

Minutes of the Strategic Planning and Resource Allocation Committee

Held on November 13, 2025

Zoom: <https://smccd.zoom.us/j/89715478630>

Chairs Present: Paul Cassidy, Ingrid Vargas, Cassidy Ryan

Members Present: Michelle Amaral, Chris Collins, Kevin Corsiglia, Chelssee De Barra, Kenyatta Weathersby, Lauren Ford, Katie Hern, Eric Imahara, Nancy Kaplan-Biegel, Albin Lee, Elizabeth Llamas, Vivian Paw, Jiaxuan Qiao, Eric Torres, Monique Ubungen Wardell, Phillip Williams, Clair Yeo-Sugajski, Chris Watters, Jose Cartegena

Members Absent: Hellen Zhang, Filipp Gleyzer, Will Minnich, Bianca Rowden-Quince, Lorraine DeMello, Roger Perez-Vaughan, Michael Kane, Andy Murillo

Guests Present: Jessica Truglio, Carol Hernández

Resource Persons Present: Zahra Mojtahedi (recorder), Karen Wong

1. **SPARCKle Minutes:** Tri-Chair Cassidy Ryan facilitated a discussion about apple pie vs. pumpkin pie.

2. **GENERAL FUNCTIONS**

2.1. **Call to Order**

Committee Tri-Chair Cassidy Ryan called the regular meeting to order at 2:15 p.m.

3. **ACTION ITEM(S)**

3.1. **Approve Agenda**

A motion was made by Nancy Kaplan-Biegel and seconded by Lauren Ford to approve the November 13, 2025 meeting agenda. The motion carried.

3.2. **Approve Minutes**

A motion was made by Ingrid Vargas and seconded by Gavin Townsley to approve the October 30, 2025 meeting minutes. The motion carried.

4. **DISCUSSION/REPORT**

4.1. **FTEFAC Update**

Dr. Carol Hernandez and Jessica Truglio, as Co-Chairs of the [FTEFAC Committee](#), provided an update to IEC as guest presenters on the outcomes of the 2024-2025 Full Time Equivalent Faculty Allocation Committee (FTEFAC) process. As noted on the FTEFAC website, its charge is developing and recommending a prioritized list of strategic allocations of Full Time Equivalent Faculty (FTEF) in order for the College to meet its mission.

Faculty Positions Requested for 2025-2026 include the following, by Division:

- Academic Support & Learning Technology (Dean, Torria Davis)
Librarian
- BEPP (Dean, Michael Kane)
Barbering
Automotive
- Counseling (Acting Dean, Melissa Komadina)
Counselor (Financial Aid Emphasis)
Counselor (Middle College/Dual Enrollment)
- Language Art (Dean, Chris Gibson)
English and Literature (Puente Specialization)
- Science/Technology/Engineering/Math (Dean, Jessica Hurless)
Physics & Astronomy
- Social Sciences/Creative Arts (Acting Dean, Dr. Bianca Rowden-Quince)
Ethnic Studies

FTEFAC – Final Rankings:

1. Physics & Astronomy - Replacement
2. Ethnic Studies
3. Barbering
4. English & Literature (Puente Specialization) - Replacement
5. Counselor-Financial Aid Emphasis
6. Counselor-Middle College/Dual
7. Librarian - Replacement
8. Automotive

The top two positions are likely to be filled, pending presidential approval. The Co-Presenters then took questions from the audience, including one question on the likelihood for meeting position needs further down the list; more than two positions is not feasible at this time.

The [FTEFAC presentation slides](#) can be found on the [SPARC website](#).

4.2. Student Completion Outcomes Update

PRIE Dean Vargas provided a presentation (based on one given at the November 12, 2025 CGC meeting) on student completion outcomes metrics. She proceeded to take questions, including on the impact of AB 1705 on English and math course completion rates, as well as a question about the methodology for transfer rate calculations.

The [student completion outcomes update presentation slides](#) associated with this agenda item can be found on the [SPARC website](#).

5. NEXT REGULAR MEETING

The next regular SPARC meeting will take place on Thursday, January 29, 2025 in the Spring 2026 semester.

6. ADJOURNMENT

Prior to adjournment, Tri-Chair Vargas suggested a new agenda item be added with the additional meeting time left. Lauren Ford motioned to approve a new “Student Completion Outcomes Update” agenda item for five minutes, and Kenyatta Weathersby seconded. The motion carried. See Agenda Item 4.2 above for details on the new agenda item.

There being no additional agenda items, the meeting was adjourned at 2:38pm.