



Minutes of Institutional Effectiveness Committee
Held on October 10, 2022, 2:10 p.m. - 4:00 p.m.
Zoom: <https://smccd.zoom.us/j/82162078771>

Chairpersons: Karen Wong, Ame Maloney

Members: Steve Aurilio, Vincent Chandler, Perry Chen, Michael Cross, Ricardo Flores, Andrea Fuentes, Lucy Jovel, Evan Leach, Alexa Moore, Christina Shih, Stephen Fredricks, Jonathan Scott, Suji Venkataraman, Stephanie Wells

Members Absent: Kim Davalos, Chris Gibson, Ingrid Vargas, Russell Waldon, Zahra Mojtahedi

Guests: Jacquie Escobar, Melanie Espinueva+Aure, Ariel Katz, Nick Langhoff, Wendy Lee, Jose Milan, Nate Nevado, Karmann Robbins, Alberto Santellan, Brittney Sneed, Beatriz Qura del Rio, Tony Viertel, Clair Yeo-Sugajski, Hellen Zhang (Accounting, Career Readiness & Job Placement Program, Counseling, Engineering/ Computer Science/ Electronics Technology), EOPS/CARE/CalWORKS, International Students Program, Respiratory Care)

Resource:

Becky Threewit (recorder)

GENERAL FUNCTIONS

I. Call to Order

Ame Maloney called the regular meeting to order at 2:14 p.m.

II. Approval of Agenda

A motion was made by Stephen Fredricks and seconded by Andrea Fuentes to approve the October 10, 2022 agenda. The motion was approved.

III. Approval of Minutes

A motion was made by Michael Cross and seconded by Ricardo Flores to approve the September 26, 2022 minutes. The motion was approved.

REPORT/DISCUSSION

IV. Improvement Platform: Goals and Resource Requests

Karen Wong led a discussion about the Improvement Platform housing both SLO assessment and program review, including program goals and resource requests. Resource requests are due by November 15. Karen shared her screen to show committee members how to enter and edit goals and resource requests in The Platform. Some committee members had some technical issues and were unable to access their team's CPR. Karen will follow up with the Nuventive Platform vendor to resolve.

V. Information Literacy and Lifelong Wellness Institutional Student Learning Outcomes (ISLOs)

Committee member Michael Cross provided [a recap](#) of the Lifelong Wellness and Information Literacy ISLOs revisions, highlighting the major change to LW's resilience descriptor and rubric based on feedback from the IEC and larger campus community. Committee members were given time to review the revisions to both ISLOs before voting. Discussion centered on

IL's Diverse Viewpoints descriptor. Committee members agreed to revisit that descriptor and to vote on it at the next meeting, and proceeded with voting on the Lifelong Wellness ISLO.

ACTION ITEMS:

VI. Vote on recommending that the college adopt the revised Lifelong Wellness ISLO

Karen Wong motioned to approved the Lifelong Wellness ISLO revision, with a second from Ame Maloney. By unanimous vote, the motion was approved.

VII. 2022-2023 CPR Cohort

Cohort teams arrived at 3pm to work in breakout rooms with IEC members on data related questions under "Access" and "Effectiveness." Members and guests returned from breakout rooms to troubleshoot common questions. All were reminded of the checklists that will be used to provide feedback to programs on their CPRs; both are downloadable from the [CPR website](#).

ANNOUNCEMENTS

VIII. SLOs and assessment, program review, and PR's related resource requests will be documented and submitted via the upgraded Improvement Platform, also known as the Platform. User guides - and eventually user videos, are available on the SLOAC website. Faculty and staff who need user access should secure approval from their dean and then forward the approval to Karen Wong.

IX. IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: October 24, November 14 & 28, January 23, February 13 & 27, March 6 & 20 (1st and 3rd due to spring break), April 10 & 24, May 8. Outlook invitations were sent.

ADJOURNMENT

With no further business, the meeting ended at 4:05 pm.