

Minutes of Institutional Effectiveness Committee
Held on May 13, 2024 | 2:10-4:00 p.m.
Zoom: <https://smccd.zoom.us/j/84799776282>

Chairs Present: Ame Maloney, Karen Wong, Chris Gibson

Members Present: Steve Aurilio, Michael Cross, Stephen Fredricks, Zaid Ghori, Evan Leach, Wendy Lee (subbing for Zahra), Kelly Li, Alexa Moore, Sha' Kuana Ona, Monique Ubungen, Ingrid Vargas, Suji Venkataraman, Lauren Wagner

Members Absent: Jacquie Escobar, Ricardo Flores, Lucy Jovel, Zahra Mojtahedi (Wendy subbed), Mike Sharabi, Irah Tancioco, Tina Watts

Resource Persons Present: Wendy Lee, Becky Threewit (Recorder)

1. GENERAL FUNCTIONS

1.1. Call to Order

Chris Gibson called the regular meeting to order at 2:16 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Lauren Wagner and seconded by Michael Cross to approve the May 13, 2024 meeting agenda. Motion carried unanimously.

2.2. Approve Agenda

A motion was made by Ame Maloney and seconded by Kelli Li to retroactively approve the April 22, 2024 meeting agenda. Motion carried unanimously.

2.3 Approve Minutes

A motion was made by Lauren Wagner and seconded by Suji Venkataraman to approve the April 22, 2024 meeting minutes. Motion carried with one abstention.

2.4 Approve Minutes

A motion was made by Suji Venkataraman and seconded by Ame Maloney, to approve the March 18, 2024 meeting minutes. Motion carried unanimously.

3. DISCUSSION/REPORT

3.1. Continue Serving Next Year?

Committee Tri-chair Ame Maloney asked committee members to indicate on the spreadsheet whether they plan to serve on IEC next year.

3.2. Feedback on CPR Handbook

Committee members provided feedback directly on the Comprehensive Program Review Handbook draft.

3.3. CPR Survey Results:

Committee members reviewed and discussed the CPR programs/IEC members survey results and their implications:

- [Spring 2024 CPR survey from CPR programs and IEC members](#)
- [Spring 2024 CPR survey results from the IEC](#)
- [Spring 2024 CPR survey thematic open-ended responses](#)
- [Implications of Fall 2023 CPR survey results from the IEC](#) (fourth slide)

3.4. Institutional Effectiveness Committee Evaluation

Committee Tri-chair Karen Wong asked committee members to complete the IEC Evaluation. Time was provided for committee members to do so. Absent members were asked over via e-mail to take the survey.

1. ANNOUNCEMENTS

Special thanks to Ame Maloney for serving as the IEC Tri-Chair appointed by the Academic Senate, and to Steve Aurilio for his longtime service on the IEC/ former SLOAC Steering Committee.

The next regular meeting will take place on August 26, 2024.

2. ADJOURNMENT

There being no further agenda items, the meeting concluded at 3:40 pm.