

**Institutional Effectiveness Committee Agenda**

**August 28, 2023**

**2:10 - 4 pm**

**Meeting Location: Web Conferencing via [Zoom](#)**

**Chairs:** Chris Gibson, Dean of Language Arts  
Ame Maloney, Faculty Services Librarian, Academic Senate  
Karen Wong, Coordinator of Institutional Effectiveness, PRIE

**Members:** Felicia Alvarez - Mazzi, Language Arts Representative  
Steve Aurilio, Social Sciences/ Creative Arts Representative  
Perry Chen, Student Services Counseling Representative  
Michael Cross, Language Arts Representative  
Ricardo Flores, Classified Senate Representative  
Stephen Fredricks, Science, Technology, Engineering & Math Representative  
Lucy Jovel, Student Equity & Support Programs Representative  
Kelly Li, Global Learning Programs & Services Representative  
Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative  
Alexa Moore, Strategic Partnerships and Workforce Development Representative  
Ellen Murray, Student Services Counseling Representative  
Mike Sharabi, Kinesiology/ Athletics/ Dance Representative  
Monique Ubungen, Academic Support and Learning Technology Representative  
Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness  
Suji Venkataraman, Business, Education & Professional Programs Representative  
Lauren Wagner, Enrollment Services Representative  
Tina Watts, Business, Education & Professional Programs Representative  
Jimmy Wong, Social Sciences/ Creative Arts Representative

**Vacant:** ASSC (2), Management Council (1), STEM (1)

**Resource:** Wendy Lee, Planning, Research and Institutional Effectiveness  
Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

**Action Item(s)**

<b>Topics</b>	<b>Presenter(s)</b>	<b>Time</b>
1. Approve August 28, 2023 Agenda	Karen Wong	1 min
2. Approved May 8, 2023 Minutes: A motion was made by Ame and seconded by Chris. Motion carried with two abstentions.	Karen	1 min

### Discussion/Report

Topics	Presenter(s)	Time
3. Popcorn Connections	Chris Gibson	15 min.
4. <a href="#">Skyline College Gathering Norms</a>	Chris	10 min.
5. Introduction to the <a href="#">IEC</a> and Your Role	Ame Maloney	15 min
6. IEC Accomplishments and Goals	Karen Wong	15 min.
<p>Upcoming Meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays except where indicated from 2:10 – 4 pm.</p> <p>Please accept outlook invitations for: September 11 &amp; 25, October 9 &amp; 23, November 13 &amp; 27, January 22, February 12 &amp; 26, March 4 &amp; 18 (1<sup>st</sup> &amp; 3<sup>rd</sup>), April 8 &amp; 22 (in-person), May 13</p>	Karen	2 min.