

Skyline College
Health, Safety, and Emergency Preparedness Committee
Minutes for Thursday, February 3, 2022
12:45 – 2:10 pm

I. Call to Order

Joe Morello

- Attaining a quorum, Meeting called to order by committee chair.
- Approval of agenda:
 - Because the District Health Officer could not join the meeting until 1:30, Committee Chairperson Joe Morello proposed a modification to the agenda sequence that would switch Item V. *Constituent Group Updates*, with Item IV. *Updates*. This motion passes. AFT representative Jessica Silver-Sharp proposed another motion to rescind the previous vote and add additional time, this second motion did not pass.

II. Consent Agenda

Joe Morello

- Meeting minutes for December 2nd, 2021: Motion approved.

III. Standing Reports

a. Health Center

Donna Elliot

- Donna Elliot updated the Committee that the Health Center is currently located in Building 19; that nurses and personal counselors are working full schedules and available both in-person and remotely. In response to a question, she confirmed that the Health Center is able to offer service (typically remote) to students who may exhibit COVID-19 symptoms.

b. Facilities

John Doctor

- Building 2 planned renovation work is still under review with CA Department of State Architect.
- Faculty and staff housing project (“College Ridge”) is on schedule to be completed by June of 2022.
- In Building 1, where most of the work on campus is being done, exhaust fans have been replaced. Construction updates are being sent to all employees via MCPR and are posted at the site. Planning and final review of continuing work with Social Science and Creative Arts continues, including attention to minimizing the impact and possible disruption of construction work to faculty and staff. He and the Facilities team are available to review and address any concerns raised by faculty and staff during the construction. This includes the other divisions in B1, like Sparkpoint and Strategic Partnerships and Workforce Development.

c. Public Safety

Jim Vangele

- The new virtual parking system is up and running. There have been a small number of problems which are being resolved. Also mask and respirator distribution is going well,

all requests have been filled. Rapid result COVID tests will be available very soon and will be distributed in the same manner as masks and respirators.

d. Emergency Preparedness

Ben'Zara Minkin

- The District Emergency Preparedness Manager reviewed the renewal of building captain training. Given the multiyear duration of remote operations and the postponement of Building Captain Program activities, Building Captains are expected to receive the full three-day training rather than a one-day refresh, as CPR/AED certification and other modules likely need to be updated. Two new additions to training will cover assisting people with disabilities and specific active-shooter training. Narcan training will be included as well as advance bleeding control using a new, life-like manikin that has a pulse, breathing, and can be intubated. Day 3 will be similar to the past, including practice extinguishing fires, lifting and moving evacuation chairs, and event practice.
- Additionally, an informative handbook is being developed that details a range of questions that do arise. Previously purely voluntary, Building Captain Program and training in future will adhere more formally to structured criteria, not unlike position description, for requirements and performance.
- In response to a question, Committee Chairperson Joe Morello described plans to make CPR and other training available to the wider campus on a periodic basis.

IV. Constituent Reports (*per revised agenda*)

a. AFT District Committee Response to Skyline HSEPC Recommendations

Jessica Silver Sharp

- AFT Representative Jessica Silver Sharp reviewed the recent recommendations made by this committee to the District Health and Safety Committee and the determinations made by the District Health and Safety Committee:
 - *Recommendation zero:* A policy document detailing roles and responsibilities pertaining to Health and Safety decision-making was requested and furnished, however was missing several requested pieces of information in addition to provisions for COVID testing that are not yet in place. It is requested that these be completed and furnished as originally requested.
 - *Recommendation one:* To the request for continued face-covering mandate, the District responded that it will continue to follow the guidance from the County Health Officer. She highlights that neither the County nor the Board prohibit having more stringent precautionary standards than recommended by the County and asks that the rationale be provided.
 - *Recommendation two:* The original recommendation requested that the on-campus identification of positive COVID cases are made available as soon as they are known. The previous criterion, that cases would be made public as soon as contact tracing was completed, was replaced with bargaining unit MOU *Item #7E*, which stipulated that knowledge of positive cases would be made available within 24 hours or one business day. She asserted that in some cases the website detailing positive cases was delayed by as much as 6 days. She observed that such a delay when it occurs represents a breach of contractual

obligations and asked that reporting mechanism be brought into compliance with the MOU.

- *Recommendation three:* It was requested that District Policy reduce occupancy levels and/or class sizes by 25% to facilitate social distancing and reduce the possibility of transmission in crowded spaces. Jessica Silver Sharp requested a transparency process that constituents may use to request larger classroom sizes to facilitate social distancing and improved compliance with training guidance.
- *Recommendation four:* More signage was requested and delivered – she expressed gratitude to the District for this, including symptoms checklist, and hygiene, and the availability of PPE. Consistent with guidance from District, she highlighted several areas where COVID signage was not yet visible or present.
- *Recommendation five:* The District declined to establish a campus-wide screening station citing that it did not want to limit access to the public and that such a system would be difficult to administer in practice. Jessica Silver Sharp observed that the resulting need to repeatedly verify each student’s vaccination status when they seek campus services is disruptive and burdensome for students and staff. She requested that the District estimate the cost of such a screening system as has been put in place at other colleges and a wider discussion about how illness prevention is balanced with cost-effectiveness, including input from a person involved in such an effort at a college that has employed it.
- *Recommendation six:* Information pertaining to ventilation and filtration was requested and provided. She expressed gratitude to the District for making detailed data available for every room. She asked for a minor improvement to make the information more accessible.
- *Recommendation seven:* Installation of HEPA filtration in 3-5 days without supervisor approval was requested for classrooms, window-less spaces, and spaces where students meet with staff. She asked that the District reconsider the current process, removing the need for supervisor approval, emailing a survey to campus workforce directly, and ensuring a prompt timeline for delivery of 3-5 days, consistent with several other community colleges in the Bay Area.
- District Chief of Public Safety Brian Tupper asked Jessica Silver Sharp if any of these subsequent requests have been furnished to the Board and possibly responded to already.
- Several other committee members, including AFT representative Lori Slicton, expressed that it was appropriate for this committee to revisit decisions even after a Board determination because no other mechanism for such concerns exists. She also observed that communication and guidance appear to have been inconsistently received and understood by students. Another committee member commented that the rapidly evolving situation is another reason why it is appropriate to revisit prior discussions, including recent or other Board determinations.

V. Updates

a. COVID-19 Health, Safety, and Recovery

Ray Hernandez

- The District Health Officer reviewed current information pertaining to COVID. He indicated that the number of transmissions, which peaked in mid-January, is now declining in the County. Adhering to Board guidance, the District has begun obtaining higher quality masks – such as N95 that provide a higher degree of protection from transmission.
- Antigen test kits were supposed to have been received but were delayed a day or two and should be received presently. These will be distributed and readily available to the campus community. Furthermore, in the next week or so, more than 20,000 tests will become available District-wide. Virus Geeks is no longer available however another vendor called The Clinic, will operate and be available beginning on February 22nd.
- Also, he reiterated that Friday at 1:00 the College President will continue to hold Return to Campus Briefings which are focused entirely on COVID-related topics.

b. Exercise Program

Marco Wehrfritz

- Committee Member Marco Wehrfritz observed that for many the prolonged remote operations and social distancing may have taken a toll on general health. He asked if the committee can lend its support to identifying a potential trainer and encouraging faculty and staff to establish a recurring exercise opportunity that promotes fitness. Committee Chairperson Joe Morello offered to help prepare a more structured proposal that might include KAD participation.

c. Committee Membership and Charge

Joe Morello

- Committee Chairperson Joe Morello reviewed this committee's composition, charge, and function, and compared those with the other two Colleges in the District.
- He asked committee members to review and consult their constituent groups in preparation for Academic Year 2022-2023. In response to a question, Joe Morello indicated that he did not believe that this Committee qualified as one that would be governed under California's Brown Act.

VI. Future Agenda Items

a. Proposed motion regarding Board Determinations

- Skyline's Public Safety Captain proposed a motion that would limit committee deliberation to currently active items, defined as items not subject to a recent determination by the Board of Trustees or Chancellor.
- Others observed that the rapidly evolving pandemic situation can render previous determinations obsolete or incomplete, and that the Board itself revisits and modifies its own determinations and policies in response to changing environment or new information.

VII. Adjournment

Joe Morello

- Committee chairperson cited time, reviewed next proposed actions for the committee, and called for adjournment.