

Comprehensive Program Review 2023

Accounting

The purpose of our accounting program is to provide students with the knowledge, skills, and competencies needed to pursue a career in accounting. Our degrees and certificates include a combination of theoretical and practical coursework in financial and managerial accounting principles, reporting standards, taxes, and other related topics.

Names of Contacts

- **Michael Kane**
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- **Hellen Zhang**
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- **Tony Viertel**
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CPR Report



bit.ly/cpr23actg

Follow the QR code or link above for more details on program highlights, successes, and goals.

Achievement Highlights

- Updated curriculum: all accounting courses, certificates, and programs have been update to reflect current trends.
- Improvement in student success rates for the core Accounting classes: ACTG100, ACTG121, and ACTG131.
- New degrees, certificates, and/or pathways: The Accounting Clerk Career Certificate (2017), Accounting Clerk in Governmental Accounting (2018), and the Accounting Certificate of Achievement (2018).
- Membership and partnership with Bay Area Entrepreneur Center (BEAC), Cal CPA, and Kappa Beta Delta.

Future Goals

- Creation of Zero Cost Textbooks for ACTG100, ACTG121, and ACTG 131.
- Offer accounting courses via HyFlex Modality.
- Creation of additional accounting certificates.

Additional Significant Information

The impact of new accounting technology on the teaching of accounting is likely to be significant, requiring accounting programs and instructors to adapt to the changing landscape. By engaging in continuing education, industry partnerships, and collaboration with colleagues, the Accounting department faculty will stay knowledgeable and up-to-date with changes in the accounting profession and will continue to provide our students with the latest insights and skills needed for success.

Comprehensive Program Review 2023

Counseling

As educators, counseling faculty are committed to Skyline College's culture of inquiry, innovation, and equity and truly transforming and empowering a global community of learners evidenced by our continual efforts to improve and redesign our programming and systems to meet the needs of students, examine our counseling and pedagogical practices and tailoring our approach to serving students, and executing every interaction through an equity lens. Counseling faculty are integral and essential in helping students realize a positive, rewarding, and successful educational experience. Counselors create an atmosphere that assists students in gaining important academic and career planning, which includes self-understanding, intellectual, emotional, and social development.

<https://skylinecollege.edu/counseling/>

Program Contacts

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CPR Report

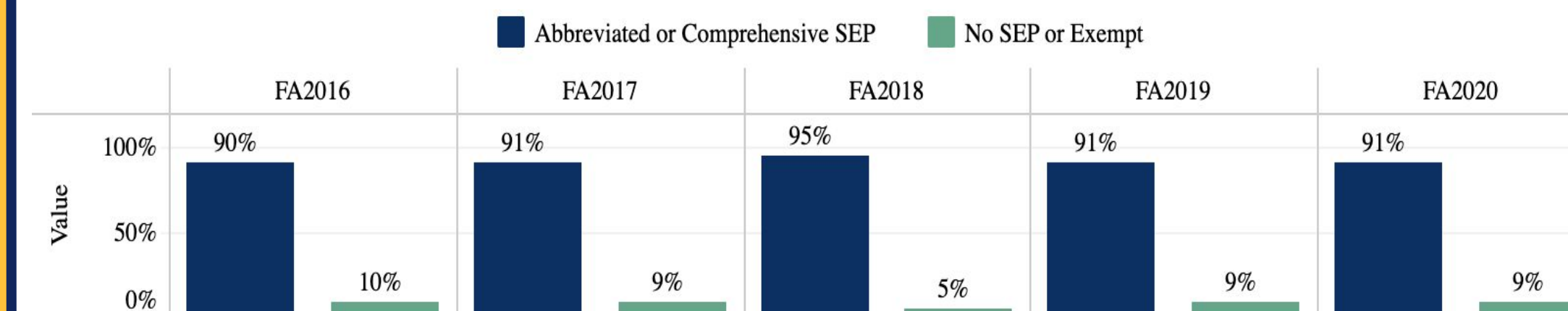


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Follow the QR code or link above for more details on program highlights, successes, and goals.

Achievement Highlights

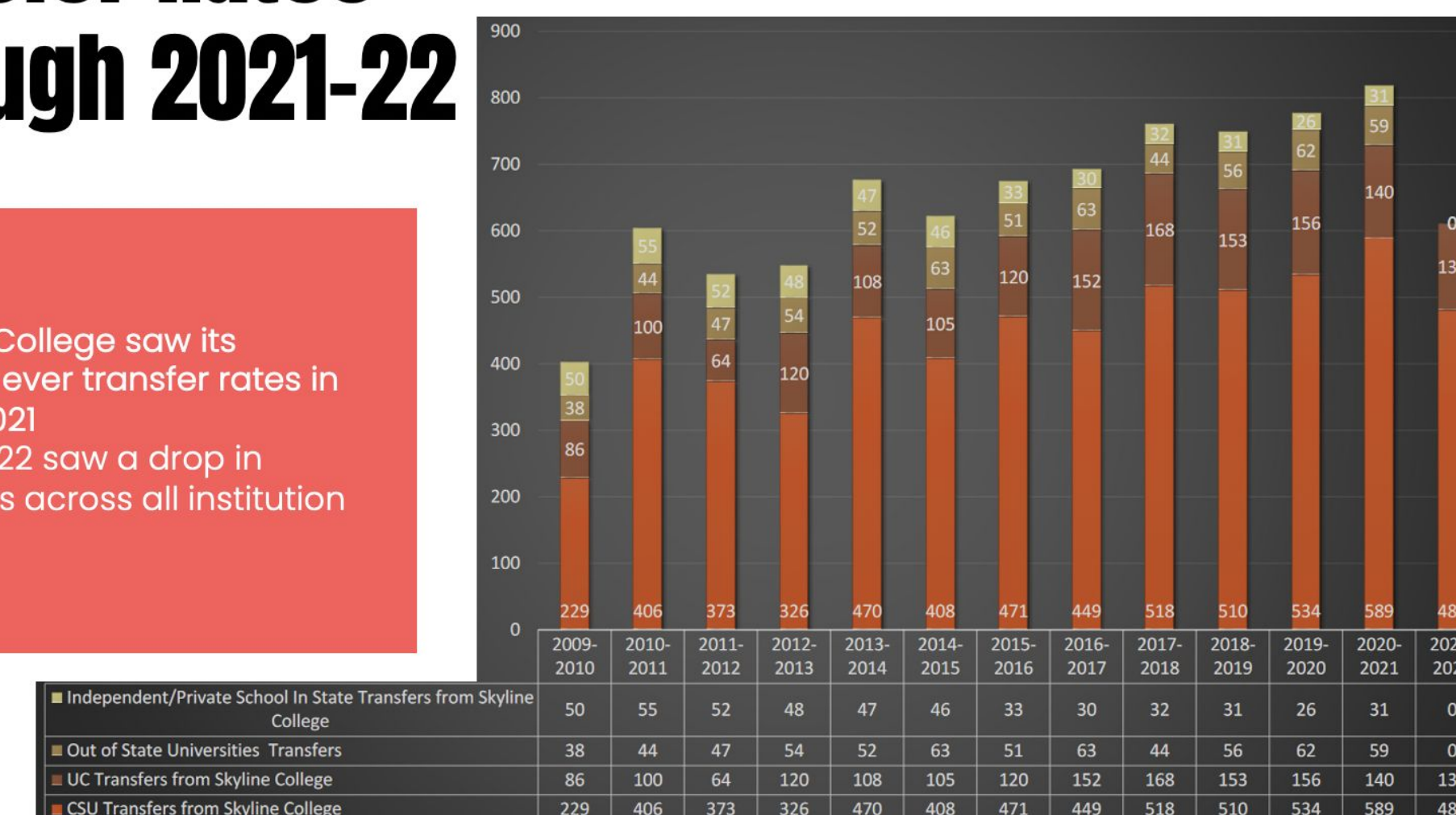
Nearly 92% of all FT students have completed a Student Educational Plan (SEP)



Transfer rates have consistently increased since 2009 with the highest rate in 2020-21.

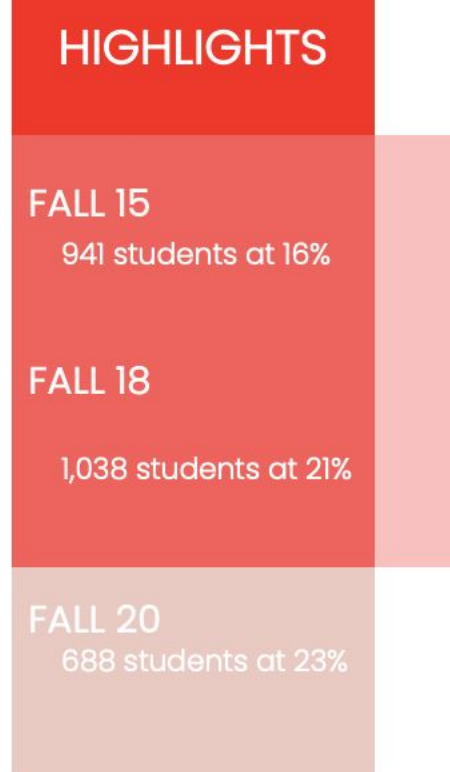
Transfer Rates Through 2021-22

- Skyline College saw its highest ever transfer rates in 2020-2021
- 2021-2022 saw a drop in transfers across all institution types



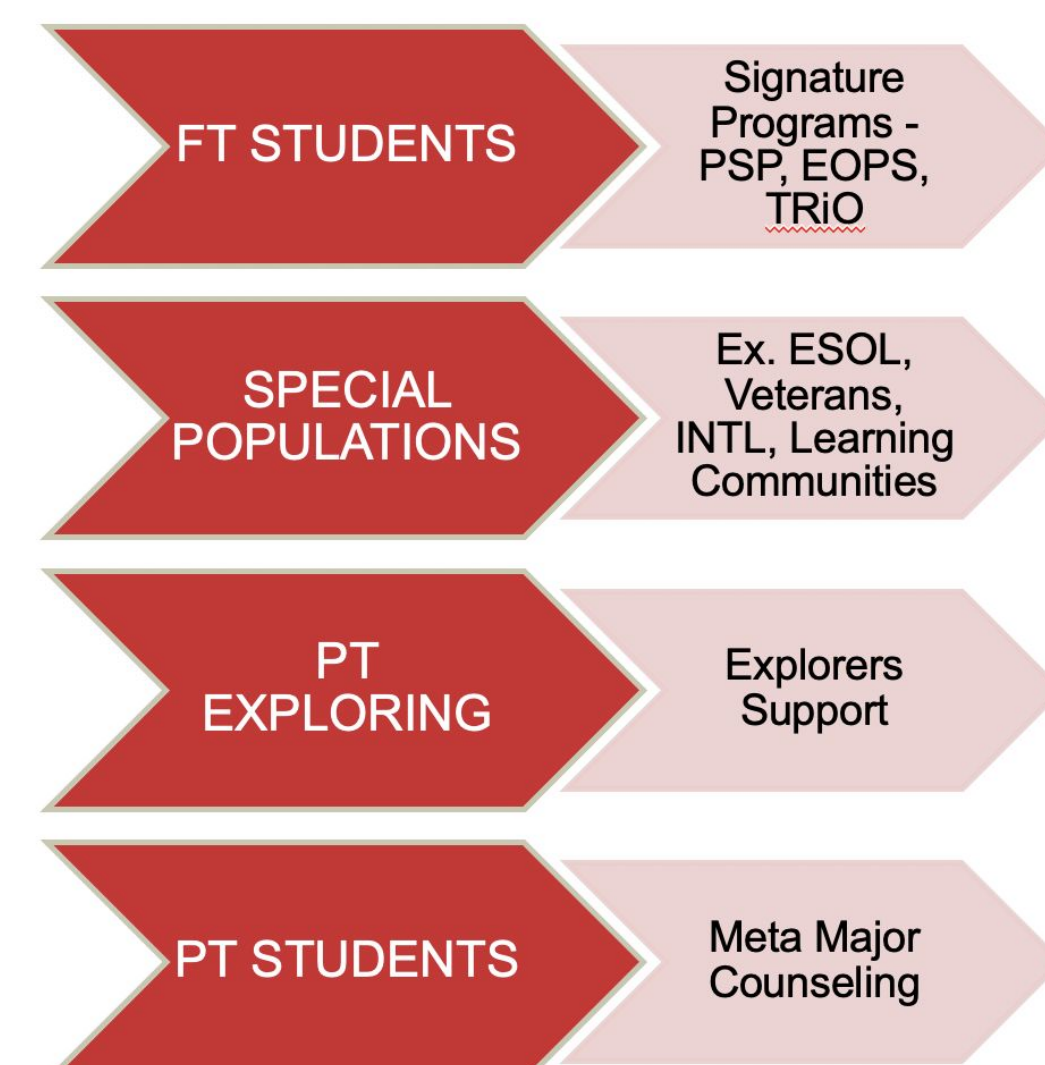
- Developed the framework for the Promise Scholars Program through a support-based model (2016)
- Meta Major Counseling Development
- Explorers Program Development
- Enhanced Student Success Program
- HS Counseling Liaison Program

Unit Completion: Fall First-Time students that completed at least 30 units (2015-2020)

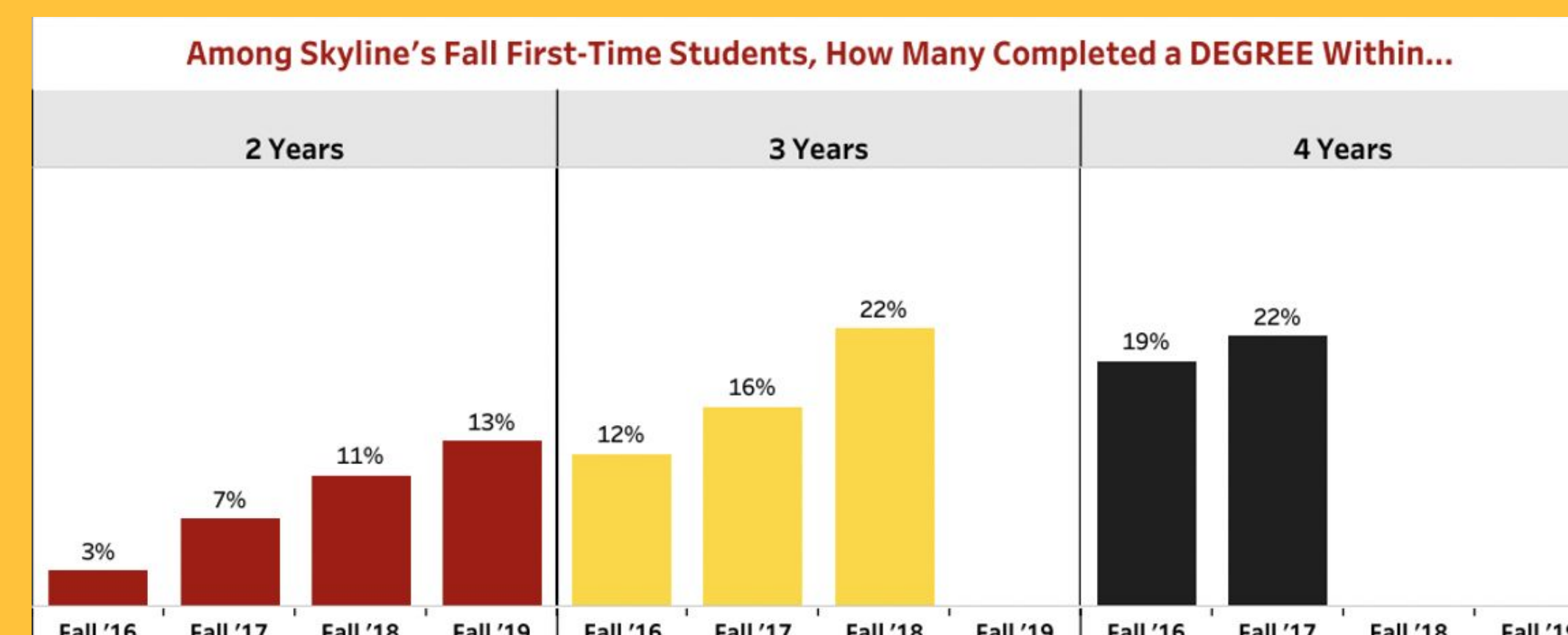


Future Goals

- Enhanced Meta Major Counseling Model
- Continued implementation of Explorers Program and Expansion of Career Development Services
- Professional Development/Training



Additional Significant Information



ENGINEERING & COMP SCI - CPR 2023

ENGINEERING & COMP SCIENCE

The Engineering and Computer Science programs offer the lower-division courses needed to transfer to four-year computer science programs or engineering programs in any field of engineering. The department now also offers a pathway into local workforce with its new Electronics Technology program.

CONTACTS

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FUTURE GOALS

- Increase recruitment and retention of underrepresented minority students, including Hispanic, African American, and female students.
- Strengthen internships and partnerships through expansion of Fab Lab & Electronics Lab facilities and services
- Enhance and expand Electronics Program curriculum

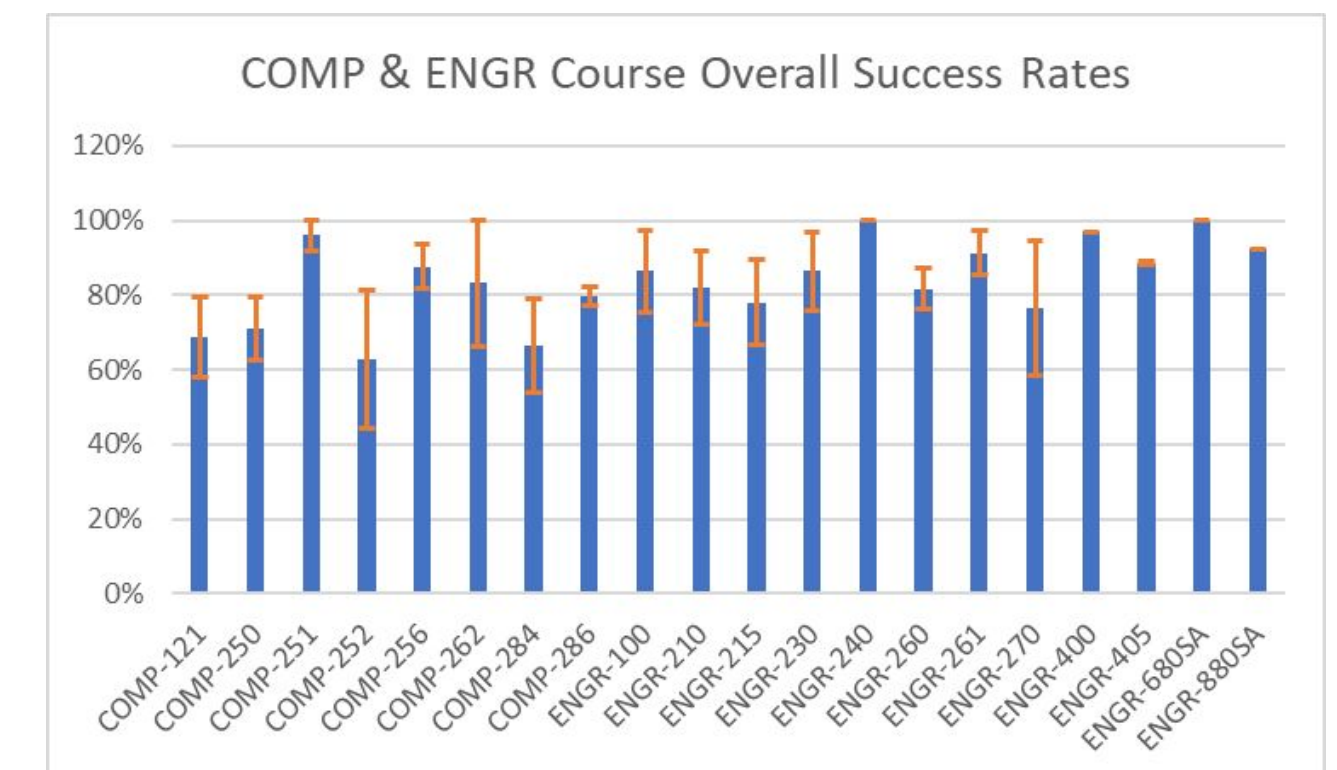
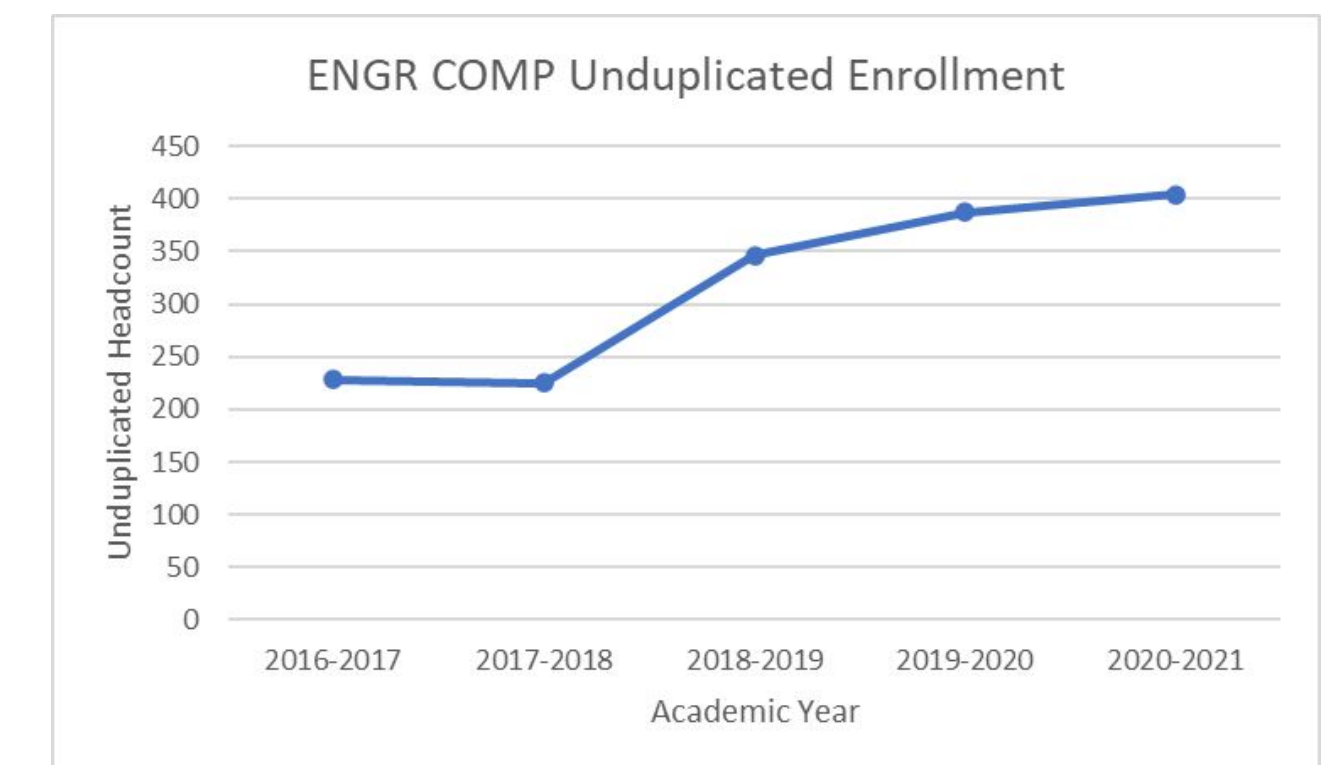
ACHIEVEMENT HIGHLIGHTS

The program has grown substantially from 2016 to 2021, nearly doubling at an overall 77% increase in unduplicated enrollment. We believe the increase is due to enhanced course offerings since the program's inception in 2016, along with recruitment and engagement activities around the Engineering and Technology Scholars (ETS) learning community. The program is now further supported with the college's recent hire of a full-time Computer Science faculty.

Success rates for all courses are above or statistically coincident with the college average over the CPR period. Aggregate success rates for both female (78%) and male (79%) students exceed the college averages, respectively.

ADDITIONAL HIGHLIGHTS

- Brand-new \$1M Fabrication and Electronics Design Lab facility
- Engineering Transfer Bridge (ETB) with San Francisco State University (SFSU)
- STEM Pathways Research Scholars Internship program
- New Electronics program with industry certified faculty and embedded industry certificates (saving students \$3k - \$9k)
- Dual-enrollment in Electronics (ELEC 111 + 231) with Jefferson High School



CPR REPORT



bit.ly/cpr23engr-comp

Follow the QR code or link above for more details on program highlights, successes, and goals

Comprehensive Program Review 2023

SparkPoint

SparkPoint is a financial capability and resource program designed to support students and community members as they attempt to reach their financial, educational and life goals. SparkPoint contributes to Skyline College's mission by empowering students through financial capability services, and by increasing college access for the community through basic needs services.

Program Contacts

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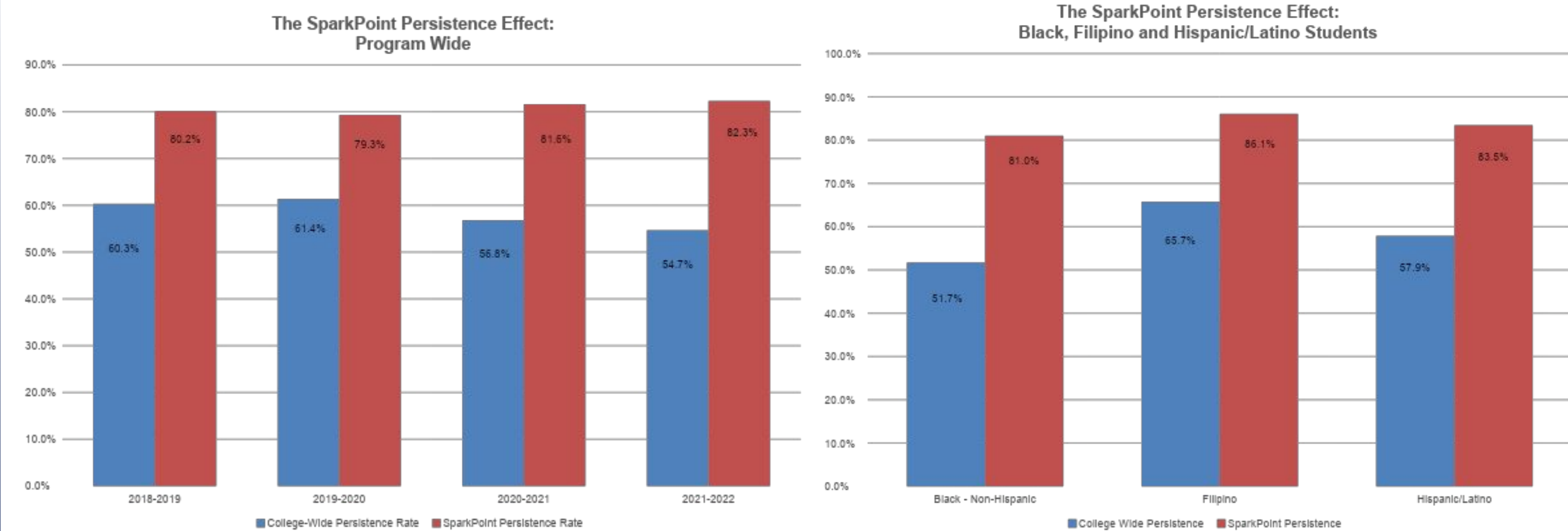


bit.ly/cpr23spark

Follow the QR code or link above for more details on program highlights, successes, and goals.

Achievement Highlights

- SparkPoint has added a number of impactful basic needs services to support students during the COVID pandemic, as well as throughout economic recovery (i.e. Hotel Voucher Program, Rental Assistance, SAM Card Program and Drive-Thru Grocery Distribution)
- The Skyline College Drive-Thru Grocery Distribution has become the largest weekly event of its kind in the region, serving over 1,300 households/week at its peak.
- SparkPoint persistence rates have been consistently 17%-28% higher than the college-wide rates.
- SparkPoint Black, Filipino and Hispanic/Latino persistence rates have consistently been much higher than their non-SparkPoint counterparts.



Future Goals

- Increasing engagement with men of color, specifically Black, Filipino and Hispanic/Latino male students.
- Increasing engagement with younger students, specifically students 18-22 and under 18 years old.
- Expanding financial coaching and benefits access impact.
- Improving access and satisfaction for food pantry and just-in-time grocery distribution.

Additional Significant Information

SparkPoint's focus has changed over the years as students' needs have changed. Our program was designed as a Financial Capability Center, but the COVID pandemic has forced SparkPoint to also become a Basic Needs Center. We ensure that our students are housed and fed, so that they can focus on their educational and financial futures.

CARE & CalWORKs

COMPREHENSIVE PROGRAM REVIEW 2023

CARE & CalWORKs Program

The Skyline College CalWORKs Program assists low-income, single-parent families in achieving higher education and obtaining the skills necessary for long-term economic self-sufficiency.

[CalWORKs Program](#)

The CARE program is a subprogram of the EOPS Program which provides student support to single parents, displaced homemakers, or guardians of dependent children who face economic and educational disadvantages.

[CARE Program](#)

CARE & CalWORKs Contact

- **Karmann Robbins**
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CalWORKs Flyer



Succeed at Skyline College with resources and services that meet your needs.

Obtén éxito en Skyline College con recursos y servicios que satisfagan tus necesidades.

Apply now!

Aplica ahora!

CalWORKs

(California Work Opportunity and Responsibility to Kids)

for students receiving TANF/CalWORKs benefits

Learn about CalWORKs here:
bit.ly/skyclwrks

STEP 1 Apply to Skyline College
skylinecollege.edu/apply

STEP 2 Contact CalWORKs Coordinator/
Retention Specialist at
skycarecalworks@smccd.edu
(650) 738-4171

CalWORKs

(Oportunidad de trabajo en California y responsabilidad para con los niños)

para estudiantes que reciben beneficios de TANF/CalWORKs

Aprende sobre CalWORKs aquí:
bit.ly/skyclwrks

STEP 1 Aplica a Skyline College
skylinecollege.edu/apply

STEP 2 Comuníquese con el coordinador/
especialista en retención de
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(650) 738-4171

skylinecollege.edu



CPR Report



bit.ly/cpr23care

Follow the QR code or link above for more details on program highlights, successes, and goals.

ACHIEVEMENT HIGHLIGHTS

After multiple turnovers in the Program Service Coordinator role, we finally secured a permanent person who had developed programming which resulted in an increase in our student enrollment.

Some of the Program Services Implemented:

*Wellness Workshop *Free Coat Drive *Halloween Costume to students' children

[CalWORKs Program](#) [CARE Program](#)

FUTURE GOALS

To further boost awareness of the CARE/CalWORKs Program, we have re-strategized our marketing to include bilingual information in Spanish .

To maintain consistency in program staffing (no staffing turnovers) to help further develop programming that supports students' needs.

ADDITIONAL SIGNIFICANT INFORMATION

Currently, the program is working to create a CARE/CalWORKs parent group so that students have a safe and supportive place to connect with other parents on campus.



Extended Opportunity Programs & Services (EOPS)

Comprehensive Program Review 2023

Extended Opportunity Programs & Services (EOPS)

EOPS is a student services program that exists at every California Community College. The program serves students who have been historically and disproportionately impacted by social, economic, educational and/or linguistic barriers. EOPS is designed to improve access, retention, and completion of educational goals by providing program students with *over, above, and in addition to* services that include but are not limited to dedicated counseling, financial support, book support, school supplies, and campus & community engagement opportunities. <https://skylinecollege.edu/eops/>

Program Contacts

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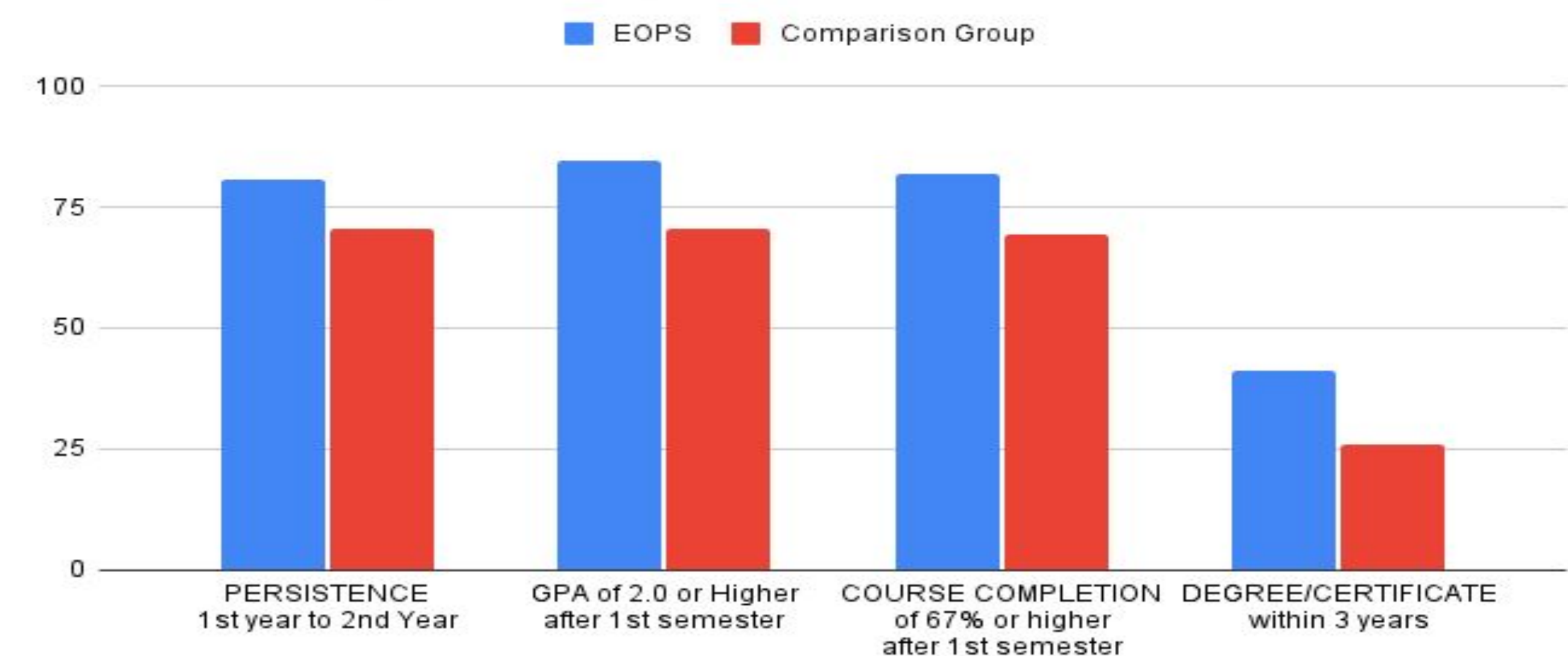
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Follow the QR code or link above for more details on program highlights, successes, and goals.

Achievement Highlights

- EOPS is intentionally serving Skyline College's identified disproportionately impacted student populations based on the College's Student Equity Plan.
- **Persistence:** EOPS students are persisting from one academic year to the next at a higher rate than the college's comparison group.
- **Academic Standing:** EOPS students have higher rates of maintaining a GPA of 2.0 or higher and also have higher course success rates each semester.
- **Educational Goal Achievement:** EOPS students have a higher 3-year combined degree/certificate completion rate than the college's comparison group.
- **Transfer Rate:** 22% of EOPS students have transferred within the last CPR time frame with majority of that percentage transferring within 3 years.

EOPS and Comparison Group



Future Goals

- Strengthen shared students program collaborations
- Grow program students and staffing structure
- Increase program visibility
- Increase professional development for program staff and faculty
- Strengthen data tracking and management

Additional Significant Information

- Development of shared student experience - established intentional collaboration with student services signature programs (Promise Scholars Program & TRiO) to serve Skyline College's full-time student population.
- Strong District-wide collaborations with sister college EOPS programs as well as other EOPS programs within Region 3.
- EOPS will be serving more foster youth in the next CPR cycle with the implementation of NextUp as of Spring 2023.

Career Readiness & Job Placement

Comprehensive Program Review 2023

Career Readiness & Job Placement

The Career Readiness & Job Placement program launched in 2018 under the Strategic Partnerships & Workforce Development division and designed to align with the College Redesign and Guided Pathways. The program has reimagined the way we support students and the community as it pertains to career development and job placement. It offers a wide variety of services and resources designed to assist students in landing their dream job and to meet their individual career and employment goals.

Program Contacts

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CPR Report



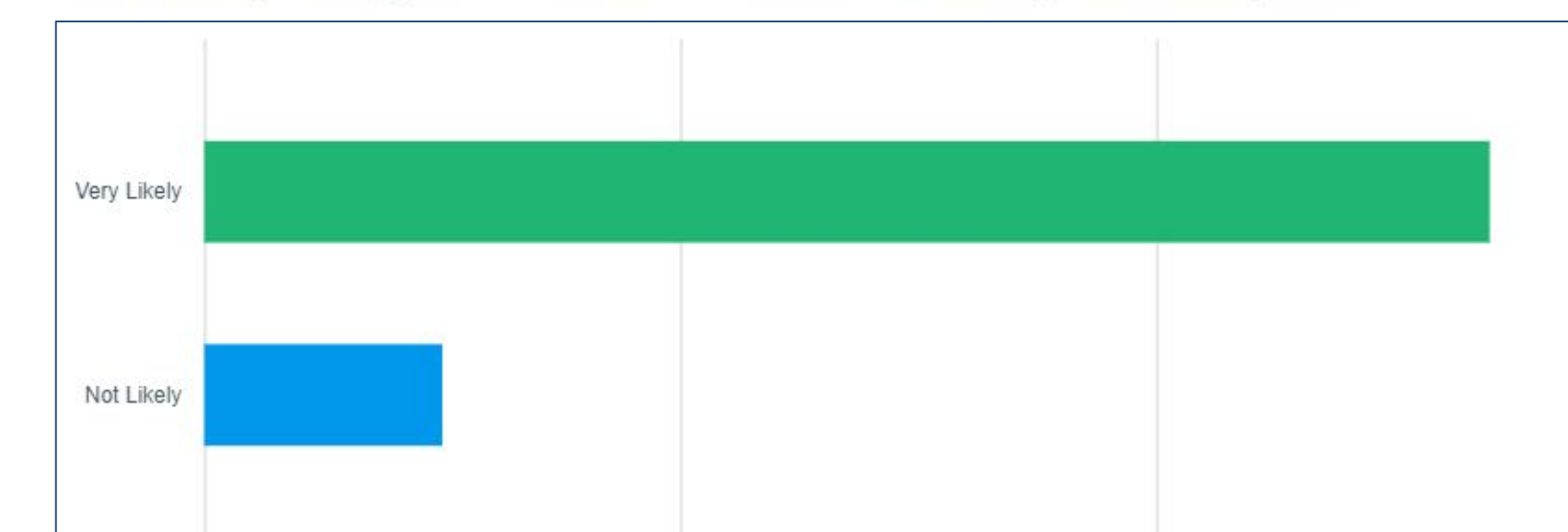
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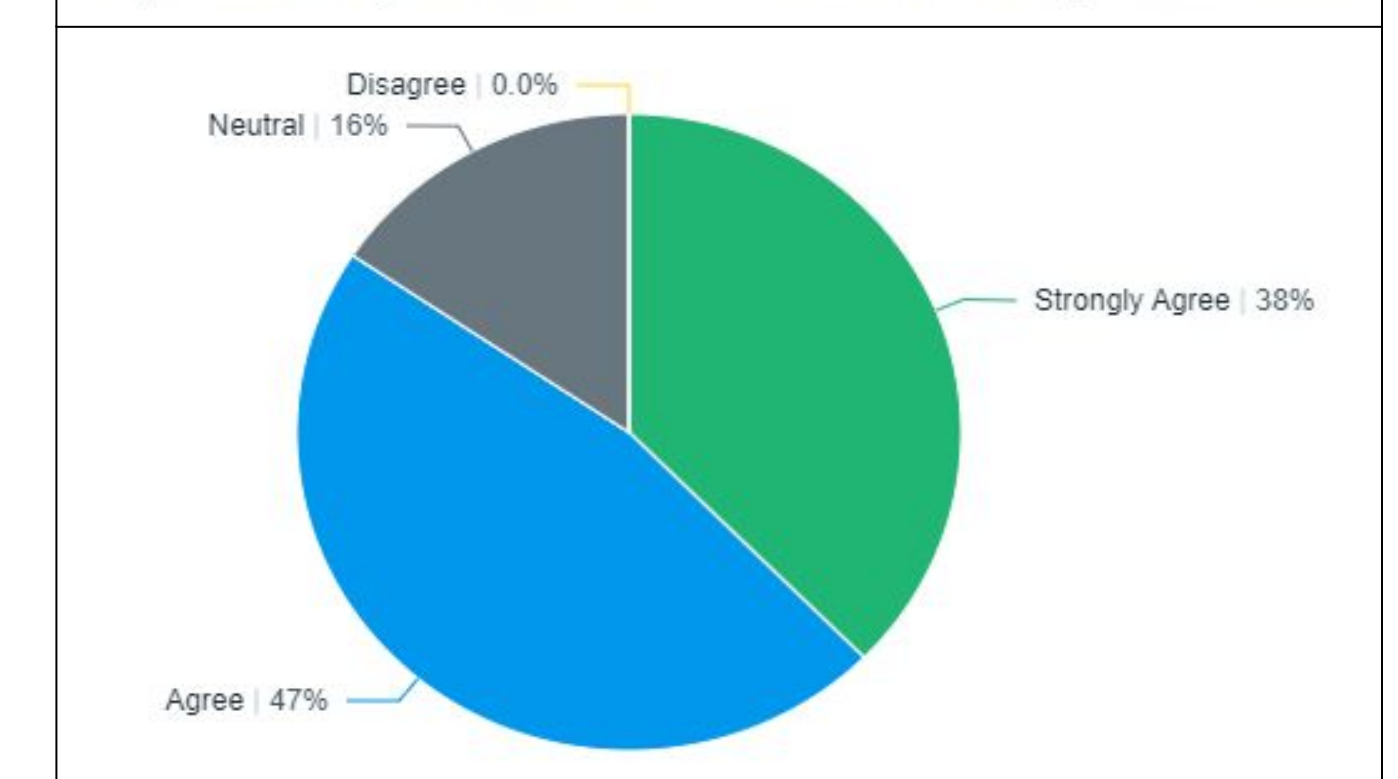
Achievement Highlights

- Obtaining a good or better job is the #1 reason students state for attending College. When polled, students overwhelmingly agreed that their job search skills increased after attending Career Readiness workshops, and would attend future events.
- 1-on-1 coaching requests by over 750 students
- Over 1,000 open positions posted
- Hosted over 250 group workshops, webinars, fairs and info sessions: Career Conversations, Internship Spotlight, Get Work Now employer spotlight, Make a Difference Monday, Careers with Children fair, resume, interview prep, job search, networking, LinkedIn, and more
- Created internal and external partnerships including Middle College; Dual Enrollment; Promise Scholars Program; Umoja-ASTEP, COOP; Women's Mentoring & Leadership Academy; Psychology; Entrepreneurship; Barbering, Cosmetology & Esthetics; and more
- Formally launched Industry Leadership Council in Spring 2021 with 150 member organizations including Dell, Pacific Gas & Electric, Enterprise, PricewaterhouseCoopers, Salesforce, SLAC National Accelerator Laboratory, Tesla & local K-12 districts

Based on your experience at this event,
how likely are you to attend future events/workshops?



Do you feel like your skills have increased in the topic discussed?



Future Goals

1. Continue to foster and expand partnerships internally and externally
2. Streamlining data into one system, consistent data collection & observation, as well as getting tangible feedback from stakeholders
3. Update and publish the Career Readiness guides and workbooks
4. Establish partnerships & processes for an institutionalized Career Closet

Additional Significant Information

Student Placement Feedback-

"I have received a conditional job offer from the San Francisco District Attorney's Office...for the Paralegal Trainee position. I am so grateful to have you as the career coach who gave many tips for the interview preparation. I would not be more confident without your help and support."

Employer Placement Feedback-

"Just wanted to let you know I just made the 3rd hire from your programs. Fantastic programs, Skyline students are in good hands to find jobs."

Communication Studies

Comprehensive Program Review 2023

Communication Studies

The Communication Studies program is an 18-unit degree that includes coursework in Argumentation & Debate, Forensics, Intercultural, Interpersonal, Public Speaking, and Small Group communication. Through critical exploration of culture, identity, perceptions, relationships, rhetoric, verbal and nonverbal communication, our degree prepares students to be culturally responsive and reflexive communicators to civically engage in our democratic and increasingly global society.

<https://www.skylinecollege.edu/communicationstudies/index.php>

Program Contacts

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- Danielle Powell
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CPR Report



bit.ly/cpr23comm

Follow the QR code or link above for more details on program highlights, successes, and goals.

Future Goals

We are committed to:

- Increasing the number of students in the Communication Studies AA-T degree
- Developing safe, supportive, flexible classroom environments to support student learning
- Increasing timely completion of the Communication Studies AA-T Degree
- Institutionalizing the Forensics program, so that students across the District are able to continue to compete in intercollegiate Forensics

Program Notes

- Awarded **201** Communication Studies AA-T Degrees in the last 6 years
 - *On average students take 74 units to complete the AA-T Degree, which is 5 units below the CCCCO's Vision for Success 79 unit benchmark*
 - *But it is still taking students an average of 8 semesters, which is 2-4 more than desired*
- Course Enrollments (1,724) are almost back to pre-pandemic numbers
- Transitioned Communication Studies courses online, allowing students to complete this degree and others fully online
- Developed new PSLOs that incorporate cultural humility, critical reflexivity, and agency
- Made progress in COMM 110: Public Speaking success rates, but they are still 3-6% lower
- Continue to close equity gaps in overall success and retention rates

Program Success & Retention (2016-2021)

| Demographic | Success Rate | Retention Rate |
|--------------------|--------------|----------------|
| Asian | 88% | 94% |
| Black Non-Hispanic | 76% | 89% |
| Filipino | 84% | 93% |
| Hispanic/Latinx | 78% | 92% |
| Pacific Islander | 65% | 83% |
| White Non-Hispanic | 87% | 94% |
| Multiraces | 83% | 93% |
| Part-Time | 81% | 91% |
| Full-Time | 84% | 94% |
| Overall | 83% | 93% |

New Program Foci

- The decreasing number of male identifying students in our courses
- The decreasing overall success rates
- Balancing online course offerings with student data responses
- Building a “community” experience for majors
- The gender success differences in 110/127 versus other courses

Skyline College Forensics Team

Director of Forensics - Lindsey Ayotte

- Established in 2019 through PIF funding
- Allowed 34 students from across the District to compete
- Attended California tournaments and the Phi Rho Pi National Tournament in Maryland
- Produced winners in Impromptu, IPDA, Informative and Persuasive Speaking, Parliamentary debate, and Prose
- Hosting the first annual Skyline Speech & Debate Tournament



Respiratory Care

Comprehensive Program Review 2023

Respiratory Care Programs (Associate & Baccalaureate Degree Pathways)

The program offers an Associates of Science Degree in Respiratory Care which allows a graduate to become a licensed Certified Respiratory Therapist and also affords the opportunity to attain a higher level of credentialing (Registered Respiratory Therapist) as well.

Students who complete the Respiratory Care Program at Skyline College will be eligible to take the **NBRC Examination** and, upon passing, must apply for a professional **Respiratory Care Practitioner** license through the state of CA. Completing these requirements are a necessary step in obtaining employment. <https://skylinecollege.edu/respiratorycare/>

Skyline College offers a 4-year **Baccalaureate Degree in Respiratory Care**.

The Bachelor's Degree offers students a greater ability to advance to management and leadership roles within the profession, to become advanced caregivers, to conduct health related research, and to become educators in the field. Increasingly, Respiratory Care Practitioners are taking on responsibilities formerly conducted by physicians, requiring a greater level of critical thinking and analytical skills.

<https://skylinecollege.edu/respiratorycarebachelors/>

Program Contacts

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- Brian Daniel, Clinical Director of Respiratory Care Program, danielb@smccd.edu
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- Nadia Tarq, Program Service Coordinator- RCP/STEM, tariqn@smccd.edu

Future Goals

- Increase quality while maintaining accountability
- Continue Fostering a community
- Increase accessibility and enrollment rate
- Enhance marketing and recruiting efforts
- Comprehensive holistic case management
- Continue to support diversity and inclusion
- Expand clinical affiliation
- Conduct multidisciplinary simulations
- Institutionalize budgets for BSRC faculty community of practice meetings
- Operationalize BSRC handbook rubrics for supporting student success

The Skyline College Respiratory Care program has a proven track record of success in providing top-notch education to future Respiratory Care Practitioners who will care for patients with respiratory diseases. However, we recognize the need to continually improve quality and student accountability while fostering a strong sense of community. We aim to increase accessibility to our program and boost our enrollment rates to help even more individuals benefit from our exceptional Respiratory Care Program.

Achievement Highlights

- Associate Degree Respiratory Care Program completed 10-year onsite CoARC accreditation
- Associate Degree Respiratory Care Program received the CoARC Success in Credentialing Award consecutively for 5 years
- High certification exam passing rate
- 90% of our students get employed in the Bay Area
- Recent cohort more African American students
- Open Educational Resources (OER)
- Advisory Board Committee members consists of Bay Area managers
- Newly established Simulation Laboratory
- High end state of the art equipment
- Seamless ASRC to BSRC degree completion
- A full time Baccalaureate Degree Respiratory Program Faculty Coordinator hired in Fall 2020
- Baccalaureate Degree Program received full initial CoARC accreditation in 2021
- BSRC community of practice collaborative meetings

| | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 | Threshold | Current Period 3 year average 2021-2019 | Previous Period 3 year average 2020-2018 |
|-------------------------------|------|------|------|------|------|------|------|------|-----------|---|--|
| Retention | 100% | 100% | 96% | 89% | 88% | 89% | 91% | 96% | 70% | 99% | 95% |
| Job Placement | 75% | 91% | 88% | 89% | 95% | 86% | 95% | 100% | 0 % | 86% | 90% |
| RRT Credentialing Success | 60% | 87% | 88% | 100% | 100% | 100% | 95% | 100% | 0 % | 80% | 91% |
| TMC High Cut Score Success | 65% | 91% | 92% | 100% | 100% | 100% | 95% | N/A | 60 % | 84% | 94% |
| Overall Employer Satisfaction | 100% | 100% | 100% | 100% | 100% | N/A | 100% | 94% | 80 % | 100% | 100% |
| Overall Graduate Satisfaction | 100% | 100% | 100% | 100% | 100% | N/A | 100% | 100% | 80 % | 100% | 100% |

Student Engagement

- Clinical rotations
- RCP Club Meetings
- Advisory Board Meetings
- Sputum Bowl
- Fundraising events
- Expanding Your Horizons
- Respiratory Conferences
- Mock Interviews
- Job Fair
- Health Fair
- Research
- High Fidelity Simulation Lab
- Multidisciplinary Labs
- Community Service
- Meet & Greets
- Medical Ethics Course
- GBAR Meeting
- Bay Area Manager's Meeting
- BSRC project based model
- BSRC Capstone Industry Project

CPR Report



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