



**ASSC General Meeting Minutes**

**Date: Tuesday, Feb 17, 2026**

**Time: 4:00 PM - 6:00 PM**

**Location: In Person, Room 6202/6204**

**Online/Virtual: [ASSC Meeting Link](#)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [skylineassc@smccd.edu](mailto:skylineassc@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Marcella Escobar Cassandra Abregana-Reyes <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Michael Llanell-Vararaj	President Vice-President Commissioner of Outreach Commissioner of Finance Commissioner of Activities Commissioner of Publicity Commissioner of Public Records S.O.C.C. Liaison	William Oo (P) Jarred Ramos (A) Nathalie-Joyce Perucho (P) Jiaxuan Qiao (P) Danny KyawZin Thant (P) Jennifer Lau (P) Toakase Toke (P) Christian Reyes-Aguilar (P)
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<b><u>Senators:</u></b> Frank Presto (Virtual) Patrick Khant (P) Jewel Rosetes (P) Raudel Sandoval Reyes (P) Ariadna Florez Lopez (P)  Vacant (two seats by appointment)	HayThi Naing (P) Daniela Mae Durian (P) Sandro Bautista (P) Kyaw Thet Lwin (Knox) (P)
<b><u>Associate Senators:</u></b> Vacant (one seat by appointment) Jayanthony Pintor (A)	

- I. Call to Order **4:04PM**
- II. Roll Call
- III. Announcements & Hearings from the Public
- IV. Approval of [\(02.10.26\) ASSC General Meeting Minutes](#)

**Motion**

- 1.Kase
- 2.Nathalie

V. Approval of Agenda (02.17.26)

Motion

1.Kase

2.Jiaxuan

Result of vote: (15)Yay, (0)Nay, (2)Abstain

VI. Special Presentation

1. Sofia Sustal (5-10mins)

- SAGE Club Funding Request

 S.A.G.E. Club Garden-sphere Beautification Project Budge...

- SAGE Club – Funding Request (Building 7 Garden Sphere Project)
  - SAGE Club presented a proposal to maintain and enhance the garden sphere located in Building 7.
  - The garden sphere is a student seating area that contains plants intended to help purify the surrounding air and promote a greener campus environment.
  - The wooden structure has experienced water damage due to excess water sitting on the wood after plant watering, causing rot.
- The club is requesting funding for:
  - Waterproof lining to prevent further wood damage (one-time maintenance improvement to extend lifespan and reduce future costs).
  - Repainting the structure to improve appearance.
  - Installation of a root irrigation system to maintain plant health when regular maintenance is not available.
  - Miscellaneous supplies needed for upkeep and installation.
  - The club expressed a preference for purchasing supplies from small businesses, noting that costs may be higher than large retailers.
- Purpose of Request:
  - To fund supplies that support air purification efforts, extend the lifespan of the garden sphere, and promote a cleaner, greener environment in Building 7.
  - Additional details regarding specific supplies are available in the hyperlinked presentation.
- **Amount Requested: \$550**

### Q&A

SOCC Liaison: Asked if the club had submitted this funding request last semester.

- Response: No.

Senator Presto: Asked if the club has access to the proper power tools needed for the project.

- Response: Yes.

Senator Bautista: Asked how the irrigation system would function.

- Response: The irrigation system will be solar-powered.

Commissioner of Finance (Jiaxuan): Asked whether supplies would be purchased from Home Depot.

- Response: Yes, Home Depot is one of the purchasing options being considered.

### Suggestions/Comments

- ASSC President (William):
  - Advised the club to check their current account balance by contacting Marcy (financial representative).
  - If funds are available, the club can submit a check requisition form through the Center of Student Life for upcoming purchases.
  - Required documentation (e.g., receipts or reimbursement paperwork) should be attached to the requisition form.
- Allen Ocampo (Advisor):
  - Recommended that future presentations include tax in the total budget calculation.
  - Suggested itemizing every supply with direct links to each product to ensure price transparency.
  - Advised organizing all purchases into a spreadsheet to clearly outline costs and assist with review and budgeting.
  - Emphasized including tax and supply links in future presentations to improve budgeting accuracy and transparency.

## 2. Dylan Sherill (5-10mins) **(The agenda item was skipped as the club was not present.)**

- Skyline Auto Tech Club Funding Request  
[Sky Automotive Presentation Link](#)

### 3. Knox (5-10mins)

#### - Active Minds Therapy Animals Collaboration

 [Collaboration Request.pdf](#)

- Collaboration Request to bring therapy animals
  - Active Minds is requesting a collaboration to bring therapy animals to campus.
  - During their “Stress Less Week,” they plan to host activities such as tabling, video games, painting/coloring, and “pie a professor” to help students de-stress.
  - Therapy animals are typically cats and dogs, which students have responded well to.
  - This semester, they are proposing to introduce different animals, specifically llamas.
  - Therapy animal events are usually held in collaboration with the library, but due to restrictions, llamas will be hosted outdoors.
  - The llamas will be provided by Llamas of Circle Home.
  - Plan to have 3 llamas for a maximum of 2 hours.
  - This semester’s therapy animal feature will be llamas.
  - **Amount requested: \$994.**

#### Q&A

Commissioner of Finance (Jiaxuan): Asked when Stress Less Week will take place.

- Response: There are two Stress Less Weeks one after spring break and another two weeks before finals. The llama event will occur during the second Stress Less Week.

Allen Ocampo: Asked if there is a partnership with the Personal Counseling Department.

- Response: Yes, there is a collaboration with the department.

Senator Bautista: Asked why llamas were chosen.

- Response: The organization wants to introduce different therapy animals, as previous semesters featured cats and dogs.

ASSC President (William): Asked for clarification on the event location.

- Response: The event will be held outdoors, either in the quad or the grass field next to Building 4.

: Asked about potential safety hazards.

- Response: The llamas are trained and licensed, and professionals will be present to ensure safety.

Commissioner of Activities (Danny): Asked about weather contingency plans and manpower needs.

- Response: Weather will be monitored closely since the event is after spring break. Additional manpower may be needed, especially with multiple animals present, and ASSC volunteers may be requested.

SOCC Liaison: Asked if the llama provider has prior experience with similar events.

- Response: Yes, the provider has worked with other groups and has hosted events with students (e.g., high schools). More information and photos are available on their website.

## VII. Reports

### 1. Advisor Reports

#### a. Allen

i. Will begin holding group meetings with each barangay to check in and maintain communication. Although only scheduled to support for this month, would want to ensure all barangays are reached.

ii. A brief closed meeting will be held immediately after this meeting. The purpose is to hold space for approximately 5 minutes and allow Allen to share a few items.

#### b. Cassie

i. None

#### c. Marcy

### 2. Student Trustee (5-7 Minutes)

### 3. Executive Council

#### a. President's Report

- Cassie shared that an interest form for the SSCCC Conference has been sent out. Members are encouraged to complete the form by this Thursday. Those interested should respond promptly so arrangements can be made as soon as possible.

#### b. Vice President

- Absent

#### c. Executive Officers/Commissioners

- An update was provided regarding the Google Sheet from BSU. The Amazon list has been placed in a separate spreadsheet.

### 4. Committees

#### a. State Level

- i. SSCCC Regional Delegate - ASSC President (Main) + (Backup)

- The president reported that they will be attending a conference in DC from February 28 to March 4. During this time, they will be unavailable, and another individual will need to serve as chair in their absence.
- ii. District Finance Committee - Commissioner of Finance
  - None
- i. District Participatory Governance Council (DPGC) - ASSC President (Main) + (Backup)
  - None
- ii. District Student Council (DSC) - President & Vice President
  - This Friday they are going to start meeting for our district student mixer planning, and talk about more collaborations between Canada and CSM moving forward.
- iii. District Sustainability Committee - Vice President + Back Up
  - VP absent
- b. Compendium of Committees (Campus Level)
  - i. [Academic Senate](#) - William (Main) + Danny & Christian(Backup)
    - None
  - ii. Art on Campus Committee (As Needed) - Commissioner of Publicity
    - None
  - iii. [Accreditation Oversight Group \(AOG\)](#) - Jarred (Main) + Jiaxuan (Backup)
    - None
  - iv. College Auxiliary Services Advisory Group (As Needed) - Commissioner of Finance
    - None
  - v. [College Governance Council](#) - President & Vice President
    - Meeting at the end of this month
  - vi. [Curriculum Committee](#) - President (Main) + (Backup)
    - A backup may be needed on every 3rd Wednesday from 2:15–4:15 PM.
    - Knox expressed interest in serving as the backup.
  - vii. [Enrollment Strategies Committee](#) - Frank (Main) + Patrick (Backup)
    - None
  - viii. [Health & Safety](#) - (Main) + (Backup)
    - None
  - ix. [Institutional Effectiveness Committee \(IEC\)](#) - Jarred (Main)
    - None
  - x. Skyline College Campus Operational Procedures and Practices Committee (SCCOPP) (As Needed) - Commissioner of Outreach
    - None

- xi. [Strategic Planning and Allocation of Resources Committee \(SPARC\)](#) - Jiaxuan (Main)
  - Meeting got cancelled this week
- xii. [Student Equity, Equal Employment, and Diversity Committee \(SEED\)](#) - Nathalie (Main) + (Backup)
  - The meeting today was to review their SEP (Student Equity Plan).
  - Discussed strategies for implementing the plan.
  - Explored ways to reach out to stakeholders.
  - Consider asking stakeholders about their current efforts and needs.
  - Talked about how to better support stakeholders.
  - Reviewed how the plan is being used in practice.
  - Ensured alignment with equity goals and guidelines.
- xiii. [Technology Advisory Committee \(TAC\)](#) - Raudel + Patrick
  - None
- c. Sub-Committees/Other (ASSC Level)
  - i. SOCC (Vice President & SOCC Liaison)
    - A meeting tomorrow and SOCC mixture will be held on the first Wednesday of next month + food.
  - ii. Special Ops (Commissioner of Activities, Commissioner of Publicity, Commissioner of Communications, Commissioner of Public Records)
    - Assigned roles for tomorrow's event and the Chinese New Year event.
    - Members were asked to review Smartsheets and reach out with any questions.
    - Meeting this Friday, so if you can make it, please come.
  - iii. Constitution and Bylaws Committee (As Needed)
    - None
  - iv. CAMP Committee
    - Any ideas for an AD to record.

## **VIII. Old Business Items**

## **IX. New Business Items**

- I. ASSC x ISP Giants Game Field Trip (4/8)
  - Charter Bus (\$1176)
  - Student Lunches (\$450)
  - Giants Game Tickets (~\$1500)

## **Discussions & Comments**

- ISP is working on the RSVP form to be out soon, because it is in March

- II. Vote 3 committee members from senators for the Conference Committee
  - Jewel
  - Knox
  - Daniela

Discussion & Comments

- Discussed forming a conference selection panel/committee prior to Alvin's medical leave.
- Proposed members include Jiaxuan (Finance), Kase (Records), Christian, and 3 additional senators.
- The panel will review interest forms using a rubric to evaluate and rank applicants.
- If applications exceed available slots (e.g., APAHE, ~4–5 max), selections will be based on rubric scores.

Question

What would we have to do in the conference committee?

Response: After interest forms close on Thursday, the committee will meet to review and deliberate on applicants based on their responses. If a committee member is an applicant, they must recuse themselves from deliberation, and the remaining members will evaluate. The committee will need to schedule a meeting shortly after the deadline to complete the selection process.

How frequent are the meetings for this?

Response: Just once or twice this semester before SSCCC & APAHE which are our upcoming conferences.

Is this similar to the monthly meeting that we have or already involved in?

Response: No, this is a subcommittee that we ASSC have.

- III. Vote for Knox as backup for Representative for Curriculum Committee
- IV. Vote for SAGE Club Funding Request: \$550

Discussion & Comments

- SOCC Liaison: Will follow up with SAGE regarding funding and aims to present all SAGE funding requests at the next meeting.
- Per the Constitution, once funding is allocated, clubs cannot request additional funds later, so incomplete requests may result in lost opportunities.
- V. Vote for Active Mind Therapy Animals Collaboration request: \$994

**Motion to Approve New Business Item 1**

**1.Kase**

**2. Jiaxuan**

**Result of vote: (14)Yay, (0)Nay, (3)Abstain**

**Motion to Approve New Business Item 2**

**1.Danny**

**2. Nathalie**

**Result of vote: (14)Yay, (1)Nay, (3)Abstain**

**Motion to Approve New Business Item 3**

**1.Kase**

**2.Nathalie**

**Result of vote: (15)Yay, (0)Nay, (2)Abstain**

**Motion to **Table New Business Item 4****

**1.Kase**

**2.Christian**

**Result of vote: (15)Yay, (0)Nay, (2)Abstain**

**Motion to Approve New Business Item 5**

**1.Kase**

**2. Nathalie**

**Result of vote: (14)Yay, (0)Nay, (3)Abstain**

**X. Adjournment of Meeting **4:41PM****