

Institutional Effectiveness Committee Agenda

November 13, 2023

2:10 - 4 pm

Meeting Location: Web Conferencing via [Zoom](#)

Chairs: Chris Gibson, Dean of Language Arts
 Ame Maloney, Faculty Services Librarian, Academic Senate
 Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Members: Felicia Alvarez - Mazzi, Language Arts Representative
 Steve Aurilio, Social Sciences/ Creative Arts Representative
 Perry Chen, Student Services Counseling Representative
 Michael Cross, Language Arts Representative
 Ricardo Flores, Classified Senate Representative
 Stephen Fredricks, Science, Technology, Engineering & Math Representative
 Zaid Ghorl, Management Council Representative
 Lucy Jovel, Student Equity & Support Programs Representative
 Kelly Li, Global Learning Programs & Services Representative
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative & Recorder
 Alexa Moore, Strategic Partnerships and Workforce Development Representative
 Sha' Kuana Ona, Student Services Counseling Representative
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative
 Irah Tancioco, Associated Students of Skyline College
 Monique Ubungen, Academic Support and Learning Technology Representative
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness
 Suji Venkataraman, Business, Education & Professional Programs Representative
 Lauren Wagner, Enrollment Services Representative
 Tina Watts, Business, Education & Professional Programs Representative

Vacant: SS/CA – leave of absence (1), STEM (1)

Resource: Wendy Lee, Planning, Research and Institutional Effectiveness

Action Item(s)

Topics	Presenter(s)	Time
1. Approve November 13, 2023 Agenda	Ame Maloney	2 min
2. Approve October 23, 2023 Minutes	Ame	2 min

Discussion/Report

Topics	Presenter(s)	Time
<p>3. Review the updated version of the Citizenship/ “Community Engagement” ISLO.</p> <p>ACTION ITEM: Vote on recommending that the College Governance Council adopt the updated ISLO and rubric.</p>	<p>Michael Cross & Karen Wong</p>	<p>15 min.</p>
<p>4. Tableau Dashboards: “Skyline College Scorecard”</p> <p>Which data points surprised and/or concerned you, if any?</p>	<p>Wendy Lee</p>	<p>25 min</p>
<p>5. CPR Teams Consultation – Discuss the goals: new, continuing, and/or completed:</p> <ol style="list-style-type: none"> What informed their new goals and/or impacted their current goals (e.g., data, external factors, college-wide goals and/or initiatives, etc.)? Are the program goals articulated as intended outcomes or results (as opposed to implementation steps)? Are the goals “SMART”: specific, measurable, attainable, relevant, and time bound? If not, how can the goal be refined? Are there other goals you recommend, and if so, why? <ul style="list-style-type: none"> Resource: CPR Goals slides Reminders: (a) align program goals with the Education Master Plan goals; (b) Optional resource requests are due by November 15 and must be aligned with a program goal. 	<p>Chris Gibson & IEC members</p>	<p>60 min (beginning at 3 pm)</p>
<p>Upcoming Meetings on the 2nd and 4th Mondays except where indicated from 2:10 – 4 pm.</p> <p>Please accept outlook invitations for: November 27, January 22, February 12 & <u>26</u>, March 4 & 18 (1st & 3rd), April 8 & 22 (in-person), May 13</p>		