automatically be certified and eligible for VA benefits during your first semester. Please submit your transcript(s) and education plan during this time in order to be eligible for recertification for the following semester.

Some reminders:

- Apply for federal financial aid for additional resources to meet expenses, [www.fafsa.gov](http://www.fafsa.gov).
- Maintain a 2.0 (C) overall grade point average.
- Register and maintain enrollment in at least six (6) units to be eligible for benefits.
- Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

## Veterans Admission Process



## WebSMART Registration and Services for Students

Your student WebSMART account is the vehicle to use to manage enrollment, view academic records, and maintain up-to-date student information. Using **skyline college.edu**, access the Quick Link to WebSMART.

You can:

- View the College Catalog
- View the most up-to-date Schedule of Classes (WebSchedule)
- Update address, phone number, and other personal information
- Customize your PIN
- Schedule an appointment to complete placement testing
- Check registration appointment and status
- Register for classes
- Add/drop classes within the published deadlines
- Confirm and print your schedule of classes
- View and pay enrollment fees
- Purchase or pre-order a parking permit
- Purchase textbooks
- Apply for financial aid
- View status of financial aid awards
- View grades
- View/print an unofficial transcript
- Order an official transcript
- Monitor academic standing
- Secure enrollment and/or degree verifications
- Obtain an evaluation of your progress toward CSU GE or IGETC certification
- Update educational goals
- View any holds on your records
- Obtain annual tax information
- Obtain an evaluation of your progress toward an associate degree or certificate. Students can use WebSMART to review progress toward the following educational goals: associate degree, certificate, CSU GE certification, and IGETC certification. Find this degree evaluation tool under Student Services and Student Records. Be sure to consult with a college counselor to review and confirm the information at the degree evaluation site and to discuss the evaluation process for coursework completed outside of the SMCCCD.

**Note:** Fee holds will block your access to all WebSMART functions. It is important to satisfy financial obligations to the college in a timely manner.

### Attention Students:

Registration for summer and fall terms begins on Monday, April 30, 2012. You will not be able to register for classes if you have any outstanding balances on your account.

#### NEW CHANGE IN FEE PAYMENT PROCESS FOR SUMMER AND FALL 2012

On Wednesday, July 18, 2012, students who have any outstanding fee balances will be dropped from fall classes at midnight for non-payment of fees. Students will be dropped on a "rolling" basis every Wednesday at midnight for non-payment of fees.

Two weeks prior to the start of the Summer Session and Fall Semester, students will be dropped at midnight the day following their registration for non-payment of fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services.



# Other Educational Opportunities

## AUDIT POLICY

Skyline College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis. A student may audit a course only under the following circumstances:

1. The student must have previously enrolled for credit for the maximum number of times allowed for the particular course.
2. The instructor of record for the course must approve the student's enrollment as an auditor.
3. The student must be in good academic standing.
4. If the course is offered for variable units, the student must enroll for the maximum number of units available.
5. The student must enroll as an auditor immediately following the published late registration period and pay the auditing fee.

Students who enroll in a course for credit have first priority for all classroom space. Students who wish to audit a course may enroll the week after the late registration period is concluded, though with the instructor's permission they are able to attend the course from the first class meeting. Students who wish to audit a course must obtain a COURSE AUDIT FORM from the Office of Admissions and Records. No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course. An auditing fee, as established by California Education Code, is payable at the time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.

## IF YOU DON'T FIND IT AT SKYLINE

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline.

### COLLEGE OF SAN MATEO

1700 West Hillsdale Blvd.  
San Mateo, CA 94402  
(650) 574-6161

#### Programs

Alcohol & Other Drug Studies  
Architecture  
Astronomy  
Building Inspection  
Chemical Laboratory  
Technology  
Dental Assisting  
Digital Media  
Drafting  
Electronics  
Engineering  
Fire Technology  
Floristry  
Horticulture  
Nursing  
Real Estate

#### Athletics

Men's Cross Country  
Men's Football  
Men's Swimming  
Men's Track  
Women's Cross Country  
Women's Softball  
Women's Swimming  
Women's Track  
Women's Water Polo

### CAÑADA COLLEGE

4200 Farm Hill Blvd.  
Redwood City, CA 94061  
(650) 306-3100

#### Programs

3D Animation & Video  
Game Art  
Chemical Laboratory  
Technology  
Drama/Theater Arts  
Earth Science  
Engineering  
Fashion Design  
Graphic Design  
Human Services  
Interior Design  
Medical Assisting  
Multimedia  
Nursing  
Radiologic Technology

#### Athletics

Women's Golf

# Associate Degree Requirements

Graduation from Skyline College with the Associate in Arts Degree or Associate in Science Degree is based upon the completion of 60 units, including the requirements A & F listed below. An application for the degree must be filed in the Office of Admissions and Records during the last semester of attendance.

**ATTENTION: This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to review your selections and to complete a Student Education Plan, which will assist you in keeping track of your progress and in reaching your educational goals.**

## A. RESIDENCE

Either 12 units or 50% of the units applied to the major, whichever is fewer, must be completed at Skyline College.

## B. SCHOLARSHIP REQUIREMENT

1. A minimum 2.00 is required in all degree-applicable coursework.
2. All coursework transferred into SMCCCD, except non-degree applicable and upper division courses, will be evaluated to meet graduation requirements and will become part of the overall GPA.
3. The GPA from courses taken in SMCCCD and those courses from outside SMCCCD will be used in the calculation for graduation. Honors and Phi Theta Kappa are calculated and recorded at each college.

## C. MAJOR REQUIREMENT

A minimum of 18 units must be completed in a major. Some majors require the completion of more than 18 semester units. In addition to completing the course and unit requirements for the major, a student must:

- Complete with a grade of "C" or better (or Pass) all courses used to satisfy both core and elective requirements for the major.
- Complete 12 units or 50% of the units required for the major, whichever is fewer, at Skyline College.

**Note:** Specific requirements for majors may be found in the Skyline College Catalog under "Associate Degree and Certificate Programs."

## D. BASIC COMPETENCY REQUIREMENTS

**Note:** Satisfactory completion is defined as a grade of C or better.

### WRITING/READING

Satisfactory completion of English 100 or English 105, or equivalent, or higher.

### MATHEMATICS/QUANTITATIVE REASONING

- a. Eligibility for Math 130, 150, 200, 201 or 241 or higher as determined by a Skyline College approved placement test; or
- b. Satisfactory completion of Math 120 or equivalent, or higher; or
- c. Satisfactory completion of any course having at least Math 120 (Intermediate Algebra) as a prerequisite.

### INFORMATION LITERACY

- a. Satisfactory completion of a Skyline College English 100 course or Skyline College English 105 course taken Fall 2011 or thereafter; or
- b. Satisfactory completion of the Skyline College online "Information Literacy Tutorial" (Consult the Skyline Library website at <http://www.skylinecollege.edu/library> for details on completing the online tutorial.); or
- c. Satisfactory completion of an equivalent college-level information literacy or information competency course or requirement.

## E. SPECIFIC AREA REQUIREMENTS

1. **AMERICAN HISTORY AND INSTITUTIONS:** One course of 3 units from Group A **and** either Group B1 or Group B2 for a total of 6 units. One course may be applied to the General Education requirement in Social Sciences.

**Note:** Group B2 completes the E1 requirement for students who have satisfied only the U.S. History part of the requirement at another institution.

**Group A:** U.S. History & U.S. Government:

HIST 108 201 202 235 244

PLSC 210

**Group B1:** State & Local Government:

HIST 240 310

PLSC 301

**or Group B2:** U.S. Government/

State & Local Government:

PLSC 200

2. **ENGLISH:** Two courses (minimum of 6 units).

One of these courses may be the English course which fulfills the General Education Language and Rationality requirement. Courses which may be used to satisfy the English requirements are:

COMM 110 130 140 150

ENGL 100 or 105 110 161 165 836 or 846

ESOL 400

JOUR 120 121

LIT. 101 111 113 225 251 265 266 267 370 373 432

READ 420

3. **PHYSICAL EDUCATION (KINESIOLOGY):** Two activity courses in PE (Kinesiology) are required; for waiver or modification of this requirement see College Catalog.

4. **ETHNIC AND CULTURAL DIVERSITY:** Students must complete a total of 3 units from either group listed below. The course(s) may be applied to General Education requirements.

**Note:** ECE. 214 and FCS 213 are the same course; HIST 335 and PLSC 335 are the same course.

**Group A. General:**

BUS. 221

COMM 150

ECE. 214 272 273 275

FASH 119

FCS 119 213

HIST 235 240

SOCI 141 143 201

Continued →

**Group B. Area Studies:**

ANTH	110 125 150 155 165 170 180 360
ART	105 120
BUS.	226
ENGL	104
HIST	104 106 244 335 420 429 430 432 435 436 444 453
INTD	120
LIT.	116 251 265 266 267 370 373
MUS.	240 250 276 420
PHIL	300 320
PLSC	320 330 335
PSYC	238 268
SOCI	142 341 432
SOSC	150
SPAN	161 162

**F. GENERAL EDUCATION REQUIREMENTS**

A minimum of 18 units with a minimum of 3 units each in Sections 1, 2, 3, 4a and 4b. Balance of course work may be taken from any section (1 through 5).

**Note:** No course may be used to meet more than one General Education requirement.

**1. NATURAL SCIENCES:** (3 units required) 

**Note:** \* = Lab course.

ANTH	125
ASTR	100 101*
BIOL	101* 110* 111* 130 140 145 150 170 171* 215* 230* 240* 250* 260* 365
CHEM	112* 210* 220* 234 & 237* 235 & 238* 410*
ELEC	110
ENVS	100
GEOL	100 105 180 210* 220*
OCEN	100
PHYS	105 210* 220* 250* 260* 270*

**2. HUMANITIES:** (3 units required) 

**Note:** ART 115 & MUS. 115 are the same course; FASH 113, 119 & 150 are the same courses as FCS 113, 119 & 150; HIST 335 and PLSC 335 are the same course; PHIL 280 and PLSC 280 are the same course.

ARBC	111 112 121 122
ART	101 102 105 107 115 120 130 201 204 207 208 214 221 231 301 350 351 354 355 405 408 411
ASL	111 112 121 122
CHIN	111 112 115 121 122 130
DANC	100 410
ECE.	191 275
ENGL	104 110 161 162 166
FASH	113 119 150
FCS	113 119 150
FILI	110 111 112 120 121 122
FILM	370 375 380 440 450
HIST	100 101 104 106 109 203 335 429 430 432 435 436 444 453 461 462 463 464
HUM.	106 115 116 117
INTD	110 120 310
ITAL	103 111 112 121 122
JAPN	111 112 115
LIT.	101 111 113 116 151 166 191 225 251 265 266 267 370 373 416 432
MUS.	100 105 106 107 108 111 112 113 114 115 144 202 204 240 250 275 276 301 350 470 475
PHIL	100 160 175 195 240 280 300 312 320
PLSC	280 335
PSYC	238
SOCI	432
SOSC	140
SPAN	101 103 110 111 112 120 121 122 130 140 161 162 220

**3. SOCIAL SCIENCES:** (3 units required) 

**Note:** ECE. 214/FCS 213 are the same course; ECE. 212/FCS 212 are the same course; ECE. 201/PSYC 201 are the same course; PHIL 280 and PLSC 280 are the same course; PSYC 110/SOCI 110 are the same course.

ADMJ	100
ANTH	110 125 150 155 165 170 180 360
BUS.	100 101 200 201 210
ECE.	201 212 214
ECON	100 102 111 310
EDUC	100 120 200
FCS	212 213 392
GEOG	110 150 300
HIST	108 201 202 203 235 240 244 248 300 310 420 429 444
HSCI	150
JOUR	110
PHIL	280
PLSC	115 130 150 200 210 280 301 315 320 330
PSYC	100 110 200 201 238 268 300 301 390 410
SOCI	100 105 110 141 142 143 160 201 341 432
SOSC	150

**4. LANGUAGE AND RATIONALITY:** Two courses (minimum of 6 units): 1 course from group A and 1 course from group B. ONE COURSE MUST BE A COMPOSITION COURSE. 

**Group A:** English Composition (3 units required)

ENGL	100 105 110 165 836 846
ESOL	400
JOUR	120

**Group B:** Communication and Analytical Thinking (3 units required)

ACTG	100 121 131
BUS.	103 115 120 123 400 401
COMM	110 127 130 140 150
COMP	118 155 156 250 252 284 286 355 356 357 378
ENGL	165
MATH	115 120 122 123 130 150 153 200 201 222 241 242 251 252 253 270 275
PHIL	103 200
PSYC	171
READ	420 836

**Note:** BUS. 103 was D.P. 110; BUS. 400 was OFAD 400; BUS. 401 was OFAD 401.

**5. PERSONAL DEVELOPMENT:** (Up to 3 units) 

of course work in Section 5 may be applied towards completion of General Education Requirements.)

ADAP	348-359
BUS.	107 109
CAOT	110
COMB	101-405
COUN	100 104 105 106 107 108
CRER	100 111 132 135 136 137 139 140 410 650
DANC	101-450
FCS	310 313 320 392
FITN	106-400
HSCI	100 130 150
INDV	101-255
KINE	100
LSCI	100 110
P.E.	105 152 211 213 214 270 301
READ	425
REC.	100
SGOV	115
TEAM	100-201
VARs	100-380

**Note:** CAOT 110 was COMP 110.

# CSU General Education Requirements

Candidates for a Bachelor's degree from the CSU System who begin college in the Fall of 2012 shall complete the following pattern of general education courses encompassing a minimum of 48 semester units. A maximum of 39 of the total of 48 may be completed at Skyline College. The remaining nine units must be in the upper division of the degree granting institution. Of the 39 units that may be taken at Skyline College, no more than 30 units will be certified in Areas B, C and D combined. Courses used to satisfy the American Institutions requirement may also apply in Area D. Courses taken at other accredited institutions can be certified at Skyline College.

**ATTENTION:** This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to determine which general education pattern is best for you to follow, review your course selections, and complete a Student Education Plan. The general education pattern you select is based on a variety of factors, including your major and the institution to which you plan to transfer.

## AREA A COMMUNICATION SKILLS & CRITICAL THINKING 9 units required

One course required from each of A1, A2 and A3.

### A1 – Oral Communications

COMM 110 127 130 140 150

### A2 – Written Communications

ENGL 100 105 110

### A3 – Critical Thinking

ENGL 100 105 110\*\* 165

PHIL 103 109 200

*\*\*ENGL 110 was redesigned and must be taken Fall 1997 or thereafter to meet this requirement.*

**Note: Areas A1, A2 and A3 MUST be completed with grades of C or better BEFORE transfer.**

	IN PROGRESS	9 UNITS COMPLETED
<b>A1</b>	<input type="text"/>	<input type="text"/>
<b>A2</b>	<input type="text"/>	<input type="text"/>
<b>A3</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<b>COMPLETED</b> <input type="text"/>

## AREA B NATURAL SCIENCE & MATHEMATICS 9 units required

One course from Physical Science B1, Life Science B2, and Quantitative Reasoning B4. Must include one **lab** course from Area B1, B2 or B3 (indicated by asterisk\*).

### B1 – Physical Science

ASTR 100

CHEM 112\* 210\* 220\* 234-237\* 235-238\* 410\*

GEOL 100 105 180 210\* 220\*

OCEN 100

PHYS 100 210\* 220\* 250\* 260\* 270\*

### B2 – Life Science

ANTH 125

BIOL 101\* 110\* 111\* 130 140 145 150 170 215\* 230\* 240\* 250\* 260\*

ENVS 100

### B3\* – Lab Course

BIOL 171\*

OCEN 101\*

## B4 – Quantitative Reasoning

BUS. 120 123

MATH 130 150 153 200 201 222 241 242 251 252 253 270 275

PSYC 171

**Note:** ACTG 121/131 meet B4 only if taken prior to Fall 2002.

**Note: Area B4 MUST be completed with a grade of C or better BEFORE transfer.**

	IN PROGRESS	9-12 UNITS COMPLETED
<b>B1</b>	<input type="text"/>	<input type="text"/>
<b>B2</b>	<input type="text"/>	<input type="text"/>
<b>B3*</b>	<input type="text"/>	<input type="text"/>
<b>B4</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<b>COMPLETED</b> <input type="text"/>

## AREA C ARTS, LITERATURE, PHILOSOPHY & LANGUAGES 9 units required

Three courses to include at least one course from Arts and one from Humanities.

### C1 – Arts

ART 101 102 105 107 115 120 130 201 204 221 248 301 350 351 352 354 355 405 411

DANC 100 110 130 140 330 350 400

FASH 113 119

FCS 113 119

FILM 370

HUM. 117

INTD 110 120

MUS. 100 105 111 115 144 202 204 240 250 275 276 301 470

### C2 – Humanities

ARBC 111 112 121 122

ASL 111 112 121 122

CHIN 111 112 121 122 130

ECE. 191

ENGL 110 161

FILI 110 111 112 120

FILM 440 (formerly Lit. 441)

HIST 100 101 104 106 109 203 248 335 420 429 430 432

435 444 453 461 462 463 464

HUM. 106 115 116

ITAL 111 112 121 122

JAPN 111 112

**C2 – Humanities Continued**

LIT. 101 111 113 116 151 191 225 251 265 266 267 370 373  
 416 432  
 MUS. 276  
 PHIL 100 160 175 195 240 280 300 312 320  
 PLSC 280 335  
 SOCI 341 432  
 SPAN 110 111 112 120 121 122 130 140 161 162 220

**ART 115 & MUS. 115 are the same course.**  
**ECE. 191 & LIT. 191 are the same course.**  
**FASH 113 & 119 are the same courses as FCS 113 & 119.**  
**HIST 335 and PLSC 335 are the same course.**  
**PHIL 280 and PLSC 280 are the same course.**

*Note: Not more than one course from HIST 461-464 may be applied to area C2.*

	IN PROGRESS	9 UNITS COMPLETED
<b>C1</b>	<input type="text"/>	<input type="text"/>
<b>C2</b>	<input type="text"/>	<input type="text"/>
<b>C1 or C2</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<b>COMPLETED</b> <input type="text"/>

**AREA D SOCIAL, POLITICAL & ECONOMIC INSTITUTIONS** 9 units selected from at least two subject areas required

Must include one course from D1 and one course from either D2a or D2b to satisfy U.S. History, Constitution & American Ideals requirement.

*Note: Group D2b completes the U.S. History, Constitution & American Ideals requirement for students who have satisfied only the U.S. History part of the requirement at another institution.*

**D1 – U.S. History & U.S. Government**

HIST 108 201 202 235 244 PLSC 210

**D2a – State & Local Government**

HIST 240 310 PLSC 301

**D2b – U.S. Government/State & Local Government**

PLSC 200

**D3 – Social Institutions**

ADMJ 100	JOUR 110
ANTH 110 150 155 165 170	PHIL 280
180 360	PLSC 115 130 150 280
BUS. 100 101 200 210	315 320 330 335
ECE. 201 212	PSYC 100 110 200 201
ECON 100 102 111 310	268 300 301 390
EDUC 100	410
FCS 212	SOCI 100 105 110 141
GEOG 110 150	142 143 160 201
HIST 104 106 203 248 300 335	341 432 665
429 430 432 435 436	SOSC 140 150
444 453	

**ECE. 201 & PSYC 201 are the same course.**  
**HIST 335 and PLSC 335 are the same course.**  
**PHIL 280 and PLSC 280 are the same course.**  
**PSYC 110 & SOCI 110 are the same course.**

*Note: ECE. 201 meets D3 only if taken Fall 2000 or thereafter.*

**IN PROGRESS**

**9-12 UNITS COMPLETED**

**D1**  
**D2a or D2b**  
**D3**

<input type="text"/>
<input type="text"/>
<input type="text"/>

<input type="text"/>
<input type="text"/>
<input type="text"/>

**TOTAL**

**COMPLETED**

<input type="text"/>
----------------------

<input type="text"/>
----------------------

U.S. History

<input type="text"/>
----------------------

U.S. Government

<input type="text"/>
----------------------

CA State/Local Government

<input type="text"/>
----------------------

**AREA E LIFELONG UNDERSTANDING & SELF DEVELOPMENT**

3 units required

Maximum one unit applicable from Area E2.

Must complete minimum of two units in Area E1 for a total of three units.

**E1**

COUN 100	HSCI 100 130 150 665
CRER 111 132 135 136	LSCI 100
137 665	P.E. 105 270
ECE. 201 214	PSYC 200 201
FCS 213 310 313 320 392	SOCI 160
GERO 101	

**E2**

ADAP 349 356 357 358 359	TEAM 100 111 112 115
COMB 301 302 401 404 405	116 117 125 141
DANC 105 110 130 140 152	145 146 148 149
161 162 163 164 165 166	171 173 175 176
167 168 169 171 260 330	179 188 189 190
350 395 400 450 665	191 192 193 194
FITN 106 110 112 116 160 166	195 196 197 198
182 201 202 205 301	199 201
303 304 305 308 314 332	VARS 100 110 120 150
334 335 336 400	200 310 340 350
INDV 101 105 121 125 126 141	360
160 165 167 168 169 171	
172 251 253 255	

**ECE. 214 & FCS 213 are the same course.**

**ECE. 201 & PSYC 201 are the same course.**

*Note: COMP 110 meets E1 only if taken prior to Fall 1999.*

	IN PROGRESS	3 UNITS COMPLETED
<b>E1</b>	<input type="text"/>	<input type="text"/>
<b>E2</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<b>COMPLETED</b> <input type="text"/>

*Note: For the most updated version of this list see the Counseling Office or the Transfer Center.*

# Intersegmental General Education Transfer Curriculum (IGETC)

Effective Fall 1991, the IGETC will permit a student to transfer from Skyline College to any campus of the California State University (CSU) or the University of California (UC) systems without having to take additional lower-division general education after transfer.

Completion of the IGETC is not a requirement for transfer to a CSU or UC, nor is it the only way to fulfill the lower-division general education requirements. Students may find it advantageous to take courses fulfilling CSU's general education requirements or those of a particular UC campus.

- Note:**
1. The IGETC does not guarantee admission to any CSU or UC campus.
  2. The IGETC does not meet the American History and Institutions requirement at CSU and UC campuses.
  3. All courses for IGETC must be completed with C or better grades (a C- is not acceptable).

**ATTENTION:** This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to determine which general education pattern is best for you to follow, review your course selections, and complete a Student Education Plan. The general education pattern you select is based on a variety of factors, including your major and the institution to which you plan to transfer.

## AREA 1 – ENGLISH COMMUNICATION

*(Required: 1 or more courses from each group for CSU; UC requires completion of courses from Groups A and B only.)*

**GROUP A:** Choice of ENGL 100 or ENGL 105#

**GROUP B:** Choice of ENGL 110<sup>a</sup>, ENGL 165 or PHIL 109

**GROUP C:** Choice of COMM 110, COMM 127, 130<sup>b</sup>,  
COMM 140 or COMM 150

COMPLETED

**A**

**B**

**C**

**TOTAL**

## AREA 2 – MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING

*(Required: 1 course, 3 semester units minimum.)*

BUS. 120#, 123#

MATH 200#, 201, 222#, 241#, 242#, 251#, 252#, 253#,  
270, 275

COMPLETED

**TOTAL**

## AREA 3 – ARTS and HUMANITIES

*(Required: 3 courses, 9 semester units minimum.)*

*At least one course from Arts and one from Humanities.)*

### GROUP A: ARTS

ART 101 102 105 115 120 130

FILM 440 (formerly Lit. 441) 450

MUS. 100 115 202 204 240 250

## GROUP B: HUMANITIES

CHIN 122 130

HIST 100 101 104 106 108# 109 201# 202# 203 235 240 244  
248 310 335 420 430 432 435 444 453 461 462 463 464

LIT. 101 111 113 116 151 225 251 265 266 267 370 373 416  
432

PHIL 100 160 175 195 240 280 300 312 320

PLSC 280 335

SOCI 341 432

SPAN 130 140 161 162

COMPLETED

**A**

**B**

**A or B**

**TOTAL**

## AREA 4 – SOCIAL and BEHAVIORAL SCIENCES

*(Required: 3 courses, 9 semester units minimum. Courses from at least two disciplines or an interdisciplinary sequence.)*

ANTH 110 150 155 165 170 180 360

ECE. 201

ECON 100 102

GEOG 110 150

HIST 100 101 104 106 108# 109 201# 202# 203 235 240 244  
248 300 310 335 420 430 432 435 436 444 453 461 462  
463 464

JOUR 110

PHIL 280

PLSC 115 130 150 200 210 280 315 320 330 335

PSYC 100 200 201 268 300 390 410<sup>c</sup>

SOCI 100 105 141 142 143 160 341 432

SOSC 150

COMPLETED





**TOTAL**

**AREA 5 – PHYSICAL and BIOLOGICAL SCIENCES**

(Required: 2 courses, 7 semester units minimum. One Physical Science course and one Biological Science course; at least one must include a laboratory.)

**GROUP A: PHYSICAL SCIENCE**

- ASTR 100
- CHEM 112\* 210\* 220\* 234 235
- GEOL 100 105 180 210\* 220\*
- OCEN 100
- PHYS 105 210\* 220\* 250\* 260\* 270\*

**GROUP B: BIOLOGICAL SCIENCE**

- ANTH 125
- BIOL 101#\* 110#\* 111\* 130# 140 145 150 170 215\* 230\* 240\* 250\* 260\*
- ENVS 100

**GROUP C: SCIENCE LABORATORY**

- ASTR 101\*
- BIOL 171\*
- CHEM 237\* 238\*
- OCEN 101\*

COMPLETED

**A**

**B**

**Lab**

**TOTAL**

**LANGUAGE OTHER THAN ENGLISH**

(UC Requirement Only)

(Required: Two years of high school study of a language with a grade of "C" or better or 3-5 units of courses listed below.)

- ARBC 122
- ASL 122
- CHIN 130
- FILI 120 122
- ITAL 122
- SPAN 120, 122, 130, 140 or 220<sup>d</sup>

COMPLETED

**TOTAL**

**U.S. HISTORY, CONSTITUTION and AMERICAN IDEALS (CSU Requirement Only)**

(Required: one course of 3 units from Group A and either Group B1 or Group B2 for a total of six units.) Not part of IGETC, but may be completed prior to transfer.

**Note:** Group B2 completes the U.S. History, Constitution & American Ideals requirement for students who have satisfied only the U.S. History part of the requirement at another institution.

**GROUP A: U.S. HISTORY & U.S. GOVERNMENT**

- HIST 108 201 202 235 244
- PLSC 210

**GROUP B1: STATE & LOCAL GOVERNMENT**

- HIST 240 310
- PLSC 301

**GROUP B2: U.S. GOVERNMENT/STATE & LOCAL GOVERNMENT**

- PLSC 200

COMPLETED

**A**

**B1 or B2**

**TOTAL**

\* = Lab Course  
 # = UC transfer credit may be limited  
 a = ENGL 110 was redesigned and must be taken Fall 1997 or thereafter to meet this requirement.  
 b = COMM 130 (formerly SPCH 120) meets this requirement only if taken prior to Summer 1995 and Fall 1996 or thereafter. COMM 130 was not UC transferable in 1996 (so may not be used for IGETC if taken Fall 1995, Spring 1996 or Summer 1996.)

c = PSYC 410 must be taken Fall 1998 or thereafter to meet this requirement.  
 d = A student whose native language is Spanish, who has completed at least 9 years of education conducted in Spanish, may not receive credit for SPAN 220.

**Note:** For the most updated version of this list see the Counseling Office or the Transfer Center.

# Parking and Transportation

## CAMPUS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college's parking regulations. Complete parking regulations are also available online at <http://www.skylinecollege.edu/online/findpeopleplaces/placescampus/parkingpublictrans.html>.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Motorcycles are excluded if parked in designated motorcycle parking.) Students enrolled exclusively in weekend or off-campus classes are exempt. The parking fee is \$40.00 for fall and spring semesters and \$20.00 for the summer session, or a two-term permit may be purchased for \$70.00 (fall and spring together.) These fees are nonrefundable except by action of the college. **Parking permits may be transferred from one vehicle to another.**

**One day parking permits are available for \$2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P. There are visitor lots that have pay-by-space, timed parking in Lots D and M.**

Students may pay for their parking permits at the time of **WebSMART** registration, online or in person at the Cashier's Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

Parking spaces are available on a first-come, first-served basis. Therefore, a parking permit is not a guarantee of a parking space. Skyline College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of campus parking facilities is at the user's risk. However, any such incidents should be reported to the Campus Public Safety Office, Building 6, Room 106, (650) 738-4199.

## PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, handicap parking and other restricted parking areas.

## VISITOR PARKING

Visitors to the Skyline campus may park in **Visitor Lot D** or **Visitor Lot M**. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid **ONLY** in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are **not valid** in visitor parking lots.

Visitors may also park in student lots if they have purchased a **daily** parking permit. For the location of daily parking permit machines, please refer to the campus map.

## DISABLED STUDENT PARKING

Physically disabled students who drive vehicles to campus must have a valid state-issued DMV disabled person parking placard. This placard allows parking in designated disabled parking spaces on campus. **Students must ALSO purchase a student parking permit issued through Skyline College.** Disabled parking is available in student and staff lots.

## CAR/VAN POOL PARKING APPLICATION PROCESS

Students who wish to participate in the Car Pool parking program can pick up an application at the Skyline College Public Safety Office. To qualify for the program, each student on the application must have paid for a semester or dual semester student parking permit(s). Each student must be enrolled in at least one class at Skyline College and there must be a minimum total of **THREE** students on the application.

The Public Safety Department is currently limited to 12 Car/Van Pool parking permits per semester. Each permit is valid only for the semester for which it is issued. The Public Safety Department will begin taking applications on the first day of every new semester. Permits are issued on a first come, first served basis upon submission of a fully completed permit application to the Public Safety Department.

## CAR/VAN POOL PARKING REGULATIONS

Any vehicle parking in any Car/Van Pool parking stall without a visible Car/Van Pool parking permit issued by the Public Safety Department may receive a citation. Car/Van Pool parking permits are valid ONLY in designated Car/Van Pool parking spaces.

In order for a vehicle to park in a Car/Van Pool designated space, the vehicle MUST display a valid Car/Van Pool parking permit and a valid, student parking permit or valid daily parking permit, as well as have a minimum of two (2) occupants in the vehicle when it is parked. Car/Van Pool parking permits are valid only for the driver(s) and vehicle(s) listed on the application.

It is a violation of law to copy, duplicate, manufacture or otherwise reproduce Car/Van Pool parking permits as well as a violation of the Student Code of Conduct. Violators may be arrested and prosecuted for forgery and theft pursuant to California Penal Code sections 470 and 484, as well as face immediate student disciplinary action.

Car/Van Pool parking permits may not be transferred or loaned to another person or another vehicle that is not on the application. If a person displays a valid Car/Van Pool parking permit issued to another person or vehicle, that vehicle is subject to a citation. The Car/Van Pool parking permit will be seized and a report will be forwarded to the Vice President of Student Services for a violation of the Student Code of Conduct. The seized Car/Van Pool parking permit will not be returned to the person(s) who applied for the permit.

## RIDE SAMTRANS TO SKYLINE

SamTrans provides bus service along several routes to the Skyline College campus. SamTrans information specialists can help you plan your trip for the shortest possible route: Call toll free **1-800-660-4BUS** or visit **www.samtrans.com**. You may purchase SamTrans passes at Skyline College in the Cashier's Office, Building 2, Student Services Center. All SamTrans buses are wheelchair accessible. Frequent riders receive a discount on their rides by using tokens or a monthly pass.

SamTrans Routes 121, 123 and 140 provide weekday service to Skyline College. Route 121 (limited service) starts at Lowell and Hanover streets, then serves the Daly City BART Station, Colma BART, Seton Medical Center, Serramonte, Fairmont and Westview on its way to the college. Route 123 originates at the Colma BART Station and serves stops between Metro Center, Serra Center, Serramonte and King Plaza on its way to campus. Route 140 delivers students traveling from Pacifica (Palmetto and West Manor) and San Bruno BART.

**Weekend Note:** The 121 and 123 lines do not provide service to Skyline College on the weekends. The 140 is the only line that provides service to the college on weekends.

## NON-DISTRICT SPONSORED TRANSPORTATION

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommended travel times, route or caravanning, be advised that the District assumes no liability or responsibility for transportation and any person driving a personal vehicle is NOT an agent of the District.

## FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.



### Skyline College Catalog

The catalog is available for free at the Skyline College Bookstore. If you would like the catalog sent to you by mail, please order online at <http://bookstore.skylinecollege.edu> or complete this form and send it with a check for \$5 to: Skyline College Bookstore, 3300 College Drive, San Bruno, CA 94066

Please email the Bookstore at [skylinebookstore@smccd.edu](mailto:skylinebookstore@smccd.edu) for international postage rates.

Please make your check payable to "Skyline College Bookstore." Allow 1-2 weeks for delivery.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



## Campus Directory

Main Line (650) 738-4100

For Information About	Ext.	Bldg-Room
Admissions and Records . . . . .	4251/4252	2-2225
Fax (Admissions and Records) . . . . .	4200	
Asian Studies Program . . . . .	4479	4-252
ASSC (Student Government) . . . . .	4327	6-6214
Assessment/Placement Testing . . . . .	4150	2-2233
ASTEP Program . . . . .	4217	7-7322
Automotive Technology . . . . .	4126	8-8101
Bookstore . . . . .	4211	6-6101
Business Division . . . . .	4201	8-8305
CalWORKs . . . . .	4480	2-2212
Career Advancement Academy . . . . .	4424	1-1314
Career Center . . . . .	4337	1-1219B
Cashier's Office . . . . .	4101	2-2225
Center for International Trade Development . . . . .	7098	5-5130
Child Development Center . . . . .	7070	Bldg. 14
Cooperative Education Office . . . . .	4261	1-1210
Cosmetology . . . . .	4168/4165	4-224
Counseling . . . . .	4318	2-2200
Disabled Students Program . . . . .	4280	2-2350
Distance Education and Technology . . . . .		1-1316
Emergency Medical Technology . . . . .	4284	7-7108A
English Language Institute (ELI) . . . . .	7089	1-1218
EOPS/CARE . . . . .	4139	2-2212
Evening College Office . . . . .	4206	2-2225
Monday – Thursday, 5:00 to 9:30 pm		
Financial Aid . . . . .	4236	2-2234
Fax (Financial Aid) . . . . .	4425	
First Year Experience . . . . .	4147	4-4245
Gallery . . . . .	4294	1-1132
Health Center . . . . .	4270	2-2209
Hermanas/Hermanos Program . . . . .	7072	2-2321

For Information About	Ext.	Bldg-Room
Honors Transfer Program . . . . .	4412	4-242
International Students Program . . . . .	4430	4-248
Kababayan Program . . . . .	4119	4-244
Kinesiology (Physical Education)/ Athletics/Dance Division . . . . .	4271	3-3126
Language Arts Division . . . . .	4202	8-8112
Learning Center, The . . . . .	4144	5-5100
Library . . . . .	4311	5-5200
Massage Therapy . . . . .	4168	4-224
MESA Program . . . . .	4244	7-7309
Microcomputer Lab (CALT) . . . . .	4105	2-2116
Parking . . . . .	4199	6-6106
Physical Education (Kinesiology)/ Athletics/Dance Division . . . . .	4271	3-3126
Public Information Office . . . . .	4346	4-329
Public Safety . . . . .	4199	6-6106
Puente Program . . . . .	4146	4-248
Respiratory Therapy . . . . .	4457	7-7219
Scholar-Athlete Program . . . . .	4409	7-7308
Scholarships . . . . .	7011	2-2234
Science/Math/Technology Division . . . . .	4221	7-7130
Skyline View, The (Student Newspaper) . . . . .	4377	8-8110
Social Science/Creative Arts Division . . . . .	4121	1-1108
SparkPoint Center . . . . .	7035	1-1221A
Student Life & Leadership Development, Center for . . . . .	4275	6-6212
Student Services Information . . . . .	4465	2-2225
Surgical Technology . . . . .	4470	7-7209
Telecommunications Technology . . . . .	4495	2-2102
Theater . . . . .	4154	1-1108
Transcript Information . . . . .	4254	2-2225
Transfer Center . . . . .	4232	2-2227
TRiO/SSS . . . . .	4144	5-5100
Veterans' Affairs . . . . .	4462	2-2225
Vice President of Instruction . . . . .	4321	4-311A
Vice President of Student Services . . . . .	4333	4-311B
Women in Transition Program . . . . .	4157	2-2313
Workability III Program . . . . .	4467	2-2340
Workforce Development, Center for . . . . .	7035	1-1221

*Individual instructors may be contacted at their campus phone extensions.*

### SUPPORT SKYLINE COLLEGE

Donate your used vehicle to benefit Skyline students

SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION

- Specify:  Scholarships  President's Innovation Fund  
 Where the Need is Greatest



Call (650) 574-6229 for details

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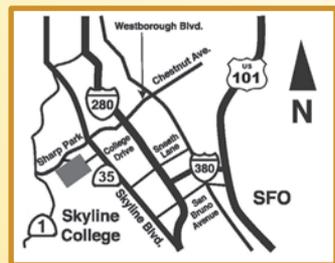
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# Campus Map



### Legend

- Student Parking
- Staff Parking
- Visitor Parking
- P Parking Permit Dispenser
- B Bus Stop
- S Smoking Area
- A Accessible Parking
- R Reserved Parking
- A Accessible Elevator
- B Redi-Wheels Stop
- B Bicycle Parking
- P Pay Phone
- A Universal Access Route
- C Carpool/Vanpool Parking
- E Energy Efficient Vehicle Parking
- D Drop-Off

OFFICE	BLDG #
Administration	4
Admissions & Records	2
Automotive	9-11
Baseball Press Box	18
Bookstore	6
Business Division	8
Cashier's Office	2
Child Development Center	14
Cosmetology	4
Counseling	2
Dining Hall	6
Facilities Maintenance Center	21-24
Field House	17
Field Restrooms	15
Financial Aid	2
Gallery	1
Gymnasium	3
Health Center	2
Info/One Stop Center	2
Language Arts	8
Learning Center	5
Library	5
Pacific Heights (PH)	19
Kinesiology (PE)/Athletics/Dance	3
Portable Classrooms	3A-E
Portable Restroom	20
Public Safety	6
Sciences & Allied Health	7
Smog Referee	9
Social Science/Creative Arts	1
Student Activities	6
Student & Community Center	6
Student Services	2
Theater	1



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**First Year Experience (FYE) & Latinos Excelling in Academics Program (FYE-LEAP) Learning Communities:** These year-long programs provide students with a cohort experience to support transition into college-level classes and improve student success. FYE: contact Vanson Nguyen at (650) 738-4147 or [nguyenv@smccd.edu](mailto:nguyenv@smccd.edu). FYE-LEAP: contact Cecilia Gutierrez at (650) 378-7301 x19543 or [gutierrezc@smccd.edu](mailto:gutierrezc@smccd.edu).

There are many fascinating ways to meet the **Ethnic and Cultural Diversity requirement** for the Associate degree. Choose from courses like *ART 105 – Art of Asia and the Near East*, *HIST 429 – History of Latinos in the United States*, *PSYC 238 – Arab Cultural Psychology*, *SOCI 142 – Filipina/o Community Issues*, and many more.

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**The Automotive Technology Program** will be offering courses in *Basic Hybrid Powertrains* and *Principles of Hybrid and Electric Drives*. In addition, Honda Professional Automotive Career Training (PACT) has been added to the program curriculum. Call (650) 738-4438 for more information.

**Early Childhood Education (ECE.)** offers eight core courses for the ECE Certificate and Associate degree, ECE Special Education Certificate, and *new* Early Intervention Assistant Certificate. For info, contact Kate Williams Browne at (650) 738-7092 or [brownek@smccd.edu](mailto:brownek@smccd.edu).

The **Center for International Trade Development (CITD)** offers a variety of services for individuals interested in international trade/business. For more info, contact Allison Mello at (650) 738-7098 or [melloa@smccd.edu](mailto:melloa@smccd.edu).

The **Youth Entrepreneurship Program (YEP)** provides practical entrepreneurship skills development to youth between the ages of 16 and 27. For more info, contact Pcyeta Jackson at (650) 738-7097 or [jacksonp@smccd.edu](mailto:jacksonp@smccd.edu).

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