



ASSC Council Meeting Agenda

Date: Tuesday, December 6th, 2022

Time: 4:00 PM - 6:00 PM

Location for In-Person: Room 6202-6204-6206

Online/Virtual: Link - smccd.zoom.us/j/6507384275

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either samnr@smccd.edu or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Executive Officers:

Alvin Gubatina Ryan Samn Marcella Escobar <u>SMCCD</u> <u>Student Trustee:</u> Lesly Ta	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee Jonathan Scott Eureka Soriano Sarah Ruiz Thiriwai Wai (ChiChi) Win Thiri (Minty) Chuyun Wang Anthony Tran Alysia Tanimura
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Senators:

Iliana Crisostomo Emanuel Gonzalez Hsu Wai Hnin (Jerry) Mowen Tan Yash Tandel	Kesha Cromartie Lorenzo Madrigal Irah Vanelle Tancioco YunMyat (Florence) Thwe
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Associate Senators:

Julio Lau	Vacant
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- I. **Call to Order**
 - A. The meeting was called to order at 4:08 PM.
- II. **Roll Call**
- III. **Approval of Agenda**
 - A. The agenda for 12/06 was approved.
- IV. **Approval of Minutes (if applicable)**
 - A. The minutes for 11/22 were approved.
- V. **Special Presentations**
 - A. NONE
- VI. **Reports**
 1. Advisor Reports
 - a. Alvin
 - i. Alvin cannot make the potluck
 - ii. Needs a two representatives for the Disciplinary Board
 1. If students cheat and get caught, they can request to get their case heard in front of students and the board, and

state why their discipline deserves to be lessened or that it's less equitable.

- a. The people present will be Alvin as the judge, our Dean, the defendant, and two representatives from classified and faculty. Along with one of the student representatives, Iliana who would say yes, no, or provide a recommendation that would fit better.
 2. Will take place next Thursday 12/15
 3. Future occurrences may happen, but the representatives will be notified a week in advance. Are about 3 hours long.
 4. Eureka will be the back-up student representative
 - iii. Roster for SparkPage on January 24th, Tuesday
 1. Sarah will create the line up for next semester
 - b. Ryan
 - i. Friday virtual Spring Programming for 2023
 1. Meeting from 11 am - 12:30 pm
 - a. CAN'T GO:
 - i. Irah
 - ii. Iliana
 - iii. Mowen
 - iv. Chuyun
 - v. Florence
 - vi. Minty
 - c. Marcy
 - i. N/a
2. Student Trustee
 - a. N/a
3. Executive Council
 - a. President's Report
 - i. Today is our last meeting of 2022 and Win is grateful for our council
 - ii. Finals Care Packages
 1. Was supposed to be passed out on Monday
 2. Will be passed out on Wednesday 12/7 and Thursday 12/8 in Fireside Dining
 - a. Skyline pens, hi chews, testing sheets
 - b. Cookies will only be Wednesday
 - iii. Elections
 1. Next semester, if you will be returning for next school year consider what positions you would like to run for
 - b. Vice President's Report
 - i. N/a

- ii. SOCC Holiday Mixer 2-4 PM tomorrow
 - 1. Food
 - 2. Karaoke
 - 3. Gingerbread house decoration
 - 4. Don't bring plus ones if your club didn't RSVP
 - c. Commissioners
 - i. Commissioner of Public Records
 - 1. [ASSC Winter Potluck Extravaganza](#)
 - ii. Commissioner of Activities
 - 1. Collabing with SaGa on Thursday
 - 2. Committees
 - a. Ask for minutes from chairs at the end of your term
 - b. Next semester will be a trial of \$100 that Lesly pushed
 - c. 2nd or 3rd meeting of the spring semester reappointed representatives
4. Senators & Associate Senators
5. Committees
- a. State Level
 - b. District Level
 - i. District Finance Committee - Chi Chi
 - 1. N/a
 - ii. District Participatory Governance Council (DPGC) - Win
 - 1. Yesterday, went over the same policy to make sure it's good to go
 - 2. Edits for class cancellation policy that concerns more so faculty, emergency plan
 - iii. District Student Council (DSC) - Win & Jonathan
 - 1. As a whole district, all the ASBs will be putting out one programming center for campus voting
 - 2. Districtwide video to promote video
 - 3. Campus specific video to promote video
 - iv. District Sustainability Committee - Iliana
 - 1. Meeting in January
 - c. Compendium of Committees (Campus Level)
 - i. Academic Senate - Win
 - 1. \$125 Lululemon gift card
 - 2. Academic senate task goal
 - ii. Art on Campus Committee - Minty
 - 1. December 9 will be next meeting
 - iii. College Governance Council - Win and Jonathan
 - 1. Meeting is next week but Dr. Moreno will cancel because there are no more agenda items

- iv. Curriculum Committee - Eureka
 - 1. Modal Comp sci, accounting classes
 - 2. New programs - career
- v. Design Team
 - 1. No representative on the team
 - 2. Not meeting for this whole semester
 - 3. Not all the committees stand due to the pandemic
- vi. Educational Policy Curriculum - Eureka Soriano
 - 1. Weren't able to meet quorum
- vii. Enrollment Strategies Committee - Sarah
 - 1. Woodland
 - 2. DRAMA
- viii. Health & Safety - Florence & Jerry
 - 1. Great America trip
 - 2. Two events scheduled for 2022
 - a. Blood drive on april 5th
 - 3. Health center will continue ___
 - 4. Winter break - students can still access the 24/7 access care
 - 5. Public safety on parking lot 3
 - 6. People are not public safety when there are minor injuries or accidents
 - 7. All 3 major signals
 - a. Nearly non-existent on the campus which is why we don't have service but they're working on it
- ix. Institutional Effectiveness Committee (IEC) - Jonathan
 - 1. Talking about how to go about voting on
 - 2. Physical poster boards to spread on campus
- x. SPARC - Win & Jonathan
 - 1. Meeting on Thursday
- xi. Student Equity, Equal Employment, and Diversity Committee (SEED) - Eureka, Anthony, Iliana
 - 1. Student Equity Plan got certified on November 30
 - 2. ELL and LGBTQ+ and want to continue discussing equity gaps
 - 3. Having shuttle twice an hour instead of once an hour
 - 4. Maybe a second location in between Daly City Bart and Skyline
 - 5.
- xii. Technology Advisory Committee (TAC) - Chuyun
 - 1. Demo of how to improve Canvas to help improve posting on there
 - 2. Will be doing a training with the President for our Technology Plan

3. Updated California Virtual Campus Online Education Initiative
- d. Sub-Committees/Other (ASSC Level)

VII. New Business Items

1. Calendars/Programming
 - a. Finals Care Packages and Cookies on Wednesday 12/7 and Thursday 12/8
2. Vote on Inductions for Clubs or Officers
3. Vote to Approve Funding
 - a. Reimburse Counseling Procard for \$49.66 when our card declined during Colegas Conference
 - i. Anthony made the motion to approve the funding.
 - ii. Irah 2nded
 - b. Approval of cost that we had to let go of \$931.16 - we booked Iliana and Fatima's hotel room but had to cancel. It shows as a no refund cancellation on our Procard statement.
 - c. Approval of funds spent on Procard (Ryan) for Los Angeles trip with Counseling - \$675.48 for hotel, rideshare and food
 - d. Reimburse UMOJA-ASTEP for \$1680.60 for approved trip that Kesha Cromartie attended \$260 (\$192 to reimburse Kesha Cromartie for her food paid out of pocket + \$68 for ride share)
 - e. Approval of funds spent on Alvin's personal card to reimburse him for purchase of breakfast for student after Alcatraz trip - \$149.52
 - f. Approval of funds spent on Procard for Cookie decorating event - total is \$160.47
 - i. **Yes:** (16)
 - ii. **No:** (0)
 - iii. **Abstain:** (0)
 - a. [Smart Board Options](#)
 - i. Vibe Smart Whiteboard \$3,599
 - ii. Samsung Flip 2 \$2,799
 - iii. SMART Board \$5,798
 1. **Vibe:** (16)
 2. **Samsung:** (0)
 3. **SMART Board:** (0)
 4. Canada money
 5. Chuyun and Sarah will work together to create an email saying the usage of why AS can use the board and mention the history of doing many weeks worths of research and voting
 - iv. Color preference:
 1. Green: (5)
 2. White: (6) SLAY
 3. Red: (4)

IX. Old Business Items

1. Who I Am “Talambuhay” Presentation
 - a. Alysia
 - i. Alysia will start off the first ASSC meeting of 2023 with her Talambuhay poem.

X. Announcements & Hearings from the Public

XI. Adjournment

- A. The meeting was adjourned at 5:31 PM