



Minutes of Institutional Effectiveness Committee

Held on March 6, 2023 | 2:10-4:00 p.m.

Zoom

Chairs Present: Chris Gibson, Karen Wong

Members Present: Steve Aurilio, Michael Cross, Ricardo Flores, Stephen Fredricks, Andrea Fuentes, Evan Leach, Lucy Jovel, Zahra Mojtahedi, Alexa Moore, Ellen Murray, Ingrid Vargas, Suji Venkataraman

Members Absent: Vincent Chandler, Perry Chen, Ame Maloney, Jonathan Scott, Christina Shih, Alice Yang

Resource Persons Present:

Wendy Lee, Becky Threewit (recorder)

1. GENERAL FUNCTIONS

1.1. Call to Order

Karen Wong called the regular meeting to order at 2:15 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Suji Venkataraman and seconded by Andrea Fuentes to approve the March 6, 2023 meeting agenda. Motion carried unanimously.

2.2 Approve Minutes

A motion was made by Chris Gibson and seconded by Lucy Jovel to approve the February 27, 2023 meeting minutes. Motion carried unanimously.

3. DISCUSSION/REPORT

3.1. Announcements:

- Remind faculty to provide input on Information Literacy ISLO Professional Development by Friday, March 10

- Reminder that the next IEC meeting is on the third Monday in March (as opposed to the usual fourth due to spring break)

3.2. Feedback and Timeline on the Critical and Creative Thinking ISLO:

Michael Cross and Andrea Fuentes shared feedback on the the Critical and Creative Thinking ISLO. Committee members reviewed the Critical and Creative Thinking ISLO and rubric before discussing the feedback. The revised ISLO and rubric will be voted on at the next meeting.

- A recommendation was made to change the language to “critical *and/or* creative thinking.” The committee discussed the potential change, but determined that the original language was best since it doesn’t artificially separate the two processes.
- The committee suggested ways to reduce redundancies in the descriptors.
- Wording was made consistent in the “Emerging” category regarding “minimally to neglects...”
- Rubric language pertaining to “Ability to Respond to Bias” was revised to reflect the changes in the descriptor to articulate what “responding to bias” involves.

3.3. Time to wrap up and/or prep for IEC CPR feedback:

Members were granted the rest of the meeting to finish up providing feedback on the CPR Checklists. They were reminded to send the checklists to the programs by the end of the following week, and to “cc” Ame, Chris and Karen.

NEXT REGULAR MEETING

The next regular meeting will take place on Monday, March 20, 2023.

4. ADJOURNMENT

With no further business, the meeting was adjourned at 4:00 p.m.