



College Governance Council

Wednesday, August 26, 2026

1:00-3:00 p.m.

In Person Room 4343

Join Zoom Meeting

<https://smccd.zoom.us/j/88484496108?pwd=1l1akX63kStvJoJR1tPCAlCwRhgySU.1&from=addon>

Voting Members:

- | | |
|--|--|
| ☐ Jessica Hurless | ☐ Jewel Rosetes |
| ☐ Jose Milan | ☐ Mariska Ramos |
| ☐ Ellen Murray | ☐ Nadia Tariq |
| ☐ Mustafa Popal | ☐ Jessica Truglio |

Ex-officio Members (Non-Voting):

- | | |
|---------------------------------------|--|
| ☐ Nate Carter | ☐ Debra Glenn |
| ☐ Cherie Colin | ☐ Carol Hernandez |
| ☐ Lauren Ford | ☐ Ingrid Vargas |

AGENDA

I. Call to Order/Establishing a Quorum/Roll Call

II. Public Comment * - 5 Minutes

III. Consent Items

Minutes – May 13, 2026

IV. Informational, New Business and Action Items

Associated Students of Skyline College – 5 Minutes

a. ASSC Report Jewel Rosetes/Mariska Ramos

Classified Senate – 5 Minutes

b. Classified Senate Report Jose Milan/Nadia Tariq

Academic Senate - 5 Minutes

c. Academic Senate Report Mustafa Popal/Jessica Truglio

Management Council – 5 Minutes

d. Management Council Report Jessica Hurless/
Dr. Ellen Murray

Administration

- | | | |
|----|---|---------------------|
| e. | Administrative Services Update – 5 minutes | Debra Glenn |
| f. | Instructional Update – 5 minutes | Dr. Carol Hernandez |
| g. | Student Services Update – 5 minutes | Dr. Lauren Ford |
| h. | Planning Research and Institutional – 5 minutes | Ingrid Vargas |
| i. | Marketing, Communications, - 5 minutes
Public Relations Update | Cherie Colin |
| j. | President’s Update – 15 minutes | Dr. Nate Carter |

Constituent Committee Reports

V. Adjournment – September 23, 2026

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*

College Governance Council

Wednesday, May 13, 2026

1:00-3:00 p.m.

Draft Minutes

Voting Members in Attendance: Lindsey Ayotte, Alvin Macaldo-Gubatina, Jose Milan, William Oo, Cassidy Ryan, Nadia Tariq, Jessica Truglio

Ex-Officio Non-Voting Members in Attendance: Nate Carter, Cherie Colin, Lauren Ford, Debra Glenn, Carol Hernandez, Ingrid Vargas

Absent: Jarred Morris Ramos

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * - 5 Minutes
- III. Consent Items

Minutes – April 22, 2026 (M/S Cassidy Ryan/Jessica Truglio)
Approved

- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 5 Minutes

- a. ASSC Report

William Oo/Jarred Morris Ramos

William Oo, President of ASSC, provided a brief end-of-year update, noting that finals are approaching and students are focused on completing the semester. He acknowledged that some students are preparing to transfer while others will continue their studies at the college.

Several activities are planned to help students de-stress and celebrate the end of the academic year. Games will be available in the Quad, and students will have opportunities in the days leading up to Commencement to decorate their graduation caps and make leis. These activities are intended to provide students with a welcoming space to relax, connect with one another, and prepare for graduation.

William concluded by expressing appreciation to the council and campus community for their support throughout the year and thanked everyone for their collaboration and contributions to the student experience.

An additional update was shared that interviews for the Student Trustee nominee will take place this Friday.

Classified Senate – 5 Minutes

b. Classified Senate Report

Jose Milan/Nadia Tariq

Jose Milan, President of Classified Senate, provided a brief end-of-semester update. A primary area of focus has been strengthening communication and clarifying roles between the Classified Senate and CSEA, particularly regarding hiring committees, appointments, committee structures, and expectations for classified participation.

Recent conversations were prompted by inconsistencies in how and when the Classified Senate has been included in hiring-related discussions, especially for administrative positions. While the Senate has been involved in some processes, other committees have moved forward without its awareness or participation. To address this, Classified Senate leadership held a productive discussion with the union president and will continue working collaboratively to establish clearer expectations for when the Senate should be notified and involved. The goal is to clarify these responsibilities as soon as possible, ideally during the summer, and to strengthen the partnership between the two groups moving forward.

The Classified Senate is also focusing its attention on end-of-year celebrations and supporting a smooth conclusion to the academic year. The report concluded with appreciation for the work accomplished throughout the semester and congratulations to the campus community as attention turns toward celebrating graduating students and Commencement.

Academic Senate - 5 Minutes

c. Academic Senate Report

Cassidy Ryan/Jessica Truglio

Cassidy Ryan, President of Academic Senate, provided several Academic Senate updates, beginning with the ongoing Senate elections. Voting for the next Academic Senate President and other leadership positions will close on May 20, with final results to be announced on May 21. This year's election includes two candidates for President, two candidates for Treasurer, one candidate for the CTE position, as well as division Senator positions. Faculty were encouraged to participate in the voting process.

Cassidy also reported that the District Academic Senate approved the new equivalency process, which had previously been approved at Skyline College. Because the process is incorporated into an Administrative Procedure, it will now move through DPGC for final consideration. The District Academic Senate also recommended that the Chancellor consider implementing the revised equivalency process as an interim Administrative Procedure while the formal approval process continues. Cassidy noted that significant work went into the revisions and expressed that the new process is intended to be clearer, more equitable, and less susceptible to bias.

In addition, updated draft screening procedures were approved following revisions developed by a task group. The proposed changes focus on improving consistency and clarity in hiring practices, including determining minimum qualifications, establishing when committee discussions and deliberations may occur, and creating more consistent orientation and screening procedures for hiring committees. These revisions will also proceed through DPGC and Human Resources for further review and approval.

Cassidy announced the launch of an AI Community of Practice for SMCCD employees, available at ai.smccd.edu. The resource is intended to support faculty and staff with AI literacy and implementation, including curriculum integration, technology tools, ethical guidance, syllabus language, and ongoing professional development opportunities. Recent programming has also addressed emerging topics such as agentic AI. Jessica Truglio added that the site serves as a central location for information about current technologies being made available through Canvas and includes training resources to help employees understand and use those tools.

Finally, Cassidy reminded the group about the end-of-year celebration scheduled for May 14, during which the Meyer Award will be presented on behalf of the faculty. She concluded by thanking the council and campus community for a positive year and expressed appreciation for her time participating in the meetings.

Management Council – 5 Minutes

d. Management Council Report

Lindsey Ayotte/
Dr. Alvin Macaldo-Gubatina

Dr. Alvin Gubatina, Co-Chair of Management Council, provided a brief update, noting that Mursion will attend the next Management Council meeting in June to provide onboarding and training on the use of its software platform. He also shared that he and Lindsey are working to support the transition and onboarding of the incoming Management Council co-chairs, Jessica Hurless and Ellen Murray.

Administration

e. Administrative Services Update – 5 minutes

Debra Glenn

Debra Glenn, Vice President of Administrative Services, provided a brief update, reiterating that current budget expectations remain unchanged based on information from the district and the existing resource allocation model.

She also shared those discussions are underway regarding Astra, the college's current scheduling platform. Because the vendor contract is approaching renewal, the district is beginning a listening process to gather feedback and determine whether to continue with the current vendor or explore alternatives through a future Request for Proposals (RFP) process. Listening sessions are being planned, and members who have not yet received an invitation but would like to participate were encouraged to reach out. Debra emphasized that no changes have been made at this time and that the current focus is solely on gathering input before any decisions are considered.

f. Instructional Update – 5 minutes

Dr. Carol Hernandez

Dr. Carol Hernandez, Vice President of Instruction, provided an update on enrollment and hiring activity. She reported that summer enrollment is strong, with a load of 582, reflecting a high level of efficiency. She noted that this efficiency is directly connected to enrollment and contributes to Skyline College's strong fiscal health. Fall enrollment is also progressing well, with classes filling quickly.

Carol also shared updates on several faculty and staff searches. Full-time faculty searches in History, Ethnic Studies, and Chemistry have been completed and offers have been made, while the Physics search is nearing completion. Additional searches in the pipeline include a Surgical Tech faculty position, a Senior Accounting Coordinator to support Perkins and Strong Workforce grants and SPWD, the permanent Dean of SPWD position, and an Instructional Support Assistant position that will provide direct curriculum support within the Office of Instruction. Carol concluded by expressing enthusiasm about the number of new employees expected to join the Skyline College team.

g. Student Services Update – 5 minutes

Dr. Lauren Ford

Dr. Lauren Ford, Vice President of Student Services provided several Student Services updates, beginning with the arrival of the new Dean of Equity and Student Support, Meng So, who officially started on Monday. Meetings are being scheduled with colleagues across campus to support introductions, relationship building, and a smooth transition into the role. Lauren shared that the new dean is enthusiastic about joining the college and supporting the work of Equity and Student Support.

Lauren also reported on the recent Building 2 ribbon-cutting ceremony. Student Services and SPWD programs are preparing to relocate into the renovated space over the next several weeks, with the majority of moves expected to occur in June. Programs currently located in Buildings 19 and 1 will gradually transition into Building 2, with the goal of having the move completed before the start of the fall semester.

She also provided an update on ongoing conversations with the county regarding access to free nalc on campus. The college is exploring the installation of nalc vending machines or similar access points in strategic campus locations, including near Public Safety or a student lounge and in Building 2 near the Health Center. These resources would provide students and community members with free access to nalc and would also be listed through the county as available community resources.

A new student conduct and case management platform, Maxient, will be implemented over the summer. The system will allow the college to more effectively document, track, and manage student conduct matters and connect appropriate individuals involved in each case. The platform will also support training for individuals serving as student advisors,

reflecting updated California requirements. Over the next year, additional processes—including Title IX matters, CARES-related concerns, complaints, and student grievances—are expected to transition into Maxient to create a more coordinated case management system.

Lauren also addressed delays affecting federal financial aid processing. Due to nationwide changes in how the U.S. Department of Education processes financial aid applications, colleges are temporarily unable to process some applications submitted since late April until institutional systems are updated. She emphasized that the issue is not specific to Skyline College or the district and encouraged students preparing for transfer or the upcoming academic year to be aware that award information may be delayed. Students will be contacted as soon as processing resumes.

Finally, Lauren recognized the Financial Aid team for continuing to provide strong service despite these challenges. She highlighted the recent scholarship ceremony, where more than 400 scholarships were awarded, approximately 250 recipients attended, and more than \$416,000 in scholarship funding was distributed, with additional awards still forthcoming. She thanked the Financial Aid team and everyone who supported the event and acknowledged the many end-of-year celebrations taking place across campus as the college prepares for Commencement.

h. Planning Research and Institutional – 5 minutes Ingrid Vargas
Effectiveness Update

Ingrid Vargas, Dean of Planning, Research, Innovation and Effectiveness, provided two updates from PRIE. She reminded employees that the employee survey is currently open and encouraged everyone to complete it. Because responses are anonymous, PRIE is unable to identify who has or has not participated, so reminder messages will continue to be sent over the next couple of weeks. Survey results will be analyzed and shared with the campus community in the fall.

Ingrid also congratulated graduating students and shared that more than 1,000 students are expected to graduate this year. While the final number is still being confirmed, current totals are higher than in recent years and may represent a record. She also recognized the faculty, staff, and others across the college whose work and support contribute to student success and graduation.

i. Marketing, Communications, - 5 minutes Cherie Colin
Public Relations Update

Cherie Colin, Director of Community Relations and Marketing, thanked the campus community for attending and supporting the recent Building 2 ribbon-cutting ceremony. She noted that the event was well attended not only by members of the college community, but also by representatives from local chambers of commerce, the

President's Council, the business community, and elected officials. She described the event as a successful celebration of a long-awaited milestone for the college.

Cherie also reminded the group about the upcoming retiree celebration scheduled for June 2. She noted that the original RSVP link included in the invitation experienced technical issues, but those problems have since been corrected. Anyone who previously attempted to RSVP unsuccessfully was encouraged to try again. The event will recognize employees who have dedicated many years of service to the college, including faculty members with approximately 30 years of service. Attendees were encouraged to stop by and help celebrate the retirees, with refreshments, including beer and wine, being provided through the Foundation.

j. President's Update – 15 minutes

Dr. Nate Carter

President Carter closed the meeting with several end-of-year updates and reflections. He began by expressing appreciation for the many celebrations taking place across campus and acknowledged the significant time and effort faculty, classified professionals, and other employees contribute to making these events successful. He emphasized the importance of creating opportunities to recognize students and employees, helping members of the college community feel seen, celebrated, and connected.

Dr. Carter also shared that he plans to provide an end-of-year communication updating the campus on several initiatives discussed at the beginning of the calendar year. This message will include progress on institutional priorities, resource investments, classroom improvements, and other efforts previously shared with the college community. He noted that the brief recorded update will be distributed before Commencement so employees have additional context as the academic year concludes.

An additional update was provided regarding the President's Innovation Fund. Cabinet has completed its review and evaluation of submitted proposals, and meetings will be held the following week with proposal leads to provide individual feedback, outcomes, and next steps. Dr. Carter explained that this represents a somewhat different process from prior years, with more direct communication being provided to applicants in response to changes in the evaluation and approval process.

Dr. Carter concluded by reflecting positively on the current state of Skyline College. He shared those external partners, including local communities, businesses, families, elected officials, and other stakeholders, continue to express strong support and appreciation for the college's work. He cited recent celebrations and the building 2 ribbon-cutting ceremony as examples of the broader community's engagement with and confidence in Skyline College. He thanked employees for their dedication throughout the academic year and expressed pride in the collective work being done on behalf of students.

Dr. Carter thanked everyone for their participation and service throughout the year. He encouraged members to enjoy the upcoming celebrations and Commencement activities and formally concluded the May meeting.

Constituent Committee Reports

V. Adjournment

Next Meeting – August 26, 2026

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