



**Minutes of Strategic Planning and Allocation of Resources Committee  
Held on October 13, 2022  
Zoom**

**Chairs Present:** Lindsey Ayotte (absent), Joe Morello, Ingrid Vargas

**Members Present:** Chelssee DeBarra, Connor Fitzpatrick, Kathy Fitzpatrick, Jessica Hurless, Filipp Gleyzer, Liz Llamas, Dino Nomicos, Shaun Perisho, Mustafa Popal, Jonathan Scott, Kenyatta Weathersby, Karen Wong, Win Shwe Yee, Miranda Wang, Kevin Corsiglia

**Guests Present:** Wendy Lee

**Members Absent:** Ricardo Flores, Chris Gibson, Luis Escobar, Nancy Kaplan-Biegel, Lucy Jovel, Melissa Komadina, Ellen Murray, Vivian Paw, Gabe Saucedo, Russell Waldon, Tina Watts

**Resource Persons Present:** Paul Cassidy (absent), Judy Hutchinson, Zahra Mojtahedi (recorder), Becky Threewit (absent)

**1. SPARCKle Minutes:** The SPARCKle minutes agenda item question was “What is the national park you most want to visit?” Participants discussed in Zoom breakout rooms.

**2. GENERAL FUNCTIONS**

**2.1. Call to Order**

Ingrid Vargas called the regular meeting to order at 2:16 p.m.

**3. ACTION ITEM(S)**

**3.1. Approve Agenda**

A motion was made by Karen Wong and seconded by Connor Fitzpatrick to approve the October 13, 2022 meeting agenda. Motion carried unanimously.

**3.2 Approve Minutes**

A motion was made by Jessica Hurless and seconded by Mustafa Popal to approve the September 29, 2022 meeting minutes. Motion carried with one abstention.

**4. DISCUSSION/REPORT**

**4.1. Resource Allocation Task Force Update**

This agenda item was tabled; update forthcoming it is planned for Peter Fitzsimmons and Bernata Slater from the District to attend the November 10, 2022 SPARC meeting to review the current Resource Allocation Model.

**4.2. IEC Update on the Comprehensive Program Review (CPR) Pilot Next Steps:**

IEC Tri-Chair and SPARC Member Karen Wong provided an update on the implementation

of the CPR Task Force Recommendations. Efforts have included:

- IEC supporting programs undergoing review by hosting orientations and consultations
- Piloting the CPR and program review update (PRU) templates and the CPR checklist
- Extending CPRs to every seven years over three semesters, replacing Annual Program Plans (APPs) with the PRUs twice between CPR cycles.

SPARC Committee discussion included suggestion for greater connection between CPR and CTTL in the process. Karen Wong also provided a basic introduction to the Improvement Platform for SPARC members via Zoom screenshare.

For more information, [click here](#) to see PowerPoint presentation slides posted on SPARC website.

#### **4.3. EMP: Draft Strategies Update**

Dean of PRIE Ingrid Vargas provided an update on the remaining steps in the Education Master Plan (EMP) process, including a timeline PowerPoint slide, as well as the goals and expected outcomes of the Integrated Planning Leadership Summit (1.5 days) taking place on Tuesday, October 18, 2022, and Friday, October 28, 2022.

Dean Vargas proceeded to solicit SPARC feedback on approach and details for the Education Master Plan Deep Dive + Facilitation Conversation taking place at the Integrated Planning Leadership Summit. Committee members provided input on the chronology and approach to the Summit. Agenda item was wrapped up with a discussion about the purpose and value of the EMP and how to convey the intention to Summit participants.

For more information, [click here](#) to see PowerPoint presentation slides posted on SPARC website.

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#### **NEXT REGULAR MEETING**

The next regular meeting will take place on Thursday, October 27, 2022.

#### **5. ADJOURNMENT**

A motion was made by Mustafa Popal and seconded by Karen Wong to adjourn the meeting. The meeting was adjourned at 3:59 p.m.