



Approved Minutes

Minutes of Institutional Effectiveness Committee and Town Hall Meeting

Held on April 24, 2017

Held in Building 6, Room 6-203

Chairperson:

Karen Wong

Members Present:

Steve Aurilio, John Calavitta, Tammy Calderon, Lorraine DeMello, Karen Dimalanta, Jacquie Escobar, Rika Fabian, Jan Fosberg, Dessa Hipolito, Nick Kapp, Evan Leach, Nadia Tariq, Rob Williams

Members Absent:

Cheryl Ajjirotutu (Clifford Moss substitute), Donna Bestock, Soledad McCarthy (Sarita Santos replacement), Zahra Mojtahedi, David Reed

Resource:

Belinda Chan (Recorder)

GENERAL FUNCTIONS

I. Call to Order

Karen Wong called the regular meeting to order at 2:14 p.m.

II. Approval of Agenda

A motion was made by Jan Fosberg and seconded by Tammy Calderon to approve the April 24, 2017 Agenda as written. Motion carried unanimously.

III. Approval of Minutes

A motion was made by Jan Fosberg and seconded by Karen Dimalanta to approve the March 27, 2017 Minutes as written. Motion carried with three abstentions.

REPORTS/ DISCUSSIONS

IV. 2017/18 IEC meeting dates

Institutional Effectiveness meeting dates for Academic Year 2017/18 are listed on this agenda. Members who will be unable to continue serving as members of the IEC are encouraged to find their replacement and apprise Karen of the change.

V. ACCJC Update

Four members of the Accreditation Oversight Committee (AOC) attended the 2017 ACCJC Conference in Irvine during spring break. Much clarification was provided for Standard I.B.6. See Appendix I for a note from the Commission about I.B.6.

For I.B.6, colleges are to disaggregate outcomes and achievement data for subpopulations of students. Colleges were concerned on how to respond to the standard and whether they will be sanctioned for not disaggregating outcomes data on the course level, especially when the resultant efforts don't yield any more insight than is available from disaggregated achievement data. One of the VPs of the Commission



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responded that, “the Commission will not issue compliance recommendations [in the near future].” Rather, the Commission considers it an “emerging standard” and is in search of “best” practices. Meanwhile, colleges are expected to engage in thoughtful deliberation about what disaggregation will be useful and try to put it into practice; in short, something needs to be done.

The IEC’s guiding principles are that the disaggregation be meaningful and that it provide insight beyond what disaggregated achievement data can provide. In responding to I.B.6, IEC members identified the following potential areas for disaggregation, which we may want to begin piloting as early as next year:

- Online vs Hybrid vs. Face-to-Face (modalities)
- Day vs Evening classes
- Part-time vs Full-time students

VI. Feedback for PRIE Institutional Effectiveness Page

Karen was asked to create an SLO page for the “external stakeholders/ the public/ students” following our 2013 accreditation visit. Enough information is provided regarding SLOs and assessment on the SLOAC site. So Karen proposed that the website information be expanded to encompass the many metrics we use to measure institutional effectiveness, and to place that text on the institutional effectiveness web page under PRIE’s auspices. The committee thought the content was good, though the overall order can be flipped so that the metrics are listed from the departments up to the accrediting agency, from internal to external metrics. See Appendix II for details.

Feedback from the Committee included the possibility of including:

- brief definitions of what is meant by “external” and “internal” requirements;
- short video clips on how to navigate around PRIE site;
- flowchart as visual tools where appropriate;
- a legend for all of the college acronyms;
- a FAQ page linking to Counseling and/or A & R and vice versa.

VII. Announcement

Dessa Hipolito invited the Committee to attend “The Masks We Wear”, a Pilipino Cultural Night play that she helped to write and stage, and that is part of the Kababayan Learning Community, on Thursday, April 27, or Saturday, April 29. Money from the admission tickets will go to scholarships.

NEXT REGULAR MEETING

The first meeting for next year will be held on August 28, 2017 in Room 6-203 from 2:05 p.m. to 4:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:25 p.m.

Minutes were approved by Members on August 28, 2017.