



College Governance Council
Wednesday, April 26, 2023
Zoom Video

Approved Minutes

Voting Members in Attendance: Chris Gibson, Martin Marquez, Kennya Ruiz, Cassidy Ryan-White, Jonathan Scott, Chad Thompson, WinShwe Yee

Ex-Officio Non-Voting Members in Attendance: Cherie Colin, Judy Hutchinson, Joe Morello, Vinicio Lopez

Recorder: Theresa Tentos

I. Call to Order/Establishing a Quorum/Roll Call

All voting members were in attendance except for Lindsey Ayotte.
All non-voting members were in attendance except for Newin Orante, Oyame KenZoe Brian Selassie-Okpe and Ingrid Vargas.
A quorum was established.

II. Public Comment * - 15 Minutes
No comments

III. Consent Items
Approval of Minutes – February 22, 2023
(M/S Chris Gibson/Win Shwe Yee)
Unanimously.

IV. Informational, New Business and Action Items

Associated Students of Skyline College – 15 minutes

a. ASSC Report

WinShwe Yee
Jonathan Scott

Win Shwe Yee shared with the committee that the Mini Museum exhibit “Mekong: Stories from Home” was a success. The students had a panel discussion that she facilitated. The panel discussed life and navigating here in America as refugees. Many students attended the panel.

The ASSC is also assisting with the Commencement ceremony. Win congratulated Jonathan Scott who will be graduating. Elections for the District Student Trustee will be happening May 2nd.



Win shared that the increase in international student fees is difficult for students to take 12 units and maintain their status. The ASSC is trying to provide resources that will be helpful to the students.

Jonathan Scott, ASSC Vice President, announced that Win will continue to be the 2023-2024 ASSC President. Sarah Jessica Ruiz will be the Vice President of ASSC.

Classified Senate – 10 Minutes

a. Classified Senate Report

Martin Marquez/Kennya Ruiz

Kennya Ruiz, Vice President of Classified Senate, shared that Classified Senate and Academic Senate are in the planning stages for the annual End of the Year Party which will be held May 18th. The final Classified Senate meeting will be held in May as a potluck to gather as a group to end the year.

Martin Marquez, President of Classified Senate, announced that Theresa Tentes is working on the Classified Staff Special Recognition Awards announcement for the End of the Year event.

Academic Senate - 15 Minutes

a. Academic Senate Report

Lindsey Ayotte/Cassidy Ryan-White

Cassidy Ryan-White reported that she attended the Spring Plenary ASCCC meeting. She provided the resolutions that are available at the following link: <https://asccc.org/resolutions-spring-2023> .

Currently the Academic Senate is holding an election and the ballots have gone to all faculty. The Senate is electing a Vice President, Secretary, CTE Liaison, 3 Adjunct Senators and a Senator vacancy for SPWD and STEM. Results will be available May 4th.

Academic Senate that the Senate dues will be going towards paying the cost of graduation regalia for 34 randomly selected students. Students that have received the message that they won the regalia are very excited. Also, the Senate will be approving 2 Faculty Marshal's for commencement and electing 2 more name readers. Rick Hough was chosen to be a readers last year but was unable to attend so he will be 1 of 3 readers this year.

Faculty members have witnessed student to student bullying on campus. They are hoping to launch a campaign across campus and provide some messaging around bullying.

- Public Safety Requests (15 minutes)

Lindsey Ayotte, President of Academic Senate, worked with a task group that put together a list of public safety requests. The list included more lighting, land lines, updating campus maps where phones are located, larger public safety presence especially at night, emergency announcement dispatch system and sexual harassment training – title IX. The group is also working on drafting syllabus statements that could be shared with the other campuses and a peer safety ambassador program and finally a study buddy

Mission Statement

To transform and empower a global community of learners



program. They also spoke to Michele Rudovsky regarding a flex day or professional developing in terms of self-defense for all employees.

Management Council – 10 Minutes

a. Management Council Report

Chris Gibson/Chad Thompson

No report

Administration – 45 Minutes

a. President's Update

Joe Morello

Joe Morello, Acting President, shared that the March CGC meeting was canceled due to a power outage. He also shared that Commencement is scheduled for Friday, May 26th located at the track.

Joe thanked everyone for support in the transition of Acting President. He announced that Dr. Lauren Ford is the new Interim SPWD Dean and Dr. Rolin Moe has resigned and his last day is May 19th.

Some of the goals as Acting President, he has set for the next few months is to operate the College in its full capacity and potential given the resources available and to provide students the education they deserve. For the faculty and staff to find meaning, purpose and appreciation in our work and for our community, both internal and external, to enjoy the facilities, programs and services provided by the college.

ACTION ITEM: College Processes Work Group – 10 Minutes
Motion to accept the creation of the College Processes Work Group.

(M/S Cassidy Ryan-White/Chris Gibson)
Unanimous

b. Administrative Services Update

Judy Hutchinson

Judy Hutchinson, Acting VP of Administrative Services, shared that tonight at the Board of Trustees meeting, the construction company for building 2 is on the agenda. If approved then construction will start beginning June 2023 and will continue for approximately 2 years with expectant move in July 2020.

Joe Morello, Acting President shared that some of the departments will stay in building 19 once building 2 reopens. SkyGAP, Shipping and Receiving and ITS will stay in building 19.



c. Instructional Update

Dr. Vinicio Lopez

Dr. Vinicio Lopez, Vice President of Instruction, announced that Dr. Lauren Ford was hired as the Interim Dean of SPWD. Also, Dr. Rolin Moe has resigned and will be leaving May 19th and we will be hiring a permanent Dean.

Dr. Lopez attended some events on campus. Rock the School Bells conference was an fantastic and it celebrated 50 years of hip hop celebrations. He also attended the Ride Conference last week.

Enrollment Strategy Committee shared information at the Town Hall. Which was a great opportunity to reduce the silos within the institution. There was the voice of the students, faculty and administration.

FTEAC will be sending the revised forms to the leaders in Instruction and Student Services. Dr. Lopez acknowledge Cassidy and the entire team for their work.

Update on the Neighborhood Center that it will be concluding weekly visits to the Jefferson Union High School District Adult School May 4th. There will be conversations with the JUHSD Adult School regarding continuing the Neighborhood Center in the Fall.

d. Student Services Update

Dr. Newin Orante

No report

e. Planning Research and Institutional Effectiveness Update

Ingrid Vargas

No report

f. Equity Institute Update

Dr. O'KenZoe Brian Selassie-Okpe

No report

g. Marketing, Communications, Public Relations Update

Cherie Colin

Cherie Colin announced that a Detail Communications Manager has been hired. Sha'Kuana Ona from the Promise Scholars Program has transitioned over to MCPR and expect her to be in that role through June 30th. We have started the hiring process for a permanent Communications Manager which we hope will be hired by July. Also, Chris Wardell will begin May 1st as the new Staff Assistant in MCPR.



Cherie also reported that the new college logo has been chosen. Currently MCPR is working on the Catalog production and she thanks everyone for assistance.

Constituent Committee Reports

a. SEEED Committee – 5 - 10 minutes

ACTION ITEM: Change to the SEEED Membership Composition – Recommendation from SEEED. Roger, Cheryl, Lucia (Tri-Chairs)

Motion: Approve the recommendation for the committee structure.

(M/S – Chad Thompson/Cassidy Ryan-White)
Unanimous.

b. Institutional Effectiveness Committee

ACTION ITEM: IEC Recommendation: College Adoption of ACCJC Metrics – Karen Wong and Zahra Mojtahedi (10 minutes)

https://www.skylinecollege.edu/iec/assets/agendas-minutes/2022-2023/IEC_ACCJC_Goal_Setting_Nov_14_2022%20-%2011-10-22%20-%20DRAFT.pdf

Motion to accept IEC Recommendation: College Adoption of ACCJC Goals 2023-2026

(M/S Cassidy Ryan-White/Chris Gibson)
Unanimously

Link from Karen - https://www.skylinecollege.edu/iec/assets/agendas-minutes/2022-2023/IEC_ACCJC_Goal_Setting_Nov_14_2022%20-%2011-10-22%20-%20DRAFT.pdf



ACTION ITEM: IEC Recommendation: College Adoption of the revised Critical and Creative Thinking ISLO Karen Wong/Michael Cross/Andrea Fuentes (10 minutes)
<https://docs.google.com/document/d/1z-GCgfgq2jwciWISFeIHZMIR2ZdXvE6Dx/edit?usp=sharing&oid=106077962206322021227&rtpof=true&sd=true>

Motion to approve the IEC recommendation that Skyline College adopts the revised Critical and Creative Thinking ISLO.
<https://docs.google.com/document/d/1z-GCgfgq2jwciWISFeIHZMIR2ZdXvE6Dx/edit?usp=sharing&oid=102926917846734352283&rtpof=true&sd=true>

(M/S Kenya Ruiz/Chad Thompson)
Unanimously

- c. SPARC
Education Master Plan First Read 2023-2028 – Lindsey Ayotte -
<https://skylinecollege.edu/prie/emp.php>

Joe Morello encourages the members to review the plan before the May 24th meeting when CGC will approve.

Adjournment – Next Meeting May 24, 2023

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*