

# Comprehensive Program Review Orientation for CPR Teams

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# WORKSHOP OUTCOMES

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- Understand the purpose of program review
- Understand CPR prompts as they pertain to your program
- Introduction to the Nuventive Platform
- Awareness of available support resources



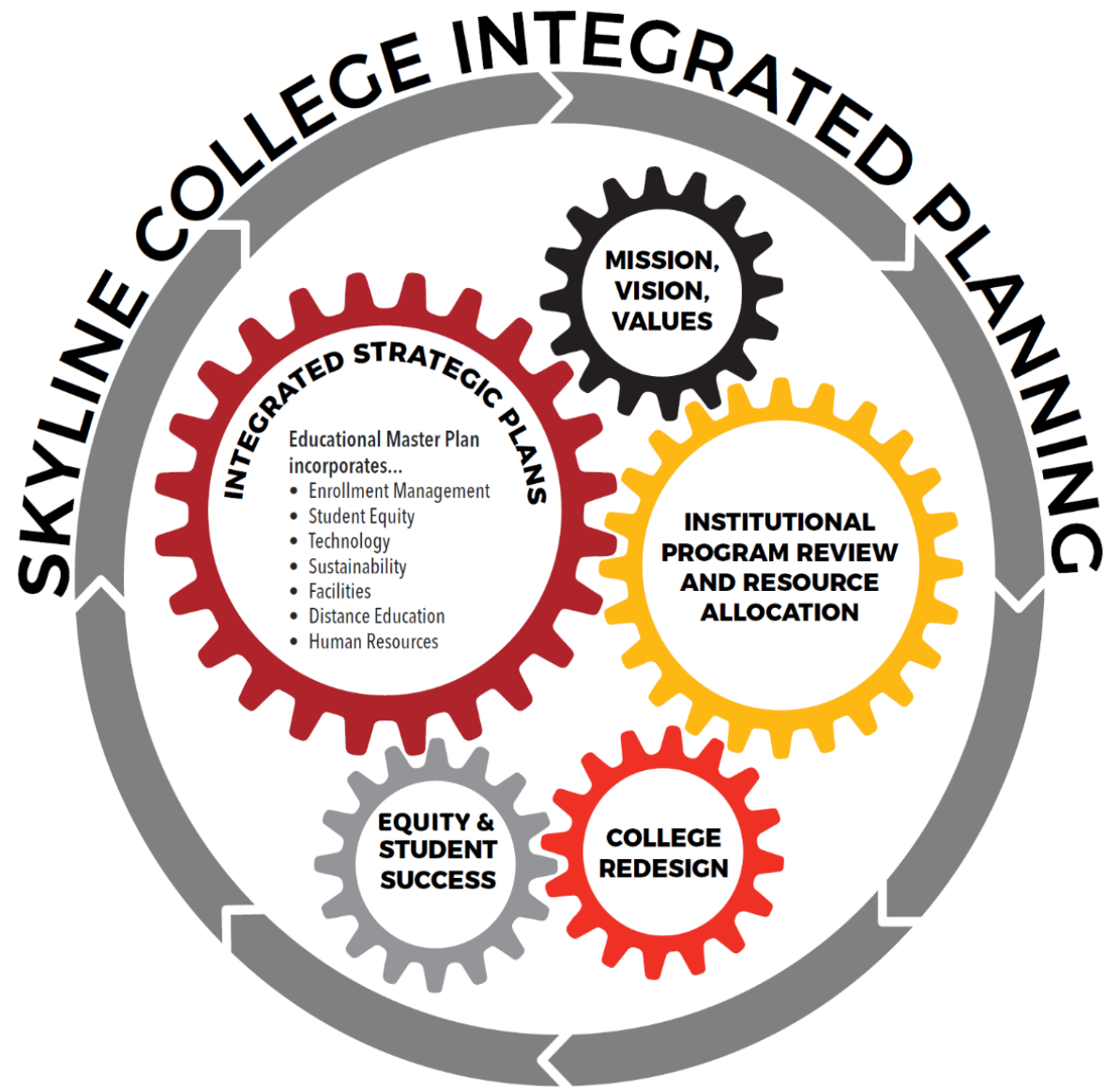
# Purpose of Comprehensive Program Review

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- Articulate how your program supports the actualization of the Mission/Vision/Values
- Evaluate program effectiveness, particularly its impact on student learning
- Forge or refine plans to address areas of improvement
  - Instruction: curricular revisions, course sequencing, partnerships
  - Student/ Learning Support Services: outreach and how services are provided
- Identify and document needed resources to strengthen program effectiveness
- Document past efforts, current conditions, and future anticipated changes

“Integrated planning is a sustainable approach to planning that builds relationships, aligns the organization, and emphasizes preparedness for change. ... Integrated planning engages all sectors of the academy—academic affairs, student affairs, business and finance, campus planning, IT, communications, development, etc.”

[Integrated Planning - SCUP](#)



# Major CPR changes since 2020

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- Institutional Effective Committee (IEC) providing ongoing, collegial support
- Dean's role more consistent in being actively engaged
- Two new templates: instruction and student/learning support services
  - Equity integrated throughout the document
  - Student voice component
- Cycle: CPR is a three- semester process
- Share Outs: Poster Session & Panel Discussion format

# Program Review instruments

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Comprehensive Program Review (CPR) every seven years

Program Review Updates (PRU) approximately every two years

Annual Resource Request (ARR) Optional



Administrative Leadership Unit review (ALUR)

# Program Review Sections

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Connection to the College

Current Status

Access

Effectiveness

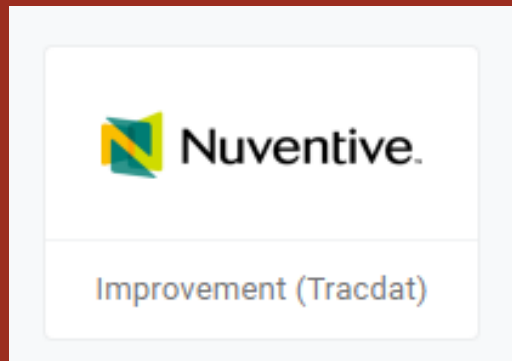
Key Findings

Goals and Resource Requests

# CPR Platform

## Nuventive Platform

- Mission/Vision/Values–How does your program align with the MVV?
- Single-Sign On w/SMCCCD Credentials
- Comprehensive Program Review Tool
  - CPR Narrative
  - Data/ Other Dashboards
  - Goals
  - Resource Requests



Single-sign On

The screenshot displays the Nuventive Platform Premier Edition interface for 'SKY Sample - Dept'. The dashboard includes a navigation bar, a header with the Nuventive logo and 'Improve Analytics', and a main content area with various data visualizations and tables.

**Course SLO Assessment Summary**

Course	SLOs	Assessment Methods	Results	Action Plans	All SLOs Assessed (2022-2025)	Students Assessed	Students Successful	% of Students Successful
SKY ART 104	3	3	3	2	✗	123	113	91.9%
SKY ACTG 110	3	1	1	1	✗	50	40	80.0%

**Summary**

2 (33.3%) SLOs with Results  
4 (66.7%) SLOs without Results

**Students Successful**

89.9%

**Details**

Course	SLO	Assessment Method Category	Academic Year Assessed	Result Type	Students Assessed	Students Successful	% of Students Successful
SKY ART 104	Critical Thinking		2021- 2022	Criterion met	24	22	91.7%
	Digital Communication		2020- 2021		74	71	95.9%
SKY ACTG 110	Key terms of the SLO	Lab	2022 - 2023	Criterion met	25	20	80.0%
	Curricunet second SLO						
	Shazam	Capstone	2021- 2022	Criterion met	50	40	80.0%



# Student/ Learning Support Services: Additional Data

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## Considerations:

- compliance reports to the federal or state government
- reports to the California Community Colleges Chancellor's Office
- required reporting to grantors
- pertinent college-wide survey results
- program specific survey results or focus group insights

**When possible, provide more than the current year's data to identify trends.**

Data Indicator	Data Collection Tool	Example
<b>Counseling appointments in student service unit</b>	Sars Anywhere Location History Reports	Career Center provides data on the number of students who had a Career Counseling appointment.
<b>Events, Workshops, &amp; Activities</b>	Google Sign In Sheets; Form Stack; Attendance Sheets; Zoom Webinar Registrations	ASSC offered over 20 cultural learning sessions. They collect workshop participation data in Zoom, Excel, & other software.
<b>Public Contacts</b>	Sign In Sheets; Registration Forms	Sparkpoint manages their public contact data in their Efforts to Outcome system.
<b>In – Center Visits</b>	Sign In Sheets; Enrollment Management Systems; Google Forms	<p>The Dream Center has community members sign in when they visit the center to develop a referral system. This data is collected through Google Forms.</p> <p>The Assessment Center has students' complete surveys after placement services rendered.</p>
<b>Inreach/Classroom Presentations</b>	Roster Reports; Excel Sheets; Sign In Sheets; Zoom Participant Reports	The Transfer Center presents its services to students during classroom lecture hours. They also table during peak traffic hours.
<b>System &amp; Process Usage Reports</b>	Software Data Reporting Tools; Banner; Credentials, Inc	<p>Admissions and Records collects data on the number of graduation petitions submitted in a year through advanced Banner Reports.</p> <p>Assessment Center/Career Services provides a system usage report for My Majors on the number of students who completed the Assessment within a year.</p> <p>Educational Access Center uses software reporting to provide data on the number of students who accessed Alternative Media.</p>

# CPR Goals, Implementation Steps, & Measures

CPR TERM	DEFINITION
Goal	A statement of intended outcomes or results
Implementation Steps	A plan of action over the next couple of years to achieve a goal, ideally including a timeline
Measure(s)	Specific targeted objectives which capture the impact on student learning, student achievement, and/or program effectiveness, and which can be integrated or separate from the goal statement

# Example of CPR Goals, Implementation Steps, & Measures

<b>S.M.A.R.T. Planning</b>	<b>OUTREACH</b>
Goal	Increase number of first-time Latinx students from feeder high schools who enroll at Skyline College
Implementation Steps	<ul style="list-style-type: none"><li>• Engage prospective students through the Counselor Liaison Program</li><li>• Provide on-site assistance at the high schools</li><li>• Host the La Raza Youth Conference</li></ul>
Measure(s)	See an increase by ____ in the number of first-time Latinx students from feeder high schools who enroll after applying by _____.

# What if you need resources to pursue a goal?

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- Submit your resource request by **November 15** within the Platform.
- Explain how the resource is critical to achieving the goal.
- Loop in your dean.



# IEC CPR Team Timeline

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## Second Semester Evaluation, Curriculum revisions, & Planning

- Instructional Programs & S/LSS with Courses – Review and submission of course outlines of record, and course sequencing recommendation if applicable
- Consultations with IEC and dean
- **November 15** – First CPR draft due
- **November 15** - Optional Annual Resource Request

# IEC CPR Team Timeline (cont'd)

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## Third Semester – Evaluation & IEC/CC/CTTL Consultations

- **February 26**: Full Draft Consultation with current cohort
- **March 18**: Consultations
- March 22: CPR Full Draft due
- **April 3**, 2:10 – 4 pm: Curriculum Workshop co-hosted by Curriculum Committee and CTTL
- **April 8 & 22**, 2:10 – 4 pm: 2022 – 2024 Cohort CPR Share Outs (in-person)

# Resources

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- Program Review: Karen Wong, Chris Gibson & Ame Maloney
- Program Review Feedback: IEC CPR Team
- Data: Zahra Mojtahedi & Ingrid Vargas
- Curriculum Committee: Jessica Hurless, Bianca Rowden-Quince, and Division Reps
- CTTL Instructional Designers: Andrea Fuentes & Bianca Rowden-Quince
- Librarians
- Your dean
- [Comprehensive Program Review](#) website





“Assessment information is of little value if it is not shared with appropriate audiences and used in meaningful ways.”

- Trudy Banta and Catherine Palomba's *Assessment Essentials: Planning, Implementing, and Improving Assessment in Higher Education*, 2015, p. 215

