

Skyline College
Health, Safety & Emergency Preparedness
Committee

Minutes
Thursday, August 5, 2021
1:00 pm – 2:30 pm

I. Agenda **Melissa Moreno**

- Motion to approve Agenda for August 5, 2021 is approved.

II. Review & Approval of July 8, 2021 Minutes **Melissa Moreno**
Review & Approval of February 6, 2020 Minutes

- Motion to review and approve July 8 2021 minutes is approved.
- Motion to approve Feb 6th 2020 minutes approved.
 - Abstentions from vote included Jessica Silver Sharp and Dr. Moreno

III. President's Welcome & Update **Melissa Moreno**

- Dr. Moreno reviewed return to campus and that under CDC guidelines and San Mateo Health commissioner orders adhering to mask wearing. Including District guidance and outstanding MOU with CSEA. Opening day in two weeks – in person in B12 lobby and/or live stream are both available. Dr. also reviewed upcoming communication.

IV. Report/Updates

a. Public Safety **Jim Vangele**

- Jim Vangele updated the committee that Public Safety has thoroughly inspected the campus and facilities during remote operation and campus is safe and ready for return. Jim reviewed that no parking permits are available and the expectation that users comply with existing use-pattern for parking areas. However, parking safety will still be enforced: cars may not park in red zones or block entryways etc. Public safety remains available to receive suggestions and be as helpful as possible. Please also check to ensure that your colleagues and team-members have the keys that they need.

b. Facilities **John Doctor**

- John Doctor reminded committee members that vaccination pop up clinic in parking lot C, next Thursday. Free vaccination will be available. Building 1 and building 2 are with state architects. B19 nearing completion and cleaning and final walkthrough 8/10. Facilities completed all air ventilation checks and all systems are operating. Merv-13 are also installed in most buildings including Buildings 1, 7, and 8. Any remaining health and safety space assessments can be done by completing a work order at District Facilities website.

c. Reporting on Safety Concerns **ALL**

- Dr Moreno opened the floor to receive reports of any safety concerns. None were raised.

V. **Current Updated Prevention Plan**

Brian Tupper / Ray Hernandez

- Director and Chief of Public Safety Brian Tupper updated the committee regarding availability of written District Covid-19 Prevention Plan which includes District standard operating procedures regarding prevention, vaccination, PPE, return to work, OSHA, and sanitization practices and does reflect board approved policy.
- Ray Hernandez reviewed several key policies, including the requirement for both students and employees to be vaccinated (with temporary exemptions pending emergency approved status of vaccines). Also, Ray Hernandez reviewed the Cal-OSHA requirement that employers must document vaccination status of employees. Vaccination status of students will be treated similarly per Board policy. He further discussed how to indicate vaccine status.
- District will comply with HIPAA and Cal-OSHA confidentiality requirements. Ray Hernandez is the only person in the district who is reviewing individual employee status. If and when information must be shared, the individuals concerned will be made anonymous. Supervisors will only be made aware as to whether or not a person is cleared from mask-wearing; which, at present, is a moot point as all are required to wear masks. In less than 24 hours, more than 250 people have documented their vaccine status. Employees have until August 18th to indicate their vaccine status.
- This data will permit the District to report in aggregate, how many people and what percent of employees are vaccinated. Ray Hernandez reiterated that all are now required to wear masks per San Mateo County health order. The District leadership are also considering the possibility of surveillance testing but no decision to implement has been made at this time.
- Brian Tupper advised the committee that PPE distribution, previously managed by the Health Services team, will now be handled by public safety on each campus. The process was reviewed which entails smartsheet request form. It will include a link to a training video for proper use and an attestation that training has been completed. Items will be picked up by requestor at main campus location, however, accommodations can be made for extenuating situations.

VI. **Cal/OSHA, CDC Considerations**

Ray Hernandez

<https://www.dir.ca.gov/dosh/coronavirus/>

- After Committee Chairperson Dr. Moreno opened the discussion to respond to questions that had been posed in the chat feature, Ray Hernandez answered that Cal-OSHA and CDC offer guidance/mandates that testing be done only in ‘outbreak’ circumstances. Conversation about the possibility of testing continue.
- Brian Tupper indicated that the document when finalized will be posted publicly and available for download from the District site. He also indicated that the document will continue to evolve in response to changes in pandemic situation and changes in local, state, and federal mandates requirements, and policy as well as requests and feedback from the SMCCCD campus communities.
- In response to question about PPE, there are no limits to how many an individual may request and receive although they will be distributed two at a time. N95 can be reused for longer periods especially if cleaned, rested, and maintained regularly.

- Committee member Lucia Lachmayr inquired about the availability of answers to questions posed during District Health and Safety Town Hall. Ray Hernandez advised that several of planned District communication regarding compiled FAQs from the Town Hall are being updated. He will continue to work with District public information officers to ensure that these links are up to date with the most current guidance.
- Another question asked if areas could request plexiglass and/or additional cleaning supplies could be made available. John Doctor responded that yes, at the Facilities website a work-order can be completed that requests a space assessment which will initiate the process. Hand sanitizers and sanitizing wipes will be deployed to classrooms.
- Air scrubbers will be deployed in special circumstances following a space assessment. College funds should not be used to purchase air purifiers. The process must be standardized and working with each division's dean. Additionally, District is not reimbursing employees for masks or other purchases of this type.
- Regarding the use of kiosk terminals or shared computers, it is expected that students will use the cleaning and sanitation supplies provided to clean the spaces that they use. Electrostatic sprayers are being used for disinfecting restrooms.
- Ray Hernandez relayed that vaccines remain effective, even for newly emerging variants. He also discussed differences in reported data between CDC and the state of California. While there remain discrepancies between different sources due to timing, hospitalizations and deaths in the County remain extremely low relative to other areas and the nation as a whole.
- In response to a question about unvaccinated students, Ray Hernandez reminded the committee that unvaccinated students are required to utilize additional safety measures, but they are not prevented from using the campus. Furthermore, under a mask mandate, everyone must wear a mask, so vaccination status during Fall term does not change safety requirements for individuals. Whether or not a person is vaccinated will remain confidential and instructors or anyone else will not know specific information about an individual.

VII. **Amending Committee Charge to include an Equity Lens**

Jessica Silver-Sharp / ALL

- Jessica Silver Sharp asked committee to reevaluate the committee charge taking into account an equity lens. A definition of equity was provided which included emphasis on a historical awareness of underserved and underrepresented minorities' access to opportunities and advantageous outcomes. She proposed that the changes brought with District re-organization of Health and Safety campus committees in response to the pandemic merit revisions to the committee charge. Jessica Silver Sharp stressed that health and safety are not experienced uniformly and that historically underserved or underrepresented groups do have valid reasons for declining to seek medical services and/or rejecting advice from medical staff.
- Committee Chairperson Dr. Moreno endorsed the value of the proposal and asked for her to return at the next meeting with revisions for the committee to consider.

- Brian Tupper also endorsed the value of this approach and emphasized that from a public safety perspective simply because a crime is not reported doesn't mean it didn't happen and that typically those without a voice can be disproportionately affected by risk, this includes invisible or hidden risks such as mental health situations.
- Committee member Will Minnich agreed with discussion and added that it may be best to form a working group to help develop language. Dr. Moreno suggested that the committee can authorize a temporary task group to complete this work. Russell Waldon, Will Minnich, Lucia Lachmayr, Joe Morello. Joe Morello suggested it may take several rounds of revision and review with constituencies before revised language can be recommended to College Governing Council.
- Jessica Silver Sharp subsequently requested that Chris Woo be added to the work group on committee charge on behalf of classified professionals and Committee Chair Dr. Moreno endorsed the addition.

VIII. **Great Shakeout Thursday, 10/21**

Paul Cassidy

@ 10:21 AM, and Barricade/Lockdown Drill planned for Wednesday, 9/8.

- Paul Cassidy updated the committee that the Great Shakeout earthquake drill is scheduled for 10/21 at 10:21 am. He also advised that the lockdown/barricade drill is scheduled for Wednesday Sep 8th. He noted that the latter was moved from Tuesday to Wednesday to balance the impact between the Tue/Thu cycle with the Mon/Wed schedule of classes.

IX. **Round Table Health and Safety**

ALL

Open discussion of campus specific/district-wide questions, comments and concerns

- After Dr. Moreno opened the discussion for roundtable issues, faculty member Kate William Brown asked how faculty should deal situations when a student is willing to comply with mask mandate.
- Brian Tupper informed the committee that mask policy will be part of classroom management. If a student has lost their mask, offer to supply one or if the student could participate remotely. It is hoped to minimize the likelihood of disciplinary action via public safety officers if at all possible. Mask wearing should be considered part of *rules of conduct* and included in syllabus.
- Michele Rudovsky offered to help by supplying signage and additional masks for instances when a student has lost or forgotten the mask.
- Vice President of Student Services Newin Orante observed that there is currently signage and other guidance asking students to comply with health precautions, specifically mask wearing. He also emphasized the desirability of alignment between employee and student groups.
- Dr Moreno reminded the Committee that the next meeting is scheduled for September 2, 2021.
- Faculty member Rosie Bell observed that in her experience students are very cooperative and that the first minutes in the classroom is an opportunity to establish rapport with the class and that it can be done to please wear a mask, sit one seat apart, and discuss open the rationale for doing these things. Dr. Moreno agreed, highlighting a comment from Dean Michael Kane that reminded the committee that a selection of classes and labs have been functioning on campus for more than a year with either no or a minimum of disruption.

- Faculty member Masao Suzuki asked for a clear statement from administration that supports faculty enforcing mask wearing in the classroom. He observed that there was a range of possibly tolerant responses from instructors. He expressed that it is a student's right to express their ideas outside the building, but that politically motivated demonstrations disrupt classroom learning. Dr. Moreno contrasted the difference between cell phone policies, which permit latitude, with a public health order, which must be enforced consistently and uniformly across the district. She further guaranteed administrative support to faculty attempting to enforce mask wearing.

X. Next Meeting – *September 2, 2021*

- Meeting was adjourned.

The Health, Safety & Emergency Preparedness Committee agenda and minutes from prior meetings can be found at <https://www.skylinecollege.edu/healthsafetycommittee/agendasminutes.php>