

## Institutional Effectiveness Committee Agenda

**January 22, 2024**

**2:10 - 4 pm**

**Meeting Location: Web Conferencing via [Zoom](#)**

**Chairs:** Chris Gibson, Dean of Language Arts  
 Ame Maloney, Faculty Services Librarian, Academic Senate  
 Karen Wong, Coordinator of Institutional Effectiveness, PRIE

**Members:** Felicia Alvarez Mazzi, Language Arts Representative  
 Steve Aurilio, Social Sciences/ Creative Arts Representative  
 Perry Chen, Student Services Counseling Representative  
 Michael Cross, Language Arts Representative  
 Ricardo Flores, Classified Senate Representative  
 Stephen Fredricks, Science, Technology, Engineering & Math Representative  
 Zaid Ghorri, Management Council Representative  
 Lucy Jovel, Student Equity & Support Programs Representative  
 Evan Leach, Science, Technology, Engineering & Math Representative  
 Kelly Li, Global Learning Programs & Services Representative  
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative & Recorder  
 Alexa Moore, Strategic Partnerships and Workforce Development Representative  
 Sha' Kuana Ona, Student Services Counseling Representative  
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative  
 Irah Tancioco, Associated Students of Skyline College  
 Monique Ubungen, Academic Support and Learning Technology Representative  
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness  
 Suji Venkataraman, Business, Education & Professional Programs Representative  
 Lauren Wagner, Enrollment Services Representative  
 Tina Watts, Business, Education & Professional Programs Representative

**Vacant:** SS/CA – leave of absence

**Resource:** Wendy Lee, Planning, Research and Institutional Effectiveness

---

**Action Item(s)**

Topics	Presenter(s)	Time
1. Approve January 22, 2024 Agenda	Chris Gibson	2 min
2. Approve November 13, 2023 Minutes	Chris	2 min

**Discussion/Report**

Topics	Presenter(s)	Time
3. <a href="#">CPR Team Assignments, 2024-2025</a>	Karen	5 min.
4. Feedback on CPR Consultations <ul style="list-style-type: none"> <li>• Survey</li> <li>• Breakout Rooms/ Jamboard to Brainstorm</li> </ul>	Ame Maloney	30 min
5. Training on giving feedback on CPR drafts <ul style="list-style-type: none"> <li>• Jan. 27 – programs are to submit drafts</li> <li>• Blank checklists: <a href="#">instructional</a> and <a href="#">student services</a></li> <li>• Document to 2023-2024 cohort checklists</li> </ul>	Karen Wong	60 min
<p><b>Announcements</b></p> <p>The Community Engagement ISLO was approved by the College Governance Council, as IEC recommended</p> <p>Upcoming Meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays except where indicated from 2:10 – 4 p.m.</p> <p>Please accept outlook invitations for: February 12 &amp; 26, March 4 &amp; 18 (1<sup>st</sup> &amp; 3<sup>rd</sup>), April 8 &amp; 22 (in-person), May 13</p>		