



ASSC Governing Council Minutes
Tuesday, December 3, 2019
4:00 PM Skyline College
Building 6, Room 6-202

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and accessible to those with disabilities. The public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted either via e-mail to skylineassc@smccd.edu, or The Center for Student Life and Leadership Development (Room 6-212). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Executive Officers:

President	Alejandro Guzman
Vice President	Pearl Ibeanusi
Commissioner of Finance	Katrina Salas
Commissioner of Public Records	Ga Hyeon Shin
Commissioner of Activities	Kaelynn Malani
Commissioner of Publicity	Marie Kyla Rogacion Perez
Parliamentarian	Jose Omar Gutierrez
SOCC Liaison	Tzitlali Diaz (Lali)

Senators:

Ellaine Arroyo	Mark Anthony Estrada	Rolo Mutul
Miguel Cabrera	Erik Ferroggiaro	Jessielyn Marie Pil
Morelia Cruz (Karina)	Queenie Gaviola	Hadasa Serrano
Felagot Desta	Thomas Good	Anna Te
	Kaung Min Khant	Carlos Ungo

Associate Senators:

Tun Linn Aung

Student Trustee:

Jordan Chavez

Advisors:

Alvin Gubatina
Ryan Samn

- I. Call to Order at 4:06**
- II. Roll Call**
- III. Approval of Agenda**
 - A. Erik made a motion to approve the agenda, 2nded by Miguel
- IV. Approval of Minutes**
 - 1. From 11/05, 11/12, & 11/19
 - a. Lali made a motion to approve the minutes from November 5, 12, and 19, 2nded by Jose
- V. Announcements and Hearing from the Public [3 minutes each, 9 minutes maximum per topic]**
 - A. Public safety announcement
 - 1. Campus will not be enforcing parking tickets starting from December 10th, during finals week
 - a) It will be enforced throughout the other district campuses
- VI. Special Presentations**
 - 1. Alpha Gamma Sigma Funding Request Presentation
 - a. Funding request \$2,000
 - b. \$145 registration fee for 20 students
 - c. The conference in Sacramento will be focusing on expanding the network, scholarship opportunities
 - d. Possible workshops or project after the conference to demonstrate what the students have learned during the conference
 - e. Expected attendees: 20 students, this number might change
 - f. The date of conference: April 25th, 2020
- VII. Reports [2 minutes each]**
 - A. Executive Council
 - a. Alejandro
 - i. Florida NCSL conference and Disneyworld Conference
 - ii. Board of Trustee meeting with Pearl and Kaelynn next monday
 - 1. 6pm in the district office
 - B. Senators
 - a. Rolo
 - i. This Thursday, Cipher workshop in the room 222, building 8
 - 1. Caring for self is caring for community
 - ii. HIV symposium
 - b. Queenie
 - i. Journaling workshop on Friday
 - 1. Bring in a photo, movie tickets, concert ticket, or anything that was memorable throughout the year
 - C. Associate
 - D. Advisors
 - a. Budget Notes and Guidelines

- i. Non-discretionary expense accounts
 - 1. Student assistant salary
 - 2. Office supplies
- ii. Discretionary expense accounts
 - 1. ASSC President and ASSC Vice President
 - 2. Scholarship donations
 - 3. Club Assistance
 - 4. College Program Assistance
 - 5. Conference and Retreats
 - 6. ASSC event and programs
 - 7. Publicity
 - 8. Other discretionary accounts
 - a. Technology
 - i. Encourage members to begin researching to improve technology in the Student Life office and room
 - b. Student housing and homelessness project
 - i. On hold
 - ii. According to the state laws, the budget for ASSC should not be given for scholarship unless the money is raised through fundraising

E. Student Trustee

- a. Open position for student trustee
 - i. Three candidates
 - ii. Qualification
 - 1. Minimum 6 units, attend all meetings, hosting DSC, have to be around on every campus, maintain over GPA 2.0
 - 2. Monthly compensation, reimbursement for trips
 - iii. District Council in the Spring 2020 at Skyline

VIII. Committee Reports [5 minutes each]

A. Region/State

1. none

B. District

1. none

C. College

1. Erik

a) IEC meeting

(1) Looking for graduation across ethnicity, gender, age, trying to figure out the difference in graduation rate among other groups

b) Council of governor

D. ASSC Committees

1. None

IX. Old Business

- A. Appointments
 - a. None
- B. Programming
 - a. None
- C. ASSC In-House Training 12/6
 - a. training will be in all the student life offices
 - b. 12pm to 5pm
- D. SOCC Leadership Training (Date TBA: Projected for January 2020)
 - a. January 24th
 - b. Members who are involved in clubs are strongly suggested to show up to support their clubs
- E. Disability Awareness Event 12/10
 - a. This event will be postponed to the next semester, possibly January or February

X. New Business

- A. Vote to approve the Alpha Gamma Sigma Funding Request
 - a. Tabled to the next semester
- B. Vote to approve the 2019 Revised ASSC Budget Notes & Guidelines
 - a. Rolo made a motion to approve, 2nded by Thomas
- C. Vote on Budgeting for Reimbursements
 - 1. Michiko Kealoha: Disney YES - Florida Conference Registration: \$2041.50
 - 2. Alvin Gubatina: LYFT Receipts for Adobe Max Conference in LA: \$178.21
 - 3. Alvin Gubatina: LYFT Receipts for Florida Conference: \$357.69
 - 4. Felagot Desta: LYFT Receipts for ASSC Conferences: \$137.87
 - 5. Felagot Desta: LYFT Receipts for ASSC Conferences: \$166.57
 - 6. Pearl Ibeanusi: Lunch made for ASSC on UN Day: \$57.85
 - 7. Welcome Week Pancake Breakfast to Pacific Dining: \$2321.56
 - 8. Strategic Partnership Workforce Development - Claudia Paz put \$2944.10 for the ASSC Adobe Max Hotel Room on her card, ASSC needs to put the hotel amount back into their FOAP.
 - 9. NCSL Check Request for Florida Conference Registration: \$7689.00
 - a. Thomas made a motion to approve, 2nded by Rolo, with a vote of 21 - YES, 0 - NO & 0 - ABSTAIN - motion passes. The ASSC agrees to have Check Requisitions completed to reimburse Michiko Kealoha, Alvin Gubatina, Felagot Desta, Pearl Ibeanusi, Pacific Dining, Workforce Development and NCSL for the charges that were initially taken care of on the individual's personal card and or open invoices needed to be paid.

X. Future Agenda Items

- A. The Council may suggest Agenda items for consideration at future meetings
 - 1. Reimbursement for Checked bags for Florida Conference
 - a) Submit the original receipts

XI. Adjournment at 5:34 pm