



ASSC General Meeting Minutes

Date: Tuesday, Nov 11, 2025

Time: 4:00 PM - 6:00 PM

Location: In Person, Room 6202/6204

Online/Virtual: [ASSC Meeting Link](#)

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either skylineassc@smccd.edu or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Alvin Gubatina
Marcella Escobar
Cassandra
Abregana-Reyes
SMCCD
Student Trustee:
Michael
Llanell-Vararaj

Executive Officers:

President
Vice-President
Commissioner of Outreach
Commissioner of Finance
Commissioner of Activities
Commissioner of Publicity
Commissioner of Public Records
S.O.C.C. Liaison

William Oo (A)
Jarred Ramos (P)
Nathalie-Joyce Perucho (A)
Jiaxuan Qiao (P)
Danny KyawZin Thant (P)
Jennifer Lau (P)
Toakase Toke (P)
Christian Reyes-Aguilar (A)

Senators:

Frank Presto (P)
Patrick Khant (P)
Jewel Rosetes (P)
Raudel Sandoval Reyes (A)
Ariadna Florez Lopez (P)

HayThi Naing (P)
Daniela Mae Durian (P)
Sandro Bautista (P)
Kyaw Thet Lwin (Knox) (late)

Vacant (two seats by appointment)

Associate Senators: Vacant (one seat by appointment)
Jayanthony Pintor (A)

- I. Call to Order **4:05 PM**
 - II. Roll Call
 - III. Announcements & Hearings from the Public
 - IV. Approval of **(10.28.25) ASSC General Meeting Minutes**
- Motion**
1. Jewel
 2. Kase

V. Approval of Agenda (11.11.25)

Jarred Added to Agenda - Data Science Club

Motion

1.Jewel

2.Daniela

Cassie Added to Agenda - New Business Items

Motion

1.Jennifer

2.Jewel

Motion to Approve Agenda

1.Jewel

2.Daniela

VI. Special Presentation

1. Zahra Mojtahedi(10-15 mins)

- Informational Presentation
 - The council was informed of the services provided at Skyline, including support for an integrated planning process aimed at improving student equity, success, and achievement.
 - It was shared that faculty, staff, students, and administrators have access to research conducted by the PRIE Office, which focuses on improving student outcomes through program evaluation.
 - The council was also informed that, in support of institutional effectiveness, the PRIE Office provides guidance and support to faculty and staff in developing and implementing assessment strategies to better understand the impact of current practices on student learning.
 - Also a chance for students to win \$250 for students who participate in a survey Skyline College is conducting.

2. Skyline Data Science Club

-  **DS Club Funding Request Slides.pdf**
- Detail of their upcoming events
 - End-of-Semester Hangout: Event planned with food provided.
 - Datathon (21st–22nd): Members expressed interest in registering.
 - Clarification asked: Participation does not require being a Data Science major.
 - STEM Center Workshops: Introductory workshops held from 1–2 PM; the next session is scheduled for next Wednesday.
 - Funding Note: Alvin suggested checking the club's bank account, as there may be available funds for upcoming events.
 - Total Amount Requested: **\$578.60**

VII. Reports

1. Advisor Reports
 - a. Alvin
 - i. **Conference Interest:** Alvin thanked those who emailed him expressing interest in attending the conference.
 - ii. **Meeting Scheduling:** Members who have not yet rescheduled their meeting with Alvin are asked to email him to set up a new meeting time.
 - b. Cassie
 - i. None
 - c. Marcy
2. Student Trustee (5-7 Minutes)
3. Executive Council
 - a. President's Report
 - None(Absent)
 - b. Vice President
 - Meeting with Dr. Carter: Update provided following a meeting with Dr. Carter.
 - VPSS Appointment: The new VPSS will be appointed soon.
 - Next Steps: By next Tuesday, Dr. Carter will send out invitations related to the appointments.
 - Two Surges Next Semester: There will be two surges occurring next semester.
 - Representative Interests:
 - Senator Presto expressed interest in serving as the main representative for VPSS.
 - Senator Daniela Mae Durian is interested in serving as the main representative for Dean for Equity and Student Support.
 - Training for Representatives: Alvin noted that students interested in serving as VPSS or Dean for Equity representatives will be connected with individuals who can help train and prepare them for the role.
 - President Carter Event: The 100-Day Town Hall is scheduled for November 19.
 - Well-Being Reminder: Members were encouraged to take care of themselves.
 - c. Executive Officers/Commissioners
 - None
4. Committees
 - a. State Level
 - i. SSCCC Regional Delegate - ASSC President
 - None

b. District Level

- i. District Finance Committee - Commissioner of Finance
 - None
- i. District Participatory Governance Council (DPGC) - ASSC President (Main) + Raudel (Backup)
 - None
- ii. District Student Council (DSC) - President & Vice President
 - **Mixture Event (Last Friday):**
 - The event was entertaining and featured good food.
 - Attendees expressed appreciation that the event took place.
 - Notable Attendee: The President of the Board of Trustees was present
 - Key Priorities Shared: His top priority is developing an athletic center at Skyline, including two pools.
 - Remarks on Speech: Some attendees felt parts of his speech were phrased awkwardly; while the focus on Skyline was understood, the wording came across as somewhat off.
- iii. District Sustainability Committee - Vice President + Back Up
 - None

b. Compendium of Committees (Campus Level)

- i. [Academic Senate](#) - William (Main) + Danny & Christian(Backup)
 - None
- ii. Art on Campus Committee (As Needed) - Commissioner of Publicity
 - None
- iii. [Accreditation Oversight Group \(AOG\)](#) - Main + Jiaxuan & Jarred (Backup)
 - None
- iv. College Auxiliary Services Advisory Group (As Needed) - Commissioner of Finance
 - None
- v. [College Governance Council](#) - President & Vice President
 - Meeting tomorrow(11/12/2025)
 - Report about our programming and how students feel right now
- vi. [Curriculum Committee](#) - Haythi + (Backup)
 - Course Scheduling Concerns:
 - Some classes are only offered once per semester.

- The rotation of certain classes occurs due to low enrollment across the campuses, leaving limited scheduling flexibility.
- Students with ongoing concerns are encouraged to bring them to the attention of the dean.
- vii. [Enrollment Strategies Committee](#) - Frank (Main) + Patrick (Backup)
 - None
- viii. [Health & Safety](#) - Jewel (Main) + (Backup)
 - None
- ix. [Institutional Effectiveness Committee \(IEC\)](#) - Jarred (Main)
 - They were just showing the budget
- x. Skyline College Campus Operational Procedures and Practices Committee (SCCOPP) (As Needed) - Commissioner of Outreach
 - None
- xi. [Strategic Planning and Allocation of Resources Committee \(SPARC\)](#) - Jiaxuan (Main)
 - None
- xii. [Student Equity, Equal Employment, and Diversity Committee \(SEED\)](#) - Jewel (Main) + Nathalie (Backup)
 - None
- xiii. [Technology Advisory Committee \(TAC\)](#) - Raudel + Patrick
 - None
- c. Sub-Committees/Other (ASSC Level)
 - i. SOCC (Vice President & SOCC Liaison)
 - Plan on Hosting a SOCC student Mixer sometime early next semester.
 - ii. Special Ops (Commissioner of Activities, Commissioner of Publicity, Commissioner of Communications, Commissioner of Public Records)
 - SAGA Meeting Update:
 - Senator Lwin attended the SAGA meeting. They will finalize their plans and provide updates on Special Operations.
 - Budget & Event Planning:
 - Performer Budget: \$1,000 allocated.
 - Food: Proceeding with the food selections discussed last Friday.
 - Event Promotion & Roles: The event should be actively promoted. Emcees: Jiaxuan and Knox will serve as the emcees.
 - Attendance Survey: A survey will be sent out to collect availability from participants.

- Voting Reminder:
 - Not everyone votes in the group chat; members are strongly encouraged to cast their votes 2–3 days in advance to help Danny with task assignment and planning.
- Participation Requirement:
 - Members are reminded that, according to the ASSC Bylaws, they must participate in at least 50% of ASSC events.
- Accountability Concerns:
 - There are concerns about holding members accountable for fulfilling their duties.
- Goobs suggested addressing members who are participating in fewer than 50% of events.
- iii. Constitution and Bylaws Committee (As Needed)
 - None
- iv. CAMP Committee
 - AD for the DRAQ Brunch

VIII. Old Business Items

IX. New Business Items

- I. Vote for Data Science Club Funding Request
 - They have everything receipts, reach out to the President to make sure they have the physical receipts
 - Reimbursements have to be on this semester's reminder for every club , also check their account because they might have funds to use for their events.
- II. DSC Mixer EZCater Order : \$362.42
- III. Skylloleen Trophy : \$38.45
- IV. Bookstore Hoodies: \$638.25
- V. Fans for Drag Brunch \$42.81
- VI. CAOS Field Trip Lunch: \$337 (Alvin & 21 students)
 - Lunch : \$15 Lunch disbursement
 - Skylloleen Trophy ordered

Motion to approve New Business Item 1

1.Kase

2. Jewel

Result of vote: (14)Yay, (0)Nay, (3)Abstain

Motion to approve New Business Item 2-6

1.Kase

2. Jiaxuan

Result of vote: (13)Yay, (0)Nay, (4)Abstain

X. Adjournment of Meeting 5:00 PM