



ASSC Council Meeting Minutes

Date: Tuesday, May 10, 2022

Time: 4:00 PM - 6:00 PM

Location: Zoom Meeting I.D. 650 738 4275

Link: smccd.zoom.us/j/6507384275

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either samnr@smccd.edu or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Executive Officers:

Alvin Gubatina Ryan Samn Marcella Escobar <u>SMCCD</u> <u>Student Trustee:</u> Ashley Garcia	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Anthony Tran Angel Gomez Shannon Hoang <i>Vacant</i> Max Yuensum Wong Michael France Sagum Glenn Robert Veloya Tara Grover Alysia Tanimura
---	---	--

<u>Senators:</u>	Theresa Calingasan Caroline Cotton Jonathan Scott Chris Yuenkei Wong Win Shwe Yee	Caitlin Collantes Jonathan Mariano-Smith Marlon Villalobos Grace Xu
<u>Associate Senators:</u>	Allen Bustos	

- I. **Call to Order**
- II. **Roll Call**
 - A. Absent - Anthony (late), Shannon, Glenn
- III. **Approval of Agenda**
 - A. Tara (1st), Theresa (2nd)
- IV. **Approval of Minutes (if applicable)**
 - A. Marlon (1st), Win Shwe (2nd)
- V. **Special Presentations**
 1. Dr. Moreno, President of Skyline College
 - a. Dr. Moreno would like the ASSC support & feedback for students to aid with a community project in which we offer after hours support for people in Daly City. This includes child care and hot meals. Dr. Moreno will revisit in the Fall with the new council so she can see how they'd like to support as well.

VI. Reports

1. Advisor Reports

a. Alvin

1. End of Year Celebration Discussion - 5/17

Only Alysia, Michael, Angel, Marlon, Tara, said they can make it.

b. Ryan

c. Marcy

2. Student Trustee

- a. Our new Student Trustee Lesly Ta was present and introduced herself to us and would like to come to meeting in the future.

3. Executive Council

- a. Tara - ASSC Constitution Amendment Proposal: Bylaw #7

https://docs.google.com/document/d/1p85wnoF2hdEGr0gj74VktqbBg58Aqztrw3_vM0HAxrY/edit

- b. Ryan would like officers to review Bylaw changes and submit for approval ASAP.

4. Senators & Associate Senators

5. Committees

a. State Level

b. District Level

c. Compendium of Committees (Campus Level)

- i. Academic Senate
- ii. Accreditation Oversight Committee
- iii. Advisory Committee for Employee Development (ACED)
- iv. Art on Campus Committee
- v. Campus Auxiliary Services Advisory Committee
- vi. College Governance Council
- vii. Curriculum Committee
- viii. Design Team
- ix. District Finance Committee
- x. District Participatory Governance Committee (DPGC)
- xi. District Student Council (DSC)
- xii. Educational Policy Committee
- xiii. Health & Safety Committee
- xiv. Institutional Effectiveness Committee
- xv. SPARC
- xvi. Student Equity, Equal Employment, and Diversity Committee (SEED)
- xvii. Technology Advisory Committee

d. Sub-Committees/Other

VII. Appointments

VIII. Old Business Items

- 1. Calendars/Programming
- 2. Vote to Approve Funding - **APPROVED**

- a. Skyline College Bookstore Receipts \$2938
 - i. We went through the Bookstore for all our Women's History Month and Midterm Support events - the last charge was for the sticker order our student placed.
 - i. Motion to approve - Michael (1st), Alysia (2nd)
 - ii. 10 Votes yes, 0 no, 0 abstain
 - iii. Motion passes, ASSC will use the 5150 account for these charges.
- b. Senator Allen Bustos - had \$3 taken from his lunch money for a broken vending machine. Can ASSC reimburse him back first before Student Life gets their petty change? - **APPROVED**
 - i. Motion - Marlon (1st), Tara, (2nd)
 - ii. 11 votes yes, 0 no, 0 abstain
- c. Perry Chen for the amount of \$132.09 - Perry was told by Tara that ASSC would reimburse his purchase for the Active Minds Midterm Support - **APPROVED - paid out of 5150 Events**
 - i. Motion - Tara, Alysia
 - ii. 9 votes yes, 0 no, 1 abstain
- d. Marlon Villalobos - for ERC looking to have ASSC fund the club for their snacks + Boba, \$50.00 - **APPROVED - paid out of 5031 Club Assistance.**
 - i. Motion - Alysia, Tara
 - ii. 11 yes, 0 no, 1 abstain
- e. Per diem/Los Angeles Trip Reimbursements - **APPROVED**
 - i. Motion - Anthony, Alysia
 - ii. 11 yes, 0 no, 0 abstain
 - iii. Motion passes, ASSC will be paying the 12 students who attended the trip to Los Angeles and 2 advisors for their meals and Allen Ocampo's rideshare charges with a grand total of \$862.17 - (Our Center for Student Life Staff thought that the student per diem for trips was \$10 for breakfast, \$15 for lunch and \$20 for dinner. We thought it was this because this is the amount that staff are allotted for trip meals. We told students they can buy their meals with this amount and when we came back, the amount would be reimbursed in total. We did not know the actual per diems amount is actually only \$5 for breakfast, \$10 for lunch and \$15 for dinner. We began to realize this error and started a chart to show what would be owed, however, ASSC overrides this & has voted to pay for their meals and reimburse their advisors Alvin Gubatina and Allen Ocampo from their Conferences/Retreats account 5033. So the grand total to be paid will be for each person:
 - Alvin Gubatina: \$66.00
 - Allen Ocampo: \$145.66
 - Anthony Tran: \$61.28
 - Angel Gomez: \$32.81
 - Shannon Hoang: \$84.66
 - Michael Sagum: \$86.49

-Chantal San Felipe: \$53.47
-Glenn Velaya: \$15.33
-Tara Grover: \$24.07
-Alysia Tanimura: \$81.99
-Theresa Calingasan: \$28.50
-Caitlin Collantes: \$37.21
-Marlon Villalobos: \$81.91
-Allen Bustos: \$97.79

IX. New Business Items

X. Announcements & Hearings from the Public

XI. Adjournment