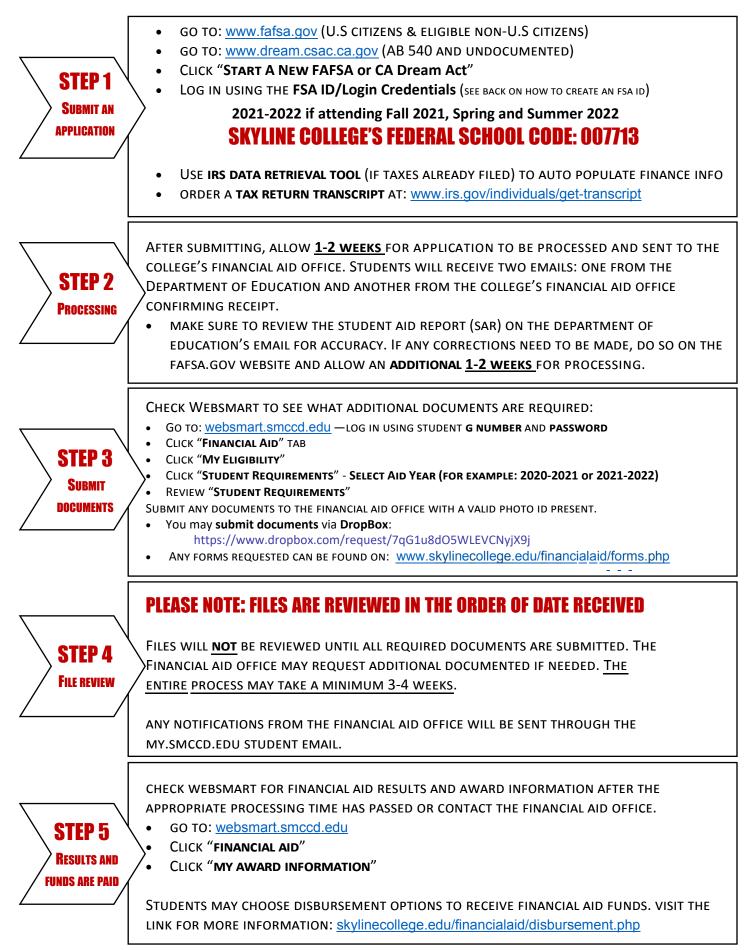
# **STEPS TO APPLYING AND COMPLETING YOUR FINANCIAL AID APPLICATION**



## **OFFICE POLICY - VALID PHOTO IDENTIFICATION**

**STUDENTS MUST PRESENT/ENCLOSE A VALID PICTURE I.D.** WHEN ASKING QUESTIONS AND SUBMITTING DOCUMENTATION TO THE FINANCIAL AID OFFICE.

TO SUBMIT FINANCIAL AID DOCUMENTS, SUBMIT VIA DROPBOX OR MAIL TO:

- Skyline College—ATTN: Financial Aid Office, 3300 College Drive, San Bruno, California 94066
- IF MAILING DOCUMENTS, YOU MUST INCLUDE A LEGIBLE COPY OF A VALID PICTURE I.D.
- INCLUDE NAME AND G-NUMBER ON ALL DOCUMENTS

#### **SATISFACTORY ACADEMIC PROCRESS (SAP)**

TO CONTINUE RECEIVING FINANCIAL AID, STUDENTS MUST MAINTAIN A CUMULATIVE PACE RATE OF 67% AND A CUMULATIVE

- **GPA OF 2.0**. IF SAP IS NOT MET, STUDENTS MAY APPEAL THEIR FINANCIAL AID BY COMPLETING THE FOLLOWING STEPS:
- COMPLETE THE APPEAL FORM
- Schedule an appointment to meet with a counselor and update student education plan
- COMPLETE AN ONLINE SAP COUNSELING SESSION

### **DISBURSEMENT OPTIONS**

 SMCCCD HAS PARTNERED WITH BANK MOBILE DISBURSEMENTS TO MAKE RECEIVING YOUR FINANCIAL AID REFUND SIMPLE, FAST AND EASY. PLEASE VISIT <u>skylinecollege.edu/financialaid/disbursement.php</u> FOR MORE INFORMATION.

#### FINANCIAL AID APPLICATION ASSISTANCE

- NEED ADDITIONAL HELP COMPLETING YOUR FINANCIAL AID APPLICATION?
- You may register at http://www.skylinecollege.edu/financialaid/workshops.php to our workshops
- You may also contact our Financial Aid Office to schedule an Online Appointment with one of our Financial Aid Representatives by email (skyfaoffice@smccd.edu) or (650) 738-4236.
  - All messages must include your Name and Student Identification Number (G#)

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CAL GRANT	FEDERAL PELL GRANT LIFETIME ELIGIBILITY USED (LEU)
Go to: <u>www.webgrants4students.org</u> to create a WebGRANTS for Student Account to monitor Cal Grant	Effective July 1, 2012 students can only receive a lifetime maximum of up to 6 years or 600% of
Status.	Federal Pell Grant regardless of when they re- ceived their first Pell Grant.
Cal Grant questions visit: California Student Aid Com- mission (CSAC) at: <u>www.calgrants.org</u>	To view your lifetime eligibility used go to: <u>www.nslds.ed.gov/nslds_SA</u> or <u>studentaid.ed.gov</u>
CHAFEE GRANT	SPECIAL PROGRAMS: MATERIALS AND/OR KITS
If you are a former foster youth who was in foster care between the ages of 16-18, you may qualify for a Chafee Grant	Students enrolled or planning to enroll in a special program that requires materials and/or kits (cosmetology, esthetician, automotive technology, etc.) may be required
For more information and online application, please go to: <u>www.chafee.csac.ca.gov</u>	to purchase materials and/or kits prior to the first day of class. Financial aid payments from grants and/or scholarships may not be released until the first week of the term.
	For questions regarding program materials and/or kits, please contact the specific program or department.

#### ADDITIONAL QUESTIONS?

#### Chat with our Virtual Financial Aid Assistant

Visit our Financial Aid's Website for the latest information and Office Hours: www.skylinecollege.edu/financialaid/