



**Minutes of Strategic Planning and Allocation of Resources Committee  
Held on November 9, 2023  
Via Zoom**

**Tri-Chairs Present:** Lindsey Ayotte, Joe Morello, Ingrid Vargas

**Members Present:** Hellen Zhang, Kevin Corsiglia, Isabelle Escobar, Nancy Kaplan-Biegel, Lorraine DeMello, Leigh Anne Shaw, Alice Yang, Ellen Murray, Chris Gibson, Gavin Townsley, Vivian Paw, Shaun Perisho, Christopher Collins, Karen Wong, Cassidy Ryan-White, Kenyatta Weathersby

**Members Absent:** Chris Watters, Rod Daus-Magbual, Elian Fontanilla, Miranda Wang, Liz Llamas, Luis Escobar

**Resource Persons Present:** Paul Cassidy, Judy Hutchinson, Zahra Mojtahedi

**Guests Present:** Vinicio Lopez

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**ACTION ITEMS/REPORT**

The regular meeting was called to order at 2:22 p.m.

- 1. SPARCKle Minutes:** The SPARCKle Minutes ice-breaker topic for discussion was “Was there ever a time you showed up to an event expecting one thing and getting another?”
- 2. November 9, 2023 Agenda Approval**  
A motion was made by Chris Gibson and seconded by Karen Wong to approve the November 9, 2023 agenda. Motion carried unanimously.
- 3. October 12, 2023 Minutes Approval**  
A motion was made by Nancy Kaplan-Biegel and seconded by Ellen Murray to approve the October 12, 2023 minutes. Motion carried unanimously.

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**DISCUSSION/REPORT ITEMS**

**4. FTEFAC Ranking Results**

Vinicio Lopez and Cassidy Ryan-White presented on behalf of the Full Time Equivalency Faculty Allocation Committee (FTEFAC) on the latest ranking results of the FTEFAC process. FTEFAC process updates included an updated application, the providing of presentation template, the invitation of faculty to present on behalf of the position, and two days of hybrid-style presentations.

The Presenters provided a recap of the requests by division, including the final ranking. Next steps include the final rankings being distributed to all constituency groups (November 9<sup>th</sup> at SPARC, November 15<sup>th</sup> at CGC, and November 16<sup>th</sup> at Academic Senate), and the finalization and posting of the positions granted.

[Click here](#) to view the presentation slides.

**Reflections on the 2020 Program Review and Resource Allocation Process Redesign**

IEC Tri-Chair Karen Wong provided SPARC with an update on progress since the 2020 program review redesign. Changes discussed included but were not limited to: the revamp of the Institutional Effectiveness Committee (IEC)'s structure and purpose, approval of separate templates for comprehensive program review, the implementation of a Summer Curriculum Institute, implementation of new Improvement Platform to document assessment and program review, and IEC-hosted orientations to programs undergoing comprehensive program review.

Karen Wong then initiated a poll asking whether SPARC members participated in ALUR discussions in Spring 2023 and then opened up a discussion via Google Jamboards posing the following discussion questions explored Zoom Breakout rooms, followed by collective SPARC members debrief:

1. If you participated, how did those discussions go?
2. What would you like to see more of?
3. What would you like to see less of?

[Click here](#) to view CPR Redesign Task Force Recommendations to SPARC, [click here](#) to visit the Google Jamboard, and [click here](#) to view the November 9, 2023 presentation slides associated with this agenda item.

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**REGULAR MEETING**

The next regular meeting will take place on Thursday November 30, 2023.

**ADJOURNMENT**

There being no further business, meeting was adjourned at 3:47 p.m.