

Minutes of Institutional Effectiveness Committee
Held on November 14, 2022, 2:10 p.m. - 4:00 p.m.
Zoom: <https://smccd.zoom.us/j/82162078771>

Chairpersons: Karen Wong, Ame Maloney, Chris Gibson

Members: Vincent Chandler, Perry Chen, Michael Cross, Ellen Murray, Andrea Fuentes, Lucy Jovel, Zahra Mojtahedi (recorder), Alexa Moore, Christina Shih, Stephen Fredricks, Jonathan Scott, Ingrid Vargas, Suji Venkataraman, Stephanie Wells, Steve Aurilio, Russell Waldon

Members Absent: Evan Leach, Ricardo Flores

Guests: Melanie Espinueva+Aure, Brian Daniel, Nick Langhoff, Wendy Lee, Alberto Santellan, Tony Viertel, Hellen Zhang

Resource:
Becky Threewit

GENERAL FUNCTIONS

I. Call to Order

Chris Gibson called the regular meeting to order at 2:14 p.m.

II. Approval of Agenda

A motion was made by Ame Maloney and seconded by Steve Aurilio to approve the November 14, 2022 agenda. The motion was approved.

III. Approval of Minutes

A motion was made by Michael Cross and seconded by Ellen Murray to approve the October 24, 2022 minutes. The motion was approved.

REPORT/DISCUSSION

IV. CPR Share-out: Ongoing Discussion, Solicitation from Constituents, and Vote at the Next Meeting

IEC Tri-Chair Ame Maloney shared common threads that have emerged during CPR share out process in IEC, including but not limited to:

- Completed CPR reports are posted on the Program Review website
- Mode selected will be in use for three years before re-evaluation
- IEC to provide prompts and/or template resources
- Share-outs over two-sessions (~ 5 per event)

The next IEC meeting will include an agenda item to vote on the format, form, and modality of the post-CPR program sharing component. [Presentation slides](#) are posted on the IEC website.

V. Accrediting Commission for Community and Junior Colleges (ACCJC) Metrics Review, and Vote at the Next Meeting

Senior Planning and Research Analyst Zahra Mojtahedi from PRIE presented on draft 2022-2023 ACCJC goals for 2022/23 through the 2025/26 academic year, including updated 2021-2022 academic year outcomes. The presentation entailed an explanation of the methodology behind the draft goals and contrasted the ACCJC metrics methodology with the cohort-based method of presenting outcomes on the Skyline College Scorecard Tableau Dashboard. The discussion went on to focus on the purpose of goal-setting on course success rates, certificates, associate degrees, and four-year college/university transfer outcomes, including the purpose of having institution set-standards and stretch goals.

IEC Members were encouraged to review the posted draft goals ahead of voting which will be held at the next IEC meeting. The draft [ACCJC Goal-Setting Metrics](#) are posted on the IEC website.

VI. CPR Consultation

IEC CPR Review Teams met with personnel from programs undergoing CPR to discuss and provide feedback on draft goals and resource requests. Discussions occurred in break-out rooms by program followed by brief Q&A in the main zoom room.

ANNOUNCEMENTS

VII. IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: November 28, January 23, February 13 & 27, March 6 & 20 (1st and 3rd due to spring break), April 10 & 24, May 8. Outlook invitations were sent.

ADJOURNMENT

With no further business, the meeting ended at 4:05pm.