

COMPENDIUM of COMMITTEES FALL 2008

Definitions of committee types for the Compendium of Committees

COUNCIL An elected or appointed advisory group.

COMMITTEE A body of persons delegated to consider, investigate, take action on, or report on some matter.

TASK FORCE A short term, non-governance group.

OPERATIONAL WORKING GROUP A non-governance group that carries out operational tasks.

Governance Committees

- 1. Academic Senate Governing Council
 - a. Curriculum Committee
 - b. Educational Policy Committee
 - c. Professional Personnel Committee
 - d. Research Committee
- 2. Associated Students Governing Council
 - a. Student Organizations and Clubs Council (SOCC)
- 3. Classified Council
- 4. College Budget Committee
- 5. College Council
- 6. Full Time Equivalent Faculty Allocation Committee
- 7. Health and Safety Committee
- 8. Institutional Planning Committee
- 9. Management Council
- 10. President's Cabinet (Council)
- 11. Professional Development Committee
- 12. Professional Enrichment and Development Advisory Committee (PEDAC)
- 13. Stewardship for Equity, Equal Employment and Diversity (SEEED) Advisory Committee
- 14. Student Equity Committee
- 15. Technology Advisory Committee

Task Forces

- 1. Art on Campus Task Force
- 2. Educational and Facilities Master Plan Project Task Force
- 3. Fresh Look Advisory Group/Website Redesign Committee

Operational Work Groups

- 1. Campus Auxiliary Services Advisory Committee
- 2. Commencement Committee
- 3. Emergency Response Plan Committee
- 4. Outreach Committee
- 5. Scholarship Committee
- 6. Student Recognition and Awards Committee

Rev. 10/8/2008

GOVERNANCE COMMITTEES

1. Academic Senate Governing Council

Serves as policy making body for the Academic Senate; promotes the general welfare of Skyline College, its faculty, and the San Mateo County Community College District; represents the faculty in making recommendations to the administration of the College and the District Board of Trustees with respect to academic and professional matters; works toward the development and improvement of professional standards; provides for continuous study of faculty and College problems.

2007-2008

Membership (elected by faculty)

Carla Campillo, President Ray Hernandez, Vice President Sandra Hsu, Secretary, Science, Math, Technology rep Evan Leach, Treasurer

Nick Kapp, Professional Personnel Chair Lynne Douglas, Student Services

Kathleen de Azevedo Feinblum, Educational Policy Chair

Christine Roumbanis, Curriculum Committee

Michael Moynihan, Research Committee Chair Melissa Komadina, SEEED rep

Chip Chandler, P.E./Athletics and AFT rep Liza Erpelo, Language Arts rep

Social Science/Creative Arts rep to be determined

Sita Motipara, Business rep Nate Nevado, Student Services rep Chuck Leach, Classified rep Anastasia Kuzina, ASSC President Wendy Smith, ASSC Vice President

> Meeting Date/Time/Location 2nd and 4th Fridavs 1:10 p.m.

> > Room 5131

2008-2009

Membership (elected by faculty)

Ray Hernandez, President Sandra Hsu, Vice President

Cindy Moss, Secretary, Science, Math,

Technology rep

Evan Leach, Treasurer

Arthur Takayama, Professional Personnel Chair Kathleen de Azevedo Feinblum, Educational Policy Chair

Christine Roumbanis, Curriculum Committee Chair

Michael Moynihan, Research Committee Chair Lynne Douglas, SEEED rep

Chip Chandler, P.E./Athletics and AFT rep Language Arts rep to be determined

Rosemary Bell, Social Science/Creative Arts rep

Lynn Morita, Business rep Carla Campillo, Counseling Nate Nevado, Counseling Chuck Leach, Classified rep

Mauricio Flores Hernandez, ASSC President Brittany Piccolotti, ASSC Vice President

Meeting Date/Time/Location

2nd and 4th Fridays 1:10 p.m. Room 5131

1a. Curriculum Committee

The Curriculum Committee carries on a regular review of the entire College curriculum; considers for recommendation all matters of administrative policy concerning the curriculum; considers for recommendation proposals for new courses and programs; recommends action on all deletions, classifications and changes in courses and programs.

2007-2008

<u>Membership</u> (one elected faculty representative from each division)

Christine Roumbanis, Chair, Business Leigh Anne Sippel, Language Arts Soodi Zamani, Science/Math/Technology Imelda Hermosillo, Counseling/Student Services

Jan Fosberg, P.E./Athletics
Dennis Wolbers, Social Science/Creative

Ex Officio Members

Regina Stanback-Stroud, VP of Instruction Sherri Hancock, Dean of Enrollment Services

Rick Wallace, Dean of Counseling Linda Rosa Corazon, Counseling, Articulation Officer

Persis Morrice, Classified representative Robert Alberts, ASSC representative Sarah Figueroa, ASSC representative Maria Norris, Recorder

Meeting Date/Time/Location
1st and 3rd Wednesday
2:10 p.m.
Room 1319

2008-2009

Membership (one elected faculty representative from each division)

Christine Roumbanis, Chair, Business Leigh Anne Sippel, Language Arts Daisy Araica, Science/Math/Technology Jacquie Escobar, Counseling (Spring 2009) Joyce Lee, Counseling (Fall 2008) Jan Fosberg, P.E./Athletics Dennis Wolbers, Social Science/Creative Arts

Ex Officio Members

Regina Stanback-Stroud, VP of Instruction Sherri Hancock, Dean of Enrollment Services Rick Wallace, Dean of Counseling (for matriculation and articulation) Persis Morrice, Classified representative Adriana Lazalde, ASSC representative Carlos Lazalde, ASSC representative Maria Norris, Recorder

Meeting Date/Time/Location
1st and 3rd Wednesday
2:10 p.m.
Room 1319

1b. Educational Policy Committee

This committee considers for recommendation all matters of educational policy including academic standards, probation, disqualification, readmissions policies, grading procedures, matriculation, student behavior, and student grievance procedures; considers for recommendation all matters of administrative policy concerning educational policy, including policies of the Office of Instruction and the Office of Student Services.

2007-2008

<u>Membership</u> (one elected faculty representative from each division)

Kathleen de Azevedo Feinblum, Chair, Language Arts/Learning Resources Steve Aurilio, Social Science/ Creative Arts Cindy Moss, Science/Math/Technology Jacquie Escobar, Counseling, Student Services

Kevin Sullivan, Business P.E./Athletics: vacant Sandra Kirkpatrick, Classified rep Chuck Leach, Learning Center, Classified rep

ASSC representative: vacant

Ex Officio Members

Lori Adrian, VP Student Services
Donna Bestock, Dean of Social Science/
Creative Arts
Sherri Hancock, Dean of Enrollment
Services
Rick Wallace, Dean of Counseling and
Matriculation Coordinator

Meeting Date/Time/Location

1st Tuesday 1:30 p.m. Room 5131

2008-2009

<u>Membership</u> (one elected faculty representative from each division)

Kathleen de Azevedo Feinblum, Chair, Language Arts/Learning Resources Steve Aurilio, Social Science/ Creative Arts Brian Daniel, Science/Math/Technology Jacquie Escobar, Counseling Linda Van Sciver, DSPS/Counseling Kevin Sullivan, Business P.E./Athletics: vacant Chuck Leach, Learning Center, Classified rep Lindsay D'Amico, ASSC representative

Ex Officio Members

Lori Adrian, VP Student Services
Donna Bestock, Dean of Social Science/
Creative Arts
Sherri Hancock, Dean of Enrollment Services
Rick Wallace, Dean of Counseling and
Matriculation Coordinator

Meeting Date/Time/Location

1st Tuesday 1:30 p.m. Room 5131

1c. Professional Personnel Committee

This committee promotes staff development and professional growth; considers questions of professional ethics; reviews and makes recommendations concerning Trustees' Grant Proposals and other faculty proposals as necessary; makes recommendations concerning faculty awards; reviews and recommends faculty development programs such as Flex Day activities.

2007-2008	2008-2009
<u>Membership</u>	<u>Membership</u>
(one elected faculty representative from each	(one elected faculty representative from each
division)	division)
Nick Kapp, Chair, Science/Math/Technology Don Biederman, Counseling Chip Chandler, P.E./Athletics/Dance Nancy Kaplan-Biegel, Language Arts Arthur Takayama, Social Science/Creative Arts Guillermo Ortiz, Business Donna Bestock, Dean, Social Science/Creative Arts, ex officio	Arthur Takayama, Chair, Social Science/ Creative Arts Norm Del Prado, Science/Math/Technology Don Biederman, Counseling Chip Chandler, P.E./Athletics/Dance Nancy Kaplan-Biegel, Language Arts Arthur Takayama, Social Science/Creative Arts Guillermo Ortiz, Business
Colorido, Crediive 7 ilio, ex cinicio	Donna Bestock, Dean, Social
	Science/Creative Arts, ex officio
Meeting Date/Time/Location	
Meets three to five times per year	
	Meeting Date/Time/Location
	Meets three to five times per year

1d. Research Committee

The Academic Senate Research Committee aids faculty doing institutional research; acts as a resource to the Senate in matters of institutional research; performs institutional research under the direction of the Academic Senate Governing Council.

2007-2008	2008-2009
Membership	Membership
(one elected faculty representative from each	(one elected faculty representative from each
division)	division)
ulvision)	uivision)
Michael Mayriban Chair Casial	Michael Mayriban, Chair, Casial Caianas/
Michael Moynihan, Chair, Social	Michael Moynihan, Chair, Social Science/
Science/Creative Arts	Creative Arts
Jon Freedman, Science/Math/Technology	Cindy Moss, Science/Math/Technology
Lucia Lachmayr, Language Arts	Jeff Westfall, Language Arts
Hui Pate, Business	Hui Pate, Business
Tadashi Tsuchida, Science/Math/Technology	Counseling rep to be determined
Linda Van Sciver, Counseling, Student	Rob Johnstone, Director, Research, Planning
Services	and Institutional Effectiveness
	Kevin Corsiglia, P.E./Athletics representative
Cathy Hasson, Director, Research, Planning	Reviir Corsiglia, F.E./Alfiletics representative
and Institutional Effectiveness	
Vacant: P.E./Athletics representative	
	Meeting Date/Time/Location
	To be determined
Meeting Date/Time/Location	
To be determined	

2. Associated Students Governing Council

Represents all Skyline students; maintains student body facilities; plans activities; adopts and supervises the ASSC budget; participates in College committees; shares in the development of College policies.

2007-2008

Membership (officers elected by students)

Executive Council Officers

Anastasia Kuzina, President, Chair Wendy Smith, Vice President

Kristi Parenti-Kurtilla, Commissioner of

Public Records

Commissioner of Finance: open Commissioner of Activities: open Commissioner of Publicity: open

Senators

Robert Alberts Vanessa Allas

Raydan Al-hubaishi Sarah Figueroa,

Mauricio Flores Hernandez

Andrew Lee Briant Phan

Ekaterina Semonchuk

Advisor: Amory Cariadus

Meeting Date/Time/Location

Tuesdays at 5:30 p.m. Building 6, Room 6203

2008-2009

Membership (officers elected by students)

Executive Council Officers

Mauricio Flores Hernandez, President, Chair

Brittany Piccolotti, Vice President

Commissioner of Public Records to be

determined

Commissioner of Finance to be determined Commissioner of Activities to be determined Commissioner of Publicity to be determined

Senators

To be determined

Advisor: Amory Cariadus

Meeting Date/Time/Location Meeting dates to be determined

Building 6, Room 6203

2a. Student Organizations and Clubs Council

This group meets to share information about the events and programs that they sponsor on campus. They also share information about volunteer projects, student outreach and how to recruit new members.

2007-2008

Membership (one representative from each student organization and club on campus)

ASSC Chair to be determined Amory Cariadus, Advisor

Representatives to be appointed from the following clubs and organizations:

To be determined

Meeting Date/Time/Place: 1st and 3rd Wednesdays 2:00 p.m. Location to be determined

2008-2009 Membership (one representative from each student organization and club on campus)

ASSC Chair to be determined Amory Cariadus, Advisor

Representatives to be appointed from the following clubs and organizations:

To be determined

Meeting Date/Time/Place: To be determined

3. Classified Council

Represents the needs, concerns and viewpoints of the classified staff with respect to the District Shared Governance Agreement, but excludes all matters related to collective bargaining. It is one of the constituent groups of Skyline College's shared governance organizational structure. The officers are elected by Classified Council membership.

2007-2008

Membership (all classified employees at Skyline College: CSEA, AFSCME and non-represented classified employees including classified supervisors and management positions. All are voting members and are encouraged to attend Classified Council meetings).

Adolfo Leiva, President Linda Herda, Vice President Barbara Lamson, Secretary Theresa Tentes, Treasurer Barbara Daley, Historian Pablo Gonzalez, Parliamentarian

Meeting Date/Time/Location

1st Thursday
2:00 p.m.
Room 5131

2008-2009

Membership (all classified employees at Skyline College: CSEA, AFSCME and non-represented classified employees including classified supervisors and management positions. All are voting members and are encouraged to attend Classified Council meetings).

Adolfo Leiva, President Linda Herda, Vice President Barbara Lamson, Secretary Theresa Tentes, Treasurer Marcella Escobar Mora, Interim Treasurer Barbara Daley, Historian Kennya Zepeda, Parliamentarian

Meeting Date/Time/Location

1st Thursday
2:00 p.m.
Room 5131

4. College Budget Committee

The Skyline College Budget Committee is the primary budget recommendation group for the College, thereby establishing recommendations to the College administration on College budgetary matters. The Committee is responsible for reviewing the revenues and expenditures of the College.

2007-2008

Membership Members of the College Budget Committee (CBC) include the following: the Vice Presidents of the College, one dean from instruction, and one dean from student services, the Academic Senate President, two faculty members from each college division including student services, appointed by the Academic Senate, three classified staff appointed by the Classified Council, 2 students appointed by the ASSC.

Eloisa Briones, Director of Business
Services, Co-Chair
Carla Campillo, Counseling, Academic
Senate President, Co-Chair
Vicki Morrow, President, ex officio
Loretta Adrian, VP of Student Services
Regina Stanback-Stroud, VP of Instruction
Cathy Hasson, Director of Planning,
Research and Student Success, ex officio
Rick Wallace, Dean, Student Services
Division
Margery Meadows, Dean, Instructional

Margery Meadows, Dean, Instructional Division

Soodi Zamani, Science/Math/Technology Additional Science/Math/Technology rep to be named

Fermin Irigoyen, Language Arts
Jeff Westfall, Language Arts
George Wright, Social Science/Creative Arts
Jeff Diamond, Social Science/Creative Arts
Nate Nevado, Student Services
Virginia Padron, Student Services
Rick Escalambre, Business
Linda Whitten, Business
Linda Whitten, Business
Mike Fitzgerald, P.E./Athletics
Dino Nomicos, P.E./Athletics
Rick Hough, AFT Rep
Anyta Archer, Classified representative
Barbara Lamson, Classified representative
Félix Pérez, Classified representative

Ekaterina Semonchuk, ASSC representative

Meeting Date/Time/Place
Second and Last Thursday
2:10 p.m.
Room 5131

2008-2009

Membership Members of the College Budget Committee (CBC) include the following: the Vice Presidents of the College, one dean from instruction, and one dean from student services, the Academic Senate President, two faculty members from each college division including student services, appointed by the Academic Senate, three classified staff appointed by the Classified Council, 2 students appointed by the ASSC.

Eloisa Briones, Director of Business Services, Co-Chair

Ray Hernandez, Science/Math/Technology, Academic Senate President, Co-Chair Vicki Morrow, President, ex officio Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Rob Johnstone, Dean of Planning, Research and Student Success, ex officio Rick Wallace, Dean, Student Services Division Joe Morello, Dean, P.E./Athletics/Dance Soodi Zamani, Science/Math/Technology Fermin Irigoyen, Language Arts Jeff Westfall, Language Arts Tony Jackson, Social Science/Creative Arts George Wright, Social Science/Creative Arts Carla Campillo, Counseling Virginia Padron, Counseling Rick Escalambre, Business Linda Whitten, DCBF and Business rep Mike Fitzgerald, P.E./Athletics/Dance AFT Rep to be determined, ex officio Anyta Archer, DCBF and Classified representative Barbara Lamson, Classified representative Félix Pérez, Classified representative Ekaterina Semonchuk, ASSC representative

Meeting Date/Time/Place
Second and Last Thursday
2:10 p.m.
Room 5131

5. College Council

The College Council is the primary planning and policy formulation group for the College, thereby establishing the charges to other units and committees in accomplishing specific tasks including, but not limited to, the following areas: budget, programs, student equity, accreditation, and program review. The Council is responsible for reviewing the progress and accomplishments of the units and committees. The Council serves as the umbrella shared governance committee for the College and is a major participant in decision making for the College.

2007-2008

Membership (College President and Vice Presidents, Academic Senate President and Vice President, Classified Council President and Vice President, Associated Students President and Vice President)

Victoria Morrow, President, Chair Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Carla Campillo, President, Academic Senate Ray Hernandez, VP of Academic Senate Adolfo Leiva, President, Classified Council Linda Herda, VP of Classified Council Anastasia Kuzina, ASSC President Wendy Smith, ASSC Vice President

> Meeting Date/Time/Place Fourth Wednesday 2:10 p.m. – Room 1319

2008-2009

Membership (College President and Vice Presidents, Academic Senate President and Vice President, Classified Council President and Vice President, Associated Students President and Vice President)

Victoria Morrow, President, Chair Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Ray Hernandez, President, Academic Senate Sandra Hsu, VP of Academic Senate Adolfo Leiva, President, Classified Council Linda Herda, VP of Classified Council Mauricio Flores Hernandez, ASSC President Brittany Piccolotti, ASSC Vice President

> Meeting Date/Time/Place Fourth Wednesday 2:10 p.m. – Room 1319

6. Full Time Equivalent Faculty Allocation Committee

The FTEFAC is charged with developing and recommending to the Academic Senate for endorsement and to the College President for approval, a prioritized list of strategic allocations of *Full Time Equivalent Faculty (FTEF)* in order for the college to meet its mission of serving the educational needs of the community.

2007-2008

Membership

Regina Stanback-Stroud, VP Instruction, Chair Eloisa Briones, College Business Officer (Resource)

Rick Wallace, Dean of Counseling

Mike Williamson, Dean of

Science/Math/Technology

Nina Floro, Language Arts

Dino Nomicos, P.E., Athletics and Dance

Virginia Padron, Counseling

Cal Robinson, Business

Masao Suzuki, Social Science/Creative Arts

Tadashi Tsuchida, Science/Math/Technology

Meeting Date/Time/Place

As needed

2008-2009

Membership

Regina Stanback-Stroud, VP Instruction, Chair Eloisa Briones, College Business Officer (Resource) Rick Wallace, Dean of Counseling Margery Meadows, Dean of Business Nina Floro, Language Arts Dino Nomicos, P.E., Athletics and Dance Virginia Padron, Counseling Sita Motipara, Business Masao Suzuki, Social Science/Creative Arts Tadashi Tsuchida, Science/Math/Technology

Meeting Date/Time/Place

As needed

7. Health and Safety Committee

The Health and Safety Committee promotes a healthful and safe environment for staff and students, educating and training personnel in safe work practice. The committee conducts safety inspections and recommends corrective action to the College. The Committee is charged under CSEA contract (article 13, 13,6) to meet at least quarterly. A district Safety Management Committee will meet at least twice each fiscal year. The committee is to include two representatives appointed by CSEA.

2007-2008 2008-2009 Membership Membership Sherri Hancock. Dean Enrollment Services, Chair Chair

George Buckingham, Social Science/Creative Arts

Patricia Carter, Science/Math/Technology

Mike Celeste. Security Jerry Ciraolo, Business

Brian Daniel, Respiratory Therapy

Donna Elliott, Health Center

Alice Erskine, Science/Math/Technology

Stanlee Garriott, Business

Jan Gersonde, Health Center

Linda Ghio, President's Office representative

Josie Glenn, Business/Cosmetology Anthony Gulli, Buildings & Grounds

Sandra Hatzistratis, P.E./Athletics

Matthew Hernandez, Bookstore

Richard Inokuchi, Facilities Operations

Manager

Nancy Lam, Cosmetology

Johannes Masare, Social Science/Creative Arts

Joe Morello, Dean, P.E./Athletics Vinesh Samujh, Buildings & Grounds Vanessa Allas, ASSC representative Andrew Lee, ASSC representative

> Meeting Date/Time/Place Third Tuesday – 1:00-3:00 p.m.

Room 5131

Sherri Hancock, Dean of Enrollment Services,

Jeff Acidera, Counseling

Ray Al-hubaishy, ASSC representative

George Buckingham, Social Science/Creative

Patricia Carter, Classified representative

Mike Celeste, Security

Jerry Ciraolo, Business

Sheila Claxton, DSPS/Counseling

Brian Daniel, Respiratory Therapy

Donna Elliott, Health Center

Alice Erskine, Science/Math/Technology

Stanlee Garriott, Classified representative

Jan Gersonde, Health Center

Linda Ghio, President's Office representative

Josie Glenn, Business

Anthony Gulli, Buildings & Grounds

Jon Holloway, Security

Sandra Hatzistratis, P.E./Athletics

Judy Heldberg, Child Development Center

Matthew Hernandez, Bookstore

Richard Inokuchi, Facilities Operations

Manager

Nancy Lam, Cosmetology

Andre Lee, ASSC representative

Johannes Masare, Social Science/Creative

Arts

Joe Morello, Dean, P.E./Athletics

Vinesh Samujh, Buildings & Grounds

Meeting Date/Time/Place

Third Tuesday - 1:00-3:00 p.m.

Room 5131

8. Institutional Planning Committee

The Institutional Planning Committee was created by the College Council in September 2003 and is governed by charter and By-Laws of the College Council. The task of the IPC is to formulate and recommend to the College Council a plan for the IPC as a standing committee and implementation timeline for the integration of the IPC into the governance structure of the College. The IPC will be the primary body responsible to coordinate, communicate and integrate College-wide planning at Skyline.

2007-2008

<u>Membership</u> (President and Vice Presidents, Director of Planning, Research, and Student Success, representatives appointed by constituent groups: Academic Senate, Classified Council, Management and ASSC)

Cathy Hasson, Chair, Director of Planning, Research, and Institutional Effectiveness Vicki Morrow, President Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Eloisa Briones, College Business Officer Connie Beringer, Dean, Language Arts Carla Campillo, Counseling, Academic Senate

Amory Cariadus, Coordinator, Student Activities

Pat Deamer, Science/Math/Technology Maria Escobar, Director, Financial Aid, EOPS and CalWorks, Student Services Bridget Fischer, Social Science/Creative Arts Tom Hewitt, Director, Library Services Nick Kapp, Science/Math/Technology Ira Lau, Learning Center Adolfo Leiva, Classified representative Dan Ming, Business representative Justin Piergrossi, P.E./Athletics William Watson, Director, Workforce Development (Resource) Jeff Westfall, Language Arts Karen Wong, Language Arts Jennifer Yen, Planning, Research and Institutional Effectiveness

> Meeting Date/Time/Place 2nd Wednesday 2:15-3:30 p.m. Room 5131

2008-2009

<u>Membership</u> (President and Vice Presidents, Director of Planning, Research, and Student Success, representatives appointed by constituent groups: Academic Senate, Classified Council, Management and ASSC)

Rob Johnstone, Chair, Director of Planning, Research, and Institutional Effectiveness Vicki Morrow, President Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Eloisa Briones, College Business Officer Connie Beringer, Dean, Language Arts Ray Hernandez, Science/Math/Technology Academic Senate Amory Cariadus, Coordinator, Student Activities Pat Deamer, Science/Math/Technology Maria Escobar, Director, Financial Aid, EOPS and CalWorks, Student Services Social Science/Creative Arts to be determined Imelda Hermosillo, Counseling Tom Hewitt, Director, Library Services Nick Kapp, Science/Math/Technology Ira Lau, Learning Center Adolfo Leiva, Classified Council Dan Ming, Business Justin Piergrossi, P.E./Athletics

> Meeting Date/Time/Place 2nd Wednesday 2:15-3:30 p.m. Room 5131

Mauricio Flores Hernandez, ASSC President

William Watson, Director, Workforce

Jennifer Yen, Planning, Research and

Brittany Piccolotti, ASSC Vice President

Additional Classified rep to be determined

Development (Resource)

Dennis Eadus, Language Arts

Institutional Effectiveness

Karen Wong, Language Arts

9. Management CouncilThe Management Council is an appointed advisory to the College President and primarily meets to facilitate communication among Managers regarding College operations.

	2000 2000
2007-2008	2008-2009
<u>Membership</u> (President, Vice Presidents,	Membership (President, Vice Presidents,
Deans, Academic Supervisors, Directors, and	Deans, Academic Supervisors, Directors, and
Classified Supervisors)	Classified Supervisors)
Victoria Morrow, Chair	Victoria Morrow, Chair
Loretta Adrian	Loretta Adrian
Connie Beringer	Connie Beringer
Donna Bestock	Donna Bestock
Eloisa Briones	Eloisa Briones
Amory Cariadus	Amory Cariadus
Mike Celeste	Mike Celeste
Kevin Chak	Kevin Chak
Maria Escobar	Maria Escobar
Sherri Hancock	Sherri Hancock
Cathy Hasson	Shelly Hausman
Shelly Hausman	Tom Hewitt
Tom Hewitt	Richard Inokuchi
Richard Inokuchi	Sandy Irber
Sandy Irber	Rob Johnstone
Sue Lorenzo	Sue Lorenzo
Margery Meadows	Margery Meadows
Joe Morello	Joe Morello
Regina Morrison	Regina Morrison
Leslie Shelton	Leslie Shelton
Richard Soyombo	Richard Soyombo
Regina Stanback-Stroud	Regina Stanback-Stroud
Rick Wallace	Rick Wallace
William Watson	William Watson
Mike Williamson	Mike Williamson
Meeting Date/Time/Location	Meeting Date/Time/Location
2 nd Tuesday	2 nd Tuesday
2:00-3:30 p.m.	2:00-3:30 p.m.
Room 1319	Room 1319

10. President's Cabinet (Council)

The Cabinet is an appointed advisory body to the College President. The Cabinet provides institutional oversight of operations.

2006-2007 Membership (President; Vice Presidents; College Business Officer; Director of Planning, Research and Institutional Effectiveness; Director of Development, Marketing and Public Relations)

Victoria Morrow, President
Loretta Adrian, VP of Student Services
Regina Stanback-Stroud, VP of Instruction
Eloisa Briones, College Business Officer
Cathy Hasson, Director of Planning,
Research and Institutional Effectiveness
Sandy Irber, Director of Development,
Marketing and Public Relations

Meeting Date/Time/Location

Every Wednesday 9:00 a.m. President's Office

2008-2009

Membership (President; Vice Presidents; College Business Officer; Director of Planning, Research and Institutional Effectiveness; Director of Development, Marketing and Public Relations)

Victoria Morrow, President Loretta Adrian, VP of Student Services Regina Stanback-Stroud, VP of Instruction Eloisa Briones, College Business Officer Sandy Irber, Director of Development, Marketing and Public Relations Rob Johnstone, Director of Planning, Research and Institutional Effectiveness

Meeting Date/Time/Location

Every Wednesday 9:00 a.m. President's Office

11. Professional Development Committee

Evaluates and makes recommendations for funding faculty proposals for long-term and short-term professional development projects.

2007-2008 Membership (the Professional Development Committee on each campus shall consist of three AFT 2008-2009 Membership (the Professional Development Committee on each campus shall consist of three AFT

each campus shall consist of three AFT appointed faculty members, one Academic Senate appointed representative and two administrators)

Rick Hough, Science/Math/Technology, Chair Donna Bestock, Dean of Social Science/ Creative Arts

Margery Meadows, Dean, Business Laurie Biagi, Business Joyce Lee, Counseling, Academic Senate Phyllis Taylor, Language Arts Vacant: P.E./Athletics/Dance rep

> Meeting Date/Time/Place Meetings held as needed

each campus shall consist of three AFT appointed faculty members, one Academic Senate appointed representative and two administrators)

Rick Hough, Science/Math/Technology, Chair Donna Bestock, Dean of Social Science/ Creative Arts Margery Meadows, Dean, Business

Margery Meadows, Dean, Busines Laurie Biagi, Business Joyce Lee, Counseling Phyllis Taylor, Language Arts Vacant: P.E./Athletics/Dance rep

> Meeting Date/Time/Place Meetings held as needed

12. Professional Enrichment and Development Advisory Committee (PEDAC)
PEDAC is charged with serving as an overarching professional development committee to (a)

assess professional enrichment and development needs for all categories of staff consistent with Skyline College's mission and based on identified teaching, learning and service needs; (b) make recommendations regarding an institutional professional development plan that meets the need of all personnel; (c) develop a systematic evaluation process for professional development programs that includes all classifications of employee and all professional development related activities; (d) recommending flex calendar activities in response to assessed needs; and (e) recommending funding for submitted proposals for professional development resourced by new state professional development funds; (f) establish a one-stop professional development information resource center. PEDAC should meet 2-4 times per year and be comprised of:

2007-2008	2008-2009
Membership	Membership
Chair – Professional Development	Phyllis Taylor, Chair, Professional Development
Coordinator	Coordinator
Academic Senate Representative	Donna Bestock, Administrative Development
Classified Council Representative	Representative
College liaison for Classified Professional	Lauri Biagi, designee of the Professional
Development (district)	Development Committee
Chair or designee of the Professional	Nina Floro, Academic Senate Representative
Development Committee	Linda Herda, Classified Council Representative
Chair or designee of the Professional	Arthur Takayama, chair of the Professional
Personnel Committee	Personnel Committee
Administrative Development Representative	Theresa Tentes, College Liaison for Classified
	Professional Development (district)
Meeting Date/Time/Place	
Meets 2-4 times per year - TBA	Meeting Date/Time/Place
	Meets 2-4 times per year - TBA

13. Stewardship for Equity, Equal Employment and Diversity (SEEED) Advisory Committee

This committee assists Skyline College in fulfilling its commitment to celebrate the intellectual, educational, and social benefits of diversity. In doing so, the committee will provide stewardship for the college's value related to campus climate; oversee the college's equality in employment opportunities and make recommendations to the district EEOAC regarding fair and effective hiring policies; support, provide or promote training in cultural proficiency; provide support and assistance to equity and diversity-related projects and activities, and facilitate engagement in campus issues related to equity and diversity; and support and promote educational initiatives that result in intercultural awareness and respect for diversity in students, faculty and staff.

2007-2008

<u>Membership</u> (appointed by constituent groups: Academic Senate, Classified Council and Management)

Victoria Morrow, Chair Lori Adrian, VP of Student Services Richard Soyombo, Director, CITD Amory Cariadus, Coordinator, Student Activities John Chavez, Academic Senate rep, Science/ Math/Technology

Barbara Daley, Classified rep, Library Melissa Komadina, Academic Senate rep, Counseling

Nancy Lam, Classified rep, Cosmetology Phyllis Taylor, SEEED Diversity events coordinator

Meeting Date/Time/Location

3rd Monday 2:15 p.m. Room 1319

2008-2009

<u>Membership</u> (appointed by constituent groups: Academic Senate, Classified Council and Management)

Victoria Morrow, Chair Lori Adrian, VP of Student Services Richard Soyombo, Director, CITD Amory Cariadus, Coordinator, Student Activities John Chavez, Academic Senate rep,

Science/ Math/Technology
Barbara Daley, Classified Council rep
Lynne Douglas, Academic Senate rep,
Counseling

Nancy Lam, Classified rep, Cosmetology Phyllis Taylor, SEEED Diversity events coordinator

Meeting Date/Time/Location

3rd Monday 2:15 p.m. Room 1319

14. Student Equity Committee (formerly Student Access and Success Committee)

The Student Equity Committee is responsible for monitoring the college's performance and response to student equity relative to race, ethnicity, gender, age, disability status and sexual orientation. The committee would seek to identify barriers and to promote institutional changes which would strengthen student equity. The committee's role is to collaborate with the college through the Curriculum Committee, a subcommittee of the Academic Senate and the Institutional Planning Committee, which is a subcommittee of the College Council. The Curriculum Committee's role would include integrating the findings into the various program review and curriculum development processes. The Institutional Planning Committee's role would include supporting the integration of the college's various equityrelated efforts, including the First Year Experience project, the Basic Skills Initiative, SLO development and assessment, and SEEED, as well as other initiatives which are undertaken at Skyline. The Student Equity Committee would create an Annual Report and/or Research Agenda based upon their work during the prior year.

2007-2008

Membership (members appointed by constituent groups)

Rick Wallace, Chair

Lori Adrian, VP of Student Services

Maria Escobar, Director, Financial Aid, EOPS and CalWorks

Cathy Hasson, Director, Planning, Research, and Student Success

Leslie Shelton, Director, Learning Resources

Kennya Zepeda, Classified rep Faculty reps to be determined

Additional Classified reps to be determined

Meeting Date/Time/Place: Meetings held as needed

2008-2009

Membership (members appointed by constituent groups)

Robert Johnstone, Dean of Planning, Research and Institutional Effectiveness. Co-Chair

Co-Chair to be named

Faculty representation from counseling

Faculty representation from basic skills

Faculty representation from career-technical programs

Faculty representation from transfer programs

Representation from the College Success Initiative

Representation from the SLOAC Steering Committee

Representation from SEEED

Representative from the Curriculum

Committee

Representative from DSP&S

Representative from EOPS

Matriculation Coordinator

Instructional Dean

Financial Aid representative

Outreach representative

Learning communities representative

Learning Center representative

Classified staff representatives (two)

ASSC representatives (two)

Meeting Date/Time/Place:

Meetings held on a monthly basis, schedule and location to be determined

15. Technology Advisory Committee

Serves as a viable forum through which faculty, staff and administrators discuss, plan and implement ideas and strategies that will best utilize advances in technology to enhance instruction, student support services and administrative services as the College moves into the 21st century.

2007-2008

<u>Membership</u> (interested faculty, staff and administrators)

Nick Kapp, Science/Math/Technology, Co-Chair

Regina Stanback-Stroud, VP of Instruction, Co-Chair

Sherri Hancock, Dean of Enrollment Services

Margery Meadows, Dean of Business Mike Williamson, Dean of Science/Math/ Technology

Tom Hewitt, Social Science/Creative Arts, Faculty representative

A.J. Bates, Science/Math/Technology, Faculty representative

Tom Broxholm, Business, Faculty representative

Norm Del Prado, Science/Math/Technology, Faculty representative

Leigh Anne Sippel, Language Arts, Faculty rep

Judith Lariviere, Counseling, Student Services

Chris Weidman, Classified representative Félix Pérez, Learning Center, Classified rep Jennifer Yen, Office of Planning, Research and Institutional Effectiveness, Classified rep

Robert Alberts, ASSC representative Lauren Hernandez, ASSC President Rich Golz, District rep Jim Petromilli, District rep

Meeting Date/Time/Place:

1st Tuesday at 2:00 p.m.

Locations on an ad-hoc basis

2008-2009

<u>Membership</u> (interested faculty, staff and administrators)

Nick Kapp, Science/Math/Technology, Co-Chair Regina Stanback-Stroud, VP of Instruction, Co-Chair

Sherri Hancock, Dean of Enrollment Services Margery Meadows, Dean of Business Mike Williamson, Dean of Science/Math/ Technology

Social Science/Creative Arts, Faculty representative to be determined

Tom Broxholm, Business, Faculty representative Norm Del Prado, Science/Math/Technology, Faculty representative

Leigh Anne Sippel, Language Arts, Faculty rep Judith Lariviere, Counseling, Student Services Chris Weidman, Classified representative Félix Pérez, Learning Center, Classified rep Andre Lee, ASSC representative Ray Parenti-Kurttila, ASSC representative

Rich Golz, District rep Jim Petromilli, District rep

Meeting Date/Time/Place:

1st Tuesday at 2:00 p.m.

Locations on an ad-hoc basis

TASK FORCES

1. Art on Campus Committee

The Art on Campus Committee is charged with developing and reviewing proposals for acquisition of art works for both indoor and outdoor display at Skyline College that are appropriate to the mission of the college, broadly interpreted, and express the college's commitment to access and respect for all, regardless of "level of preparation, socio-economic status, cultural, religious, or ethnic background, or disability." The committee will make recommendations to the College President. The committee shall consist of at least one representative each from administration, faculty, staff, and students. Members shall include representatives from the art department, the budget office and facilities. Members shall serve in staggered three-year terms (except student representatives) and may be reappointed.

2007-2008 Membership (representatives from management, faculty, staff, and students) Donna Bestock, Co-Chair, management Donna Do

Bridget Fischer, Co-Chair, faculty
Paul Bridenbaugh, faculty
Eloisa Briones, management
Kathy Fitzpatrick, classified
Richard Inokuchi, management
Linda Kisich, classified
Judy Lariviere, faculty
Sue Lorenzo, classified
Julene Rhoan, classified
Ekaterina Semonchuk, ASSC rep
Arthur Takayama, faculty

Meeting Date/Time/Location
To be Determined

2008-2009 Membership (representatives from management, faculty, staff, and students)

Donna Bestock, Co-Chair, management Paul Bridenbaugh, Co-Chair, faculty Eloisa Briones, management Kathy Fitzpatrick, classified Richard Inokuchi, management Linda Kisich, classified Judy Lariviere, faculty Sue Lorenzo, classified Ellen Lowenstein, faculty Julene Rhoan, classified Tiffany Schmierer, faculty Arthur Takayama, faculty Lindsay D'Amico, ASSC Denisse Gonzalez, ASSC

Meeting Date/Time/Location
To be Determined

2. Educational and Facilities Master Plan Project Task Force

200	7-2008		2008-2009
_00	000		
Membership (representatives from management, faculty, staff, and students)			entatives from management,
management, faculty,	stan, and students)	faculty, staff, and stu	dents)
Scott Adams	Linda Herda	Scott Adams	Mauricio Flores Hernandez
Lori Adrian	Lauren Hernandez	Lori Adrian	Ray Hernandez
Anyta Archer	Ray Hernandez	Anyta Archer	Richard Inokuchi
Rick Bennett	Richard Inokuchi	Rick Bennett	Sandy Irber
Connie Beringer	Sandy Irber	Connie Beringer	Rob Johnstone
Donna Bestock	Anastasia Kuzina	Donna Bestock	Barbara Lamson
Shari Bookstaff	Barbara Lamson	Shari Bookstaff	Chuck Leach
Eloisa Briones	Chuck Leach	Eloisa Briones	Adolfo Leiva
Carla Campillo	Adolfo Leiva	Carla Campillo	Margery Meadows
Amory Cariadus	Margery Meadows	Amory Cariadus	Joe Morello
Kevin Chak	Joe Morello	Kevin Chak	Vicki Morrow
Chip Chandler	Vicki Morrow	Chip Chandler	Garry Nicol
Barry Chin	Garry Nicol	Barry Chin	Dino Nomicos
Shann Chu	Dino Nomicos	Shann Chu	Jose Nuñez
Linda Da Silva	Jose Nuñez	Linda Da Silva	Brittany Piccolotti
Anne Daley	Mark Smolley	Anne Daley	Richard Soyombo
Pat Deamer	Richard Soyombo	Pat Deamer	Regina Stroud
Lynne Douglas	Regina Stroud	Lynne Douglas	Arthur Takayama
Mary Ann Duggan	Arthur Takayama	Mary Ann Duggan	Theresa Tentes
Dennis Eadus	Theresa Tentes	Dennis Eadus	Linda Van Sciver
Jacquie Escobar	Linda Van Sciver	Jacquie Escobar	Rick Wallace
Maria Escobar	Rick Wallace	Maria Escobar	William Watson
Pablo Gonzalez	William Watson	Pablo Gonzalez	Mike Williamson
Sherri Hancock	Mike Williamson	Sherri Hancock	James Wong
Cathy Hasson	James Wong	Shelly Hausman	George Wright
Shelly Hausman	George Wright	Linda Herda	
	/ T'	Montine De	o/Times/Legation
	<u>/Time/Location</u>		e/Time/Location
To be De	etermined	10 De L	Determined

3. Fresh Look Advisory Group/Website Redesign Committee

Membership

Victoria Morrow, President, Chair Loretta Adrian, VP Student Services Regina Stanback-Stroud, VP Instruction Cathy Hasson, Director of Planning, Research and Institutional Effectiveness Sandy Irber, Director of Development/ Marketing and Public Relations Laura Fraser, Faculty, Web Master Shelly Hausman, Public Information Officer Judy Lariviere, Assistive Technology Computer Specialist, DSPS Maria Norris, Administrative Analyst, Instructional Office Jasmine Witham, District ITS Anyta Archer, Classified Council Teresita del Castillo-Brown, Classified Council Nick Kapp, Academic Senate Leigh Anne Sippel, Academic Senate Raydan Al-hubaishi, ASSC Wendy Smith, ASSC

2007-2008

<u>Meeting Date/Time/Location</u>
To be determined

Kristi Parenti-Kurttila, Campus Ambassador

2008-2009

Membership

Victoria Morrow, President, Chair Loretta Adrian, VP Student Services Regina Stanback-Stroud, VP Instruction Rob Johnstone, Director of Planning, Research and Institutional Effectiveness Sandy Irber, Director of Development/ Marketing and Public Relations Laura Fraser, Faculty, Web Master Shelly Hausman, Public Information Officer Judy Lariviere, Assistive Technology Computer Specialist, DSPS Maria Norris, Administrative Analyst, Instructional Office Jasmine Witham, District ITS Anyta Archer, Classified Council Teresita del Castillo-Brown, Classified Council Nick Kapp, Academic Senate Leigh Anne Sippel, Academic Senate Raydan Al-hubaishy, ASSC representative Ray Parenti-Kurttila, ASSC representative

<u>Meeting Date/Time/Location</u>
To be determined

OPERATIONAL WORK GROUPS

1. Campus Auxiliary Services Advisory Committee

Identifies concerns and makes recommendations regarding the cafeteria, bookstore, vending, and some facilities to the President or the Chancellor's Office. This is a college committee that interfaces with the District Auxiliary Services Advisory Committee (DASAC).

2007-2008

Membership (representatives from bookstore, cafeteria, Student Activities Office, Business Services office, Student Services)

Amory Cariadus, Student Activities Coordinator, Chair Loretta Adrian, VP of Student Services Eloisa Briones, College Business Officer Kevin Chak, Bookstore ASSC Commissioner of Activities to be determined Pacific Dining representative to be determined

> <u>Meeting Date/Time/Location</u> Meetings held as needed

2008-2009

Membership (representatives from bookstore, cafeteria, Student Activities Office, Business Services office, Student Services)

Amory Cariadus, Student Activities
Coordinator, Chair
Loretta Adrian, VP of Student Services
Eloisa Briones, College Business Officer
Kevin Chak, Bookstore
Raydan Al-hubaishy, ASSC
Andrew Lee, ASSC
Ray Parenti-Kurttila, ASSC
Pacific Dining representative to be
determined

<u>Meeting Date/Time/Location</u> Meetings held as needed

2. Commencement Committee

This committee plans, coordinates and implements all activities for Commencement. The committee meets regularly during the spring semester until the day of graduation. Meetings focus on all logistical aspects of the graduation and the commencement ceremony.

2007-2008 Membership (Representatives from Buildings and Grounds, Campus Bookstore, Multi-Media, Student Services)

Amory Cariadus, Chair

Loretta Adrian Connie Beringer Roxanne Brewer Mike Celeste Loretta Davis Linda Ghio Sherri Hancock Shelly Hausman Richard Inokuchi Joe Morello Persis Morrice Theresa Tentes

Sally Welch ASSC rep to be determined

Rich Tidd

Other members of the campus community are invited to meetings that cover specific planning areas as it relates to their department, program or division.

> Meeting Date/Time/Location Meetings held as needed

2008-2009

Membership (Representatives from Buildings and Grounds, Campus Bookstore, Multi-Media, Student Services)

Amory Cariadus, Chair

Loretta Adrian Connie Beringer Mike Celeste Loretta Davis Linda Ghio Sherri Hancock Shelly Hausman Richard Inokuchi Joe Morello Persis Morrice Theresa Tentes Rich Tidd Sally Welch

Clarissa Williams, ASSC rep

Other members of the campus community are invited to meetings that cover specific planning areas as it relates to their department, program or division.

> Meeting Date/Time/Location Meetings held as needed

3. Emergency Response Plan Committee

The Emergency Response Committee develops strategies for disaster preparedness and recovery for the campus. The committee is charged with maintaining the campus Emergency Response Plan, updating contact information and the evacuation plan, providing training for the campus on emergency procedures.

2008-2009 epresentatives from Security
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Co-Chair
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k-Stroud
Date/Time/Location
ay of each month
3:00 p.m.
1319

4. Outreach Committee

2007-2008	2008-2009
	<u>Membership</u>
	Chair to be determined Luciana Castro, Language Arts Alice Erskine, Science/Math/Technology Josie Glenn, Business Jude Navari, Social Science/Creative Arts Christine Roumbanis, Business Leigh Anne Sippel, Language Arts Other appointments to be determined
	<u>Meeting Date/Time/Location</u> To be determined

4. Scholarship Committee

The Scholarship Committee serves as a general policy advisory group to the scholarship program and as a selection committee for general scholarships and awards that may be assigned to their jurisdiction. The primary sources of scholarships for which this committee selects scholarship recipients are Skyline and District Foundation and Skyline Organization funds.

2007-2008 Membership (members appointed by	2008-2009 Membership (members appointed by
constituent groups)	constituent groups)
Maria Escobar, Chair, EOPS, Financial Aid, CalWorks Lori Adrian, VP of Student Services Sherri Hancock, Dean of Enrollment Services Jeff Acidera, Student Services Shann Chu, Business Rosemary Bell, Social Science/Creative Arts Kevin Corsiglia, P.E./Athletics/Dance Katharine Harer, Language Arts Minerva Velasquez, Classified rep Science/Math/Technology Division representative to be determined	Maria Escobar, Chair, EOPS, Financial Aid, CalWorks Lori Adrian, VP of Student Services Sherri Hancock, Dean of Enrollment Services Jeff Acidera, Student Services Rakefet Avramovitz, Classified rep Shann Chu, Business Rosemary Bell, Social Science/Creative Arts Kevin Corsiglia, P.E./Athletics/Dance Katharine Harer, Language Arts Minerva Velasquez, Classified rep Science/Math/Technology Division
Meeting Date/Time/Place: Meetings held as needed	representative to be determined <u>Meeting Date/Time/Place</u> : Meetings held as needed

5. Student Recognition and Awards CommitteeThis committee is charged with planning and implementing the annual Student Recognition Awards Ceremony and the Donor Appreciation Reception.

2007-2008	2008-2009
Membership (interested faculty, staff and	Membership (interested faculty, staff and
administrators)	administrators)
Amory Cariadus, Chair	Amory Cariadus, Chair
Loretta Adrian	Loretta Adrian
Roxanne Brewer	Jerry Ciraolo
Karen Chadwick	Loretta Davis
Jerry Ciraolo	Sherri Hancock
Loretta Davis	Shelly Hausman
Sherri Hancock	Sandy Irber
Shelly Hausman	Mauricio Flores Hernandez, ASSC President
Sandy Irber	Denisse Gonzalez, ASSC
Mauricio Flores Hernandez, ASSC rep	Carlos Lazalde, ASSC
Andrew Lee, ASSC rep	Academic Senate President *
Raydan Al-hubaishy, ASSC rep	Classified Council President *
ASSC representatives to be determined	Honors Transfer Program Coordinator *
Academic Senate President *	Phi Theta Kappa Coordinator *
Classified Council President *	Transfer Center Coordinator *
Honors Transfer Program Coordinator *	Master of Ceremony *
Phi Theta Kappa Coordinator *	
Transfer Center Coordinator *	*Representative who may choose to only attend
Master of Ceremony *	those meetings which directly affect their area
*Depresentative who may choose to active their d	Meeting Date/Time/Place:
*Representative who may choose to only attend those meetings which directly affect their area	Meeting Bate Time Tidee. Meetings held as needed
mose meetings which directly affect their area	Moduliga field da fielded
Meeting Date/Time/Place:	
Meetings held as needed	