



STRATEGIC  
PARTNERSHIPS  
& WORKFORCE  
DEVELOPMENT

# COOPERATIVE EDUCATION

## Comprehensive Program Review



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PARTNERSHIPS  
& WORKFORCE  
DEVELOPMENT

# PROGRAM DESCRIPTION

# COOPERATIVE EDUCATION

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The Cooperative Education (CO-OP) Program at Skyline College offers students the opportunity to earn elective units of credit for work experience. Employed students establish written job related goals with their work supervisors which are submitted to the assigned Cooperative Education Instructor. The Coop Ed student must work in the established goal areas and make measurable progress on each written goal during the course of the semester.

# CO-OP DESIGNATIONS

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## **COOP 670: Vocational Cooperative Education**

Students may receive credit for work experience related to their major field or to their established career goal.

## **COOP 671: General Cooperative Education**

Designed for the student who do not have a job that relates to a specific occupational goal or college major.

# COOPERATIVE EDUCATION AREAS

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The purpose of Cooperative Education is to integrate classroom studies with academic related work experience. Therefore, Cooperative Education has become integrated into designated majors on campus. Each CO-OP with a major provides a great opportunity to develop the skills learned in the classroom; while allowing students the opportunity to immerse themselves in the culture of a company, within their area of focus.

# COOPERATIVE EDUCATION MAJOR AREAS

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Majors participating in the Cooperative Education Program include the following:



Accounting – ACTG

Automotive Technology - AUTO

Business - BUS

Cosmetology - COSM

Early Childhood Development - ECE

Environment Science and Technology - ENVS

Paralegal Studies - LEGL

Network Engineering Technologies - NETX



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# PROGRAM ACHIEVEMENTS

# CO-OP ACHIEVEMENTS

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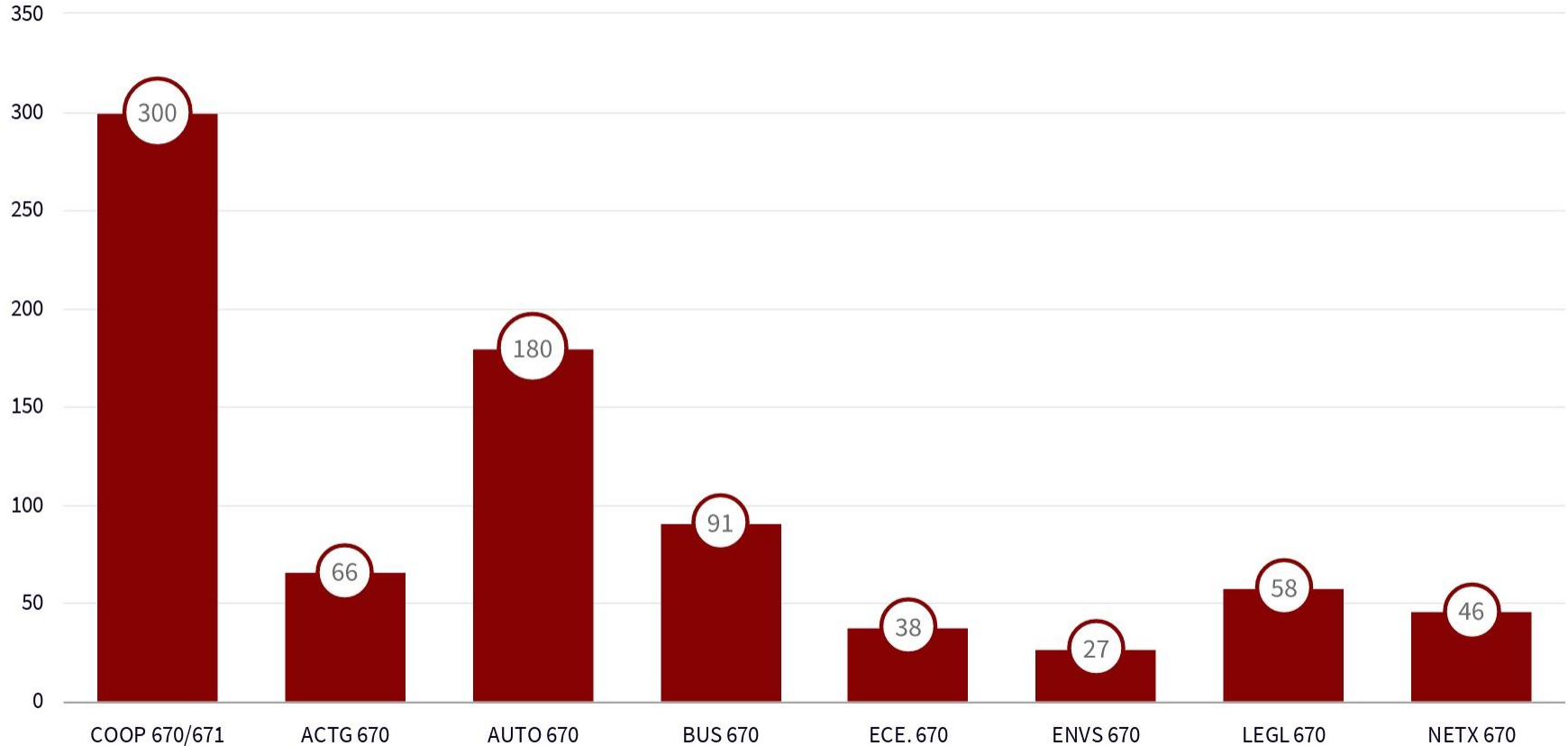


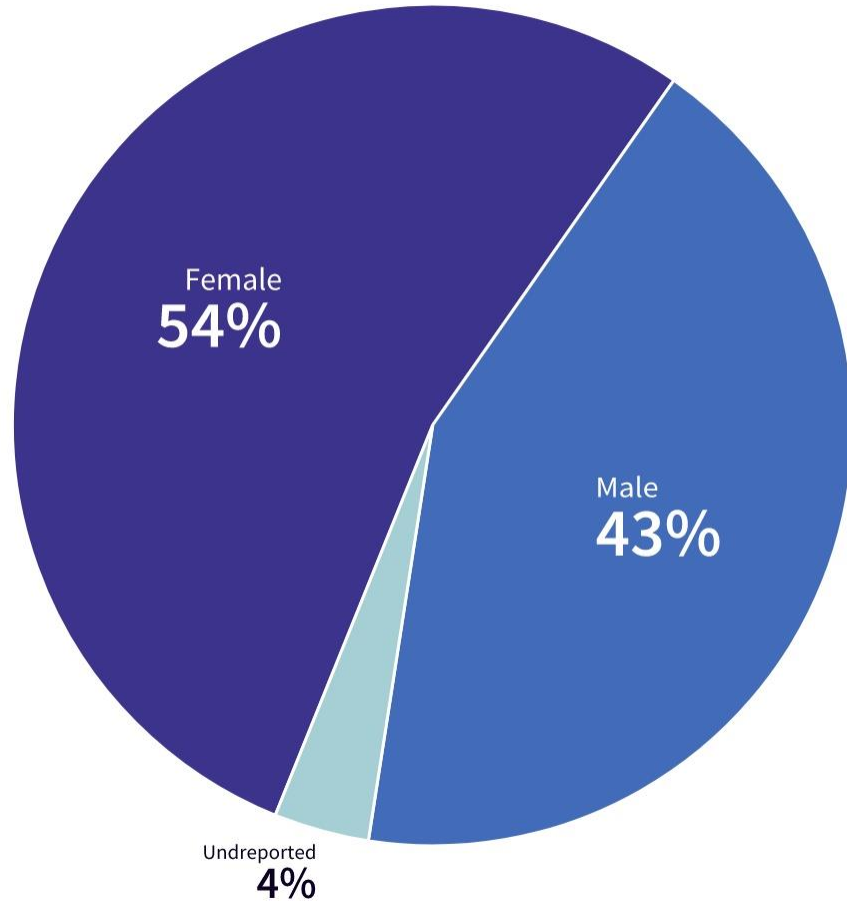
Cooperative Education successfully converted to an entirely remote program during the pandemic.

Students were able to maintain connections with Cooperative Education faculty via zoom communication.

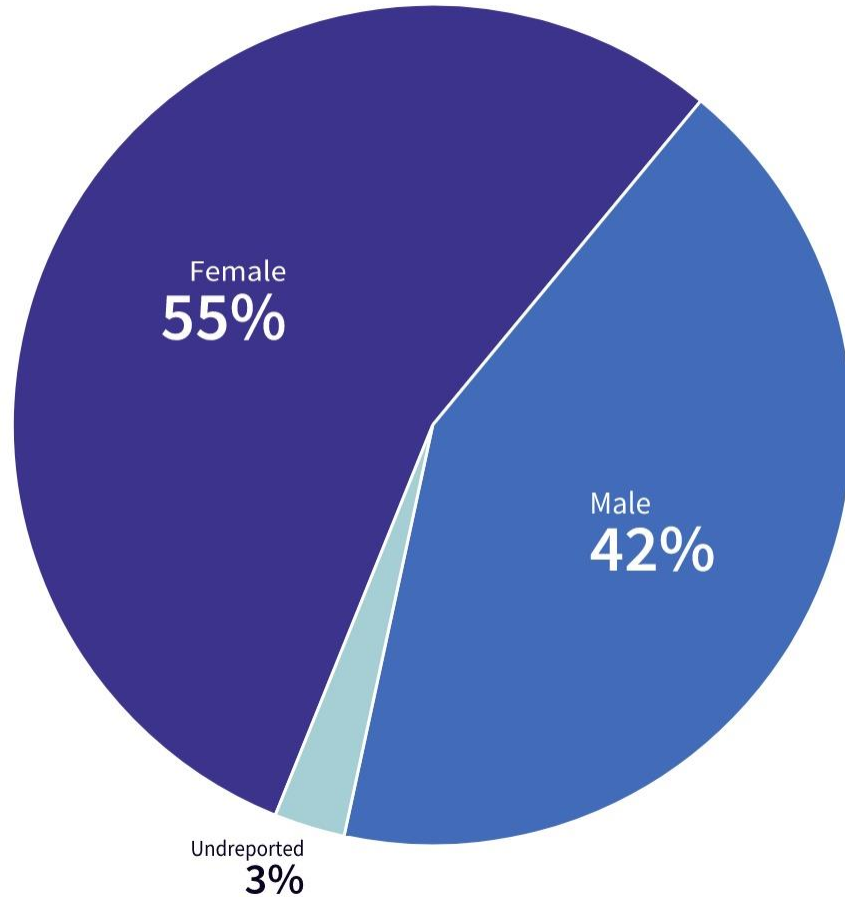
Cooperative Education is now an effective and efficient hybrid program serving students both remotely and in person.

# Grand Unduplicated Total - 2016-2017 to 2021-2022





**UNDUPLICATED  
HEADCOUNT BY  
GENDER COOP  
670/671**



**UNDUPLICATED  
HEADCOUNT  
BY GENDER  
COOP SKYLINE  
COLLEGE**



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# FUTURE GOALS & RATIONALE

# FUTURE GOALS

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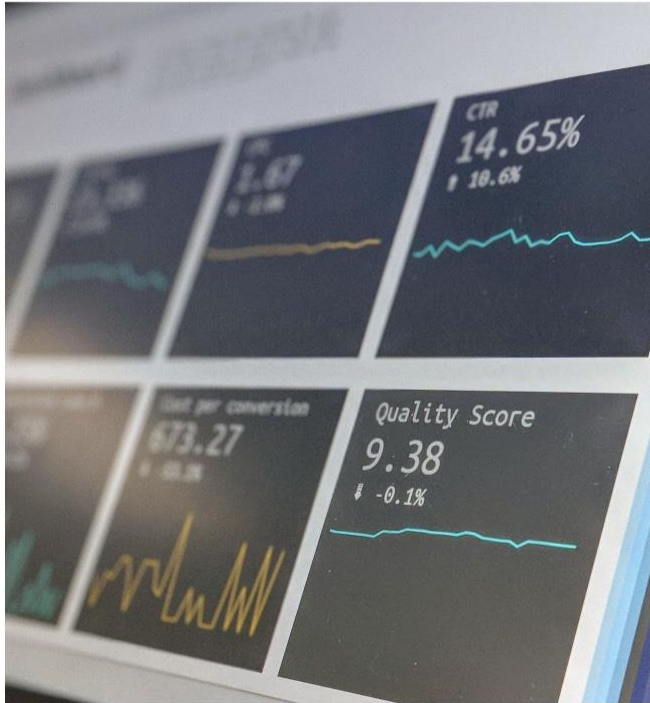
These goals will be revisited with the appointment of a new COOP Coordinator.

- 1 Develop a marketing plan that includes advertising and promotion with various mediums such as social media, high schools, campus communication, bulletin boards, campus monitors, webpage, and print materials, and local malls and stores.
- 2 To become more actively engaged in data collection. It will be imperative that we incorporate a system of data collection to determine who are the students we are serving? Who are the employers that are employing our students? What strategic connections can be by looking at the data?
- 3 To further refine our standards as a college for Cooperative Education programming. The Cooperative Education Coordinator and Instructors will need to work in collaboration to strategically think about how we are enhancing workforce experience education as a college and be more proactive in the future addressing the needs in the community and enhancing our student's educational experience at Skyline College and beyond.



# GREATER DATA GATHERING

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Data is defined as “factual information (such as measurements or statistics) used as a basis for reasoning, discussion, or calculation.”<sup>2</sup> Data in the business world is just that: raw facts captured and stored as a basis on which decisions can be made. But how is data used only as a “basis” for decision-making?

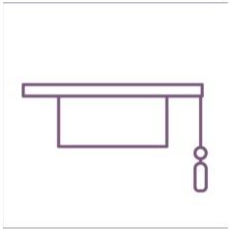
# WHAT EMPLOYERS WANT?

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The National Association of Colleges & Employers (NACE) has considered career readiness as a foundation from which to demonstrate requisite core competencies that broadly prepare students for success in the workplace and lifelong career management. Therefore, CO-OP strive to incorporate their core competencies into our program.

# NACE CORE COMPETENCIES

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CAREER &  
SELF-DEVELOPMENT



COMMUNICATION



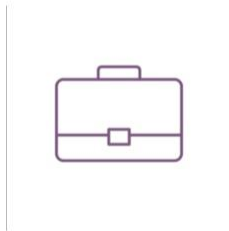
CRITICAL THINKING



EQUITY & INCLUSION



LEADERSHIP



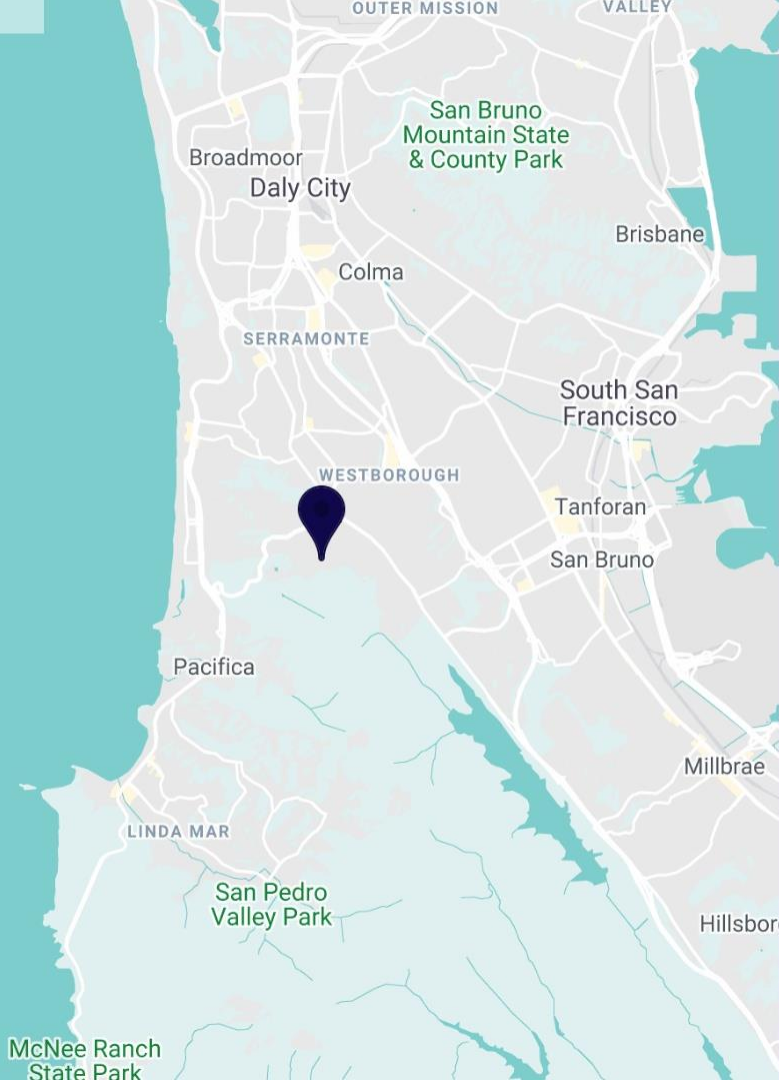
PROFESSIONALISM



TEAMWORK



TECHNOLOGY



# CONTACT US

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