

## Institutional Effectiveness Committee Agenda

**March 23, 2026**

**2:10 - 4 pm**

**Meeting Location:** Web Conferencing via [Zoom](#)

**Chairs:** Torria Davis, Instructional/ Student Services Deans  
 Tony Viertel, Academic Senate  
 Karen Wong, Coordinator of Institutional Effectiveness

**Members:**

Rachel Bell, Language Arts Representative  
 Kalia Chavez, Strategic Partnerships and Workforce Development Representative  
 Michael Cross, Language Arts Representative  
 Melanie Espinueva + Aure, Student Equity & Support Programs Representative  
 Stephen Fredricks, Science, Technology, Engineering & Math Representative  
 Chris Gibson, Management Council Representative  
 Evan Leach, Science, Technology, Engineering & Math Representative  
 Wendy Lee, Classified Senate Representative  
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative  
 Sandhya Patlolla, Social Sciences/Creative Arts Representative  
 Jarred Ramos, Associated Students of Skyline College Representative  
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative  
 Kwame Thomas, Counseling Representative  
 Monique Ubungen Wardell, Academic Support and Learning Technology Representative  
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative  
 Tina Watts, Business, Education & Professional Programs Representative  
 Luis Zuniga/ Tiffany Schmierer, Social Sciences/Creative Arts Representative

**Vacant:** Business, Education & Professional Programs Representative (1); Counseling Representative (1), Enrollment Services Representative

**Resource:** Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

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**Action Item(s)**

Topics	Presenter(s)	Time
1. Approve March 23, 2026 Agenda	Karen Wong	2 min
2. Approve March 9, 2026 Minutes	Karen	2 min

**Discussion/Report**

Topics	Presenter(s)	Time
3. <a href="#">Volunteers</a> needed to host the <a href="#">CPR Share Outs</a>	Karen	5 min.
4. Instructional Program Review Templates: CPR and PRU (Goal 5)  ACTION ITEM – Vote on recommending that the CGC adopt the updated instructional program review templates	Karen & the IEC	15 min
5. <a href="#">2026- 2027 IEC Representatives</a>	Tony Viertel	10 min.
6. 2026- 2027 CPR Work Session (Goals 2,4)	Karen & Tony	60 min.
<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• Please invite your constituents to the <a href="#">CPR Share Outs</a> on April 13 from 2- 4:30 in Building 12's Farallon Room. If they can attend only part of the time, the in-person poster session will go from 2- 2:30, and the panel discussion will go from 2:30 onward in-person and via zoom. You're encouraged to forward the college-wide outlook invitation.</li> <li>• Please accept the outlook invitations for the IEC meetings from 2:10- 4 pm on the second and fourth Mondays except where indicated: April 13 (<u>in-person from 2- 4:30</u>), April 27, May 11.</li> </ul>		
<p><b>2025- 2026 IEC Goals</b></p> <ol style="list-style-type: none"> <li>1) Review ACCJC Institutional Set Standards and Goals</li> <li>2) Increase familiarity with and use of available data resources</li> <li>3) Analyze and discuss Institutional Student Learning Outcomes (ISLO) results</li> <li>4) Continue developing skills to support programs undergoing program review</li> <li>5) Review and update the program review templates</li> <li>6) Follow up on resolving how to support programs undergoing review with only part-time faculty</li> </ol>		