



Minutes of Institutional Effectiveness Committee
Held on March 22, 2021, 2:10 p.m. - 4:00 p.m.
Zoom: <https://smccd.zoom.us/j/86183451230>

Chairpersons:

Karen Wong, Vincent Chandler, Chris Gibson

Members Present:

Steve Aurilio, Marianne Beck, Anthony Brunicardi, Michael Cross, Stephen Fredericks, Thomas Gower, Evan Leach, Zahra Mojtahedi, Athena Nazario, Gabriela Nocito, Ruben Parra, Danni Redding Lapuz, Alexandra Raefsky, Tiffany Schmierer, Kwame Thomas, Ingrid Vargas, Russell Waldon

2021 CPR Teams Present:

Earth Science - Carina Anttila-Suarez

History – Rosemary Bell, George Buckingham, Mustafa Popal

Physics/Astronomy – Emilie Hein

Political Science – Jeff Diamond

Real Estate – Soledad McCarthy

Surgical Technology – Alice Erskine

Transfer Center – Lucy Jovel

Members Absent:

None

Resource:

Belinda Chan (Recorder)

GENERAL FUNCTIONS

I. Call to Order

Karen Wong called the regular meeting to order at 2:12 p.m.

II. Approval of Agenda

A motion was made by Michael Cross and seconded by Gabriela Nocito to approve the March 22, 2021 Agenda as written. Motion carried unanimously.

III. Approval of Minutes

No amendments made to the March 8, 2021 minutes. The minutes stand approved.

REPORT/ DISCUSSION

IV. Applying Appreciative Inquiry to Support CPR

Chair Chandler presented about appreciative inquiry and shared an article, "Microsteps Towards Appreciative Inquiry".



Approved Minutes

Members worked in small groups to apply appreciative inquiry to a case study and later shared their approach with the Committee.

V. CPR Consultations

2021 CPR Teams joined at 3:00 p.m.

IEC members met with their assigned CPR teams in breakout rooms for consultation. Comments and feedback were shared with the Committee after returning to the main room.

ANNOUNCEMENTS

IEC will vote on the new PRU (Instructional & Student/Learning Support Services) and revised CPR templates (Instructional & Student/ Learning Support Services) at the next meeting on April 12. College-wide feedback should be submitted by Friday, April 2, 2021.

The [program review website](#) has been updated, which includes the [CPR and PRU schedule](#) and the [integrated planning and resource allocation calendar](#).

Instructional programs should review and update course SLO mapping to [ISLOs](#) by the end of the semester. A [matrix with the ISLO sub-descriptors](#) worksheet is available, as are [each program's mapping](#) in google docs. For assistance, reach out to Karen Wong. Mapping is the primary task associated with the [ISLO mapping proposal](#) that was approved last semester.

IEC will start meeting twice a month beginning in spring 2021. Please designate the following Mondays for the 2020/2021 IE Committee meetings that typically take place on the fourth Mondays from 2:10- 4 pm via zoom: April 12, April 26, May 10. Outlook invitations were sent.

NEXT REGULAR MEETING

The next regular meeting will be held on April 12, 2021 via Zoom from 2:10 p.m. to 4:00 p.m.

ADJOURNMENT

There being no further business, March 22, 2021 was adjourned at 4:00 p.m.

Minutes were approved by Members on April 12, 2021.