



**College Governance Council**  
Wednesday, May 24, 2023  
Zoom Video

Approved Minutes

**Voting Members in Attendance:** Lindsey Ayotte, Chris Gibson, Joshua Lindo in for Kennya Ruiz, Martin Marquez, Jonathan Scott, Chad Thompson, WinShwe Yee

**Ex-Officio Non-Voting Members in Attendance:** Cherie Colin, Joe Morello, Vinicio Lopez, Newin Orante, Oyame KenZoe Brian Selassie-Okpe, Ingrid Vargas

**Recorder:** Theresa Tentos

I. Call to Order/Establishing a Quorum/Roll Call

All voting members were in attendance except for Cassidy Ryan-White.  
All non-voting members were in attendance except for Judy Hutchinson.  
A quorum was established.

II. Public Comment \* - 15 Minutes

No comments

III. Consent Items

Approval of Minutes – April 26, 2023  
(M/S Lindsey Ayotte/Win Shwe Yee)  
Unanimously.

IV. Informational, New Business and Action Items

Associated Students of Skyline College – 15 minutes

a. ASSC Report

WinShwe Yee  
Jonathan Scott

Win Shwe Yee, President of Associated Students shared the PowerPoint she will be presenting at the Board of Trustees meeting this evening, May 24. Her report reflects the events that occurred during the Spring 2023 semester.

Classified Senate – 10 Minutes

a. Classified Senate Report

Martin Marquez/Kennya Ruiz

President of Classified Senate, Martin Marquez, shared with the committee that the End of the Year event was a success. It raised \$870 through the online and \$500 from purchases of raffle tickets. The event raised \$1370 for Scholarships.



The Classified Senate Executive Board submitted a President's Innovation Fund proposal for additional funds towards the Classified Leadership Institute which will be launched in Fall semester and follow up sessions in the Spring semester.

Classified Senate awarded six \$400 scholarships to students.

Academic Senate - 15 Minutes

a. Academic Senate Report

Lindsey Ayotte/Cassidy Ryan-White

Lindsey Ayotte, President of Academic Senate, provided the following report both verbal and written:

**Election results:**

Vice President-Cassidy Ryan White 2-year term

Secretary- Jessica Truglio 2-year term

CTE Senator Soledad McCarthy

Adjunct senators:

Maryam Kahn

Suji VenKataraman

Jessica Silver-Sharp

Thank you for everyone who ran and casted a ballot.

We recognized Kate Brown for her service stepping in to serve as Past President in Leigh Anne's absence during her long term leave and we welcome Leigh Anne Shaw back to finish out her role as Past President for the 23-24 academic year.

Last Academic Senate meeting we had Credit for prior learning give an update: Marianne Beck, Teresa Morris, Gina Ciardella Palmer and Jarrod Feiner shared updates regarding the implementation and progress thus far for the credit for prior learning program. This program is the way in which students can receive college credit for validated college skills which can be earned by activities such as military service, work experience, or exams such as AP or CLEP. This is a mandated process per Title 55050 and is recognized by UC and CSU programs. This was our first year which began with a faculty pilot in which 5/7 recommended programs were represented. This year these programs have worked on identifying processes by which CPL might be evaluated for their specific programs. Plans in the coming year include continued collaboration between academic programs, the counseling division and students.

**Curriculum End of Year Update from co-chairs Jessica Hurless and Bianca Rowden Quince:** The committee has accomplished the following work this academic year:

- 17 meetings - approximately 40 hours in meetings

*Mission Statement*

*To transform and empower a global community of learners*

- Set record for the longest meeting in December at 3 hours 42 minutes
- Made progress on removing the below transfer level English and Math pre-requisites and recommended preparations from course outlines
- Continued to support the building of Ethnic Studies courses
- Engaged in District Alignment work
- Approved changes to the Military Credit Policy, Math Competency, Associate Degree Requirements, and AA to BA and AA to AA Pathway language in the 2023-2024 catalog
- Approved approximately 276 pieces of curriculum
  - 139 Modified courses
  - 12 Deleted courses
  - 72 Banked courses
  - 17 New courses
  - 29 Modified programs
  - 3 Banked programs
  - 1 Deleted program
  - 3 New Programs (with the newest being a Junior Developer certificate)
- Started supporting instructional programs in the 2023-2024 CPR Cycle
  - Administration of Justice
  - Barbering
  - Chemistry
  - Cosmetology
  - Esthetics
  - Kinesiology
  - Network Engineering
  - Paralegal Studies
  - Sociology
  - Wellness
- Expecting 426 pieces of curriculum with these 10 instructional programs next academic year.
- Continuing the Summer Curriculum Institute to help instructional faculty with the curriculum portion of CPR - First workshop was Tuesday, May 23rd from 2:00 - 4:00 pm.

**Lindsey shared the ASCCC update from rep Lori Slicton:** Goals for the ASCCC executive committee have been:

- supporting students post pandemic
- requesting support for ZTC
- embedding academic freedom into education code.

Lori Slicton is a representative on the state committee and she shared that there has been some hesitancy within the group to push for academic freedom in that there are concerns regarding far-right agendas being pushed as a result.



**IEC update from tri-chair Ame Maloney-** the committee still needs one rep from each group for the upcoming academic year-KAD, Enrollment services, and Management representatives

**FTEFAC:** Deans have been given the information for the process for next year! Please check in with your deans in order to give your input and recommendations.

Graduation Update:

Faculty name readers are Janice Sapigoa, Soledad McCarthy, and Rick Hough

Faculty Marshalls are Danielle Powell and Nate Nevado

End of year Award Recipients:

Meyer Award Recipients were Janice Sapigoa and Kenny Gonzales

Important Academic Senate work to continue into next year:

- Skyline Process Task Group: Will continue to be formed and work on overseeing the various processes that guide our campus decisions and actions.
- Anti-Bullying concerns: Concerns were raised at the president's roundtable, Dr. Orante indicated that student services are aware of concerns and are working on it. Recommendations have been made for an anti-bullying campaign campus wide. Please contact Lindsey if you would like to support this anti-bullying work.
- Public Safety Concerns: more updates to come, in the fall, our concerns have been taken to administration
- Challenge: please bring concerns to academic senate but also come with proposed solutions so that we can all engage in change together!

Summer executive committee will be the 4 executive members and we add 2 senators to serve this summer should we need to approve faculty serving or be in conversation with admin. We welcome Sima Karve and Alberto Santellan to serve.

**On the horizon:** reps from Math, English, ESOL, and possibly counseling and assessment are meeting to discuss the Equitable Placement, Support, and Completion Funding: AB 1705 and funding. At this time, I do not know too many details and look forward to participating in discussion with faculty who are impacted by this policy, thank you to Erin Struss and David Hasson who have reached out to myself and Dr. Lopez.

Lastly thank you Joe for serving as Acting President and we welcome Dr. Orante as the Acting President for the 23-34 school year and look forward to our continued collaboration with cabinet and Academic Senate



Management Council – 10 Minutes

a. Management Council Report

Chris Gibson/Chad Thompson

No update.

Administration – 45 Minutes

a. President's Update

Joe Morello

Acting President, Joe Morello, gave a brief report. He reminded everyone that Commencement is Friday, May 26<sup>th</sup>. He gave a heartfelt thank you to everyone.

- i. Health Safety and Emergency Preparedness Committee Year End Report. Encourage everyone to read this report.
- ii. Classified and Management Position Summary for Fiscal Year 2022-2023. Only new position added was the Sparkpoint Coordinator position which will be paid by fund 3.
- iii. Faculty Position Summary for Fiscal Year 2022-2023

b. Administrative Services Update

Judy Hutchinson

**ACTION ITEM:** SPARC Recommendation: SPARC recommends a roll-forward (no increases or decreases) Tentative Budget for FY 2023-2024. After the FY2023-2024 Adopted Budget becomes more certain in August 2023, SPARC will make a final FY 23-24 budget recommendation in the Fall semester. – 10 minutes

Motion to accept recommendation from SPARC.

(M/S Lindsey Ayotte/Win Shwe Yee)

Unanimously

c. Instructional Update

Dr. Vinicio Lopez

Dr. Vinicio Lopez, Vice President of Instruction shared that he has been conducting final interviews for various faculty positions. He also shared the work that was done with ESC and the process for requesting faculty hires for the coming year.

He acknowledges the Instruction of staff Maria Norris, Sherrie Prasad, Angelica Mendoza and Muang Pharn for all their work behind the scenes.



d. Student Services Update

Dr. Newin Orante

Vice President of Student Services, Dr. Newin Orante, shared with the committee that this Friday, May 26<sup>th</sup> is our Commencement Ceremony. He acknowledged Alvin Gubatina, Will Minnich and everyone who has contributed to the production.

He continued with sharing the end of the year celebrations that were held here at Skyline and events that were combined with other campuses to support our students.

e. Planning Research and Institutional Effectiveness Update

Ingrid Vargas

**ACTION ITEM:** Approval of the Skyline College Educational Master Plan (2023-2028) Vote to recommend to the Acting President that the College approve the plan for consideration by the SMCCCD Board of Trustees. – 10 minutes

<https://skylinecollege.edu/prie/emp.php>

Motion to approve the Skyline College Educational Master Plan 2023-2028

(M/S Chris Gibson/Win Shwe Yee)

Unanimously

**ACTION ITEM:** PCI Climate Review Task Group requests extension of CGC Charge to FY 2023-2024. – 5 minutes

Motion to approve an extension of the PCI Climate Review Task Group charge to FY 2023-2024 to allow CRTG time to complete its objectives.

(M/S Chad Thompson/Chris Gibson)

Unanimously

f. Equity Institute Update

Dr. O'KenZoe Brian Selassie-Okpe

Dr. O'KenZoe shared that the Equity Institute has been very busy working on projects this year.



- g. Marketing, Communications,  
Public Relations Update

Cherie Colin

Cherie Colin, Director of MCPR, gave an update about the new logo for Skyline College. Also, she provided the results of the first month of a campaign centered around “Free College”.

#### Constituent Committee Reports

- a. Enrollment Strategies Committee - Dr. Vinicio Lopez, Kennya Ruiz and Lindsey Ayotte – 10 Minutes

**ACTION ITEM:** Change College Governance Council Meeting Time to accommodate the Enrollment Strategies Committee new meeting time.

Motion: College Governance Council Committee to change the meeting time effected the Academic Year 2023-2024 from 2:00-4:00 p.m. to 1:00-3:00 p.m. The first meeting for the 2023-2024 Academic Year would be Wednesday, August 23<sup>rd</sup>. The College Governance Council Committee meets the 4<sup>th</sup> Wednesday of each month. The Enrollment Strategies Committee immediately after the CGC meeting.

(M/S Win Shwe Yee/Chris Gibson)

Unanimously

- b. PCI – Equity & Antiracism Matrix Presentation

Allen Ocampo gave a presentation regarding People’s College Initiative Equity & Antiracism Matrix.

#### **Future Agenda Items:**

- August 23 – Presentation of the Midterm ACCJC Report
  - September 27 – Action item of PCI Equity & Antiracism Matrix Presentation
- V. Adjournment – Next meeting is August 23, 2023.