Institutional Effectiveness Committee Agenda
September 26, 2022, 2:10- 4 / via Zoom. - https://smccd.zoom.us/j/82162078771

Chairs: Chris Gibson, Dean of Language Arts

Ame Maloney, Faculty Services Librarian, Academic Senate

Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Members:

Steve Aurilio, Social Sciences/ Creative Arts Representative

Vincent Chandler, Language Arts Representative

Perry Chen, Student Services Counseling Representative

Michael Cross, Language Arts Representative

Kim Davalos / Ellen Murray, Student Services Counseling Representative

Ricardo Flores, Classified Senate Representative

Stephen Fredricks, Science, Technology, Engineering & Math Representative

Andrea Fuentes, Academic Support and Learning Technology Representative

Lucy Jovel, Student Equity & Support Programs Representative

Evan Leach, Science, Technology, Engineering & Math Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative

Alexa Moore, Strategic Partnerships and Workforce Development Representative

Jonathan Scott, Associated Students of Skyline College Representative

Christina Shih, Social Sciences/ Creative Arts Representative

Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness

Suji Venkataraman, Business, Education & Professional Programs Representative
Russell Waldon, Management Council Representative
Stephanie Wells, Global Learning Programs & Services Representative

Vacant: ASSC (1), BEPP (1), Enrollment Services (1), KAD (1)

Recorder: Becky Threewit, PRIE (Recorder)

Action Item

Topics	Presenters	Time
I. Approve Agenda	Gibson	2 min.
II. Approve September 12 Minutes	Gibson	2 min.

Reports/ Discussions

Topics	Presenters	Time

III.   Revamp CPR culminating experience? If so, how to make it more dialogic?
    A.   Sp22 CPR Survey Results
    B.   If changes are proposed, eventually will put to a vote at Oct. 24 meeting.
	Gibson/Maloney	45 min.

IV. Improvement Platform	Wong	15 min.

V.   Preparing for the IEC CPR Consultation
 	
    A.   Google doc to the team to document impressions
    B.   Programs asked to draft responses to the access (Instruction 3A/B; SS 3A/B/C) and effectiveness (Instruction 4A/B; SS – 4A, B, C *and/or* D) questions by Sunday, Oct. 2 in the Platform.
    C.   Before the Oct. 10 meeting, please review their drafts to be prepared to give them feedback on their responses, discuss the data, and/or brainstorm the implications of the data.
    D.   Long term your team will provide feedback on the full draft using the CPR checklist.
    E.   IEC CPR teams
	Wong	15 min

Announcements

 Topics

VI.   SLOs and assessment, program review, and PR's related resource requests will be documented and submitted via the upgraded Improvement Platform, also known as the Platform. [User guides - and eventually user videos](), are available on the SLOAC website. Faculty and staff who need user access should secure approval from their dean and then forward the approval to Karen Wong.

VII.   IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: October 10 & 24, November 14 & 28, January 23, February 13 & 27, March 6 & 20 (1st and 3rd due to spring break), April 10 & 24, May 8. Outlook invitations were sent.