



**Minutes of Strategic Planning and Allocation of Resources Committee
Held on December 8, 2022
Zoom**

Chairs Present:

Lindsey Ayotte, Joe Morello, Ingrid Vargas

Members Present:

Kevin Corsiglia, Lorraine DeMello, Chelssee DeBarra, Connor Fitzpatrick, Kathy Fitzpatrick, Ricardo Flores, Chris Gibson, Jessica Hurless, Nancy Kaplan-Biegel, Ellen Murray, Vivian Paw, Shaun Perisho, Gabe Saucedo, Jonathan Scott, Kenyatta Weathersby, Russell Waldon, Miranda Wang, Tina Watts, Karen Wong, Alice Yang, Win Shwe Yee

Members Absent: Luis Escobar, Filipp Gleyzer, Melissa Komadina, Liz Llamas, Dino Nomicos, Mustafa Popal

Guests: Wendy Lee

Resource Persons Present:

Paul Cassidy, Judy Hutchinson, Zahra Mojtahedi, Becky Threewit (recorder)

1. SPARCKle Minutes: The SPARCKle minutes agenda item question was “If you could bring any three people, alive or dead, to a dinner party, who would you invite?” Committee members broke into breakout groups to discuss.

2. GENERAL FUNCTIONS

2.1. Call to Order

Lindsey Ayotte called the regular meeting to order at 2:20 p.m.

3. ACTION ITEM(S)

3.1. Approve Agenda

A motion was made by Win Shwe Yee and seconded by Chris Gibson to approve the December 8, 2022 meeting agenda. Motion carried unanimously.

3.2 Approve Minutes

A motion was made by Connor Fitzpatrick and seconded by Jonathan Scott to approve the November 10, 2022 meeting minutes. Motion carried unanimously.

4. DISCUSSION/REPORT

4.1. Resource Allocation Task Force Update:

Committee is moving along with tweaks to the existing model. Board subcommittee will consult with Chancellor’s cabinet and meet again in February/March.

4.2. Review of Draft EMP Strategies and Activities for Public Posting:

Committee chair Ingrid Vargas updated the committee on the remaining steps in the EMP process. During today's SPARC session, members will review the EMP draft in preparation for review by relevant college departments and programs. SPARC members will then present a draft of the EMP during Opening Day and garner community feedback. Through January and February, SPARC reps/PRIE staff will visit constituent groups for an additional opportunity to provide input. In February, SPARC members will collect final feedback from constituents.

Ingrid shared a document with the committee which shows all of the new EMP goals, paired with their respective draft strategies, some of which are newly added. You can view the document [here](#).

New draft strategies that came out of the EMP exercises led by PRIE and SPARC representatives at recent Division meetings included:

- (Goal 2) **Retain Skyline College students** through completion or transfer to a 4-year college
- (Goal 3) **Upgrade educational technology and facilities** to provide Skyline College students with state-of-the-art tools, equipment and spaces for learning
- (Goal 4) **Encourage partnership and collaboration** across programs and services to better serve students
- (Goal 4) **Support student and employee wellness** and ease workload stress
- (Goal 5) **Leverage grant and private funding opportunities** which align with the College M-V-V, the College Educational Plan and the SMCCCD Strategic Plan

Committee members broke into groups to discuss each goal and corresponding strategies.

Committee members returned from breakout rooms to report their notes for each goal and suggestions for reworking the draft strategies.

Goal 1: Many strategies still felt high-level and generic. Strategies will become clearer with the development of activities for each strategy. Could we include an "ultimate goal?" Have specific, measurable strategies for the short term.

Goal 2: Alternative to strategy B: "Remove barriers and provide tailored support to facilitate student enrollment." Alternative to strategy A: "Develop an understanding of potential students in our surrounding areas."

Goal 3: Some strategies could be too broad. Could we break down some strategies to



be more specific?

Goal 4: “Campus Life” is vague. Is it intended to mean student clubs, events, and organizations?

Goal 5: Certain terms need to be better defined, such as “exercise agency” and “civic mindset.”

Goal 6: Some strategies are too qualitative. We need to develop strategies to measure success.

NEXT REGULAR MEETING

The next regular meeting will take place on Thursday, January 26, 2023.

5. ADJOURNMENT

With no further business, the meeting was adjourned at 4:06 p.m.