



Minutes of Institutional Effectiveness Committee
Held on April 26, 2021, 2:10 p.m. - 4:00 p.m.
Zoom: <https://smccd.zoom.us/j/86183451230>

Chairpersons:

Karen Wong, Vincent Chandler, Chris Gibson

Members Present:

Steve Aurilio, Marianne Beck, Michael Cross, Evan Leach, Zahra Mojtahedi, Athena Nazario, Ruben Parra, Alexandra Raefsky, Danni Redding Lapuz, Tiffany Schmierer, Ingrid Vargas

Guest Presenter:

Jude Navari, Professor of Music, presented a proposal about integrating Creative Thinking into the Critical Thinking ISLO

Members Absent:

Anthony Brunicardi/ Justin Piergrossi, Stephen Fredericks, Thomas Gower, Gabriela Nocito, Kwame Thomas, Russell Waldon

Resource:

Belinda Chan (Recorder)

GENERAL FUNCTIONS

I. Call to Order

Vincent Chandler called the regular meeting to order at 2:14 p.m.

II. Approval of Agenda

A motion was made by Chris Gibson and seconded by Ruben Parra to approve the May 10, 2021 agenda as written. Motion carried unanimously.

III. Approval of Minutes

A motion was made by Tiffany Schmierer and seconded by Danni Redding Lapuz to approve the April 26, 2021 minutes as written. Motion carried unanimously with one abstention.

REPORT/ DISCUSSION

IV. Feedback on the IEC

Feedback on the following questions were posed to members to discuss in groups and share anonymously on [Jamboard](#):

- What has worked well for you in the IEC?
- What would you like to be different in the IEC?
- How did the program review roll-out work for you? What can be improved?

Some of the feedback shared after the breakout groups' discussion is highlighted below:

- To have commonly used acronyms and terminologies made available to the members at the beginning of the year (next year we'll reference the acronym list that was generated during our accreditation self-study);
- To have “open labs” to collaborate with their CPR teammate and PRIE on making meaning from the data and SLO results
- To create an easy-to-read graphic about the program review process to share college-wide;
- To have role plays for more in depth discussion, and perhaps draw from older CPR responses to gain a more concrete understanding of how programs have responded to the prompts;
- To allow flexibility on meeting frequency depending on the topics to be discussed; Karen pointed out that they were trying to avoid assigning work outside of committee time by setting aside time during the meetings to review and confer, but understand the desire to meet in lieu of usual meetings, which will be possible in the future when there is less program review infrastructure to discuss and recommend;
- To provide clearer guidance with the CPR teams and IEC members about their roles and that CPR teams should lead the conversation;

The Tri-Chairs thanked members for their invaluable feedback and will review so as to implement some recommendations next year.

V. ISLO rubric terminology about the four levels

The ISLO rubric scale terminology currently is “high proficiency, proficiency, some proficiency, no/limited proficiency.” The terminology implies that students either have these skills or not. The goal of revising the scale is so that it reflects learning as a process- that the knowledge, skills, and attitudinal dispositions are acquired through practice, effort, and experience.

Options (or some combination) were provided:

- 1) Exemplary, Proficient, Progressing, Emerging
- 2) Accomplished, Competent, Developing, Beginning
- 3) Distinguished, Proficient, Developing, Beginning
- 4) Exemplary, Accomplished, Developing, Beginning
- 5) Exemplary Skills, Mastering Skills, Developing Skills, Emerging Skills
- 6) Exceeding, Meeting, Approaching, Beginning
- 7) Mastery, Partial Mastery, Progressing, Emerging
- 8) Advanced, Intermediate High, Intermediate, Novice

After discussion, members were in favor of a new combination: Exceeding, Meeting, Progressing, Emerging.

ACTION ITEM

VI. Vote on recommendation to change ISLO rubric terminology about the four levels

A motion was made by Michael Cross and seconded by Ruben Parra to recommend that the ISLO rubric scale terminology be changed to “ Exceeding, Meeting, Progressing, Emerging.” Members in attendance voted in favor of the change with one objection. Motion carried.

REPORT/ DISCUSSION

VII. Proposal to integrate creative thinking into the Critical Thinking ISLO

Jude Navari and Tiffany Schmierer presented a case for [“Adding Creative Thinking to ISLOs”](#).



Approved Minutes

Members recognized the importance of incorporating it into the ISLOs. Because creative and critical thinking are interconnected processes, Jude and Tiffany proposed it be added to the Critical Thinking ISLO. The IEC was quick to dismiss the first option, in which it's subsumed as bullet point descriptors. Rather, the IEC thought the overarching label should be changed. Discussion centered on whether to rename the "Critical Thinking ISLO" something like "Active Thinking" to avoid bifurcation of the two ways of thinking since they're interconnected, or to expand the current label to "Critical and Creative Thinking." The latter label makes those two types of thinking more explicit for students, while also granting the importance of both by naming them.

ACTION ITEM

VIII. Vote on recommendation to SPARC/ CGC to integrate creative thinking into Critical Thinking ISLO

A motion was made by Danni Redding Lapuz and seconded by Steve Aurilio to recommend to the Strategic Planning and Allocation and Resources Committee (SPARC) and College Governance Council (CGC) to integrate creative thinking into the Critical Thinking ISLO, and to expand the name to "Critical and Creative Thinking." Members in attendance voted in favor of the recommendation with one objection and one abstention. Motion carried.

ANNOUNCEMENTS

The Comprehensive Program Review Templates and suggested timelines of completion will be posted on the IEC website by Thursday, May 10, 2021.

Chair Chandler announced he is stepping down from the IEC Tri-Chair role due to inadequate support from the Academic Senate in the form of reassigned time. The Academic Senate will continue to deliberate on how to resolve this issue. Chairs Wong and Gibson expressed their gratitude for Chair Chandler's leadership and excellent work throughout the semester. Members also shared their thanks for his service and that of the chairs in chat.

IEC meetings next year are the second and fourth Mondays from 2:10 – 4: August 30, September 13 & 27, October 11 & 25, November 8 & 22, January 31, February 14 & 28, March 14, April 11& 25, May 9. A few changes may be made to the spring schedule to ensure that the IEC can accommodate program review responsibilities

NEXT REGULAR MEETING

The next regular meeting will be held on August 30, 2021 via Zoom from 2:10 p.m. to 4:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:02 p.m.

Minutes were approved by Members on May 28, 2021.